



# *Create* WOLLONDILLY

DELIVERY PROGRAM 2017/18 - 2020/21  
OPERATIONAL PLAN 2018/19



# Create WOLLONDILLY

## **Council's Corporate Planning Document Suite**

Under the Integrated Planning and Reporting framework, Council have written the Delivery Program and the 2018/19 Operational Plan in response to the community strategic plan, Create Wollondilly2033.

The Delivery Program and 2018/19 Operational Plan details the strategies and actions that Council will work toward to recognise the community vision.

Council's Corporate Planning Document suite include:

- Community Strategic Plan, Create Wollondilly 2033
- Resourcing Strategy
- Delivery Program 2017/18 – 2020/21 including the 2018/19 Operational Plan
- Quarterly Updates, Annual Report and the End of Term Report

All Council's corporate planning documents can be found at  
**[www.wollondilly2033.com.au](http://www.wollondilly2033.com.au)**



# CONTENTS

Mayor and General Manager's Introduction .....	06
Create Wollondilly.....	09
<b>SECTION 1</b>	
Your Councillors.....	12
Your Ward.....	14
What to Expect From Your Councillors .....	16
<b>SECTION 2</b>	
Wollondilly and its "Peri-urban" Setting.....	20
Who We Are.....	22
Did You Know? .....	23
Challenges and Opportunities .....	24
Organisational Structure... ..	26
Social Justice Principles .....	29
Corporate Values.....	30
<b>SECTION 3</b>	
Integrated Planning and Reporting Framework.....	34
Linking Our Corporate Planning Documents .....	37
Create Wollondilly - Community Strategic Plan 2033.....	37
The Resourcing Strategy .....	40
Monitor and Reporting .....	42
Measuring Progress .....	43
<b>Delivery Program</b> .....	<b>45</b>
Council's Contribution to Create Wollondilly .....	46
Alignment to NSW State Planning .....	47
Strategic Projects .....	50
Advocacy Opportunities .....	52
Fit for the Future .....	53
<b>Delivery Program and Operational Plan</b> .....	<b>55</b>
Balanced and Sustainable GROWTH.....	56
Management and Provisions of INFRASTRUCTURE .....	74
Caring For The ENVIRONMENT .....	86
Looking After The COMMUNITY.....	108
Efficient and Effective COUNCIL.....	120
<b>SECTION 4</b>	
Financials .....	140
<b>SECTION 5</b>	
Fee and Charges.....	156
<b>SECTION 6</b>	
Works Program.....	204



# MAYOR AND GENERAL MANAGER'S INTRODUCTION

Council is pleased to present this four year **Delivery Program 2017/18 – 2020/21** and annual **Operational Plan 2018/19** as a statement of our commitment to implementing the long term Community Strategic Plan (CSP).

The Delivery Program and Operational Plan have been combined into a single document which outlines Council's key services, projects, initiatives and actions for this term of Council. The document is structured under the five themes outlined in our long term CSP.

Being assessed as being 'Fit for the Future' was a major achievement for us and has given us the certainty we need to focus on the challenges and opportunities ahead.

## Growth

The Wollondilly Shire is facing unprecedented growth. Council is committed to balancing the need for affordable housing and economic development with the protection of the area's unique natural beauty. We are aiming for healthy, vibrant and sustainable communities.

## Wilton New Town

Council's vision for Wilton has been clear and consistent from the beginning. We have the opportunity to create a great new town that will benefit the whole of Wollondilly. If we don't get it right, our future generations will have to deal with the consequences. We will continue to put pressure on the NSW Government to commit to vital infrastructure, services and employment before rezoning of land in the growth area continues. Good planning is more than housing supply alone and we will hold the Government to account to deliver a great new town, or no town at all.

## City Deals

On 4 March 2018, Mayor Judith Hannan signed off on the Western Sydney City Deal, alongside Prime Minister Malcolm Turnbull, NSW Premier Gladys Berejiklian and the Mayors of Blue Mountains, Camden, Campbelltown, Fairfield, Hawkesbury, Liverpool and Penrith Councils. The City Deal will deliver a north-south rail link to the Badgerys Creek Airport, 200,000 new jobs, an agribusiness precinct, an Aerospace Institute and funding for liveability projects throughout the eight local government areas.

It is great to have eight Mayors working together on a regional level for a long term commitment to the people of Western Sydney and South Western Sydney. We have assurances from Federal and State governments to get moving on vital pieces of regional infrastructure and our local community will benefit from the \$15,000,000 from the Liveability Fund.

## Wollondilly Health Alliance

The Health Alliance continues to go from strength to strength with the signing of a resource sharing MOU between Council, the South Western Sydney Primary Health Network and the Western Sydney Local Health District. Key goals for this year include the evaluation of the Telehealth Project and the continued implementation of the Dilly Wanderer Enhancement Project and the Wollondilly Diabetes Program, including the peer support component.

The Alliance' success has recently been acknowledged through the Western Sydney City Deals announcement, with the WHA model to be implemented across the Western Sydney City Deal area. Council has been asked to take a lead role in this process.

## Roads and Infrastructure

Council has committed to a large volume and a wide range of works and services that seek to meet the community's needs and priorities over the next four years. Council has completed a review of the five year priority programs for all of its transport related assets. Under our Asset Management Strategy, the Road Renewal Program is separated into three "phases" depending on the type of work to be carried out:

- Project Phase 1  
Surface Treatment - Surface treatment only to preserve the existing asset and prevent deterioration of the road pavement
- Project Phase 2  
Heavy Patching, Surface Treatment and in some cases, Shoulder Widening – repairs will be carried out to remove any areas of failed road pavement and a new waterproof seal applied to preserve the existing asset
- Project Phase 3  
Reconstruction – complete road reconstruction with improvements to width, shape and safety enhancements
- Road Formation Works/Bridge Program  
Embankment Stabilisation and Bridge Works - works to the underlying parts of the road network that support the road and new Bridge Construction and/or repairs.

The new 5 year Priority Works Program for 2018-19 can be viewed on Council's website, with an interactive map available so that residents can see the work that is programmed for their local area.

## “A PLACE TO LIVE

and work that values the inherent beauty of the Shire, is proud of its community and supports innovation and inclusiveness.”

Residents vision for Wollondilly in 2033

# Create WOLLONDILLY

For many years the Shire has identified **Rural Living** as its vision. We know that these words can mean different things to different people. The previous Community Strategic Plan (CSP) involved a community engagement process to explore the meaning of Rural Living, a definition comprising six key characteristics was developed:

### 1. Rural setting and character

The rural setting is obvious with farmland and natural areas located between separate towns and villages and residents experience and value this setting irrespective of where and how they live.

### 2. Viable agriculture

Agriculture and associated industries are encouraged and supported and continue to be a productive, sustainable and integral part of our economy, our community and our landscape.

### 3. Community lifestyle

Our community values its sense of community spirit which is fostered through a strong identity with village life, a sense of belonging, and commitment to community participation and co-operation.

### 4. Diverse environment

The Shire's diverse environmental assets, including its waterways and catchments, natural areas, biodiversity and agricultural lands are valued and protected because of their environmental significance.

### 5. Heritage

The Shire's wealth of aboriginal and non-aboriginal heritage is valued and protected because of its cultural significance and its contribution to our sense of place and belonging.

### 6. Towns and villages

Development is carefully managed to maintain the separation of our towns and villages and their unique identities and strives to enhance their role as focal points which provide opportunities – housing, jobs, shopping, business, leisure, civic and cultural events, community facilities, education, and social interaction.

By understanding these characteristics of Rural Living we are better able to appreciate that it's not just about development issues, but about the broader aspects of life in a rural area - towns and villages, community spirit, working agriculture, and a deep sense of place.

So Rural Living does not imply a “no-growth” position. Nor does it say “no” to change and progress. In fact to achieve the community's aspiration for better services, a growing economy, more jobs, more schools, health services, better infrastructure and transport choices, we need to have both.

The theme of the revised CSP Create Wollondilly is all about how we need to maintain the value of Rural Living while at the same time creating new opportunities for growth and change.

# YOUR COUNCILLORS

# 10 SELECTION



# YOUR COUNCILLORS

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# YOURWARD

N

## NORTH

Wallacia | Warragamba | Silverdale | Werombi | Theresa Park  
Orangeville | Brownlow Hill | Glenmore | Mount Hunter  
The Oaks | Belimbla Park | Oakdale | Nattai | Mowbray Park  
Lakesland | Yerranderie

C

## CENTRAL

Picton | Thirlmere | Tahmoor | Couridjah | Buxton

E

## EAST

Cawdor | Camden Park | Menangle | Razorback  
Douglas Park | Maldon | Wilton | Pheasants Nest  
Bargo | Yanderra | Cataract | Appin | Darkes Forest

N

C

E





WHAT TO  
EXPECT FROM **your**  
**Councillors**

Better outcomes for the community

**Leadership** - Being an effective leader of the local community by:

- Setting the vision and direction for the community with limited involvement in the day-to-day operations of council.
- Implementing an advocacy role by working as a team with other councillors to make decisions that benefit the whole community.
- Balancing short and long term community needs and interests.
- Fostering and maintaining positive internal and external relationships.

**Open decision-making** - Ensure effective participation in council business by:

- Making informed decisions through good preparation and involvement.
- Following Council's Code of Meeting Practice and/or legislation in meetings.
- Relying on the information and assistance provided by the General Manager and Council staff can provide to councillors to assist in informed decision-making.

**Conduct** - Behave in a way that enhances and maintains the credibility of council and local government as a whole by:

- Being lawful, honest, transparent and respectful in line with Council's Code of Conduct.
- Exercising care and diligence in carrying out Councillor functions.
- Ensuring relationships with the General Manager and Council staff are based on trust and mutual respect, following clear and agreed protocols about staff contact.

**Accountability** - Be accountable to the community by:

- Engaging and consulting with the community.
- Responsibly managing Council's money and assets to meet current and future needs.
- Considering the long term consequences of decisions.

**Learning** - Take responsibility for ongoing learning and professional development by:

- Regularly assessing learning needs.
- Actively seeking opportunities to acquire further knowledge and skills.
- Contributing knowledge and skills to the development of local government as a whole.

# SECTION

# 2021

# YOUR COUNCIL



# ALL ABOUT Wollondilly AND ITS “PERI-URBAN” SETTING

The Wollondilly Shire is located on the south western fringe of Sydney at the foothills of the Southern Highlands.

Although it covers 2,560 square kilometres, almost two thirds of the Shire’s area is made up of national parks and water catchment areas. These protected lands are spectacular natural areas with enormous environmental and heritage value. Outside of these protected areas the Shire is a patchwork of agriculture, rural landscapes, bushland and separate towns and villages.

The Shire is rich in Aboriginal history and the backdrop of gorges, ranges and plains is interwoven with the dreamtime legends of the first Australians.

Wollondilly’s rural landscape, towns and villages date back to the early European settlers who followed the first fleet’s famous straying cattle to the “Cowpastures”. This location (around the Menangle and Camden Park area) was the birthplace of modern agriculture in Australia and from that time onwards agriculture has been integral to the development, character, economy and identity of the Shire.

Today the Shire continues to be proudly “rural”. The community values this identity and character and the unique lifestyle opportunities of being in a rural setting within close proximity of Sydney. This context, where we are on the periphery (or edge) of the city, is referred to as being “peri-urban”.

Peri-urban lands typically comprise a mix of urban and rural residential areas with productive agricultural lands, biodiversity areas and diverse topographies.

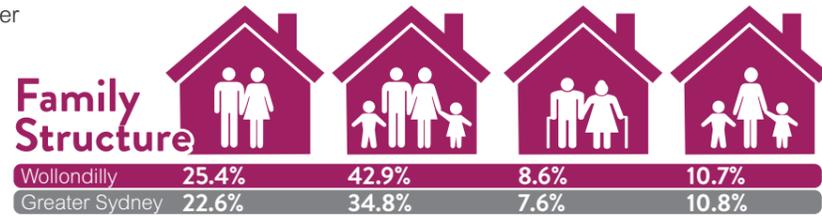
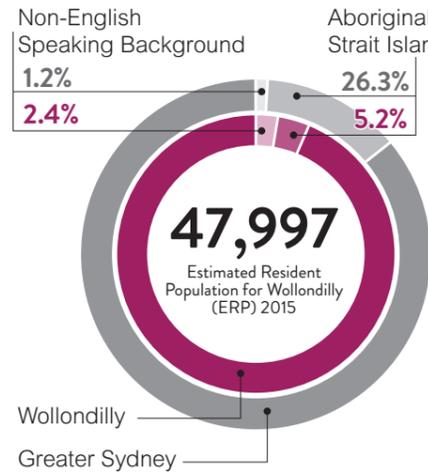
### Because of their location they face a unique set of challenges:

- Management of growth and development pressures.
- Agricultural land being lost to urban development and land fragmentation.
- Conflicts being rural and urban land uses.
- Limited infrastructure and services.
- Limited employment opportunities.

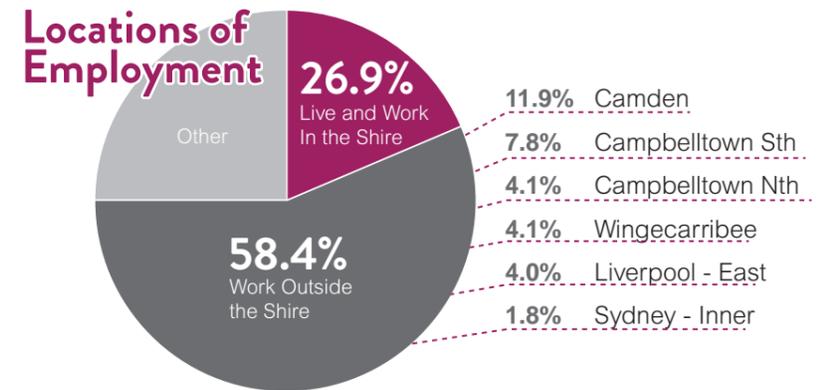
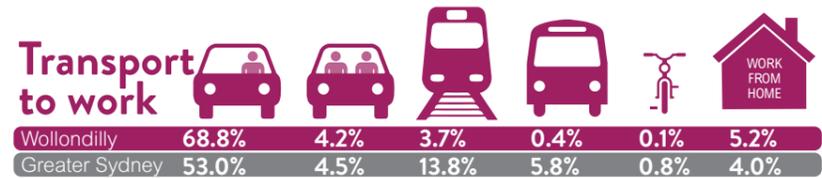
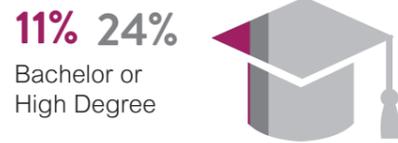
Peri-urban areas such as Wollondilly have enormous environmental, economic and social value and are critical to the future resilience and functioning of Sydney as a whole, so they need to be carefully managed and protected. Wollondilly Council, along with 12 other Councils on the periphery of Sydney, is part of the Sydney Peri-Urban Network of Councils (SPUN) which works to stimulate discussion and strategic approaches to the management of Sydney’s peri-urban fringe.

# WHO WE ARE

● Wollondilly ● Greater Sydney



## Education



## Top 5 Industry types we work in

**12.6%** Manufacturing

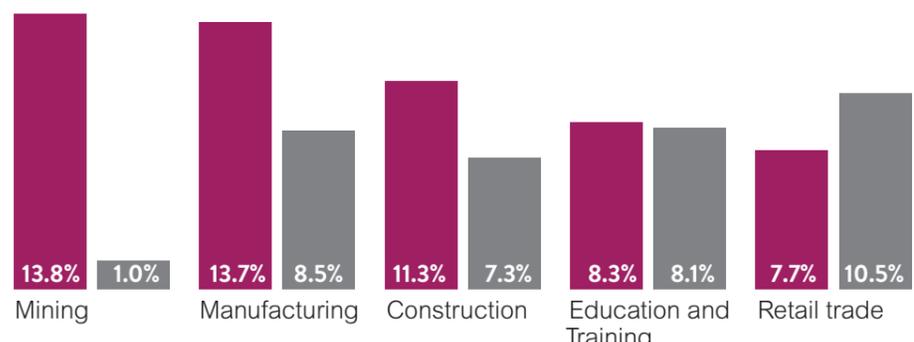
**11.9%** Construction

**9.9%** Health Care and Social Assistance

**9.8%** Retail trade

**8.3%** Education and Training

## Top 5 Industries in the Shire



# DID YOU KNOW?

During the 2016/17 year...

## STAFF



## ADMIN AND CORRESPONDENCE



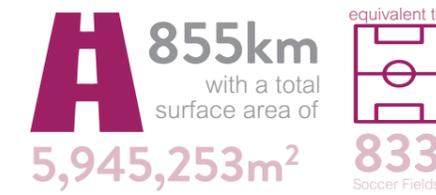
## COMMUNITY



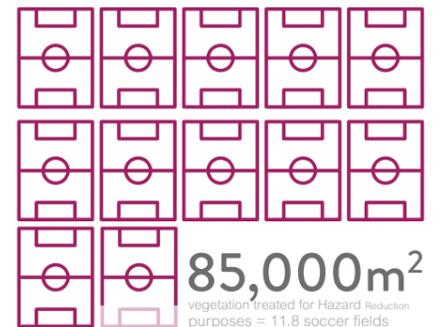
## DEVELOPMENTS



## ROADS, PATHS AND OUTDOOR AREAS



## ENVIRONMENT



## ANIMALS



# OUR CHALLENGES AND OPPORTUNITIES

Wollondilly's residents are very proud of the Shire and value its rural lifestyle, local village identity, community spirit and friendly atmosphere. However, there is a 'trade-off' to some extent. To enjoy the great rural lifestyle opportunities of Wollondilly, the community can face challenges that arise from the Shire's relatively low population, its location on the fringe of a city, and its dispersed and varied towns and villages.

## Life Opportunities

Our Shire has limitations regarding employment opportunities, schools, human services, cultural and recreational opportunities, shopping, leisure and more. People often need to leave the Shire to access these kinds of opportunities. This issue is compounded by limited access to public transport and a high reliance on having to travel significant distances.

One of our biggest long term challenges is therefore to ensure that these life opportunities become available and accessible to all, either within our Shire or at least regionally.

## Managing Growth

With more housing growth planned for the next 20 years and beyond, we need to ensure that our existing towns and villages, as well as our new residential areas, are developed in accordance with best-practice approaches to urban development to deliver high quality environmental, economic and social outcomes for now and the future. Our challenge will be to maximise opportunities for healthy, safe, accessible, affordable and connected communities with access to local jobs.

While managed growth is encouraged, it needs to be balanced and should not be at the cost of the natural environment, heritage, our valued rural character or agricultural land. Achieving this balance will require well planned development and infrastructure while considering our unique towns, villages and rural setting.

As our population grows the interaction between the community and our natural environment needs careful management to minimise risks to the environment, human health, safety and property. Bushfire hazard reduction, waste water and catchment management, waste management, illegal clearing, dumping and littering, regulating development and land use, control of weeds and pest animals are all critical matters for the Shire.

## Road Network

As the Shire grows our asset management responsibilities will increase as there will be more infrastructure to look after. As an example, our future growth will require the capacity of the road network to improve to cater for increasing vehicle volumes.

Council is responsible for many community assets including roads, buildings, parks and reserves, cemeteries and waste facilities. Council is required to review its assets, long term finances and workforce arrangements under the Integrated Planning and Reporting framework, which details what the community sees as being important.

A major asset review in 2010 found a substantial and ongoing shortfall in the funding required to maintain our assets in a satisfactory condition. If not addressed, the overall condition of Council's assets would have continued to deteriorate, posing a risk that key assets will no longer be able to provide safe and appropriate services to the community.

Following an extensive community engagement program during the second half of 2014, Wollondilly Shire Council submitted an application for a Special Rate Variation (SRV) of 10.8% pa over four years to fund asset maintenance. The Independent Pricing and Regulatory Tribunal (IPART) approved this application.

The challenge is that all of the extra funds are not immediately available. Renewing our assets to meet the needs and expectations of the community will therefore occur over an extended period of time. The projected asset backlog is estimated to be addressed over a ten year period, assuming no external factors affect Council's ability to do so, such as a significant natural disaster.

## Communication

We need to continue to embrace all forms of digital communication. Using innovative technology and media is essential to delivering services which are responsive to our community. Council does however need to be mindful that although these digital approaches can increase inclusion and involvement for many, they need to be balanced with more traditional media so that other sections of our community are not excluded.

Key to achieving a connected and collaborative community will be striking a balance between increased legislative requirements, increasing participation by the community and achieving objectives in appropriate timeframes. Council and the community will need to work together to determine the most appropriate and efficient way to "have the conversation" so that we are inclusive and equitable, transparent and responsive, yet remain operationally effective and sustainable in the long term.

## Continuous Improvement

Our workforce's ability to rise to the challenges and cope with a continually changing environment is crucial to success. We will need to examine our operational efficiency, delivery of customer services and the provision of organisational training. Having a resilient, safe and supported workforce is critical to ensuring that we are achieving the outcomes the community expects. We will achieve this vision through the development and implementation of an innovative Workforce Management Plan. This Plan will enable our workforce to effectively respond to the needs of a growing community.

