



WOLLONDILLY SHIRE COUNCIL

USER GROUP AGREEMENT

Wollondilly Shire Council and the various sporting clubs who use Council grounds and facilities have a shared duty of care to provide a safe and enjoyable sporting experience for the participants. Council provides as far as is reasonably practicable grounds & facilities that are fit for use and have inspection programs for each facility, which are carried out on a cyclical basis during normal working hours Monday to Friday.

Accordingly Council cannot guarantee that the ground conditions have not changed post these inspections, therefore it is the responsibility of the user group to inspect the ground or facility for any “obvious” risks, such as broken glass, depressions, ruts, cracks, exposed sprinkler heads etc prior to allowing training or play to commence.

Council recommends user groups contact their respective association to request a copy of an approved risk assessment tool that will assist in the process of conducting the inspection.

CONDITIONS OF USE

It is a requirement that all users of Wollondilly Shire Council sporting facilities ensure that:

1. The Club has a current public liability insurance policy for a minimum of \$10,000,000 - a copy of the Certificate of Currency must be provided to the Management Committee responsible for overseeing the ground used by the club or, if there is no Management Committee, it must be provided directly to Council.
2. A hazard inspection is conducted prior to the use of the grounds and facilities to check for “obvious risks”.
3. If an “obvious” hazard is identified and can be removed, or controlled by the user group that it is done prior to the facility being used.
4. If the identified hazard cannot be removed or controlled but the risk of injury is considered to be “low” that it is brought to the attention of all those who need to know – coaches, referees, ground controllers, club executives, as part of the decision to continue to use the playing grounds or facilities.
5. If the identified hazard cannot be removed or controlled and the risk of injury is considered to be “high” and potentially unsafe the facility must not be used – notify Council (4677 1100 24hr service) as soon as possible.
6. All hazards identified requiring Council attention must be submitted in writing by email to Council’s Customer Request Management (CRM) team at crm@wollondilly.nsw.gov.au and copied to Council’s Facilities & Recreation team at facilities@wollondilly.nsw.gov.au. A thorough description of the problem is required including the facility name and location, specific details of the hazard and its location within the facility in addition to your name, club name and contact details. Council’s CRM team can also be contacted by telephone on 4677 1119, Monday to Friday between 8am and 4.30pm only.

Each participating club should ensure that the following player and club safety requirements are considered:

1. A fully stocked first aid kit, including an ice pack, is available at all times.
2. A qualified first aider is in attendance at all times.
3. All coaches are appropriately qualified.
4. All referees and umpires are appropriately qualified.
5. Appropriate protective equipment is worn by all participants at all times – protective equipment should be properly fitted and comply with relevant standards.
6. Records are kept of all significant injuries incurred as a result of participation in officially sanctioned competition games, trial matches or training sessions.
7. Appropriate steps are taken to prevent the spread of infectious diseases and to comply with infection control practices for a bleeding player.
8. People under the influence of alcohol or drugs are not permitted to participate.

For further information in relation to this User Group Agreement please contact **Council's Facilities Coordinator on 4677 9523.**

For further information about sports safety and how your club can continue to ensure safe and enjoyable participation in sport contact

Sports Medicine Australia (NSW) – 02 8736 1200
or
NSW Department of Sport and Recreation – 13 13 02

ACCEPTANCE OF CONDITIONS OF USE.

Council requires the acknowledgement of the President or Secretary of the sporting body as verification that the contents of this User Group Agreement have been read and understood. It is the responsibility of the person signing below to ensure that the information is relayed to the club committee and in turn coaches or other officials as required.

Name: _____ Position: _____

Club: _____ Association: _____

Sport Played: _____

Signature: _____ Date: _____