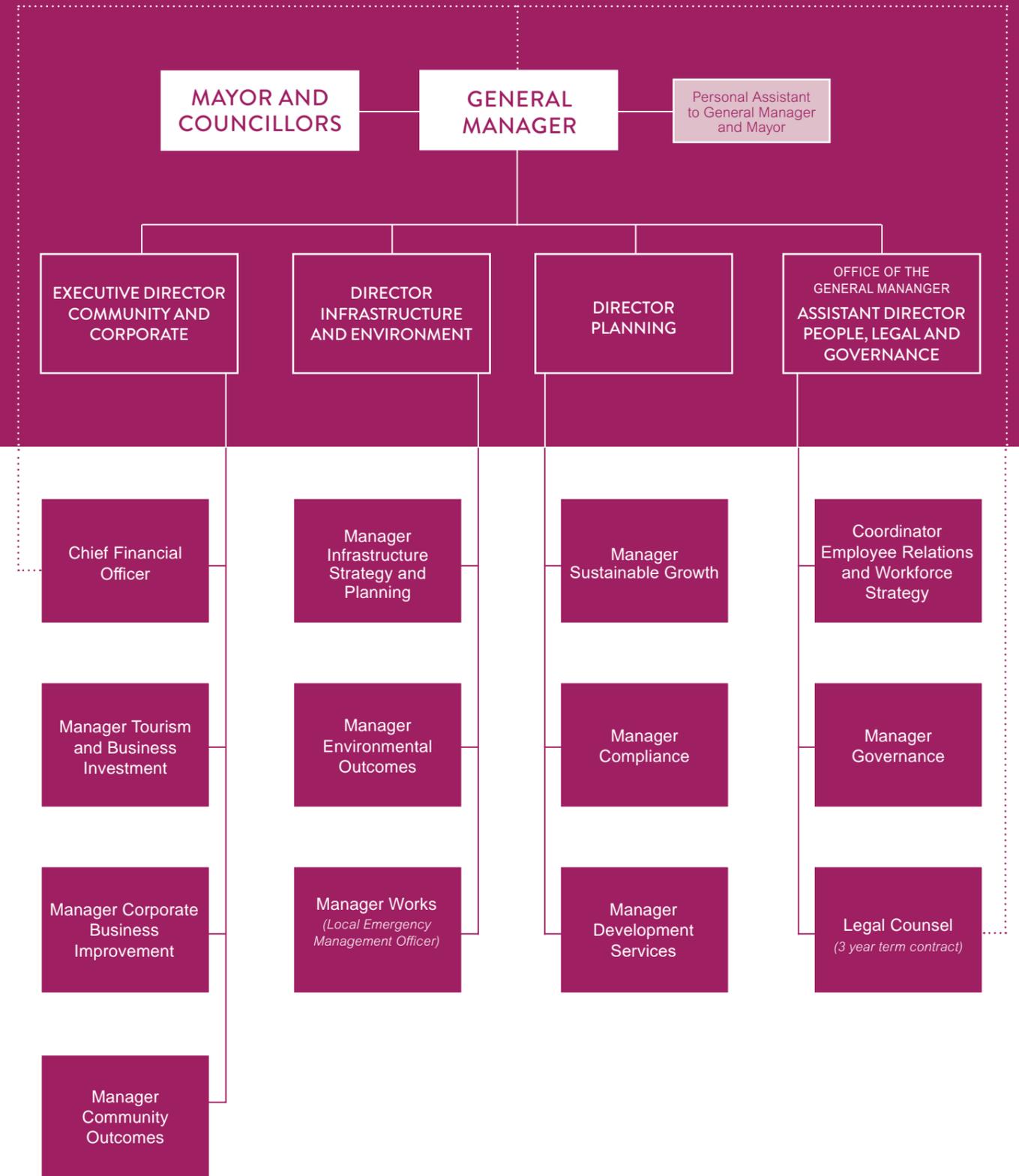
## Tourism Opportunities

There is opportunity and a community desire to strengthen and support tourism in the Shire. Wollondilly's enormous environmental and cultural assets, its agricultural landscapes, and its proximity to Sydney provide great potential to harness and encourage opportunities for agri-tourism, eco-tourism, adventure tourism, bushwalking, cycling, day visitation, and tourism associated with events and festivals.

## Working Together

Our challenges, opportunities and aspirations are a mix of valuing what we currently have, but also wanting to create more. Our long term strategy therefore needs to be about keeping the great opportunities we've already got while at the same time maximising (creating) new opportunities that can arise from future change and growth. Council, government and non-government agencies, the private sector and the community all need to work as partners to achieve these goals and Create Wollondilly together. For further information on the community's aspirations please refer to the Create Wollondilly – Community Strategic Plan 2033.

# Organisational STRUCTURE



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# SOCIAL JUSTICE PRINCIPLES

Council will build the following principles into all facets of our organisation and everything we do:

## Equity

We will strive for the fair distribution of resources with a particular emphasis on protecting those people who are considered vulnerable.

## Access

We will provide all people with opportunities to use relevant services and facilities regardless of their circumstances.

## Participation

We will encourage and provide opportunities for people to take part in decision making processes that impact on their quality of life.

## Rights

People should not be discriminated against and everyone is entitled to honesty, information and involvement.

# CORPORATE VALUES

<b>I</b> ntegrity	We act with honesty, always doing the right thing
<b>C</b> ollaboration	We openly share and partner with others to deliver results
<b>A</b> ccountability	We own our work and take responsibility for our actions & results
<b>R</b> espect	We show mutual consideration for others and acknowledge our differences
<b>E</b> mbrace Innovation	We encourage new ideas, welcome change and continuously improve



## I.C.A.R.E.



The current process was designed to give all employees the opportunity to provide input into the refreshed values, not just the leadership team.

Over three months Council staff were involved in numerous workshops and surveys, with approximately 140 staff participating in the development of our values.

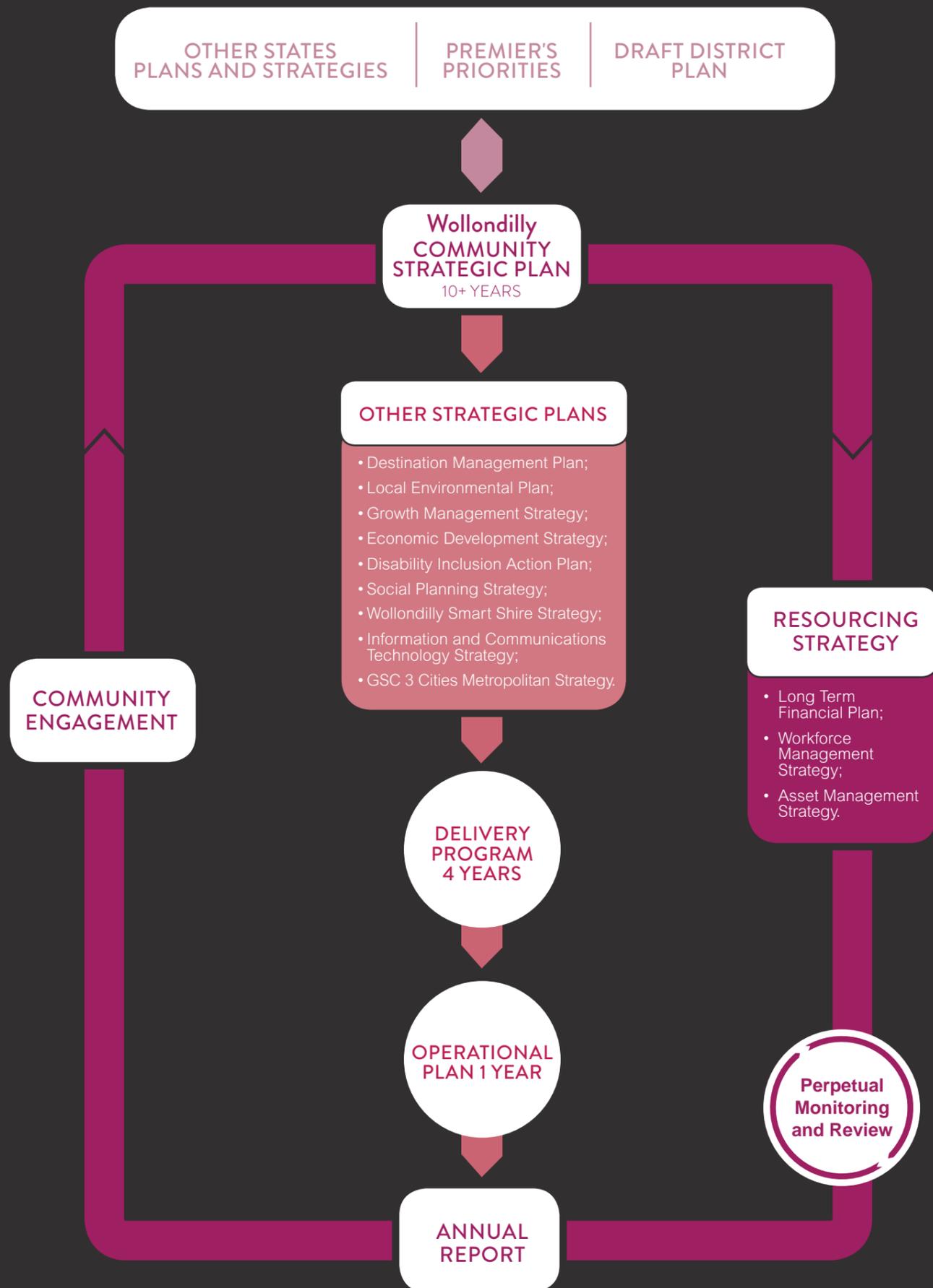
The Corporate Values were launched in March 2017 by the General Manager

– Luke Johnson.

# INTEGRATED PLANNING AND REPORTING

# 3

# SECTION



# INTEGRATED PLANNING AND REPORTING FRAMEWORK

In 2009, the NSW Government introduced a framework to guide local government with a new approach to planning for and reporting.

This framework is known as IP&R or our 'Corporate Planning documents', these documents work together to provide a solid plan for the Shire's sustainable future.

Wollondilly's Corporate Planning documents consist of:

- Create Wollondilly - Community Strategic Plan 2033;
- Resourcing Strategy;
- Delivery Program 2017/18 - 2020/21 and annual Operational Plans;
- Quarterly, Annual and End of Term Report.

## Create Wollondilly - Community Strategic Plan 2033

The Community Strategic Plan articulates where we want to be as a community in the future (10 years). It is the highest level plan for Wollondilly Shire Council and is used by Council and other agencies and stakeholders to guide policy and service delivery. It details our key issues, strengths, opportunities and challenges for the future.

## Resourcing Strategy

The Resourcing Strategy is a critical link when it comes to translating strategic objectives into actions. The Community Strategic Plan provides the means for our Community to express its long term aspirations; however they will not be achieved without sufficient resources – time, money, assets and people to carry them out.

The Resource Strategy includes:

- Long Term Financial Plan;
- Work Force Management Strategy;
- Asset Management Strategy.

**Delivery Program** sets strategic direction, projects and activities that Council has prioritised over its four year term to achieve the outcomes in the Community Strategic Plan. It addresses the full range of Council's operations.

**Operational Plan** is a one-year plan that is developed each year providing the detail of the services, actions and projects identified for that year aligned with the Delivery Program. The Operational Plan allocates responsibility and provides a detailed budget for each year. The Operational Plan is an opportunity to review our progress and achievements and report to the community through quarterly and annual reporting.

*Together the Delivery Program and Operational Plan are Council's commitment in response to the Community Strategic Plan (CSP), which was developed in consultation with the Community. This directs Council with the priorities the community impressed to be important to our future.*

# LINKING OUR CORPORATE DOCUMENTS

## Create WOLLONDILLY Community Strategic Plan 2033

Councils need to focus on long term strategic planning and to set priorities and aspirations through community consultation. The preparation of the Community Strategic Plan (CSP) is an important part of this process.

### The CSP is meant to ask four key questions:

- Where are we now?
- Where do we want to be?
- How do we get there?
- How do we know we've arrived?

In other words the CSP captures the strengths, issues and potential opportunities for our Shire and in response it establishes strategies for achieving the outcomes we all want.

### What does Create Wollondilly mean?

The aspirations expressed by our community have been clear and consistent over the years. We want to secure a positive future for ourselves and our children by having:

- A quality lifestyle in a rural setting;
- A network of prosperous towns and villages that achieves a balance between growth and maintaining our rural character and community spirit;

- Better roads, infrastructure and transport options to support community and future growth;
- A wider range of local services, facilities, community events and activities;
- A growing economy with more local jobs and education;
- A protected and enhanced natural environment.

So our aspirations are a mix of valuing what we currently have, but also wanting to create more. Our long term strategy therefore needs to be about keeping the great opportunities we've already got while at the same time maximising ("creating") new opportunities that can arise from future change and growth.

Council, government and non-government agencies, the private sector and the community all need to work as partners to achieve these goals and Create Wollondilly together.

## “A HAPPY

*and functional community with plenty of opportunity for all people to grow within the community.”*

Resident's vision for Wollondilly in 2033

The Delivery Program and Operational Plan supports

# Create WOLLONDILLY FOCUSES ON 5 THEMES:

-  Sustainable and Balanced **GROWTH**
-  Management and Provision of **INFRASTRUCTURE**
-  Caring for the **ENVIRONMENT**
-  Looking after the **COMMUNITY**
-  Efficient and Effective **COUNCIL**

**“HOUSING GROWTH,  
open spaces, agricultural lands,  
environmental protection.”**

Resident's vision for Wollondilly in 2033



# THE RESOURCING STRATEGY

To deliver the services and operations documented in the Delivery Program 2017/18 – 2020/21 and Operational Plans and to meet statutory obligations Council needs to have sufficient resources – time, money, equipment and people.

The Delivery Program and Operational Plans are not developed in isolation. Council has concurrently developed a Resourcing Strategy that tests long term community aspirations and goals against financial realities.

The Resourcing Strategy is the point where the Council assists the community by sorting out who is responsible for what, in terms of the issues identified in the Community Strategic Plan. Some issues will clearly be the responsibility of the Council, some will be the responsibility of other levels of government and some will reply on input from community groups and individuals.

## The Resourcing Strategy consists of three components:

### Long Term Financial Planning

The Long Term Financial Plan seeks to answer the questions:

- Can we survive the pressures of the future?
- What are the opportunities for future income and economic growth?
- Can we afford what the community wants?
- How can we go about achieving these outcomes?

### Workforce Management Planning

The Workforce Management Strategy seeks to answer the questions:

- Do we have the right people?
- Are they in the right job at the right time?
- Do we have the right skills to implement the Wollondilly Delivery Program?

### Asset Management Planning

The Asset Management Strategy enables Council to show how our asset portfolio supports the delivery needs of the Shire's communities into the future

*The Resourcing Strategy can be sourced from [www.wollondilly2033.com.au](http://www.wollondilly2033.com.au)*



# Monitoring and REPORTING

Council will strive to deliver 37 Principle Strategies, 43 Strategic Projects and 147 actions that will work towards achieving the outcomes detailed in Create Wollondilly, Community Strategic Plan 2033.

Council will keep track of our progress and achievements through:

- Quarterly Reports including Council's Quarterly Budget Review Statement (QBRs), progress of Council's operations and works program set in the Wollondilly Operational Plan.
- An Annual Report at the end of each financial year which includes a thorough financial report, an overview of all of Council's spending, achievements in implementing the Delivery Program and Operational Plan as well as Statutory Information.
- A cumulative report at the end of the Council's four year term which details progress towards achieving the outcomes set in the Community Strategic Plan 2033 through the Key Performance Indicators and customer satisfaction survey as detailed in the CSP.

# MEASURING PROGRESS

Council's corporate planning documents use different methods to measure our progress and performance in achieving the outcomes set in the Community Strategic Plan.

### The Operational Plan – The things we did

Council aims to deliver all 147 operational actions as set in the Operational Plan and will report against the measure on all actions as well as:

- Proportion of actions delivered within budget and/or timeframes.

### The Delivery Program – What's working well and what's improving

Council's delivery of the operational actions are guided by 37 principle strategies across 5 themes. The Delivery Program also identifies 43 strategic projects that will move us toward the community vision. Delivery Program reporting will focus on the outcomes of all activities and strategic projects against:

- Indicated timeframes
- Key Performance Indicators

### The Community Strategic Plan – Moving towards our long term outcomes

Council is committed in progressing towards the 16 identified outcomes set in the CSP. Council has developed the following measures and indicators to track progress:

- Key Performance Indicators (KPIs) which measure the efficiency and effectiveness of service delivery by Council.
- A Customer Satisfaction Survey that is conducted every two years to measure and monitor the community's needs and priorities.
- Supporting data sourced from government and non-government agencies on local community indicators to give an overall picture of Wollondilly Shire.

Council will report on the above measures and indicators in the Quarterly Review, Annual Report and the End of Term Report which is a cumulative report at the end of the Council's four year term and is published in that year's Annual Report.

# DELIVERY PROGRAM

2017/18 - 2020/21

# OPERATIONAL PLAN

2018/19



# COUNCIL'S CONTRIBUTION TO CREATE WOLLONDILLY

## Community Strategic Plan 2033

The Delivery Program sets strategic direction, projects and activities that Council has prioritised over its four year term to achieve the outcomes in the Community Strategic Plan. It outlines at a high level what Council is committed to delivering under the Five Theme areas as set out in the CSP.

The Delivery Program will guide Council over the four years and be reviewed each year, as over time there are many factors such as changes in government which can lead to changes in policies and legislation, grant opportunities and even natural disasters that can affect what Council has planned. Therefore, a detailed Operational Plan is developed each year that will outline the details of what Council will deliver for its community along with any required changes as detailed in pages 55 -139.

# ALIGNMENT TO NSW STATE PLANNING

Our Delivery Program is responsive to the broader objectives set by the NSW Government's Premier priorities set out in the State Plan, 'Improving NSW' and the Greater Sydney Commission's 'A Metropolis of Three Cities' plan. The NSW Government's plans provide strategic direction in longer term planning, investment and service or program delivery for the NSW community as a whole.

The priorities and targets within the State Plan "Improving NSW" and Council's 4 Year Delivery Plan contribute to achieving the desired community vision that forms 'Create Wollondilly – Community Strategic Plan 2033'.

The NSW State Plan relates directly to Create Wollondilly in the following actions:

- Assist the Wollondilly community to manage adverse events (through the work of emergency services and aspects of the health system)
- Provide appropriate social services on behalf of government departments such as Health, Social Services, Employment and Education.
- Provide evidence-based and accountable policy development and service delivery at a local level.

## A Metropolis of Three Cities

A Metropolis of Three Cities is NSW State Governments plan for three, integrated and connected cities within Greater Sydney. This plan aims to achieve easier reach of housing, jobs, infrastructure and services for residents within their community.

It is a plan that takes a regional approach to boosting productivity by matching quality jobs with skilled workers; preserving heritage and local character the growth process and promoting natural environment and open space protection.

This regional approach is highlighted in the Western Sydney City Deal where all tiers of Government have collaborated to create Sydney's third city, the Western City – with the Western Sydney aerotropolis at its heart.

A Metropolis of Three Cities provides the framework for communities, councils, governments and industry. This framework is set to guide investment in transport, infrastructure, services and affordable housing required as our community and Greater Sydney grows.

# DELIVERY PROGRAM

2017/18 – 2020/21

The Delivery Program is a statement of commitment to the community from each newly elected council. In preparing the Delivery Program, the Council is accounting for its stewardship of the community's long term objectives, outlining what it intends to do towards achieving these outcomes during its term of office and what the priorities will be. The Delivery Program is designed as the single point of reference for advocacy opportunities and strategic projects undertaken by the Council during its time of office.

# STRATEGIC PROJECTS

The Delivery Program is where Council takes ownership of the Community Strategic Plan objectives that are within our area of responsibility. The program is designed as a fixed-term four year plan to align with the Council electoral cycle.

# ADVOCACY OPPORTUNITIES

The Council advocates for key opportunities that impact upon the Wollondilly community that is not under the direct control of Council.

Council's role is to stand beside, support and speak out on behalf of our communities, so the community's voice is heard and views are genuinely considered when decision are being made about the lives of our community.

## Our aim is:

- Maximise opportunities for our Community
- Explore choices and options
- Have appropriate access to information and services
- Promote rights and responsibilities
- Be responsive and oriented towards outcomes for our community not under the direct control of Council
- Challenge stereotypes and stigma

# FIT FOR THE FUTURE

We are very pleased that as part of the Fit for the Future process in 2015, Council was declared 'Fit for the Future', thus avoiding amalgamation. The journey ahead will involve striving to ensure we continuously review and improve the way we work and the services we provide.



**“SOMEONE THAT CAN**  
*actually plan and balance housing, industry, education and infrastructure all while maintaining the initial reason people came to Wollondilly in the first place.”*

Resident's vision for Wollondilly in 2033

Create Wollondilly - Delivery Program 2017/18 - 2020/21

Create Wollondilly - Delivery Program 2017/18 - 2020/21

# STRATEGIC PROJECTS SUMMARY

 Sustainable and Balanced <b>Growth</b>	FY 18/19	FY 19/20	FY 20/21
Preparation of Local Planning Statements.			
Preparation of Housing Strategy.			
Develop an Investors Prospectus to attract inward investment.			
Adoption of Agricultural Support and Peri-Urban Resilience Strategy.			
Conduct Housing Market Analysis.			
Assist Department of Planning and Environment to prepare neighbourhood precinct plans for East and West Wilton.			
Partner with the Department of Planning and Environment to support local employment generation at Wilton New Town.			
Full review of Section 94 Contributions.			
Review Local Environmental Plan and Development Control Plan.			
Implement e-planning initiatives.			

 Management and Provision of <b>Infrastructure</b>	FY 18/19	FY 19/20	FY 20/21
Investigate and develop a Strategy for a replacement Administration Building.			
Further development of Asset Management Plans to include infrastructure growth from master plans and Growth Management Strategy.			
Completion of the Warragamba Inclusive Playground.			
Completion of 'Stage 1a' of the Wilton Recreation Reserve upgrade.			
Plan and implement an agreed facilities upgrade to Cubbitch Barta Reserve at Bridgewater Estate.			
Deliver the staged upgrade for the Bargo Waste Management Centre.			
Adopt and implement the Stonequarry Creek Floodplain Risk Management Plan.			
Develop an operational management strategy for open spaces and reserves.			
Manage the impacts of changes to the Crown Lands Act with respect to transfer of responsibilities for crown land reserves.			
Develop a plan to manage Road Side Vegetation.			
Develop a Way-finding and Signage Strategy.			

 Caring for the <b>Environment</b>	FY 18/19	FY 19/20	FY 20/21
Revise the Waste and Resource Recovery Strategy.			
Commence development of a Shire domestic waste collection and disposal plan for 2024 onwards along with the supporting procurement strategy.			
New filling and services plan for the Bargo Waste Management Centre.			
Develop a public space waste and cleansing strategy.			
Develop an implementation plan for bio-banking and other conservation agreements.			
Develop a public tree management plan and policy.			
Develop a pest and feral animal management strategy.			

 Looking after the <b>Community</b>	FY 18/19	FY 19/20	FY 20/21
Investigate and develop a Social Procurement Framework and Strategy.			
Implement Council's Social Planning Strategy.			
Continue to strengthen the Wollondilly Health Alliance.			
Develop IlluminARTE as Wollondilly's key annual arts and cultural event.			
Implement Resilience and Disaster Recovery Plan.			
Implement innovative community engagement and communication initiatives.			
Implement the Disability Inclusion Action Plan.			
Develop a Strategic Plan for the delivery of future Library Services.			

 Efficient and Effective <b>Council</b>	FY 18/19	FY 19/20	FY 20/21
Develop a corporate sustainability index for Council operations and improvement strategy.			
Develop and implement the Workforce Management Strategy Actions and Outcomes.			
Drive organisation service excellence through the delivery of the Continuous Improvement Program.			
Develop Community Service Levels.			
Review and implement the Information Communications Technology (ICT) Strategy.			
Revise ward boundaries as per the 2016 Referendum in preparation for the 2020 Council elections.			
"Implement a range of smart city and digital technology strategies for Wollondilly to support the following: <ul style="list-style-type: none"> <li>• Wollondilly Smart Shire Strategy;</li> <li>• Western Sydney City Deal.</li> </ul>			

# ADVOCACY OPPORTUNITIES

<b>Sustainable and Balanced Growth</b> 	Endorsement of Council's Growth Management Strategy.
	Innovative policy and consent conditions in a Peri Urban area. Acknowledgment of the Peri Urban area. Classification of Peri Urban areas as a unique category in District Plans.
	Sound planning controls and incentives - For the retention of agriculture/food security and the protection of natural habitats, air and water quality.
	Jobs creation and economic development initiatives.
	Affordable housing opportunities.
	Planning and economic development outcomes and improved public transport services.
	Adequate funding for development contributions.
<b>Management and Provision of Infrastructure</b> 	Access to Appropriate transport infrastructure.
	Implementation of High Speed Rail with a station near Wilton.
	Sound infrastructure planning for Silverdale and Warragamba and a social procurement strategy in the delivery of the 2nd Sydney Airport.
	Movement and connectivity around the Shire and into bordering areas including the certainty of the route of the M9.
	Inclusion in the Resources for Regions program.
	Appropriate funding to address asset management requirements.
	Balancing provision of needs for release areas by providing facilities and infrastructure for Wollondilly's 17 rural villages.
	Appin Road improvements Picton and Appin By-passes.
	Completion of the Maldon-Domabarton rail line.
	Increase passenger capacity and rail services and electrification of the rail services in our Shire.
Regional All Abilities playground in Wollondilly.	
<b>Caring for the Environment</b> 	Innovative co-existence solutions between environmental, agricultural and urban activities.
	Waste management improvements and illegal dumping solutions.
	Off-Leash Areas in Wollondilly.
	Bargo-Nepean River National Park Proposal. Coexistence between urban development and underground coal mining.
<b>Looking after the Community</b> 	Healthy communities framework embedded in planning for new communities.
	Innovative approaches to tertiary education.
	Innovative health provision – Ongoing support for the Wollondilly Health Alliance.
	Reduction in domestic violence. Increased community connectedness.
<b>Efficient and Effective Council</b> 	Less red tape and more legislative reform.
	Integrated and shared service provision.
	Request government support and financial resourcing to manage growth impacts.
	Improved telecommunication, online services and access to information. Promote Engaged, informed and connected communities.

## FIT FOR THE FUTURE Improvement Action Plan

Summary of the key improvement actions as detailed in Council's Fit for the Future Application.

### 1. Strengthen on Strategic Partnerships and Alliances with:

- Macarthur Regional Organisations of Council (MACROC) – Wollondilly, Camden and Campbelltown Council;
- Asset Management collaboration sub-committee;
- Local and NSW Chambers of Commerce;
- Sydney Peri Urban Network of Councils (SPUN);
- The Wollondilly Health Alliance (WHA);
- The Dilly Wanderer;
- Joint use of Facilities Memorandum of Understanding with the Department of Education.

*Responsibility – Executive Leadership Team*

### 2. Success Management Leadership Program – Continuous Improvement Program

- Deliver 2 Continuous Improvement Reviews per annum;
- Completion of outstanding projects;
- Staff Well-Being Program to continue.

*Responsibility – Executive Director Community and Corporate*

### 3. Special Rate Variation Implementation Process

- Quarterly Reporting to Council and the community;
- Annual Reporting to Council and the Community.

*Responsibility – Executive Director Community and Corporate*

### 4. Asset Management Plan implementation

- Major programs developed by Q.1;
- Develop geospatial defects reporting and repair tracking program;
- Works Program completed.

*Responsibility – Director Infrastructure and Environment*

### 5. Review Budget Processes

- Budget adopted and reported;
- Quarterly Reviews reported to Council and community;
- Annual Reporting to Council and community.

*Responsibility – Executive Director Community and Corporate*

### 6. Procurement processes and policies review

- Reviewed annually;
- Induction and refresher training developed and implemented;
- Compliance Reporting developed.

*Responsibility – Executive Director Community and Corporate*

### 7. Optimising Developer Contributions System

- Commence review of Section 94/94A Plan;
- Complete Planning Agreements Policy;
- Update web page for Developer Contributions;
- Complete and maintain Planning Agreement Register.

*Responsibility – Director Planning*

### 8. Implement adopted Social Planning Strategy

*Responsibility – Executive Director Community and Corporate Services*

### 9. Internal Audit completed within timeframes

*Responsibility – Executive Leadership Team*

### 10. Implement Workforce Strategy

*Responsibility – Assistant Director People, Legal and Governance*

DELIVERY  
PROGRAM AND

OPERATIONAL  
PLAN



# 17/18-20/21

4 year program

## Sustainable and Balanced GROWTH

### OUTCOMES *what do we want?*

1. A built environment that supports liveable communities respects the character, setting and heritage of our towns and villages and retains the vision of Rural Living.
2. A unique environment and rural landscape balanced with managed growth that is consistent with Council's Position on Growth and vision of Rural Living.
3. A strong local economy providing employment and other opportunities.
4. Expansion of employment and other opportunities based on the Shire's natural assets, strong agricultural base and tourism potential.
5. A strong and viable agricultural sector supported by the protection and preservation of agricultural assets and resources.

### STRATEGIES *how will COUNCIL work to achieve what we want?*

#### Strategy GR1 – Growth

Manage growth to ensure that it is consistent with Council's Position on Growth and achieves positive social, economic, and environmental outcomes for Wollondilly's towns and villages.

#### Strategy GR2 – Built Environment

Manage land use and development to achieve a high quality built environment and innovative planning outcomes, while protecting our agricultural and rural landscape.

#### Strategy GR3 – Economic Development and Tourism

Enhance economic development and tourism in Wollondilly Shire through the implementation of the Economic Development Strategy and the development of a Tourism Strategy and an Employment Strategy.

#### Strategy GR4 – Liveable Communities

Plan for and enhance Wollondilly's liveability by encouraging great places to live with communities that are resilient, safe, affordable, healthy, well connected and retain their unique characters.

#### Strategy GR5 – Wilton New Town

Create a new walkable and connected community supported by integrated public transport and matched by sustainable long-term local employment growth.

#### Strategy GR6 – Peri-urban Areas

Manage, promote and adequately protect peri-urban lands and their values.

#### Strategy GR7 – Agriculture

Encourage and support agriculture and associated industries so that they continue to be a productive, sustainable and integral part of our economy, community, landscape and environment.

#### Strategy GR8 – Advocacy

Advocate strongly for the interests of Wollondilly and its community in relation to planning and economic development outcomes and improved public transport services.

### Strategic Projects

- Review of Growth Management Strategy;
- Adoption of an Employment Land Strategy;
- Adoption of Agricultural Support and Peri-Urban Resilience Strategy;
- Develop strategies for Housing;
- Assist Department of Planning and Environment to prepare master plans for East and West Wilton;
- Undertake Place Making;
- Full review of Section 94 Contributions;
- Review Local Environmental Plan and Development Control Plan;
- Integrate Health and Well-being into Council Planning;
- Implement e-planning initiatives;
- Review and implement the Economic Development Strategy;
- Develop, implement and deliver Wollondilly Tourism and Marketing Strategy (Destination Management Plan) to increase Wollondilly's value as a tourist destination;
- Support achievement of Wilton New Town's job targets.

### Organisational Indicators

- Increase the promotion and numbers of visitors to the Wollondilly Area as a Tourist destination.
- Increase capacity for dwellings within 800 metres of urban services (train station, shops).
- Achieve housing targets in the South West District Plan.
- Reduce the net processing time (median) for development applications.
- Reduce the net processing time (median) for construction certificates.
- Number of DA's received
- Number of DA's outstanding
- Improve service levels for urban design and heritage advisory service.
- Improve the application lodgement and assessment service to reduce delays.
- Development approvals for new dwellings exceed the on ground delivery of housing (measured by number of bins issued compared to number of DA dwelling approvals).
- Improved Service Levels within Council to support environmental values for development proposals.
- Overall satisfaction rate with Council's DA service
- Number of post DA survey follow ups completed
- Development survey return rate.

Key Council Section	Key Service Provided
<ul style="list-style-type: none"> <li>• Strategic Planning;</li> <li>• Growth Centres;</li> <li>• Economic Development and Tourism;</li> <li>• Development Assessment;</li> <li>• Building Assessment and Certification;</li> <li>• Development Contribution Planning.</li> </ul>	<ul style="list-style-type: none"> <li>• Provide a building and development enquiry service;</li> <li>• Deliver a Building inspection and certification service;</li> <li>• Assessment of Development Applications and Part 4A Certificates;</li> <li>• Facilitate Rural Industry Community Advisory Committee;</li> <li>• Manage Development Contributions Planning;</li> <li>• Assessment of Planning Proposals;</li> <li>• Process amendments to Wollondilly Local Environmental Plan;</li> <li>• Develop Strategic land use policy;</li> <li>• Plan and manage growth;</li> <li>• Update Development Control Plan to match Local Environmental Plan Amendments;</li> <li>• Maintain Wollondilly's heritage listings and heritage advisor service;</li> <li>• Organise and run quarterly business support training events when needed throughout the shire;</li> <li>• Engage and support local business chambers;</li> <li>• Manage the Economic Advisory Group and Tourism and Heritage Committee;</li> <li>• Delivery of tourism support services;</li> <li>• Deliver Your Business quarterly newsletter.</li> </ul>



# 18/19

## 1 year plan

## Sustainable and Balanced **GROWTH**

### GR1. Growth

<b>CSP Theme</b>	Sustainable and Balanced Growth
<b>CSP Strategy</b>	GR1 Manage growth to ensure that it is consistent with Council's Position on Growth and achieves positive social, economic, and environmental outcomes for Wollondilly's towns and villages.
<b>Principle Activity</b>	GR1 Growth
<b>Responsibility</b>	Director Planning
<b>Key Stakeholders and External Partners</b>	<ul style="list-style-type: none"> <li>• Department of Planning and Environment;</li> <li>• Transport for NSW;</li> <li>• Greater Sydney Commission;</li> <li>• Community;</li> <li>• Environment NSW;</li> <li>• Development Industry;</li> <li>• Sydney Water;</li> <li>• Water NSW;</li> <li>• Roads and Maritime Services;</li> <li>• South Western Sydney Local Health District;</li> <li>• Macarthur Region of Councils;</li> <li>• Western Sydney Region of Councils;</li> <li>• NSW Subsidence Advisory;</li> <li>• Various other State Agencies.</li> </ul>
<b>Key Documents</b>	<ul style="list-style-type: none"> <li>• A Plan for Growing Sydney;</li> <li>• South West District Plan;</li> <li>• Wollondilly Local Environmental Plan;</li> <li>• Growth Management Strategy 2011;</li> <li>• Wollondilly Development Control Plan;</li> <li>• Wollondilly Development Contributions Plan;</li> <li>• NSW Legislation.</li> </ul>

Action	Outputs	Responsibility
<b>GR1.1</b> Growth pressures are managed effectively	<ul style="list-style-type: none"> <li>• Review and refine the Growth Management Strategy</li> <li>• Planning Proposals are completed in a timely manner</li> <li>• Planning Proposal Policy delivered</li> <li>• Commence Local Planning Statement</li> <li>• Introduce a new application form for planning proposals.</li> </ul>	Manager Sustainable Growth
<b>GR1.2</b> Ensure sufficient industrial and employment land preserved for long term needs	<ul style="list-style-type: none"> <li>• Undertake an assessment of industrial land needs in any planning proposal which seeks to rezone existing industrial land.</li> <li>• Identify opportunities for employment generating land uses.</li> </ul>	Manager Sustainable Growth

## GR2. Built Environment

<b>CSP Theme</b>	Sustainable and Balanced Growth
<b>CSP Strategy</b>	GR2 Manage land use and development to achieve a high quality built environment and innovative planning outcomes, while protecting our agricultural and rural landscape.
<b>Principle Activity</b>	GR2 Built Environment
<b>Responsibility</b>	Director Planning
<b>Key Stakeholders and External Partners</b>	<ul style="list-style-type: none"> <li>• Department of Planning and Environment;</li> <li>• Transport for NSW;</li> <li>• Greater Sydney Commission;</li> <li>• Community;</li> <li>• Environment NSW;</li> <li>• Development Industry;</li> <li>• Sydney Water;</li> <li>• Water NSW;</li> <li>• Roads and Maritime Services;</li> <li>• Subsidence Advisory NSW;</li> <li>• Various other State Agencies.</li> </ul>
<b>Key Documents</b>	<ul style="list-style-type: none"> <li>• A Plan for Growing Sydney;</li> <li>• South West District Plan;</li> <li>• Wollondilly Local Environmental Plan;</li> <li>• Growth Management Strategy 2011;</li> <li>• Wollondilly Development Control Plan;</li> <li>• Wollondilly Development Contributions Plan;</li> <li>• NSW Legislation.</li> </ul>

Action	Outputs	Responsibility
<b>GR2.1</b> Deliver the Continuous Improvement Program initiatives to improve planning processes	<ul style="list-style-type: none"> <li>• Deliver items identified in the Continuous Improvement Program for improving development assessment.</li> </ul>	Manager Development Services
<b>GR2.2</b> Deliver the Continuous Improvement Program initiatives to improve planning processes	<ul style="list-style-type: none"> <li>• Undertake a continued review of Development Control Plan</li> <li>• Planning Proposal Policy finalised.</li> </ul>	Manager Sustainable Growth
<b>GR2.3</b> Manage development assessment and certification to achieve approved processing times	<ul style="list-style-type: none"> <li>• Net median processing times for Complying Development Applications less than 20 days.</li> <li>• Provide Heritage Advisory Service.</li> <li>• Net mean determination for Development Applications 90% within 40 days.</li> </ul>	Manager Development Services
<b>GR2.4</b> Enhance appearance of new residential estates	<ul style="list-style-type: none"> <li>• Ensure Council's design specifications and Development Control Plans are consistent</li> <li>• Quality assets are contributed to the community at the completion of the subdivision process; including appropriate road widths, landscaping and open space assets.</li> </ul>	Manager Infrastructure Strategy and Planning
<b>GR2.5</b> Use Voluntary Planning Agreements to provide innovative planning outcomes	<ul style="list-style-type: none"> <li>• Negotiate and Deliver appropriate Voluntary Planning Agreements that increase community benefits from development.</li> </ul>	Manager Sustainable Growth

## GR3. Economic Development and Tourism

<b>CSP Theme</b>	Sustainable and Balanced Growth
<b>CSP Strategy</b>	GR3 Enhance economic development and tourism in Wollondilly Shire through the implementation of the Economic Development Strategy and the development of a Tourism Strategy and an Employment Strategy.
<b>Principle Activity</b>	GR3 Economic Development and Tourism
<b>Responsibility</b>	Manager Economic Development and Tourism
<b>Key Stakeholders and External Partners</b>	<ul style="list-style-type: none"> <li>• Business Chambers;</li> <li>• Local Businesses;</li> <li>• NSW Trade and Investment;</li> <li>• Small Business Commissioner;</li> <li>• South Western Sydney Business Enterprise Centre;</li> <li>• Federal Departments;</li> <li>• Wollondilly Tourism Association;</li> <li>• MACROC and WSROC Councils.</li> </ul>
<b>Key Documents</b>	<ul style="list-style-type: none"> <li>• Economic Development Strategy;</li> <li>• Wilton Junction Economic Development Strategy;</li> <li>• District Plans;</li> <li>• Western Sydney Jobs Strategy;</li> <li>• Community Strategic Plan.</li> </ul>

Action	Outputs	Responsibility
<b>GR3.1</b> Provide ongoing business support	<ul style="list-style-type: none"> <li>• Evaluate and enhance current events program to strengthen economic development and tourism outcomes.</li> <li>• Support and provide input to other sections of Council regarding economic development opportunities.</li> <li>• Provide input on business Development Applications to support increased economic opportunity.</li> <li>• Engage and meet with local businesses as required.</li> <li>• Connect local businesses to support through Office Small Business Commission, Business Connect, and Easy to do Business programs.</li> </ul>	Manager Tourism and Business Investment
<b>GR3.2</b> Position and promote the Shire as a place for inward business investment	<ul style="list-style-type: none"> <li>• Develop an Investors Prospectus.</li> <li>• Facilitate Economic Development Community Advisory Committee and the Tourism and Heritage Community Advisory Committee meetings.</li> <li>• Lead, collaborate and engage other sections of Council in marketing and promotion.</li> </ul>	Manager Tourism and Business Investment
<b>GR3.3</b> Improve Development Application Assessment Process so that it does not delay applications for employment generating developments	<ul style="list-style-type: none"> <li>• Complete review of development control plan identified in Continuous Improvement Program.</li> </ul>	Manager Development Services
<b>GR3.4</b> Position Wollondilly Shire as a key destination, highlighting the many tourism attractions	<ul style="list-style-type: none"> <li>• Implement the Wollondilly Destination Management Plan.</li> </ul>	Manager Tourism and Business Investment
<b>GR3.5</b> Support future economic sustainability for the residents of Wollondilly Shire.	<ul style="list-style-type: none"> <li>• Adopt the Economic Development Strategy Quarter 2</li> <li>• Implement the Economic Development Strategy.</li> </ul>	Manager Tourism and Business Investment

## GR4. Liveable Communities

<b>CSP Theme</b>	Sustainable and Balanced Growth
<b>CSP Strategy</b>	GR4 Plan for and enhance Wollondilly's liveability by encouraging great places to live with communities that are resilient, safe, affordable, healthy, well connected and retain their unique characters.
<b>Principle Activity</b>	GR4 Liveable Communities
<b>Responsibility</b>	Director Planning
<b>Key Stakeholders and External Partners</b>	<ul style="list-style-type: none"> <li>Community;</li> <li>Department of Planning and Environment;</li> <li>Transport for NSW;</li> <li>Greater Sydney Commission;</li> <li>Development Industry;</li> <li>Roads and Maritime Services;</li> <li>Various other State Agencies.</li> </ul>
<b>Key Documents</b>	<ul style="list-style-type: none"> <li>A Plan for Growing Sydney;</li> <li>South West District Plan;</li> <li>Community Strategic Plan;</li> <li>NSW Legislation.</li> </ul>

Action	Outputs	Responsibility
<b>GR4.1</b> Develop strategies to increase housing diversity and affordability	<ul style="list-style-type: none"> <li>Prepare housing strategy that is consistent with the Western City District Plan and Community Strategic Plan.</li> <li>Conduct housing market analysis Quarter 2.</li> </ul>	Manager Sustainable Growth
<b>GR4.2</b> Maximise public safety in new developments	<ul style="list-style-type: none"> <li>Complete policy referrals on development applications in accordance with Memorandum of understanding.</li> </ul>	Manager Development Services
<b>GR4.3</b> Seek improved public transport options	<ul style="list-style-type: none"> <li>Participate in City Deal Process.</li> </ul>	Director Infrastructure and Environment
<b>GR4.4</b> Investigate ways to integrate health outcomes into Land Use Planning	<ul style="list-style-type: none"> <li>Meet regularly with South West Sydney Health District to pursue health opportunities to integrate health into land use planning.</li> </ul>	Manager Sustainable Growth
<b>GR4.5</b> Review bicycle and pedestrian connections	<ul style="list-style-type: none"> <li>Advocate for improved bicycle and pedestrian connectivity throughout Wollondilly Shire.</li> <li>Pursue grant funding opportunities to support the review and implementation of the Wollondilly Bike Plan (incorporating pedestrian activity plan).</li> <li>Deliver capital footpath program.</li> <li>Pursue improved pedestrian connectivity at Remembrance Drive and Progress street(s) Tahmoor.</li> </ul>	Manager Infrastructure Strategy & Planning and Manager Sustainable Growth
<b>GR4.6</b> Plan for community infrastructure that meet the needs for our growing community	<ul style="list-style-type: none"> <li>Review the Development Contributions Plan.</li> </ul>	Manager Sustainable Growth
<b>GR4.7</b> Protect natural and built heritage in Wollondilly	<ul style="list-style-type: none"> <li>Commencement investigation to establish a heritage conservation area in Appin.</li> <li>Commence a review of the heritage schedule and identify new heritage items for protection.</li> </ul>	Manager Sustainable Growth
<b>GR4.8</b> Enable increased usage of technology in Wollondilly	<ul style="list-style-type: none"> <li>Implement the Wollondilly Smart Shire Strategy.</li> </ul>	Manager Tourism and Business Investment

## GR5. Wilton New Town

CSP Theme	Sustainable and Balanced Growth
CSP Strategy	GR5 Create a new walkable and connected community supported by integrated public transport and matched by sustainable long-term local employment growth.
Principle Activity	GR5 Wilton New Town
Responsibility	Director Planning
Key Stakeholders and External Partners	<ul style="list-style-type: none"> <li>• Community;</li> <li>• Department of Planning and Environment;</li> <li>• Transport for NSW;</li> <li>• Greater Sydney Commission;</li> <li>• Development Industry;</li> <li>• Local Businesses;</li> <li>• Roads and Maritime Services;</li> <li>• Various other State Agencies.</li> </ul>
Key Documents	<ul style="list-style-type: none"> <li>• A Plan for Growing Sydney;</li> <li>• South West District Plan;</li> <li>• Community Strategic Plan;</li> <li>• NSW Legislation.</li> </ul>

Action	Outputs	Responsibility
<b>GR5.1</b> Ensure development applications are processed in a timely manner	<ul style="list-style-type: none"> <li>• Net mean determination for Development Applications 90% within 40 days.</li> </ul>	Manager Development Services
<b>GR5.2</b> Support collaboration with key stakeholders to deliver positive employment outcomes aligned with growth	<ul style="list-style-type: none"> <li>• Second resources from the Department of Planning and Environment to assist Council's economic development activities Quarter 1.</li> </ul>	Manager Tourism and Business Investment

## GR6. Peri-Urban Lands

CSP Theme	Sustainable and Balanced Growth
CSP Strategy	GR6 Manage, promote and adequately protect peri-urban lands and their values.
Principle Activity	GR6 Peri-Urban Lands
Responsibility	Director Planning
Key Stakeholders and External Partners	<ul style="list-style-type: none"> <li>Rural Industry Liaison Committee;</li> <li>Peri-Urban Network of Councils;</li> <li>Department of Planning and Environment ;</li> <li>Greater Sydney Commission;</li> <li>Community;</li> <li>Farmers;</li> <li>Environment NSW;</li> <li>Development Industry;</li> <li>Department of Primary Industries;</li> <li>Water NSW;</li> <li>Various other State Agencies.</li> </ul>
Key Documents	<ul style="list-style-type: none"> <li>Community Strategic Plan;</li> <li>A Plan for Growing Sydney;</li> <li>South West District Plan;</li> <li>Wollondilly Local Environmental Plan;</li> <li>Growth Management Strategy 2011;</li> <li>NSW Legislation.</li> </ul>

Action	Outputs	Responsibility
<b>GR6.1</b> Chair and coordinate the Sydney Peri-Urban Network	<ul style="list-style-type: none"> <li>Quarterly meetings.</li> </ul>	Executive Director Community and Corporate
<b>GR6.2</b> Pursue Agricultural Enterprise Credit Scheme to provide reward for food production for farmers in the Peri-Urban areas	<ul style="list-style-type: none"> <li>Develop an action paper that identifies the steps required to establish an agricultural enterprise credit scheme.</li> </ul>	Executive Director Community and Corporate

## GR7. Agriculture

CSP Theme	Sustainable and Balanced Growth
CSP Strategy	GR7 Encourage and support agriculture and associated industries so that they continue to be a productive, sustainable and integral part of our economy, community, landscape and environment.
Principle Activity	GR7 Agriculture
Responsibility	<ul style="list-style-type: none"> <li>Executive Director Community and Corporate;</li> <li>Director Planning.</li> </ul>
Key Stakeholders and External Partners	<ul style="list-style-type: none"> <li>Sydney Peri Urban Network;</li> <li>Department of Primary Industries;</li> <li>Farmers' Federation NSW;</li> <li>Western Sydney Councils – City Deal Group;</li> <li>Rural Industries Liaison Advisory Committee;</li> <li>Economic Development Advisory Committee;</li> <li>Tourism Committee.</li> </ul>
Key Documents	<ul style="list-style-type: none"> <li>Economic Development Strategy;</li> <li>Poultry Industry Action Paper;</li> <li>Good Neighbour Charter;</li> <li>Sydney Peri Urban Network Action Plan;</li> <li>Agricultural Fact Sheet;</li> <li>Wollondilly Rural Living Handbook;</li> <li>Draft Western Sydney City Deal.</li> </ul>

Action	Outputs	Responsibility
<b>GR7.1</b> Ensure agricultural opportunities considered as part of the Destination Management Plan	<ul style="list-style-type: none"> <li>Source resources Quarter 2</li> </ul>	Manager Tourism and Business Investment
<b>GR7.2</b> Pursue agri-business development through the Economic Development Strategy	<ul style="list-style-type: none"> <li>Pursue agri-business development.</li> </ul>	Manager Tourism and Business Investment
<b>GR 7.3</b> Protect vital agricultural lands in the Wollondilly Shire	<ul style="list-style-type: none"> <li>Develop and Implement the Peri-Urban Resilience Strategy</li> </ul>	Director Planning

# GR8.

## Advocacy

CSP Theme	Sustainable and Balanced Growth
CSP Strategy	GR8 Advocate strongly for the interests of Wollondilly and its community in relation to planning and economic development outcomes and improved public transport services.
Principle Activity	GR8 Advocacy
Responsibility	Director Planning
Key Stakeholders and External Partners	<ul style="list-style-type: none"> <li>Community;</li> <li>All levels of Government;</li> <li>Non-government agencies;</li> <li>Community Groups.</li> </ul>
Key Documents	<ul style="list-style-type: none"> <li>Community Strategic Plan;</li> <li>Delivery Program;</li> <li>Resourcing Strategy.</li> </ul>

Action	Outputs	Responsibility
<b>GR8.1</b> Continue to advocate for Council's vision for a Great new Town at Wilton by ensuring a robust planning framework and suitable controls that meet current and future needs	<ul style="list-style-type: none"> <li>Participate in steering committee and other working groups for Wilton Priority Growth Area.</li> <li>Comment on proposals and documents released on Wilton by the State government.</li> <li>Participate in meetings with Department of Planning and Environment and Developers.</li> <li>Comment on subdivisions to the Department of Planning and Environment.</li> </ul>	Manager Sustainable Growth
<b>GR8.2</b> Lobby the State Government and other service providers	<ul style="list-style-type: none"> <li>As identified in the Delivery Program.</li> </ul>	Director Planning
<b>GR8.3</b> Advocate for agri-business opportunities linked to the new Western Sydney Airport through the Western Sydney City Deals opportunities	<ul style="list-style-type: none"> <li>Opportunities identified</li> <li>Advocacy plan developed</li> </ul>	Executive Director Community and Corporate



# 17/18-20/21

## 4 year program

## Management and Provision of INFRASTRUCTURE

### OUTCOMES *what do we want?*

1. Infrastructure that is safe, accessible and fit for purpose.
2. Infrastructure that is sustainably maintained.
3. Infrastructure that delivers upon the expectations and needs of our growing community.

### STRATEGIES *how will COUNCIL work to achieve what we want?*

#### Strategy IN1 – Improve the condition of our Road Network

Manage, maintain and improve our road network to meet the needs of the community, now and into the future.

#### Strategy IN2 – Provision of Infrastructure and Facilities

Provide a range of infrastructure and community facilities to meet the needs of the community, now and into the future.

#### Strategy IN3 – Manage Infrastructure and Facilities

Manage infrastructure and community facilities to provide for and respond to community needs, improve safety and improve choices.

#### Strategy IN4 – Emergency Management

Assist in the planning of the community's response to emergencies such as bushfires and flooding.

#### Strategy IN5 – Advocacy

Advocate strongly for the interests of Wollondilly and its community in relation to infrastructure outcomes.

### Strategic Projects

- Build and commission Bargo RFS Station.
- Investigate and develop a Strategy for a replacement Administration Building.
- Rolling 5 year program for major capital works – for asset categories, including roads, buildings and open space.
- Further development of Asset Management Plans to include infrastructure growth from master plans and Growth Management Strategy.
- Completion the Warragamba Inclusive Playground.
- Completion of 'Stage 1a' of the Wilton Recreation Reserve upgrade.
- Plan and implement an agreed facilities upgrade to Cubbitch Barta Reserve at Bridgewater Estate.
- Deliver the staged upgrade for the Bargo Waste Management Centre.
- Adopt and implement strategies developed for the Stonequarry Creek Floodplain Risk Management Plan.
- Develop an operational management strategy for open spaces and reserves.
- Manage the impacts of changes to the Crown Lands Act with respect to transfer of responsibilities for crown land reserves.
- Develop a plan to manage Road Side Vegetation.
- Develop a Way-finding and Signage Strategy.

### Organisational Indicators

- 90% of Renewal and maintenance schedules completed.
- An increase of appropriate sporting and recreation options near where people live.
- Renewal Ratios, Asset Maintenance.
- Achieve or exceed budgeted income for infrastructure programs.
- Road network visible improvement rating

### Key Council Section

#### Infrastructure Planning:

- Engineering Development;
- Facilities and Recreation Services;
- Assets and Transport.

#### Environmental Services:

- Waste Services;
- Parks and Gardens;
- Works Section.

### Key Service Provided

#### Plan, provide and maintain:

- Community facilities;
- Amenities;
- Sporting, recreation and leisure centre;
- Library;
- Depot;
- Administration offices;
- Roads;
- Footpaths;
- Signs;
- Shared pathways;
- Bridges;
- Bus shelters;
- Traffic and pedestrian facilities;
- Car parks;
- Drainage;
- Flood mitigation plans and implementation;
- NSW RFS and SES facilities;
- Cemetery;
- Bushfire hazard reduction works.
- Civil Construction.
- Civil Maintenance.
- Buildings and Procurement.
- Plant and Fleet Services.
- Operate on behalf of the community assets for the provision of service such as cleaning, emptying bins, replacing consumables such as toilet paper.
- Maintain NSW RFS appliance Fleet.
- Manage Customer Request.
- Support Local Emergency Management planning, response and recovery.

#### Provide community awareness and education programmes:

- Environment;
- Road safety;
- Sustainability;
- Bushfire management;
- Flood plain risk management.



# 18/19 1 year plan

## Management and Provision of **INFRASTRUCTURE**

### IN1. Improve the condition of our Road Network

<b>CSP Theme</b>	Management and Provision of Infrastructure
<b>CSP Strategy</b>	IN1 Manage, maintain and improve our road network to meet the needs of the community, now and into the future.
<b>Principle Activity</b>	IN1 Improve the condition of our Road Network
<b>Responsibility</b>	Director Infrastructure and Environment
<b>Key Stakeholders and External Partners</b>	<ul style="list-style-type: none"> <li>Community;</li> <li>Councillors;</li> <li>Crown Lands;</li> <li>Federal and State Government incl. Department Regional Infrastructure, Transport for NSW, The Roads and Maritime Service.</li> </ul>
<b>Key Documents</b>	<ul style="list-style-type: none"> <li>Asset Management Strategy and Plans;</li> <li>NSW State Plan;</li> <li>Growth Management Strategy.</li> </ul>

Action	Outputs	Responsibility
<b>IN1.1</b> Develop and implement programs for road network maintenance and renewal from Asset Management Plan	<ul style="list-style-type: none"> <li>Deliver the renewal and maintenance programmes.</li> <li>Report quarterly on program progress.</li> </ul>	Manager Infrastructure Strategy and Planning
<b>IN1.2</b> Maintain and improve road infrastructure, including: pavement repairs, road reconstruction, bridge repairs, signs and line marking.	<ul style="list-style-type: none"> <li>Works Programs completed and reported quarterly.</li> </ul>	Manager Works
<b>IN1.3</b> Undertake additional high priority works as required	<ul style="list-style-type: none"> <li>Complete within resources/constraints and community need.</li> </ul>	Manager Works
<b>IN1.4</b> Identify high crash locations and apply for appropriate funding opportunities	<ul style="list-style-type: none"> <li>Black Spot Projects applied for in accordance with 2018/19 funding guidelines Quarter 2.</li> </ul>	Manager Infrastructure Strategy and Planning
<b>IN1.5</b> Management of vegetation control, cleaning and waste removal from road sides	<ul style="list-style-type: none"> <li>Maintain road side amenity and sight lines.</li> </ul>	Manager Environmental Outcomes

## IN2.

### Provision of Infrastructure and Facilities

<b>CSP Theme</b>	Management and Provision of Infrastructure
<b>CSP Strategy</b>	IN2 Provide a range of infrastructure and community facilities to meet the needs of the community, now and into the future.
<b>Principle Activity</b>	IN2 Provision of Infrastructure and Facilities
<b>Responsibility</b>	Director Infrastructure and Environment
<b>Key Stakeholders and External Partners</b>	<ul style="list-style-type: none"> <li>Community;</li> <li>Sporting Groups;</li> <li>355 Committees;</li> <li>Councillors;</li> <li>Crown Lands;</li> <li>Federal and State Government incl. Department Regional Infrastructure, Tourism, Transport for NSW, The Roads and Maritime Service.</li> </ul>
<b>Key Documents</b>	<ul style="list-style-type: none"> <li>Asset Management Strategy and Plans;</li> <li>Recreation and Open Space Strategy;</li> <li>Land Dedication Policy;</li> <li>NSW State Plan;</li> <li>Growth Management Strategy;</li> <li>Master Plans;</li> <li>Plans of Management.</li> </ul>

Action	Outputs	Responsibility
<b>IN2.1</b> Ensure future deficiency study findings are captured in Development Contributions Plan review	<ul style="list-style-type: none"> <li>Identify and program priority road improvement projects.</li> <li>Advocate for delivery of road improvement projects through appropriate opportunities such as Voluntary Planning Agreements and grant funding streams.</li> <li>Develop wayfinding signage strategy and adopt Quarter 4.</li> </ul>	Manager Infrastructure Strategy and Planning
<b>IN2.2</b> Review Transport Asset Management Plan	<ul style="list-style-type: none"> <li>Revised Transport Asset Management Plan Quarter 4.</li> </ul>	Manager Infrastructure Strategy and Planning
<b>IN2.3</b> Strategically plan, manage and deliver Public Amenities	<ul style="list-style-type: none"> <li>Deliver amenities as per priority list within the budget allocation.</li> </ul>	Manager Infrastructure Strategy and Planning
<b>IN2.4</b> Strategically Plan, Manage and deliver Play spaces in Wollondilly	<ul style="list-style-type: none"> <li>Develop a shire wide Play Strategy Quarter 1 to support Open Space Recreation Facilities Strategy.</li> <li>Adopt strategy by Quarter 3.</li> <li>Delivery of the Warragamba Inclusive Play Space.</li> </ul>	Manager Infrastructure Strategy and Planning
<b>IN2.5</b> Plan and deliver upgrades to Dudley Chesham Oval	<ul style="list-style-type: none"> <li>Develop Master Plan for Dudley Chesham Oval Quarter 1.</li> <li>Adopt by Quarter 3 including draft program of works.</li> </ul>	Manager Infrastructure Strategy and Planning
<b>IN2.6</b> Provide adequate accommodation for council workforce	<ul style="list-style-type: none"> <li>Deliver feasibility and options paper for Council consideration Quarter 4.</li> </ul>	Director Infrastructure and Environment
<b>IN2.7</b> Strategically plan upgrades to community open space	<ul style="list-style-type: none"> <li>Delivery of costed master plans for upgrading the first six community open spaces to enable delivery of first stages of works or incorporation in Development Contribution Plan:                             <ul style="list-style-type: none"> <li>Telopea Park, Buxton Quarter 2</li> <li>Redbank Reserve, Picton Quarter 3</li> <li>Appin Park Reserve, Appin Quarter 2</li> <li>Old Menangle School site, Menangle Quarter 3</li> <li>Picton Botanic Garden precinct Quarter 4</li> <li>Mermaids Pool &amp; Potholes Reserve Quarter 4</li> </ul> </li> </ul>	Manager Infrastructure Strategy and Planning

## IN3. Manage Infrastructure and Facilities

<b>CSP Theme</b>	Management and Provision of Infrastructure
<b>CSP Strategy</b>	IN3 Manage infrastructure and community facilities to provide for and respond to community needs, improve safety and improve choices.
<b>Principle Activity</b>	IN3 Manage Infrastructure and Facilities
<b>Responsibility</b>	Director Infrastructure and Environment
<b>Key Stakeholders and External Partners</b>	<ul style="list-style-type: none"> <li>• Community;</li> <li>• Sporting Groups;</li> <li>• 355 Committees;</li> <li>• Councillors;</li> <li>• Crown Lands;</li> <li>• Federal and State Government incl. Department Regional Infrastructure, Tourism, Transport for NSW, The Roads and Maritime Service.</li> </ul>
<b>Key Documents</b>	<ul style="list-style-type: none"> <li>• Asset Management Strategy and Plans;</li> <li>• Recreation and Open Space Strategy;</li> <li>• Land Dedication Policy;</li> <li>• NSW State Plan;</li> <li>• Growth Management Strategy;</li> <li>• Master Plans;</li> <li>• Plans of Management.</li> </ul>

Action	Outputs	Responsibility
<b>IN3.1</b> Maintain and enhance asset management system to support the management of all infrastructure assets in accordance with Council's Asset Strategy document Strategy	<ul style="list-style-type: none"> <li>• Establish an Asset Management Steering Committee.</li> <li>• Program the implementation of the Asset Management Improvement Strategy.</li> </ul>	Manager Infrastructure Strategy and Planning
<b>IN3.2</b> Maintain and improve other transport infrastructure, including: public transport connections or interfaces (bus stops, taxi ranks, parking facilities etc.) drainage, footpaths, signs and line marking	<ul style="list-style-type: none"> <li>• Works Programs completed and reported quarterly.</li> </ul>	Manager Works
<b>IN3.3</b> Maintain and improve operational and community built facilities in accordance with developed and funded works programmes	<ul style="list-style-type: none"> <li>• Works Programs completed and reported quarterly.</li> </ul>	Manager Works
<b>IN3.4</b> Management of Vegetation control, cleaning and waste removal services of public spaces and facilities	<ul style="list-style-type: none"> <li>• Continue to maintain the amenity of public spaces and facilities.</li> </ul>	Manager Environmental Outcomes

## IN4. Emergency Management

<b>CSP Theme</b>	Management and Provision of Infrastructure
<b>CSP Strategy</b>	IN4 Assist in the planning of the community's response to emergencies such as bushfires and flooding.
<b>Principle Activity</b>	IN4 Emergency Management
<b>Responsibility</b>	Director Infrastructure and Environment
<b>Key Stakeholders and External Partners</b>	<ul style="list-style-type: none"> <li>NSW Police;</li> <li>Emergency Services;</li> <li>NSW Government functional areas (e.g. Welfare).</li> </ul>
<b>Key Documents</b>	<ul style="list-style-type: none"> <li>Wollondilly Local Emergency Management Plan;</li> <li>South West Metropolitan Emergency Management Plan;</li> <li>NSW State Emergency Management Plan.</li> </ul>

Action	Outputs	Responsibility
<p><b>IN4.1</b> Provide support services to the Local Emergency Management Committee (LEMC) and the Local Emergency Operations Controller (LEOCON).</p> <ol style="list-style-type: none"> <li>1. Provide LEMC administration support,</li> <li>2. Provide an operational Emergency Operation Centre,</li> <li>3. Provide incident support,</li> <li>4. Keep the Local Emergency Management Plan current,</li> <li>5. Pre-Bushfire session briefing for Wollondilly Shire Council (WSC) support staff</li> </ol>	<ul style="list-style-type: none"> <li>Facilitate and implement Emergency Operation Centre (EOC) at times of emergency.</li> <li>Continue to enhance Wollondilly Local Emergency Management Plan.</li> <li>Deliver the Pre-Season Bushfire Briefing for Support Staff Quarter 2.</li> </ul>	Manager Works
<p><b>IN4.2</b> Provide support and facilities and to the Rural Fire Service (RFS) and State Emergency Service, and equipment servicing to the NSW RFS (Tankers etc.)</p>	<ul style="list-style-type: none"> <li>Ensure the RFS and SES Facilities are fit for use.</li> <li>Achieve RFS Equipment Services schedules.</li> </ul>	Manager Works
<p><b>IN4.3</b> Ongoing review of flood plain management to respond to identified issues such as climate change</p>	<ul style="list-style-type: none"> <li>Stonequarry Creek Flood Study adopted Quarter 2.</li> <li>Finalise draft Stonequarry Creek Floodplain Risk Management Plan Quarter 4.</li> </ul>	Manager Infrastructure Strategy and Planning
<p><b>IN4.4</b> Hazard Reduction Control – Identify, Raise funds and Program</p>	<ul style="list-style-type: none"> <li>Complete funded programs.</li> <li>Report hazard reduction outcomes to the community.</li> <li>Report on flood education outcomes to the community.</li> </ul>	Manager Environmental Services
<p><b>IN4.5</b> Ensure Council is prepared and responsive to any disaster event in the Local Government Area</p>	<ul style="list-style-type: none"> <li>Annual review of the Wollondilly Disaster Recovery Plan.</li> <li>Deliver education and awareness programs to the community that support disaster recovery and community resilience.</li> <li>Implement the Resilience and Disaster Recovery Plan.</li> </ul>	Executive Director Community and Corporate

# IN5.

## Advocacy

CSP Theme	Management and Provision of Infrastructure
CSP Strategy	IN5 Advocate strongly for the interests of Wollondilly and its community in relation to infrastructure outcomes.
Principle Activity	IN5 Advocacy
Responsibility	Director Infrastructure and Environment
Key Stakeholders and External Partners	<ul style="list-style-type: none"> <li>• Community;</li> <li>• All levels of Government;</li> <li>• Non-government agencies;</li> <li>• Community Groups.</li> </ul>
Key Documents	<ul style="list-style-type: none"> <li>• Community Strategic Plan;</li> <li>• Delivery Program;</li> <li>• Resourcing Strategy.</li> </ul>

Action	Outputs	Responsibility
<b>IN5.1</b> Lobby the State Government and other service providers for improved services and infrastructure	<ul style="list-style-type: none"> <li>• Continue to lobby for gateway infrastructure such as Hume Highway Picton interchange and Picton Bypass.</li> </ul>	Director Infrastructure and Environment
<b>IN5.2</b> Advocate for Regional Connectivity and Infrastructure projects that benefit the Wollondilly Community in the Western Sydney City Deal initiative.	<ul style="list-style-type: none"> <li>• Regional Projects identified for Wollondilly.</li> </ul>	Director Infrastructure and Environment



# 17/18-20/21

4 year program

## Caring for the ENVIRONMENT

### OUTCOMES *what do we want?*

1. An environment that is valued, preserved and protected, with new planning and development proposals supporting these values.
2. A community that is engaged with, and cares about, their environment.

### STRATEGIES *how will COUNCIL work to achieve what we want?*

#### Strategy EN1 – Protect and enhance biodiversity, waterways and groundwaters

Maintain and enhance the condition of biodiversity including the condition of water sources (both surface and groundwater).

#### Strategy EN2 – Protect the environment from development pressures

Contribute to development to achieve positive environmental, social and economic outcomes.

#### Strategy EN3 – Vegetation management

Achieve a balance between risk-based management and conserving biodiversity and maintaining public and private assets.

#### Strategy EN4 – Community involvement

Engage the community during the preparation and implementation of Council's environmental activities and programs.

#### Strategy EN5 – Environmental awareness

Enhance community awareness of the environmental values of Wollondilly's natural resources and rural lands and the threats to these values.

#### Strategy EN6 – Sustainable practices

Enhance the adoption of sustainability practices by Council and the local community which reduce consumption of resources, generation of waste, as well as the level of greenhouse gas emissions.

#### Strategy EN7 – Agricultural Land and Capability

Protect agricultural land and the natural resources which support agricultural capability.

#### Strategy EN8 – Auditing, Monitoring and Enforcement

Undertake auditing, monitoring and regulatory enforcement and be responsive to community complaints to protect the environment and the health, safety and well-being of the community.

#### Strategy EN9 – Waste Management

Provide the community with a workable and convenient waste management system, which also minimises waste generation, increases resource recovery and protects the environment.

#### Strategy EN10 – Advocacy

Advocate strongly for the interests of Wollondilly and its community in relation to environmental outcomes.

### Strategic Projects

- Develop Sustainability Indexes for council operations and improvement strategy.
- Revise the Waste and Resource Recovery Strategy.
- Commence development of a Shire domestic waste collection and disposal plan for 2024 onwards along with the supporting procurement strategy.
- New filling and services plan for the Bargo Waste Management Centre.
- Develop a public space waste and cleansing strategy.
- Develop an implementation plan for bio-banking and other conservation agreements.
- Develop a public tree management plan and policy.
- Contribute to the development of an operational management strategy for open spaces and reserves and supporting deployment plan.
- Contribute to managing the impacts of changes to the Crown Lands Act with respect to transfer of responsibilities for crown land reserves.
- Development a pest and feral animal management strategy.
- Develop a Parking Patrol Strategy.

### Organisational Indicators

- At least 66% of domestic waste is diverted from landfill.
- An increase of plants distributed by the Community Nursery.
- Maintain volunteer hours in the Community Nursery and associated activities.
- Assess and report Sustainability Indexes for operations services.
- Implement the revised Illegal Dumping Management Strategy.

Key Council Section	Key Service Provided
<ul style="list-style-type: none"> <li>• Environmental Services;</li> <li>• Waste Management;</li> <li>• Compliance Services;</li> <li>• Administration Services;</li> <li>• Building Surveyors.</li> </ul>	<ul style="list-style-type: none"> <li>• Distribute plants throughout the Shire;</li> <li>• Domestic Waste collection;</li> <li>• Apply for grant funding for Environmental Programs;</li> <li>• Customer Requests for Trees, weeds and hazard reduction;</li> <li>• Provide quarterly companion animal "free" microchip day;</li> <li>• Bi-annual School Visits;</li> <li>• Ranger Services;</li> <li>• Provide health and building safety inspections;</li> <li>• Conduct building fire safety audit program;</li> <li>• Manage animal shelter services;</li> <li>• Induction program for volunteers at animal shelter;</li> <li>• Conduct swimming pool safety audit program.</li> </ul> <p><b>Various education programs such as:</b></p> <ul style="list-style-type: none"> <li>• Swimming pools and spas;</li> <li>• Companion animals;</li> <li>• Building approvals and other matters;</li> <li>• Sewage management;</li> <li>• Environmental.</li> </ul>

# Caring for the ENVIRONMENT

## EN1. Protect and enhance biodiversity, waterways and ground waters

<b>CSP Theme</b>	Caring for the Environment
<b>CSP Strategy</b>	EN1 Maintain and enhance the condition of biodiversity including the condition of water sources (both surface and groundwater).
<b>Principle Activity</b>	EN1 Protect and enhance biodiversity, waterways and groundwaters
<b>Responsibility</b>	Director Infrastructure and Environment
<b>Key Stakeholders and External Partners</b>	<ul style="list-style-type: none"> <li>Office of Environment and Heritage;</li> <li>NSW Department of Primary Industries;</li> <li>NSW Office of Water;</li> <li>Department of Lands;</li> <li>Rural Fire Service;</li> <li>Department of Planning;</li> <li>Georges River Combined Council Committee;</li> <li>Volunteers;</li> <li>Community;</li> <li>Consultants.</li> </ul>
<b>Key Documents</b>	<ul style="list-style-type: none"> <li>Threatened Species Act;</li> <li>Noxious Weed Act;</li> <li>Native Vegetation Act;</li> <li>Local Environment Plan;</li> <li>Development Control Plan;</li> <li>Biodiversity Strategy;</li> <li>Noxious Weeds Strategy.</li> </ul>

Action	Outputs	Responsibility
<b>EN1.1</b> Review the Biodiversity Strategy	<ul style="list-style-type: none"> <li>Adoption of Strategy Quarter 1.</li> <li>Deliver actions as per the Strategy.</li> </ul>	Manager Environmental Outcomes
<b>EN1.2</b> Develop a Water Sensitive Urban Design Policy	<ul style="list-style-type: none"> <li>Policy by Quarter 3.</li> </ul>	Manager Environmental Outcomes
<b>EN1.3</b> Assist in Local Environment Plan and Develop Control Plan Reviews	<ul style="list-style-type: none"> <li>Involvement in amending clauses where appropriate.</li> </ul>	Manager Environmental Outcomes

## EN2. Protect the environment from development pressures

<b>CSP Theme</b>	Caring for the Environment
<b>CSP Strategy</b>	EN2 Contribute to development to achieve positive environmental, social and economic outcomes.
<b>Principle Activity</b>	EN2 Protect the environment from development pressures
<b>Responsibility</b>	Director Infrastructure and Environment
<b>Key Stakeholders and External Partners</b>	<ul style="list-style-type: none"> <li>Office of Environment and Heritage;</li> <li>Rural Fire Service;</li> <li>Department of Planning;</li> <li>NSW Department of Primary Industries;</li> <li>Local Land Services.</li> </ul>
<b>Key Documents</b>	<ul style="list-style-type: none"> <li>Local Environment Plan;</li> <li>Development Control Plan;</li> <li>Biodiversity Strategy.</li> </ul>

Action	Outputs	Responsibility
<b>EN2.1 Investigate bio-diversity conservation opportunities</b>	<ul style="list-style-type: none"> <li>Increase in number of opportunities identified in bio-banking and other mechanisms.</li> <li>Develop implementation plan for bio-banking and conservation agreements.</li> </ul>	Manager Environmental Outcomes
<b>EN2.2 Provide advice for sustainable principles for biodiversity waste and water in growth areas to manage growth</b>	<ul style="list-style-type: none"> <li>Respond to internal and external requests for advice.</li> <li>Develop internal policies to assist community education and outcomes.</li> </ul>	Manager Environmental Outcomes
<b>EN2.3 Protect the largest disease free koala population in NSW along the Allens Creek corridor</b>	<ul style="list-style-type: none"> <li>Hold a Koala Summit with adjacent councils and other stakeholders to inform the develop of a Koala Conservation Plan – Quarter 3.</li> </ul>	Manager Environmental Outcomes
<b>EN2.4 Save Our Species Koala Conservation project</b>	<ul style="list-style-type: none"> <li>Supporting the Office of Environment &amp; Heritage in the tracing of Koala and the completion of mapping of key habitat corridors within the Shire – Quarter 4.</li> </ul>	Manager Environmental Outcomes

## EN3. Vegetation Management

CSP Theme	Caring for the Environment
CSP Strategy	EN3 Achieve a balance between risk-based management and conserving biodiversity and maintaining public and private assets.
Principle Activity	EN3 Vegetation Management
Responsibility	Director Infrastructure and Environment
Key Stakeholders and External Partners	<ul style="list-style-type: none"> <li>Local Land Services;</li> <li>Office of Environment and Heritage;</li> <li>NSW Department of Primary Industries;</li> <li>Department of Planning.</li> </ul>
Key Documents	<ul style="list-style-type: none"> <li>Local Environment Plan;</li> <li>Development Control Plan;</li> <li>Biodiversity Strategy;</li> <li>Plans of Management.</li> </ul>

Action	Outputs	Responsibility
<b>EN3.1</b> Facilitate responsible public and private tree management	<ul style="list-style-type: none"> <li>Respond to tree complaints in a timely manner.</li> <li>Develop a public tree management plan and policy.</li> </ul>	Manager Environmental Outcomes
<b>EN3.2</b> Appropriately manage weeds in accordance with local and regional strategies	<ul style="list-style-type: none"> <li>Increased awareness through means such as forums, educational and promotional material.</li> </ul>	Manager Environmental Outcomes
<b>EN3.3</b> Effectively manage roadside vegetation	<ul style="list-style-type: none"> <li>Develop a Roadside Vegetation Plan and Management Quarter 2.</li> </ul>	Manager Environmental Outcomes

## EN4. Community Involvement

CSP Theme	Caring for the Environment
CSP Strategy	EN4 Engage the community during the preparation and implementation of Council's environmental activities and programs.
Principle Activity	EN4 Community Involvement
Responsibility	Director Infrastructure and Environment
Key Stakeholders and External Partners	<ul style="list-style-type: none"> <li>• Community;</li> <li>• Companion Animals Reference Committee;</li> <li>• RSPCA;</li> <li>• EPA;</li> <li>• Sydney Water;</li> <li>• Water NSW;</li> <li>• Federal and State government agencies.</li> </ul>
Key Documents	<ul style="list-style-type: none"> <li>• Companion Animals Act;</li> <li>• Sewage Management Policy;</li> <li>• Adopt an Environment;</li> <li>• Wollondilly Sustainability Strategy;</li> <li>• Local Environment Plan;</li> <li>• Development Control Plan;</li> <li>• Council's policies and protocols.</li> </ul>

Action	Outputs	Responsibility
<b>EN4.1</b> Advocate resolutions to community environmental concerns	<ul style="list-style-type: none"> <li>• Community concerns are advocated at relevant State and Local Government forums through submissions on strategies, policies and plans with environmental impacts in the local area.</li> </ul>	Manager Environmental Outcomes
<b>EN4.2</b> Deliver quality internal and external sustainability education	<ul style="list-style-type: none"> <li>• Programs run per schedule.</li> <li>• Continue to monitor Council's water and energy usage at the 4 nominated sites.</li> </ul>	Manager Environmental Outcomes

## EN5. Environmental Awareness

CSP Theme	Caring for the Environment
CSP Strategy	EN5 Enhance community awareness of the environmental values of Wollondilly's natural resources and rural lands and the threats to these values.
Principle Activity	EN5 Environmental Awareness
Responsibility	Director Infrastructure and Environment
Key Stakeholders and External Partners	<ul style="list-style-type: none"> <li>Community;</li> <li>Department of Primary Industries;</li> <li>RSPCA.</li> </ul>
Key Documents	<ul style="list-style-type: none"> <li>Companion Animals Act;</li> <li>Protection of Cruelty to Animals Act;</li> <li>Bio-diversity Strategy;</li> <li>Koala Plan of Management.</li> </ul>

Action	Outputs	Responsibility
<b>EN5.1</b> Actively liaise with the community in the control of roaming cats	<ul style="list-style-type: none"> <li>Establishment of wildlife protection zones.</li> <li>Reduction of cats identified but not yet registered.</li> <li>Identified cats registered as per legislation.</li> </ul>	Manager Compliance
<b>EN5.2</b> Develop programs which raise awareness of biodiversity outcomes	<ul style="list-style-type: none"> <li>Deliver priority actions as per revised Biodiversity Strategy.</li> </ul>	Manager Environmental Outcomes
<b>EN5.3</b> Promote responsible pet ownership with the Wollondilly Shire	<ul style="list-style-type: none"> <li>Develop a pest and feral animal management strategy Quarter 2.</li> </ul>	Manager Compliance

## EN6.

### Sustainable Practices and Open Area Maintenance

CSP Theme	Caring for the Environment
CSP Strategy	EN6 Enhance the adoption of sustainability practices by Council and the local community which reduce consumption of resources, generation of waste, as well as the level of greenhouse gas emissions.
Principle Activity	EN6 Sustainable Practices
Responsibility	Director Infrastructure and Environment
Key Stakeholders and External Partners	<ul style="list-style-type: none"> <li>Office of Environment and Heritage;</li> <li>Federal Government.</li> </ul>
Key Documents	<ul style="list-style-type: none"> <li>Adopt an Environment;</li> <li>Sustainability Strategy;</li> <li>Waste and Recycling Strategy;</li> <li>Regional Strategy;</li> <li>Sustainability Policy and Principles.</li> </ul>

Action	Outputs	Responsibility
<b>EN6.1</b> Promote and provide education to the public in their legislative responsibilities in regards to land management, vegetation clearing and waste disposal	<ul style="list-style-type: none"> <li>Increased community participation through means such as forums, workshops and written information.</li> </ul>	Manager Environmental Outcomes
<b>EN6.2</b> Be a Council that leads by example and embraces sustainable practices	<ul style="list-style-type: none"> <li>Undertake an assessment of Council's energy consumption to develop a baseline Quarter 2.</li> <li>Develop an energy consumption action and improvement plan by Quarter 4.</li> </ul>	Manager Environmental Outcomes
<b>EN6.3</b> Deliver attractive and well maintained open spaces and reserves	<ul style="list-style-type: none"> <li>Develop a public space and waste cleansing strategy.</li> <li>Develop and deliver programmed works schedule including mowing contracts and vegetation management.</li> </ul>	Manager Environmental Outcomes

## EN7. Agricultural Land and Capability

<b>CSP Theme</b>	Caring for the Environment
<b>CSP Strategy</b>	EN7 Protect agricultural land and the natural resources which support agricultural capability.
<b>Principle Activity</b>	EN7 Agricultural Land and Capability
<b>Responsibility</b>	<ul style="list-style-type: none"> <li>Executive Director Community and Corporate;</li> <li>Director Planning.</li> </ul>
<b>Key Stakeholders and External Partners</b>	<ul style="list-style-type: none"> <li>Sydney Peri Urban Network;</li> <li>Department of Primary Industries;</li> <li>Farmers' Federation NSW;</li> <li>Western Sydney Councils – City Deal Group;</li> <li>Rural Industries Liaison Advisory Committee;</li> <li>Economic Development Advisory Committee;</li> <li>Tourism Committee.</li> </ul>
<b>Key Documents</b>	<ul style="list-style-type: none"> <li>Economic Development Strategy;</li> <li>Poultry Industry Action Paper;</li> <li>Good Neighbour Charter;</li> <li>Sydney Peri Urban Network Action Plan;</li> <li>Agricultural Fact Sheet;</li> <li>Wollondilly Rural Living Handbook;</li> <li>Draft Western Sydney City Deal.</li> </ul>

Action	Outputs	Responsibility
<b>EN7.1</b> Convene and facilitate Rural Industry Community Advisory Committee	<ul style="list-style-type: none"> <li>4 meetings held per annum.</li> </ul>	Manager Sustainable Growth
<b>EN7.2</b> Consider Peri-Urban Resilience and Agricultural Support Strategies or needs in the LEP	<ul style="list-style-type: none"> <li>Consider Peri-Urban Resilience and Agricultural Support actions in future local environmental plan review.</li> <li>Commence implementation of Metropolitan Rural Area in future local environmental plan review.</li> </ul>	Manager Sustainable Growth
<b>EN7.3</b> Pursue Agricultural Enterprise Credits Scheme	<ul style="list-style-type: none"> <li>Agricultural Enterprise Credit Scheme Working Group quarterly meeting.</li> <li>Proof of concept trial Quarter 4.</li> </ul>	Executive Director Community and Corporate
<b>EN7.4</b> Advance corporate and community knowledge relating to agricultural issues through partnership approaches	<ul style="list-style-type: none"> <li>Joint project with research institute to commence Quarter 2.</li> </ul>	Executive Director Community and Corporate

## EN8. Auditing, Monitoring and Enforcement

<b>CSP Theme</b>	Caring for the Environment
<b>CSP Strategy</b>	EN8 Undertake auditing, monitoring and regulatory enforcement and be responsive to community complaints to protect the environment and the health, safety and well-being of the community.
<b>Principle Activity</b>	EN8 Auditing, Monitoring and Enforcement
<b>Responsibility</b>	Director Planning
<b>Key Stakeholders and External Partners</b>	<ul style="list-style-type: none"> <li>• Community;</li> <li>• Health NSW;</li> <li>• Companion Animals Reference Committee;</li> <li>• RSPCA;</li> <li>• NSW Food Authority;</li> <li>• Environmental Protection Agency;</li> <li>• Sydney Water;</li> <li>• Water NSW;</li> <li>• Federal and State government agencies.</li> </ul>
<b>Key Documents</b>	<ul style="list-style-type: none"> <li>• Sewage Management Policy;</li> <li>• NSW Government Acts;</li> <li>• Local Environment Plan;</li> <li>• Development Control Plan;</li> <li>• Council's Impounding Protocols;</li> <li>• Council's policies and other protocols;</li> <li>• NSW Government Health and Food guidelines and policies;</li> <li>• Erosion and Sediment Control – Blue Book;</li> <li>• Public Health Unit – Operational Plan.</li> </ul>

Action	Outputs	Responsibility
<b>EN8.1</b> Provide a high quality service to ensure safe and legislatively compliant impoundment of animals	<ul style="list-style-type: none"> <li>• % of dogs and cats identified under the Act returned to their Owners.</li> <li>• Increased number of impounded dogs and cats already registered at time of impoundment.</li> <li>• Number of Registrations collected per quarter.</li> <li>• % Euthanasia of Dogs and Cats compared to % rehomed.</li> </ul>	Manager Compliance
<b>EN8.2</b> Monitoring of fire safety statements annually	<ul style="list-style-type: none"> <li>• Target number of premises audited for fire safety compliance.</li> <li>• 10% including building upgraded for change of use - alterations and additions.</li> </ul>	Manager Development Services
<b>EN8.3</b> Inspection of medium and high risk food premises annually	<ul style="list-style-type: none"> <li>• 100% of medium - high risk premises are inspected per annum.</li> <li>• All failed premises are reinspected within 6 months.</li> <li>• Eligible premises participate in Scores on Doors Program.</li> <li>• Temporary food vendors inspected at least once annually.</li> </ul>	Manager Compliance
<b>EN8.4</b> Actively respond to complaints and issues identified to ensure appropriate outcomes for illegal development, dumping and other activities such as abandoned vehicles, noise pollution and odour.	<ul style="list-style-type: none"> <li>• Comply with performance monitoring metrics within the Regional Illegal Dumping program.</li> </ul>	Manager Compliance
<b>EN8.5</b> Provide management and investigation of dog attacks and dangerous dog declarations	<ul style="list-style-type: none"> <li>• Inspection of declared and Restricted Dogs Enclosures.</li> <li>• Number of dogs declared menacing, dangerous or restricted in accordance with Companion Animal Act legislation.</li> </ul>	Manager Compliance
<b>EN8.6</b> Continue to address a range of regulatory public and environmental health functions as well as other services to the community and stakeholders	<ul style="list-style-type: none"> <li>• Compliance with the Public Health Unit and Local Government Operational Plan.</li> </ul>	Manager Compliance
<b>EN8.7</b> Ensure community safety through effective traffic management and enforcement	<ul style="list-style-type: none"> <li>• Develop a parking patrol strategy.</li> </ul>	Manager Compliance

## EN9. Waste Management

<b>CSP Theme</b>	Caring for the Environment
<b>CSP Strategy</b>	EN9 Provide the community with a workable and convenient waste management system, which also minimises waste generation, increases resource recovery and protects the environment.
<b>Principle Activity</b>	EN9 Waste Management
<b>Responsibility</b>	Director Infrastructure and Environment
<b>Key Stakeholders and External Partners</b>	<ul style="list-style-type: none"> <li>Residents;</li> <li>Contractors;</li> <li>Environment Protection Authority (EPA);</li> <li>Waste Services.</li> </ul>
<b>Key Documents</b>	<ul style="list-style-type: none"> <li>Waste Recycling and Resource Management Strategy (WRRMS);</li> <li>Community Education Strategy.</li> </ul>

Action	Outputs	Responsibility
<b>EN9.1</b> Manage and report on recycling and resourcing recovery rates from their various production points	<ul style="list-style-type: none"> <li>Submit legislative reports on time.</li> <li>Monitor and report recycling and resourcing recovery rates as required.</li> </ul>	Manager Environmental Outcomes
<b>EN9.2</b> Manage Waste Contracts - Garbage and Recycling Collection, Garbage and Recycling Disposal and Landfill Management	<ul style="list-style-type: none"> <li>Reduction in customer complaints.</li> <li>Monthly evaluation.</li> <li>Submission of Monthly Reports to EPA.</li> <li>Carry our Quarterly Tests and submit appropriate data on Council Website /EPA.</li> <li>Develop the collection waste and disposal strategic plan, Quarter 4.</li> </ul>	Manager Environmental Outcomes
<b>EN9.3</b> Manage new domestic and commercial waste management contract performance	<ul style="list-style-type: none"> <li>Monthly reviews on contract.</li> <li>Daily monitoring of Service Delivery.</li> <li>Action contamination activity.</li> </ul>	Manager Environmental Outcomes
<b>EN9.4</b> Deliver and implement effective Waste Education Strategies Implement the Waste and Recycling Strategy	<ul style="list-style-type: none"> <li>Update Community Education Strategy.</li> <li>Review Waste Minimisation and Management Strategy.</li> <li>Review the Waste and Resource Recovery Strategy Quarter 4.</li> </ul>	Manager Environmental Outcomes
<b>EN9.5</b> Manage waste Minimisation Continual development and implementation of waste minimisation strategies	<ul style="list-style-type: none"> <li>Maintain or exceed 66% waste diversion from landfill.</li> <li>Develop ongoing strategies to ensure EPA waste diversion levels are maintained and met.</li> </ul>	Manager Environmental Outcomes
<b>EN9.6</b> Manage the operations of Bargo Waste Management Centre	<ul style="list-style-type: none"> <li>Develop a Filling Plan for the Bargo Waste Management Centre Upgrade Quarter 2.</li> <li>Prepare tender for Management Contract Quarter 4.</li> </ul>	Manager Environmental Outcomes
<b>EN9.7</b> Manage Mechanical Street Sweeping Service	<ul style="list-style-type: none"> <li>Develop new Contract and KPIs for Mechanical Streets Sweeping Service.</li> </ul>	Manager Environmental Outcomes

## EN10. Advocacy

CSP Theme	Caring for the Environment
CSP Strategy	EN10 Advocate strongly for the interests of Wollondilly and its community in relation to environmental outcomes.
Principle Activity	EN10 Advocacy
Responsibility	<ul style="list-style-type: none"> <li>• Director Planning;</li> <li>• Director Infrastructure and Environment.</li> </ul>
Key Stakeholders and External Partners	<ul style="list-style-type: none"> <li>• Community;</li> <li>• All levels of Government;</li> <li>• Non-government agencies;</li> <li>• Community Groups.</li> </ul>
Key Documents	<ul style="list-style-type: none"> <li>• Community Strategic Plan;</li> <li>• Delivery Program;</li> <li>• Resourcing Strategy.</li> </ul>

Action	Outputs	Responsibility
<b>EN10.1</b> Lobby other agencies and service providers to deliver better outcomes for the community	<ul style="list-style-type: none"> <li>• Regular representation and correspondence.</li> <li>• Conduct regular information forums in partnership with other agencies.</li> <li>• As per the Delivery Program.</li> </ul>	Director Infrastructure and Environment
<b>EN10.2</b> Advocate for mining, coal seam gas and extractive industries to be conducted in a responsible manner	<ul style="list-style-type: none"> <li>• Attend association meetings as required.</li> </ul>	Manager Environmental Outcomes



# 17/18-20/21

4 year program

## Looking after the COMMUNITY

### OUTCOMES *what do we want?*

1. Access to a range of activities, services and facilities.
2. Communities that are engaged, cohesive, included, and have a sense of belonging.
3. Communities that are healthy, happy and feel safe.

### STRATEGIES *how will COUNCIL work to achieve what we want?*

#### Strategy CO1 - Strong Community

Deliver a range of community projects, services, and events (including in partnerships with community groups and NGOs) which strengthen our community.

#### Strategy CO2 - Health and Wellbeing

Promote and support community health and wellbeing and plan for long term health services for the Shire.

#### Strategy CO3 - Social Planning

Undertake strategic social planning approaches regarding community needs and issues, particularly in relation to future population growth.

#### Strategy CO4 - Engagement and Communication

Implement excellence in our community engagement by consulting with and responding to the needs and concerns of our residents.

#### Strategy CO5 - Advocacy

Advocate strongly for the interests of Wollondilly and its community in relation to community outcomes.

### Strategic Projects

- Implement Council's Social Planning Strategy.
- Continue to strengthen the Wollondilly Health Alliance.
- Develop IlluminARTE as Wollondilly's key annual arts and cultural event.
- Develop a Public Arts Strategy.
- Strengthen community resilience through strategic approaches to disaster recovery.
- Implement innovative community engagement and communication initiatives.
- Implement the Disability Inclusion Action Plan.

- Develop a Strategic Plan for the delivery of future Library Services.
- Develop and implement new approaches to library branding, marketing and communications.

### Organisational Indicators

- Healthy attendance of people who participate in local events, for:
  - Arts and Culture;
  - Ageing and People with Disability;
  - Youth Development;
  - Library.
- An increase in the number of families / children accessing care through Council's Children's Services.
- An increase of people using library services.
- An increase of people using the Dilly Wanderer.
- An increase in viewers to Council's website.
- Overall effectiveness of content and messaging.
- Number of media releases picked up in the media.
- Number of media enquiries linked to media releases.
- Facebook engagement rate.
- Number of facebook 'likes'.
- Number of twitter followers.
- Overall satisfaction rate with the provision of Council information to the community.
- Number of registrations on 'Engage.Wollondilly'.
- Average 'engagement matrix' score for medium and large scale campaigns/projects.
- Overall satisfaction rate with opportunity to participate in Council decision making.
- Communications reach according to customer service survey.

### Key Council Section

- Community Projects and Events;
- Community Planning and Engagement;
- Library Services;
- Children's Services.

### Key Service Provided

#### Community Projects and Events

- Conduct an annual Community Grants Program;
- Community development and information service across the Shire;
- Strategically support community, charitable and volunteer organisations;
- Maintain an online Community Directory and Volunteering Data Base;
- Provide a Community Bus Resource.

#### Financial Assistance Program:

- Donations;
- Sponsorships;
- Annual Assistance.

#### Represent the community on:

- Community Safety;
- Alcohol Free Zones;
- Domestic Violence.

#### Facilitate Community Advisory Group and Community meetings for:

- Youth Advisory Committee;
- Disability Advisory Committee;
- Australia Day Committee.

#### Conduct Council's Corporate, Civic and Community events, such as:

- Australia Day;
- IlluminARTE;
- NAIDOC.

#### Work with population groups:

- Youth;
- Aging;
- Disability;
- Aboriginal;
- Men;
- Women.

#### Community Planning and Engagement

- Provide a range of opportunities for the community to engage with Council;
- Provide Dilly Wanderer services;
- Implement Social Planning Strategies;
- Provide Graphic Design services corporate communication.

#### Provide best practice communications using a variety of mediums:

- Council website;
- Social Media;
- Press releases;
- Newspaper articles.

#### Library Services

- Provide high quality Library Service through Picton Library and Mobile Library.

#### Conduct Library events and activities:

- Story time;
- Book bubs;
- School holiday activities;
- Self-development;
- Art and craft.

#### Children's Services

#### Provide a high quality Children's Services in:

- Family Day Care;
- Occasional Care;
- Before and After School Care ;
- Vacation Care.



# 18/19 1 year plan

## Looking after the **COMMUNITY**

### CO1. Strong Community

<b>CSP Theme</b>	Looking after the Community
<b>CSP Strategy</b>	CO1 Deliver a range of community projects, services, and events (including in partnerships with community groups and NGOs) which strengthen our community.
<b>Principle Activity</b>	CO1 Strong Community
<b>Responsibility</b>	Executive Director Community and Corporate
<b>Key Stakeholders and External Partners</b>	<ul style="list-style-type: none"> <li>Libraries NSW;</li> <li>Department of Family and Community Services;</li> <li>Department of Education and Training;</li> <li>Community Links Wollondilly;</li> <li>Sector Connect;</li> <li>Greater Sydney Commission;</li> <li>Office of Live Music;</li> <li>STARTS (Southern Tablelands Arts).</li> </ul>
<b>Key Documents</b>	<ul style="list-style-type: none"> <li>Social Planning Strategy;</li> <li>Disability Inclusion Action Plan;</li> <li>Local Disaster Recovery Plan;</li> <li>South West Sydney District Plan;</li> <li>Sydney Resilience Strategy.</li> </ul>

Action	Outputs	Responsibility
<b>CO1.1</b> Deliver a high quality library service based on best practice standards and approaches	<ul style="list-style-type: none"> <li>Achieve positive outcomes against key industry standards.</li> </ul>	Manager Community Outcomes
<b>CO1.2</b> Deliver high quality children's services in accordance with legislative requirements and best practice standards and approaches	<ul style="list-style-type: none"> <li>Compliance with all legislative requirements.</li> </ul>	Manager Community Outcomes
<b>CO1.3</b> Deliver projects, programs and events to foster community connectedness, capacity, identity, cultural expression and diversity	<ul style="list-style-type: none"> <li>Participation from key target groups.</li> <li>Implement the Disability Inclusion Action Plan.</li> </ul>	Manager Community Outcomes
<b>CO1.4</b> Prepare and adopt a public art strategy	<ul style="list-style-type: none"> <li>Public Arts Strategy exhibited and then adopted by Council.</li> </ul>	Manager Community Outcomes
<b>CO1.5</b> Undertake engagement and research to inform the development of a Library Strategy	<ul style="list-style-type: none"> <li>Key stakeholders are consulted and research on other local government approaches is undertaken.</li> </ul>	Manager Community Outcomes
<b>CO1.6</b> Develop new approaches to Library communication and engagement (branding, marketing website and social media)	<ul style="list-style-type: none"> <li>New approaches to Library communication and engagement are implemented and evaluated.</li> </ul>	Manager Community Outcomes
<b>CO1.7</b> Develop the Library's Local History capabilities and resources	<ul style="list-style-type: none"> <li>Staff capabilities are increased and collection is diversified and increased.</li> </ul>	Manager Community Outcomes
<b>CO1.8</b> Work in partnership with other agencies and service providers to deliver community programmes, services and facilities	<ul style="list-style-type: none"> <li>Regular representation and correspondence.</li> <li>Conduct regular information forums in partnership with other agencies.</li> </ul>	Manager Community Outcomes
<b>CO1.9</b> Build capacity within our community to deliver positive outcomes	<ul style="list-style-type: none"> <li>Investigate and develop a Social Procurement Framework and Strategy.</li> </ul>	Executive Director Community and Corporate

## CO2. Health and Wellbeing

<b>CSP Theme</b>	Looking after the Community
<b>CSP Strategy</b>	CO2 Promote and support community health and wellbeing and plan for long term health services for the Shire.
<b>Principle Activity</b>	CO2 Health and Wellbeing
<b>Responsibility</b>	Executive Director Community and Corporate
<b>Key Stakeholders and External Partners</b>	<ul style="list-style-type: none"> <li>• South West Sydney Local Health District;</li> <li>• South West Primary Health Network;</li> <li>• Community Links Wollondilly;</li> <li>• Sector Connect;</li> <li>• Department of Planning;</li> <li>• Greater Sydney Commission.</li> </ul>
<b>Key Documents</b>	<ul style="list-style-type: none"> <li>• Social Planning Strategy;</li> <li>• Disability Inclusion Action Plan;</li> <li>• South West Sydney District Plan;</li> <li>• Wollondilly Wellbeing Strategy;</li> <li>• Wollondilly Health Needs Assessment.</li> </ul>

Action	Outputs	Responsibility
<b>CO2.1</b> Continued involvement in the Wollondilly Health Alliance (WHA)	<ul style="list-style-type: none"> <li>• Deliver and report on projects undertaken by the Wollondilly Health Alliance.</li> </ul>	Manager Community Outcomes
<b>CO2.2</b> Develop a Health and Well-being Strategy for Wilton New Town	<ul style="list-style-type: none"> <li>• Strategy developed and used to guide outcomes.</li> </ul>	Manager Community Outcomes

## CO3. Social Planning

CSP Theme	Looking after the Community
CSP Strategy	CO3 Undertake strategic social planning approaches regarding community needs and issues, particularly in relation to future population growth.
Principle Activity	CO3 Social Planning
Responsibility	Executive Director Community and Corporate
Key Stakeholders and External Partners	<ul style="list-style-type: none"> <li>• South West Sydney Local Health District;</li> <li>• South West Primary Health Network;</li> <li>• Centre for Health Equity Training Research and Evaluation (CHETRE);</li> <li>• Community Links Wollondilly;</li> <li>• Sector Connect;</li> <li>• Department of Planning;</li> <li>• Greater Sydney Commission.</li> </ul>
Key Documents	<ul style="list-style-type: none"> <li>• Social Planning Strategy;</li> <li>• Disability Inclusion Action Plan;</li> <li>• South West Sydney District Plan;</li> <li>• Wollondilly Wellbeing Strategy;</li> <li>• Wollondilly Health Needs Assessment.</li> </ul>

Action	Outputs	Responsibility
<b>CO3.1</b> Ensure social planning input into development applications and growth matters	<ul style="list-style-type: none"> <li>• Social planning comments and Health Impact Assessment (HIAs) are provided on development applications and planning proposals.</li> <li>• Implement the Social Planning Strategy.</li> </ul>	Manager Community Outcomes
<b>CO3.2</b> Facilitate and convene the Health in Planning Working Group in partnership with South West Sydney Local Health District	<ul style="list-style-type: none"> <li>• Working Group meets on a bimonthly basis.</li> </ul>	Manager Community Outcomes

## CO4. Engagement and Communication

<b>CSP Theme</b>	Looking after the Community
<b>CSP Strategy</b>	CO4 Implement excellence in our community engagement by consulting with and responding to the needs and concerns of our residents.
<b>Principle Activity</b>	CO4 Engagement and Communication
<b>Responsibility</b>	Executive Director Community and Corporate
<b>Key Stakeholders and External Partners</b>	<ul style="list-style-type: none"> <li>Community;</li> <li>Media Outlets;</li> <li>Council's Community Advisory Committees.</li> </ul>
<b>Key Documents</b>	<ul style="list-style-type: none"> <li>Community Engagement Strategy</li> </ul>

Action	Outputs	Responsibility
<b>CO4.1</b> Continue to introduce innovative ways to engage and communicate with the community	<ul style="list-style-type: none"> <li>New approaches are implemented and evaluated.</li> </ul>	Manager Community Outcomes
<b>CO4.2</b> Develop resources to assist staff across the organisation in relation to community engagement	<ul style="list-style-type: none"> <li>Package of resources made available and promoted to staff.</li> </ul>	Manager Community Outcomes
<b>CO4.3</b> Promotion of community engagement opportunities	<ul style="list-style-type: none"> <li>Regular public promotion of engagement opportunities.</li> <li>Community awareness of opportunities increases.</li> </ul>	Manager Community Outcomes
<b>CO4.4</b> Develop and implement a framework and process to continue to strengthen Council's corporate image	<ul style="list-style-type: none"> <li>Maintain and improve Council's corporate image through branding and marketing</li> </ul>	Manager Community Outcomes
<b>CO4.5</b> Provide innovative and user friendly Council information via social media and web systems	<ul style="list-style-type: none"> <li>Monitor customer satisfaction with council's web based services through the use of feedback.</li> </ul>	Manager Community Outcomes
<b>CO4.6</b> Enhance opportunities to be engage in land use planning decisions to shape their local areas	<ul style="list-style-type: none"> <li>Commence preparation of the Community Participation Plan.</li> </ul>	Manager Sustainable Growth

## CO5. Advocacy

<b>CSP Theme</b>	Looking after the Community
<b>CSP Strategy</b>	CO5 Advocate strongly for the interests of Wollondilly and its community in relation to community outcomes.
<b>Principle Activity</b>	CO5 Advocacy
<b>Responsibility</b>	Executive Director Community and Corporate
<b>Key Stakeholders and External Partners</b>	<ul style="list-style-type: none"> <li>• South West Sydney Local Health District;</li> <li>• South West Primary Health Network;</li> <li>• Department of Family and Community Services;</li> <li>• Department of Education and Training;</li> <li>• NSW Department of Education;</li> <li>• NSW Police;</li> <li>• Department of Planning;</li> <li>• Greater Sydney Commission.</li> </ul>
<b>Key Documents</b>	<ul style="list-style-type: none"> <li>• Social Planning Strategy;</li> </ul>

Action	Outputs	Responsibility
<b>CO5.1</b> Lobby other agencies and service providers to deliver community programmes, services and facilities	<ul style="list-style-type: none"> <li>• Regular representation and correspondence.</li> <li>• Conduct regular information forums in partnership with other agencies.</li> </ul>	Manager Community Outcomes
<b>CO5.2</b> Advocate for a Regional Western Sydney Health Alliance that will enhance health service provision benefiting the Wollondilly Community through the Western Sydney City Deal initiative.	<ul style="list-style-type: none"> <li>• Regional Projects identified for Wollondilly</li> </ul>	Executive Director Community and Corporate
<b>CO5.3</b> Advocate for regional liveability projects that benefit the Wollondilly community in the Western Sydney City Deal Initiative	<ul style="list-style-type: none"> <li>• Regional Projects identified for Wollondilly</li> </ul>	Executive Director Community and Corporate
<b>CO5.4</b> Position Wollondilly Shire as a key destination	<ul style="list-style-type: none"> <li>• Work with Destination NSW to have Illuminate Wollondilly recognised as part of the Sydney Vivid Festival</li> </ul>	Manager Community Outcomes & Manager Tourism and Business Investment



# 17/18-20/21

4 year program

## Efficient and Effective COUNCIL

### OUTCOMES *what do we want?*

1. Government, community and business talking and working together.
2. A Council that demonstrates good business management and ethical conduct.
3. A Council that is viewed by the community as transparent, accountable and responsive to their concerns.

### STRATEGIES *how will COUNCIL work to achieve what we want?*

#### Strategy EC1 – Employee Relations

Build a resilient, safe and supported workplace that provides respectful, efficient and effective services for our customers now and for future generations.

#### Strategy EC2 – Risk Governance

Ensure corporate risks are audited and managed appropriately to reduce the likelihood of any adverse impacts to Council or the community.

#### Strategy EC3 – Customer Service

Deliver appropriate, responsive and effective service to our customers.

#### Strategy EC4 – Financial Sustainability

Maintain Council in a strong financial position now and into the future.

#### Strategy EC5 – Resource Efficiency

Drive a culture of continuous improvement across all aspects of service delivery.

#### Strategy EC6 – Information Management

Implement innovative technological solutions to deliver quality information.

#### Strategy EC7 – Participation

Enable community involvement in Council decision making.

#### Strategy EC8 – Accountability and Transparency

Ensure Council maintains best practice approaches to open reporting and information access.

#### Strategy EC9 – Advocacy

Advocate strongly for the interests of Wollondilly and its community.

### Strategic Projects

- Develop and implement the Workforce Management Strategy Actions and Outcomes.
- Review and implement the 10 year Resourcing Strategy.
- Implement next phase of the Continuous Improvement Program.
- Review and implement the Information Technology Strategy.
- Establish a centralised customer contact centre.
- Continue to build on Governance Health Check.
- On-line Conveyance Certificates (149 certificates).
- Continue refinement and implementation of Audit Recommendations.
- Implementation 2016 Referendum (popularly elected Mayor and ward boundary changes).
- Implementation of legislative changes.
- Participate, advocate and deliver regional benefits through the Western Sydney City Deal.
- Implement a range of smart city and digital technology strategies for Wollondilly to support the following:
  - Wollondilly Smart Shire Strategy;
  - Western Sydney City Deal;
  - Smart City and Suburbs Program.

### Organisational Indicators

- Statutory Reporting requirements are met and no adverse findings.
- Achieve Fit for the Future Indicators.
- 75% of all customer business transactions with council are available on-line by 2021.
- Call centre response times.
- Overall satisfaction rating with the Customer Contact Centre.
- Level of knowledge experience of the customer service agent.
- Overall confidence rating in Council's stewardship.

Key Council Section	Key Service Provided
<ul style="list-style-type: none"> <li>• Corporate Administration;</li> <li>• Principal Governance;</li> <li>• GIS and Property Services;</li> <li>• Customer Service;</li> <li>• Management Accounting;</li> <li>• Accounting Services;</li> <li>• Revenue Services;</li> <li>• Business Improvement;</li> <li>• Corporate Planning;</li> <li>• Information Management;</li> <li>• Community Planning and Engagement;</li> <li>• Employee Relations and Workforce Strategy.</li> </ul>	<ul style="list-style-type: none"> <li>• Provide Council's phone service 24 hours/ 7 days a week;</li> <li>• Professional and friendly Customer Services;</li> <li>• Provide a minimum of 10 Council Meetings per calendar year;</li> <li>• Provide a minimum of 10 Community Forums per calendar year;</li> <li>• Management of the Continuous Improvement Program;</li> <li>• Advertise Positions Vacant through various related media;</li> <li>• Information Technology services and digital solutions;</li> <li>• Provision of property mapping, road naming, house numbering;</li> <li>• Provision of mandatory conveyance certificates;</li> <li>• Report on operations through corporate reporting;</li> <li>• Report on financial operations through corporate reporting;</li> <li>• Privacy Officer Services;</li> <li>• Provide a full range of Employee Relation Services;</li> <li>• Work, Health and Safety;</li> <li>• Apprenticeship and trainee opportunities through partners;</li> <li>• Provide financial concessions for eligible pensioners.</li> </ul>

## Efficient and Effective COUNCIL

### EC1. Employee Relations

<b>CSP Theme</b>	Efficient and Effective Council
<b>CSP Strategy</b>	EC1 Build a resilient, safe and supported workplace that provides respectful, efficient and effective services for our customers now and for future generations.
<b>Principle Activity</b>	EC1 Employee Relations
<b>Responsibility</b>	Assistant Director People, Legal and Governance
<b>Key Stakeholders and External Partners</b>	<ul style="list-style-type: none"> <li>• Council Staff;</li> <li>• Unions;</li> <li>• My Gateway;</li> <li>• MACROC Councils;</li> <li>• Local Government NSW.</li> </ul>
<b>Key Documents</b>	<ul style="list-style-type: none"> <li>• Workforce Management Strategy;</li> <li>• Code of Conduct;</li> <li>• Work Health and Safety;</li> <li>• Organisational Vision and Corporate Values;</li> <li>• Employment Law legislation.</li> </ul>

Action	Outputs	Responsibility
<b>EC1.1</b> Create a learning organisation that inspires and supports growth, innovation and personal development	<ul style="list-style-type: none"> <li>• Timeframes met as per the Workforce Management Strategy's actions and outcomes.</li> </ul>	Assistant Director People, Legal and Governance
<b>EC1.2</b> Support our leaders to be innovative, accountable and effective with responding to growth	<ul style="list-style-type: none"> <li>• Timeframes met as per the Workforce Management Strategy's actions and outcomes.</li> </ul>	Assistant Director People, Legal and Governance
<b>EC1.3</b> Facilitate a workforce that accepts growth, high performance and continuous improvement	<ul style="list-style-type: none"> <li>• Timeframes met as per the Workforce Management Strategy's actions and outcomes.</li> </ul>	Assistant Director People, Legal and Governance
<b>EC1.4</b> Partner within our business to deliver safe, efficient and effective people services	<ul style="list-style-type: none"> <li>• Timeframes met as per the Workforce Management Strategy's actions and outcomes.</li> </ul>	Assistant Director People, Legal and Governance
<b>EC1.5</b> Attract and retain the people with capabilities to deliver now and into the future	<ul style="list-style-type: none"> <li>• Timeframes met as per the Workforce Management Strategy's actions and outcomes.</li> </ul>	Assistant Director People, Legal and Governance

## EC2. Risk Governance

CSP Theme	Efficient and Effective Council
CSP Strategy	EC2 Ensure corporate risks are audited and managed appropriately to reduce the likelihood of any adverse impacts to Council or the community.
Principle Activity	EC2 Risk Governance
Responsibility	Executive Director Community and Corporate
Key Stakeholders and External Partners	<ul style="list-style-type: none"> <li>• Audit, Risk and Improvement Committee;</li> <li>• Council Internal Auditor;</li> <li>• Audit Office of NSW;</li> <li>• Office of Local Government;</li> <li>• NSW Ombudsman;</li> <li>• Independent Commission Against Corruption.</li> </ul>
Key Documents	<ul style="list-style-type: none"> <li>• Governance Health Check;</li> <li>• 4 Year Internal Audit Plan;</li> <li>• Audit, Risk and Improvement Committee Charter;</li> <li>• Office of Local Government Guidelines;</li> <li>• Code of Conduct.</li> </ul>

Action	Outputs	Responsibility
<b>EC2.1</b> Implementation of stage 2 legislative changes to the Local Government Act	<ul style="list-style-type: none"> <li>• Within agreed timeframes set by the OLG.</li> </ul>	Manager Governance
<b>EC2.2</b> Review guidelines to be implemented to enable external review by the NSW Auditor General	<ul style="list-style-type: none"> <li>• Guidelines to be reviewed by upon release from the NSW Auditor General.</li> </ul>	Manager Governance
<b>EC2.3</b> Review of the Model Code of Conduct	<ul style="list-style-type: none"> <li>• Council's Code of Conduct to be reviewed by Quarter 2.</li> </ul>	Manager Governance
<b>EC2.4</b> Manage strategic corporate risks through the introduction of a Corporate Sustainability Index.	<ul style="list-style-type: none"> <li>• Develop a corporate sustainability index including indicators for council operations and establish a monitoring plan.</li> </ul>	Executive Director Community and Corporate

## EC3. Customer Service

CSP Theme	Efficient and Effective Council
CSP Strategy	EC3 Deliver appropriate, responsive and effective service to our customers.
Principle Activity	EC3 Customer Service
Responsibility	Executive Director Community and Corporate
Key Stakeholders and External Partners	<ul style="list-style-type: none"> <li>• Community;</li> <li>• Council staff;</li> <li>• Councillors;</li> <li>• Visitors;</li> <li>• Government and non-government agencies;</li> <li>• NSW Ombudsman;</li> <li>• Office of Local Government.</li> </ul>
Key Documents	<ul style="list-style-type: none"> <li>• Customer Service Charter Policy;</li> <li>• Code of Conduct and related policies and protocols;</li> <li>• Information and Communication Technology Strategy.</li> </ul>

Action	Outputs	Responsibility
<b>EC3.1</b> Deliver quality Customer Service through various means such as face to face interactions and online services	<ul style="list-style-type: none"> <li>• 80% calls are answered within 20 seconds.</li> <li>• Review of the Information and Communication Technology Strategy.</li> <li>• Deliver customer service training to new employees.</li> </ul>	Manager Corporate Business Improvement
<b>EC3.2</b> Management of complaints regarding council services	<ul style="list-style-type: none"> <li>• All complaints are responded and reported to within appropriate industry standards.</li> </ul>	Manager Corporate Business Improvement
<b>EC3.3</b> Review and develop new community and corporate key performance indicators	<ul style="list-style-type: none"> <li>• Consultation with all stakeholders Quarter 2.</li> <li>• New KPIs developed Quarter 3.</li> </ul>	Executive Director Community and Corporate

## EC4. Financial Sustainability

CSP Theme	Efficient and Effective Council
CSP Strategy	EC4 Maintain Council in a strong financial position now and into the future.
Principle Activity	EC4 Financial Sustainability
Responsibility	Executive Director Community and Corporate
Key Stakeholders and External Partners	<ul style="list-style-type: none"> <li>• Ratepayers;</li> <li>• Community;</li> <li>• Office of Local Government;</li> <li>• NSW Audit Office – External Auditors;</li> <li>• Department of Premier and Cabinet;</li> <li>• Australian Tax Office;</li> <li>• Department of Human Services;</li> <li>• Land and Property Information.</li> </ul>
Key Documents	<ul style="list-style-type: none"> <li>• NSW Local Government Code of Accounting Practice and Financial Reporting;</li> <li>• Local Government Act 1993;</li> <li>• Local Government (General) Regulation 2005;</li> <li>• Office of Local Government Rating Manual;</li> <li>• Integrated Planning and Reporting Manual;</li> <li>• Long Term Financial Plan;</li> <li>• Council's policies, procedures and protocols.</li> </ul>

Action	Outputs	Responsibility
<b>EC4.1</b> Deliver short and long term financial planning processes	<ul style="list-style-type: none"> <li>• Development of Annual Operational Plan Budget and revised Long Term Financial Plan (LTFP).</li> <li>• Annual Operational Plan to be adopted by 30 June.</li> </ul>	Chief Financial Officer
<b>EC4.2</b> Prepare and submit Statutory Financial Reports	<ul style="list-style-type: none"> <li>• Audited Financial Statements presented to Office of Local Government (OLG) by 31 October.</li> <li>• Quarterly Budget Review Statement presented to Council within 8 weeks from the end of the quarter.</li> </ul>	Chief Financial Officer
<b>EC4.3</b> Maintain and improve financial management systems and processes	<ul style="list-style-type: none"> <li>• Financial analysis and trending information provided in a plain English/dashboard framework Quarter 1.</li> </ul>	Chief Financial Officer

## EC5. Resource Efficiency

CSP Theme	Efficient and Effective Council
CSP Strategy	EC5 Drive a culture of continuous improvement across all aspects of service delivery.
Principle Activity	EC5 Resource Efficiency
Responsibility	Executive Director Community and Corporate
Key Stakeholders and External Partners	<ul style="list-style-type: none"> <li>Office of Local Government;</li> <li>Local Government NSW;</li> <li>Community;</li> <li>Government agencies;</li> <li>Independent Pricing and Regulatory Tribunal;</li> <li>Audit Office of NSW.</li> </ul>
Key Documents	<ul style="list-style-type: none"> <li>Integrated Planning and Reporting Manual for local government in NSW;</li> <li>Continuous Improvement Framework;</li> <li>Integrated Planning &amp; Reporting suite of documents;</li> </ul>

Action	Outputs	Responsibility
<b>EC5.1</b> Continue to manage and monitor Internal Audit processes. Integration of Audit and Risk Management Systems.	<ul style="list-style-type: none"> <li>Review of Audit Function completed by Quarter 2.</li> <li>Implementation of Audit recommendations in set timeframes.</li> </ul>	Manager Governance
<b>EC5.2</b> Continue to Improve and enhance organisational planning processes and corporate reporting as per legislative requirements	<ul style="list-style-type: none"> <li>Deliver within Legislative timeframes.</li> <li>Financial snapshot of money spent from the Special Rate Variation included in all quarterly reports.</li> </ul>	Manager Corporate Business Improvement
<b>EC5.3</b> Deliver the Continuous Improvement Program initiatives to improve planning processes	<ul style="list-style-type: none"> <li>Deliver items identified in the Continuous Improvement Program for improved customer service options.</li> </ul>	Manager Corporate Business Improvement
<b>EC5.4</b> Ensure Councils services are aligned to community expectations through effective Service Levels	<ul style="list-style-type: none"> <li>Project plan for engagement with the community on SLAs and funding requirements completed by Quarter 2.</li> <li>Implement of phase 1 of the project plan commenced by Quarter 4.</li> </ul>	Manager Corporate Business Improvement
<b>EC5.5</b> Implement Service Level reviews through the Continuous Business Improvement Excellence Framework	<ul style="list-style-type: none"> <li>Project plan for Service Level Review Quarter 1.</li> <li>Two service reviews completed by Quarter 4.</li> </ul>	Manager Corporate Business Improvement
<b>EC5.6</b> Provision and management of appropriate, safe and efficient heavy plant, trucks and motor vehicles to support Council's operations by reviewing needs and types of plants to address organisational needs	<ul style="list-style-type: none"> <li>Continue to review the need and condition of plant &amp; fleet items and maintain, dispose and replace as required.</li> </ul>	Manager Works

## EC6. Information Management

CSP Theme	Efficient and Effective Council
CSP Strategy	EC6 Implement innovative technological solutions to deliver quality information.
Principle Activity	EC6 Information Management
Responsibility	Executive Director Community and Corporate
Key Stakeholders and External Partners	<ul style="list-style-type: none"> <li>Council staff;</li> <li>Councillors;</li> <li>Community;</li> <li>Macarthur Region of Councils;</li> <li>Western Sydney Region of Councils;</li> <li>Major telecommunication suppliers e.g. Telstra, Optus, Grace, Civica, Hewitt Packard, Dell.</li> </ul>
Key Documents	<ul style="list-style-type: none"> <li>Integrated Planning &amp; Reporting suite of documents;</li> <li>State Records Act 1998 (NSW);</li> <li>Code of Conduct and relation polices and protocols;</li> <li>Privacy and Personal Information Protection Act 1998;</li> <li>Government Information (Public Access) Act 2009.</li> </ul>

Action	Outputs	Responsibility
<b>EC6.1</b> Provide quality information management records and archival services	<ul style="list-style-type: none"> <li>Increased timeliness and quality achieved.</li> <li>Consistent approach across the organisation to electronic record keeping.</li> <li>Decrease number or remain static of non-compliances in TRIM each quarter.</li> </ul>	Manager Corporate Business Improvement
<b>EC6.2</b> Provide server and desktop environments that are robust and reliable platform for applications and systems	<ul style="list-style-type: none"> <li>99.97% uptime of all Council's major corporate systems (Email, Authority, TRIM).</li> </ul>	Manager Corporate Business Improvement
<b>EC6.3</b> Implement the Wollondilly Information Communication Technology (ICT) Strategy	<ul style="list-style-type: none"> <li>Implementation as per the strategy.</li> </ul>	Manager Corporate Business Improvement
<b>EC6.4</b> Management of ongoing development of Council's Geographic Information System (GIS)	<ul style="list-style-type: none"> <li>Further access to information for internal and public access quarterly.</li> <li>Increase in usage.</li> </ul>	Manager Governance
<b>EC6.5</b> Deliver improved spatial data	<ul style="list-style-type: none"> <li>Continue to work with government agencies to deliver improved spatial data outcomes.</li> </ul>	Manager Governance
<b>EC6.6</b> To manage and maintain Council's interests in property assets	<ul style="list-style-type: none"> <li>Council's Properties are managed in accordance with legislative requirements and standards.</li> <li>Quarterly property panel meeting.</li> </ul>	Manager Governance

## EC7. Participation

CSP Theme	Efficient and Effective Council
CSP Strategy	EC7 Enable community involvement in Council decision making.
Principle Activity	EC7 Participation
Responsibility	Executive Director Community and Corporate
Key Stakeholders and External Partners	<ul style="list-style-type: none"> <li>• Council Statutory and Advisory Committees;</li> <li>• Community;</li> <li>• Councillors;</li> <li>• Council staff;</li> <li>• Macarthur Region of Councils;</li> <li>• Government Agencies;</li> <li>• Members of Parliament.</li> </ul>
Key Documents	<ul style="list-style-type: none"> <li>• Integrated Planning and Reporting documents.</li> </ul>

Action	Outputs	Responsibility
<b>EC7.1</b> Monitor growth within the current ward boundaries to prepare 2 ward boundary change	<ul style="list-style-type: none"> <li>• Bi-annual review of population figures within each ward.</li> <li>• Revise ward boundaries as per the 2016 Referendum in preparation for the 2020 Council elections.</li> </ul>	Manager Governance
<b>EC7.2</b> Comprehensively review Council's approach to communication and engagement	<ul style="list-style-type: none"> <li>• Customer Engagement Strategy adopted and commence implementation Quarter 1.</li> <li>• On-line Customer Payment Technology via Website Quarter 2.</li> <li>• Website Review &amp; Modernisation Quarter 3.</li> <li>• Development of Action Plans for the Communication strategy Quarter 3.</li> <li>• Review of KPI and measures for Communication and Engagement Initiatives Quarter 3.</li> </ul>	Manager Community Outcomes

## EC8. Accountability and Transparency

CSP Theme	Efficient and Effective Council
CSP Strategy	EC8 Ensure Council maintains best practice approaches to open reporting and information access.
Principle Activity	EC8 Accountability and Transparency
Responsibility	Executive Director Community and Corporate
Key Stakeholders and External Partners	<ul style="list-style-type: none"> <li>Community;</li> <li>Ombudsman;</li> <li>Office of Local Government;</li> <li>Information Commissioner;</li> <li>NSW Civil and Administrative Tribunal (NCAT);</li> <li>Audit, Risk and Improvement Committee;</li> <li>Audit Office of NSW;</li> <li>Federal and State Government Agencies.</li> </ul>
Key Documents	<ul style="list-style-type: none"> <li>Open Access Information;</li> <li>Council Reporting;</li> <li>Council Policy and Procedures;</li> <li>Integrated Planning and Reporting Manual.</li> </ul>

Action	Outputs	Responsibility
<b>EC8.1</b> Review of Open Access Information provided on Council's website	<ul style="list-style-type: none"> <li>Annual Review.</li> <li>Report annually to the Information Commissioner.</li> </ul>	Manager Governance
<b>EC8.2</b> Conduct internal audits with independent audit members of Council's operations and systems	<ul style="list-style-type: none"> <li>Report to Audit Committee – 4 per annum.</li> <li>Report annually to the Community through Community Forum.</li> </ul>	Manager Governance
<b>EC8.3</b> Publish statutory and legislative reports	<ul style="list-style-type: none"> <li>Report to Ombudsman.</li> <li>Completion of governance requirements for the Annual Report.</li> </ul>	Manager Governance
<b>EC8.4</b> Provide information to the community using a variety of means	<ul style="list-style-type: none"> <li>Community Newsletter to every resident – 4 per annum.</li> <li>Information in Bush Telegraph.</li> <li>Social Media update.</li> </ul>	Manager Community Outcomes
<b>EC8.5</b> Deliver Ward Councillor Community Forums	<ul style="list-style-type: none"> <li>Meeting schedule delivered</li> </ul>	Manager Community Outcomes

## EC9. Advocacy

CSP Theme	Efficient and Effective Council
CSP Strategy	EC9 Advocate strongly for the interests of Wollondilly and its community.
Principle Activity	EC9 Advocacy
Responsibility	Executive Director Community and Corporate
Key Stakeholders and External Partners	<ul style="list-style-type: none"> <li>Community;</li> <li>All levels of Government;</li> <li>Non-government agencies;</li> <li>Community Groups.</li> </ul>
Key Documents	<ul style="list-style-type: none"> <li>Community Strategic Plan;</li> <li>Delivery Program;</li> <li>Resourcing Strategy.</li> </ul>

Action	Outputs	Responsibility
<b>EC9.1</b> Lobby other agencies and service providers to deliver better outcomes for the community	<ul style="list-style-type: none"> <li>Regular representation and correspondence.</li> <li>Conduct regular information forums in partnership with other agencies.</li> <li>As per Delivery Program.</li> </ul>	Executive Director Community and Corporate
<b>EC9.2</b> Participate in the development and project initiatives in the Western Sydney City Deal	<ul style="list-style-type: none"> <li>Coordination of Monthly Lead Officer meetings and working group input by relevant Managers.</li> </ul>	Executive Director Community and Corporate

# FINANCIALS

2018/19 - 2021/22

# 4000 SECTION

# FINANCIAL SUMMARY

for the 4 years ending 30 June 2022

Income Statement	2018/19	2019/20	2020/21	2021/22
<b>Operating Revenues</b>				
Rates & Annual Charges	44,278,289	45,393,972	46,750,361	48,232,252
User Charges & Fees	6,264,671	6,421,409	6,779,331	6,842,700
Interest & Investment Revenue	2,288,466	2,498,401	2,699,900	2,961,493
Operating Grants & Contributions	7,037,019	7,181,240	7,291,880	7,292,467
Other Operating Revenues	808,392	831,144	854,578	878,716
<b>Total Operating Revenues</b>	<b>60,676,837</b>	<b>62,326,166</b>	<b>64,376,050</b>	<b>66,207,628</b>
<b>Operating Expenses</b>				
Employee Costs	24,278,746	25,081,565	25,758,727	26,538,120
Materials & Contracts	14,910,235	14,938,441	15,465,002	15,817,676
Legal Costs	799,419	823,402	848,104	873,547
Consultants	566,190	456,109	470,463	485,836
Borrowing Costs	725,981	618,655	508,006	407,511
Depreciation	12,579,967	12,579,967	12,579,967	12,579,967
Other Expenses	5,691,050	5,905,410	6,451,076	6,408,666
<b>Total Operating Expenses</b>	<b>59,551,588</b>	<b>60,403,549</b>	<b>62,081,345</b>	<b>63,111,323</b>
<b>Net Surplus/(Deficit) before Capital Amounts</b>	<b>1,125,249</b>	<b>1,922,617</b>	<b>2,294,705</b>	<b>3,096,305</b>
Capital Grants & Contributions	2,920,000	2,407,595	2,507,595	2,522,595
<b>Net Surplus/(Deficit)</b>	<b>4,045,249</b>	<b>4,330,212</b>	<b>4,802,300</b>	<b>5,618,900</b>

## Funding Statement

Net Operating Result (Before Capital Amounts)	1,125,249	1,922,617	2,294,705	3,096,305
Add back:				
- Non cash operating items	12,579,967	12,579,967	12,579,967	12,579,967
- Restricted Cash Used for Operations	4,994,717	4,896,152	5,099,971	4,823,461
<b>Less:</b>				
- Income transferred to Restricted Cash	(5,889,862)	(6,170,626)	(6,445,400)	(6,740,502)
<b>Funds Available from Operations</b>	<b>12,810,071</b>	<b>13,228,110</b>	<b>13,529,243</b>	<b>13,759,231</b>
- Borrowings Repaid	(1,668,071)	(1,732,110)	(1,579,242)	(1,506,230)
<b>Operational Funds Available for Capital Budget</b>	<b>11,142,000</b>	<b>11,496,000</b>	<b>11,950,001</b>	<b>12,253,001</b>
<b>Capital Budget</b>				
Major Projects	15,831,000	13,524,595	14,736,595	15,063,595
<b>Funded from:</b>				
- Operational Funds				
- General Revenue	2,113,000	2,196,000	2,371,000	2,387,000
- Special Rate Revenue	9,029,000	9,300,000	9,579,000	9,866,000
- Internally Restricted Cash	1,165,000	560,000	560,000	560,000
- Borrowings	0	0	0	0
- Capital Grants	1,620,000	1,007,595	1,007,595	1,022,595
- Developer Contributions	1,700,000	250,000	1,000,000	1,000,000
- Other Externally Restricted Cash	204,000	211,000	219,000	228,000
	15,831,000	13,524,595	14,736,595	15,063,595
<b>TOTAL FUNDS SURPLUS / (DEFICIT)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# ANNUAL OPERATING BUDGET (BY THEME)

For the year ended 30 June 2019

	Growth	Infrastructure	Environment	Community	Council	Council Total
<b>OPERATING REVENUES</b>						
Rates & Annual Charges	0	276,847	8,141,742	0	35,859,700	44,278,289
User Charges & Fees	2,803,084	1,358,095	1,258,937	477,881	366,674	6,264,671
Interest & Investment Revenue	0	0	0	0	2,288,466	2,288,466
Operating Grants & Contributions	40,000	2,549,959	51,500	277,135	4,118,425	7,037,019
Other Operating Revenues	67,530	117,452	63,351	59,310	500,749	808,392
<b>Total Operating Revenues</b>	<b>2,910,614</b>	<b>4,302,353</b>	<b>9,515,530</b>	<b>814,326</b>	<b>43,134,014</b>	<b>60,676,837</b>
<b>OPERATING EXPENSES</b>						
Employee Costs	5,822,063	8,393,474	1,177,121	2,670,121	6,215,968	24,278,746
Materials & Contracts	224,893	4,191,218	7,531,604	1,848,227	1,114,293	14,910,235
Legal Costs	609,600	11,500	28,183	0	150,136	799,419
Consultants	129,000	275,900	21,000	0	140,290	566,190
Borrowing Costs	0	720,981	0	0	5,000	725,981
Depreciation	13,055	12,517,950	22,347	2,852	23,763	12,579,967
Other Expenses	171,715	2,915,308	813,663	199,811	1,590,553	5,691,050
<b>Total Operating Expenses</b>	<b>6,970,326</b>	<b>29,026,331</b>	<b>9,593,918</b>	<b>4,721,011</b>	<b>9,240,003</b>	<b>59,551,588</b>
<b>Net Surplus/(Deficit) Before Capital Amounts</b>	<b>(4,059,712)</b>	<b>(24,723,979)</b>	<b>(78,388)</b>	<b>(3,906,685)</b>	<b>33,894,012</b>	<b>1,125,249</b>
Capital Grants & Contributions	0	2,920,000	0	0	0	2,920,000
<b>Net Surplus/(Deficit)</b>	<b>(4,059,712)</b>	<b>(21,803,979)</b>	<b>(78,388)</b>	<b>(3,906,685)</b>	<b>33,894,012</b>	<b>4,045,249</b>



# RATES

## Rate Pegging

NSW has a longstanding policy of regulating the growth in local council rates under an arrangement known as 'rate pegging'. Under rate pegging, IPART sets a 'rate peg' each year, which determines the allowable percentage increase in rates income for councils. The rates paid by individual households will not necessarily go up in line with the rate peg. Councils are able to set rate levels for different categories of ratepayers. The rate peg applies to Council's total general rate income, not individual ratepayer assessments. In addition, land valuation changes may impact on the rates payable by individual households or businesses. The rate peg figure for 2018/19 has been set at 2.3%.

## Special Rate Variations

Under the provisions of the Local Government Act, Councils are able to apply for a 'special rate variation'. A special rate variation allows Councils to increase its general rate income by more than the rate pegging amount.

**There may be a number of reasons why a Council may apply for a special rate variation, such as:**

- To improve the financial position of the council, particularly where there may be financial sustainability issues;
- Funding the development and/or maintenance of essential community infrastructure or to reduce backlogs in asset maintenance and renewal;
- Funding new or enhanced community services to meet growing demand in the community;
- Funding projects of regional significance; or
- Covering special or unique cost pressures that the council faces.

In February 2015, Council submitted an application to IPART for a special rate variation to increase rate income by 10.8% pa for the following four years for the purpose of addressing our infrastructure maintenance backlog and the need to budget for the replacement of ageing assets before they fail. Council's application was successful, permitting Council to increase rates by 10.8% each year from 2015/16 to 2018/19.

Council is responsible for maintaining more than half a billion dollars of assets. Our long term financial modelling estimated that without the special rate variation, Council would have been facing an \$80 million funding shortfall at the end of ten years. Council has been working hard to ensure it is operating as efficiently as possible and is continually reviewing ways to reduce expenditure. However, the most overwhelming contributor towards the future funding shortfall is our infrastructure backlog.

## Rating Structure

Wollondilly Shire Council has adopted an ad valorem rate structure with a minimum rate. In accordance with Section 514 of the Act, before making an ordinary rate, Council must declare each parcel of rateable land to be within one of the following categories:

### 1. Farmland:

Any parcel of rateable land valued as one assessment and its dominant use is for farming which:

- Has a significant and substantial commercial purpose or character; and
- Is engaged for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made).

### 2. Residential:

Any parcel of rateable land valued as one assessment, and:

- Its dominant use is for residential accommodation (excluding hotels, motels, nursing homes etc);
- If vacant land, it is zoned for residential purposes; or
- It is rural residential land.

### 3. Mining:

- Any parcel of land valued as one assessment & dominant use is for a coal mine or metalliferous mine.

### 4. Business:

Land is to be categorised business if it cannot be categorised as in 1, 2 or 3. The main land uses that will fall into this category are commercial and industrial.

Vacant land not categorised under 1-4 is to be categorised according to the use permitted under the applicable zoning, after taking into account any improvements on the land and the nature of surrounding development. These four categories have been broken down at Wollondilly into the following sub-categories:

Category	Sub-Category
1. <b>Farmland</b>	Primary Production
2. <b>Residential</b>	a. Rural Residential
	b. Residential Town Centres
	c. Residential Other
3. <b>Business</b>	a. General (ie: Commercial/Industrial)
	b. Light Industrial Centres
4. <b>Mining</b>	a. Mining Activities
	b. Mining Coal Rights

## Details of Rates

The table below shows the proposed ad valorem rate in the dollar and minimum rate value for each rate category for the 2018/19 financial year.

Note that the 2018/19 ad valorem rates are based on data available at the time of preparing this document and are subject to minor changes from any variations to the source data that may occur between now and when the 2018/19 levy is calculated in July 2018.

Category	Sub-Category	2017/18		2018/19	
		Ad Valorem Rate	Minimum Value	Ad Valorem Rate	Minimum Value
Residential	Rural Residential	0.307959	1,280.00	0.341357	1,418.00
Residential	Residential Town Centre	0.372804	1,177.00	0.413242	1,304.00
Residential	Residential Other	0.309716	1,280.00	0.343305	1,418.00
Farmland	Primary Production	0.208055	1,088.00	0.230608	1,205.00
Business	General	0.659732	1,280.00	0.731280	1,418.00
Business	Light Industrial Centres	0.471893	1,280.00	0.523070	1,418.00
Mining	Mining Activities	7.714249	1,280.00	8.550859	1,418.00
Mining	Coal Rights	0.100000	0.00	0.100000	0.00

## Interest Charges

Interest is charged on all overdue rates and charged on a daily simple interest basis. There is no longer an interest-free period for overdue rates. The interest rate that may be charged by Council is the rate as set by the Minister for Local Government. The rate for the 2018/19 financial year has been set by the Minister at 7.5% (In 2017/18 the rate was 7.5%).

In accordance with Section 566 (3) of the Local Government Act 1993, Council will apply the maximum interest rate as determined by the Minister. If an instalment is missed, interest becomes payable on that instalment only. Interest only becomes payable on other instalments when the due date for those instalments has passed.

Under Section 567 of the Local Government Act 1993, Council has the ability to write off accrued interest on rates and charges in cases of hardship or where the person is unable to pay the accrued interest for reasons beyond their control.

## Pensioners

Pensioners are entitled to a rebate (pro-rata based on full quarters) if they became an eligible pensioner or purchased a property in the Shire part way through the year.

An eligible pensioner whose assessment is \$500 or more for the year (or who is a joint owner with another eligible pensioner) is entitled to a full \$250 rebate for the year. If an eligible pensioner is a joint owner with non-eligible person(s), then rebate is pro-rated according to proportion of ownership. Council also offers an additional rebate to eligible pensioners of \$45 for the year and exemption from the stormwater management charge and up to 50% of the waste service charge.

If a person ceases to be an eligible pensioner, their entitlement to a rebate ceases on the last day of the quarterly instalment period during which their eligibility ceased.

## Debt Recovery

Instalment default notices will be issued to all defaulters within 14 days after each of the quarterly accounts falls due. Legal action will be considered pending the payment date of each instalment. This action may only be carried out on instalments that have been missed and any arrears from previous instalments.

# DOMESTIC WASTE MANAGEMENT CHARGES

The Local Government Act 1993 states that income from ordinary rates must not be used to fund the Domestic Waste Management Service.

The service must be self-funded, i.e. income for the cost of providing the service must be obtained via the making and levying of a charge for that purpose. In the case of Wollondilly this service includes the provision, operation and eventual rehabilitation of landfill sites. Given the closure of Warragamba Waste Management Centre and the eventual closure of Bargo Waste Management Centre, Council is also obliged to fund the costly rehabilitation works through the Domestic Waste Service Charge.

The NSW Government has passed legislation which (from July 1 2009) imposes a Levy under Section 88 of the Protection of the Environment Operations Act. This legislation requires Council, on behalf of the NSW Government, to collect the levy on any material entering a landfill site. Due to the absence of a weighbridge this levy has been converted to a volume-based fee. This levy will increase annually until it is consistent with the levy imposed on other areas of the State.

Under S496 of the Local Government Act, Council must levy a charge for Domestic Waste Management on every rateable property for which the Domestic Waste Management Service is available. The charge must be levied on vacant rateable land

when the service is available. The charge levied on vacant land will be lower than that levied on occupied land and will be based on the cost of administering the service.

An interest charge is applicable to overdue waste charges under Section 566 of the Act with the interest rate set by the Minister. The interest rate that may be charged by Council is the rate as set by the Minister for Local Government. The rate for the 2018/19 financial year has been set by the Minister at 7.5% (In 2017/18 the rate was 7.5%). In accordance with Section 566 (3) of the Local Government Act 1993, Council will apply the maximum interest rate as determined by the Minister.

## Principles

The following principles are used to determine the application of the Section 496 charge:

Dwellings and Domestic Premises in Rural and Residential Zones

All dwellings and domestic premises in Rural and Residential zones within an area serviced by Council are to be charged for the provision of Council's Domestic Waste Management Service subject to the following exemptions;

- a. Where Council is unable to provide the Domestic Waste Management Service

to dwelling and domestic premises in the Rural and Residential zones due to site layout characteristics and/or location and an alternative service is approved by Council.

- b. Existing dwellings, domestic premises and retirement villages in the Rural and Residential zones in streets serviced by Council that are not provided with Council's Domestic Waste Management Services as at 1 July 2013 due to the utilisation of a separate non-Council waste service.

## Dwellings and Domestic Premises in Commercial / Industrial Zones

Dwellings and domestic premises in Commercial and Industrial Zones are to be charged for the provision of the Council's Domestic Waste Management Service whether or not any non-Council waste arrangement exists.

Dwellings and domestic premises in these zones that were not provided with Council's Domestic Waste Management Service as at 1 July 2005 due to the utilisation of a separate non-Council waste service will be exempt from the charge.



**"A TOWN**  
*that moves with growth  
whilst maintaining its  
country core values."*

Resident's vision for Wollondilly in 2033

## Garden Organics

The garden organics service will be provided as a core service to residential premises in the Towns and Villages and specified surrounding rural/residential areas with areas of approx. 4,000m2.

Service	2018/19
<b>Rural Areas</b>	
80L Weekly General Waste, 120L Fortnightly Recycling, Biannual Clean Up	\$376.00
120L Weekly General Waste, 120L Fortnightly Recycling, Biannual Clean Up	\$422.00
240L Weekly General Waste, 120L Fortnightly Recycling, Biannual Clean Up	\$546.00
80L Weekly General Waste, 240L Fortnightly Recycling, Biannual Clean Up	\$406.00
120L Weekly General Waste, 240L Fortnightly Recycling, Biannual Clean Up	\$452.00
240L Weekly General Waste, 240L Fortnightly Recycling, Biannual Clean Up	\$576.00
80L Weekly General Waste, 360L Fortnightly Recycling, Biannual Clean Up	\$417.00
120L Weekly General Waste, 360L Fortnightly Recycling, Biannual Clean Up	\$462.00
240L Weekly General Waste, 360L Fortnightly Recycling, Biannual Clean Up	\$592.00
<b>Towns and Villages and Specified Adjoining Rural Areas</b>	
80L Weekly General Waste, 120L Fortnightly Recycling, 240L Fortnightly Garden Organics, Biannual Clean Up	\$467.00
120L Weekly General Waste, 120L Fortnightly Recycling, 240L Fortnightly Garden Organics, Biannual Clean Up	\$511.00
240L Weekly General Waste, 120L Fortnightly Recycling, 240L Fortnightly Garden Organics, Biannual Clean Up	\$629.00
80L Weekly General Waste, 240L Fortnightly Recycling, 240L Fortnightly Garden Organics, Biannual Clean Up	\$497.00
120L Weekly General Waste, 240L Fortnightly Recycling, 240L Fortnightly Garden Organics, Biannual Clean Up	\$541.00
240L Weekly General Waste, 240L Fortnightly Recycling, 240L Fortnightly Garden Organics, Biannual Clean Up	\$659.00
80L Weekly General Waste, 360L Fortnightly Recycling, 240L Fortnightly Garden Organics, Biannual Clean Up	\$507.00
120L Weekly General Waste, 360L Fortnightly Recycling, 240L Fortnightly Garden Organics, Biannual Clean Up	\$552.00
240L Weekly General Waste, 360L Fortnightly Recycling, 240L Fortnightly Garden Organics, Biannual Clean Up	\$677.00

Service	2018/19
<b>Domestic Waste - Green Waste Exempt</b>	
80L Weekly General Waste, 120L Fortnightly Recycling	\$376.00
120L Weekly General Waste, 120L Fortnightly Recycling	\$422.00
240L Weekly General Waste, 120L Fortnightly Recycling	\$546.00
80L Weekly General Waste, 240L Fortnightly Recycling	\$406.00
120L Weekly General Waste, 240L Fortnightly Recycling	\$452.00
240L Weekly General Waste, 240L Fortnightly Recycling	\$576.00
80L Weekly General Waste, 360L Fortnightly Recycling	\$417.00
120L Weekly General Waste, 360L Fortnightly Recycling	\$462.00
240L Weekly General Waste, 360L Fortnightly Recycling	\$592.00
<b>Commercial Properties where Garden Organics are Available</b>	
80L Weekly General Waste, 120L Fortnightly Recycling, 240L Fortnightly Garden Organics	\$507.00
120L Weekly General Waste, 120L Fortnightly Recycling, 240L Fortnightly Garden Organics	\$552.00
240L Weekly General Waste, 120L Fortnightly Recycling, 240L Fortnightly Garden Organics	\$736.00
80L Weekly General Waste, 240L Fortnightly Recycling, 240L Fortnightly Garden Organics	\$537.00
120L Weekly General Waste, 240L Fortnightly Recycling, 240L Fortnightly Garden Organics	\$582.00
240L Weekly General Waste, 240L Fortnightly Recycling, 240L Fortnightly Garden Organics	\$766.00
80L Weekly General Waste, 360L Fortnightly Recycling, 240L Fortnightly Garden Organics	\$549.00
120L Weekly General Waste, 360L Fortnightly Recycling, 240L Fortnightly Garden Organics	\$597.00
240L Weekly General Waste, 360L Fortnightly Recycling, 240L Fortnightly Garden Organics	\$781.00
<b>Commercial Properties</b>	
80L Weekly General Waste, 120L Fortnightly Recycling	\$408.00
120L Weekly General Waste, 120L Fortnightly Recycling	\$458.00
240L Weekly General Waste, 120L Fortnightly Recycling	\$647.00
80L Weekly General Waste, 240L Fortnightly Recycling	\$438.00
120L Weekly General Waste, 240L Fortnightly Recycling	\$488.00
240L Weekly General Waste, 240L Fortnightly Recycling	\$677.00
80L Weekly General Waste, 360L Fortnightly Recycling	\$452.00
120L Weekly General Waste, 360L Fortnightly Recycling	\$507.00
240L Weekly General Waste, 360L Fortnightly Recycling	\$699.00

## STORMWATER MANAGEMENT CHARGE

### Additional Services

Where additional services are required the following charges will apply.

Service	2018/19
<b>Domestic</b>	
80L Weekly Garden Waste	\$178.00
120L Weekly General Waste	\$217.00
240L Weekly General Waste	\$348.00
120L Fortnightly Recycling	\$52.00
240L Fortnightly Recycling	\$73.00
360L Fortnightly Recycling	\$86.00
240L Fortnightly Garden Organics	\$104.00
<b>Availability</b>	
Availability Charge	\$114.00
<b>Commercial</b>	
80L Weekly General Waste	\$187.00
120L Weekly General Waste	\$229.00
240L Weekly General Waste	\$370.00
120L Fortnightly Recycling	\$55.00
240L Fortnightly Recycling	\$75.00
360L Fortnightly Recycling	\$89.00
240L Fortnightly Garden Organics	\$109.00
<b>Wheel-In/Wheel-Out</b>	
General Waste Bin ( <i>per bin, weekly pick-up</i> )	\$56.00
Recycling Bin ( <i>per bin, fortnightly pick-up</i> )	\$28.00
Garden Organics Bin ( <i>per bin, fortnightly pick-up</i> )	\$28.00
<b>Skip Bin Residential (new service)</b>	
1100L Garbage bin ( <i>weekly pick-up</i> )	\$2,452.00
1100L Recycling bin ( <i>fortnightly pick-up</i> )	\$672.00
1100L Garden Organics bin ( <i>fortnightly pick-up</i> )	\$957.00

(1) Note: Wheel-in/Wheel-out service has a minimum use of 3 months to cater for temporarily invalidated residents

The introduction of the Local Government (General) Amendment (Stormwater) Regulation 2006 under the Local Government Act 1993 enables Council to charge a stormwater management charge to undertake new/ additional stormwater management services.

The Charge applies to parcels of land rated as residential or business where Council provides stormwater services.

**The maximum amount that can be charged is:**

- \$25 per residential lot;
- \$12.50 per residential strata lot; and
- A minimum of \$25 plus \$25 per 350m<sup>2</sup> or part thereof business lots (capped at \$325).

Pensioners, rural residential, rural properties and vacant land are exempt from the charge. Funding from the charge will be spent in those urban areas which are contributing to the charge (ie: not in rural areas).

Stormwater is the water which runs off hard surfaces into our local waterways during rainfall events. As stormwater flows across the land it collects pollutants such as dirt, litter and leaves that are then washed into local waterways causing the degradation of these waterways. Wollondilly Shire contains three of Sydney's major water catchments. Parts of these catchments also form part of Sydney's drinking water catchment and it is therefore of vital importance that these waterways are protected.

Council is responsible for the management of the stormwater drainage infrastructure in Wollondilly Shire. Our stormwater infrastructure is ageing, therefore, requires increasing levels of reactive maintenance.

# LOAN BORROWINGS

Debt is raised to fund non-recurrent capital expenditure that will benefit current and future residents and ratepayers. Council's Borrowing Policy (GOV0061) was adopted on 19 December 2016 to ensure that all borrowings are in accordance with legislative requirements and to minimise the cost of borrowing. All borrowings must be approved by Council resolution.

Council's future estimated debt servicing commitment and outstanding loan liability is as follows:

Year	Existing Loans		Total Debt Servicing Cost	Outstanding Liability
	Interest	Principal		
2018/19	720,981	1,668,071	2,389,051	9,527,563
2019/20	613,505	1,732,110	2,345,615	7,795,453
2020/21	502,702	1,579,242	2,081,943	6,216,212
2021/22	402,047	1,506,230	1,908,277	4,709,981
2022/23	302,397	1,605,880	1,908,277	3,104,101
2023/24	195,652	1,417,351	1,613,002	1,686,750
2024/25	128,959	436,186	565,145	1,250,564
2025/26	90,672	474,699	565,370	775,866
2026/27	54,577	357,875	412,453	417,990
2027/28	26,440	297,885	324,325	120,105
2028/29	6,514	120,106	126,619	0

# INVESTMENTS

Council's Investment Policy (GOV0024) was most recently adopted on 11 December 2017.

The policy provides a framework for investing Council's funds at the most favourable return available to it at the time whilst having due consideration of risk and security for that investment type and to ensure that Council's liquidity requirements are met.

Surplus funds are invested for the following purposes:

1. The retention of externally restricted monies such as developer contributions, unspent grants and Domestic Waste Management funds.
2. As a means of accumulating funds for specific capital projects and future liabilities.
3. To provide adequate available working funds.
4. All investments are to comply with the following;
  - Local Government Act 1993;
  - Local Government (General ) Regulation 2005;
  - Ministerial Investment Order;
  - Local Government Code of Accounting Practice and Financial Reporting;
  - Australian Accounting Standards; and
  - Office of Local Government Circulars.
  - Trustee Act 1925.

To control the credit quality of the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.

Portfolio Credit Limits		
Long Term Credit Ratings	Short Term Credit Ratings	Maximum
AAA	A-1+	100%
AA	A-1	100%
A	A-2	60%
BBB	A-3	30%
Specific Ministerial Approved Forms of Investment		
NSW Treasury Corp Deposits and NSW TCorpIM Funds		100%

Exposure to an individual institution will be restricted by their credit rating so that single entity exposure is limited, as detailed below:

Individual Counterparty Limits		
Long Term Credit Ratings	Short Term Credit Ratings	Maximum
AAA	A-1+	45%
AA	A-1	35%
A	A-2	20%
BBB	A-3	10%
NSW Treasury Corp Deposits and NSW TCorpIM Funds		
11am, Term Deposits or Bonds		45%
TCorpIM (managed funds)		
NSW TCorpIM Cash Fund		45%
NSW TCorpIM Strategic Cash Fund		35%

The overall investment types within Council's investment portfolio are appropriate for a local government entity and fully comply with legislation and Investment Policy limits.

# FEES AND CHARGES

2018/19

# 50% SECTION

# FEES AND CHARGES

## Pricing Policy

Council has adopted a number of fees and charges for the wide and varied services that it provides to the Community.

In deciding who pays for goods and services, and to what extent, it is necessary to determine whether the service benefits the general community and/or individuals, i.e. the proportion of Community versus private benefit.

### Considerations that indicate Community benefit include:

- Individuals cannot be excluded from using the goods or service (for example, parks and roads).
- Does the Community, generally, benefit from the service?
- Is there a value for future generations?
- Does the Community gain a sense of civic pride from the provision of the service?

### Considerations that indicate private benefit include:

- Do benefits apply to individual users?
- Are individuals prepared to pay for the service?
- Can individuals be excluded from using the services? (for example, the sale of tickets to a concert is limited to the number of seats available).

## Price Categories

- a. The price for this service is to make a minimal contribution towards the cost of providing this service. The majority of costs of this service are met from general income.
- b. The price for this service is set to recover annual operating and maintenance costs, but does not contribute towards the replacement of assets in providing service.
- c. The price of this service is set to recover annual operating and maintenance costs, and to make a contribution to the replacement of assets used in providing the service.
- d. The price of these goods or services is set to generate an appropriate return on capital invested.
- e. The price charged is a refundable deposit against possible damage to infrastructure, footpaths, kerb, gutters and roadways, buildings, parks and reserves caused by adjacent development or use of facilities.
- f. The price charged for these goods or services is set by regulation.

# CONTENTS

## Growth

Application for Approval of Amusement Device	162
Approvals/Inspections Under The Local Government Act/POEO Act	162
Associated Building and Development Fees	162
Building Information Certificates – Section 6.7 (formerly S149B) (Any changes in the Legislated Fee will be passed on as at the effective date)	164
Building Hoardings	165
Building/Septic Tank Inspection – Pre-Development	165
Temporary Occupation of a Building Site	165
Complying Development Certificate	165
Construction Certificates	166
Infrastructure Damage Inspection Fees	166
Development Application Fees (Any changes in the Legislated Fee will be passed on as at the effective date)	166
Food Premises – Registration/Inspection Fee	169
General Enquiries	169
Impounding Fees – Dogs & Cats	169
Impounding Fees – Trolleys & Impounded Items	171
Information Fact Sheets	171
Legal Document Processing	171
Subdivision Certificates	171
Part 4A Certificates	171
Planning Proposals (Rezoning)	171
Pre Lodgement Consultation for Development Applications	172
Pre Purchase Inspection	172
Publications	172
Manufactured Homes	172
Sewage Management (Under Section 68 of The Local Government Act)	172
Enforcement of Private Car Parking	174
Time Extension Request to Comply with an Order	174
Water Sampling of Public Pools	174
Swimming Pools	174
Tree/Vegetation Removal/Pruning Inspection Fee (Formerly Tree Lop/Remove)	174
Voluntary Planning Agreement	175
Tourism & Business Investment	175

## Infrastructure

Bond in Lieu of Construction	176
Cemetery Fees	176
Commercial Direction Signs – Supply and Installation	177
Commercial Use of Public Footpaths and Roadside Verges	177
Engineering Construction Certificate	177
Plan Checking & Supervision Fees	177
Engineering Specifications	178
Filming Rights on Council Property & Roads – Including Footpath Areas	178
Flooding Enquiry	178
Works by Council-Resident Contribution (Roads Act)	179
Halls & Community Centres	179
Installation of Entrances	182
Lease Part of Road Reserve	182
Maintenance Bond	182
Occasional/Casual Hirer Insurance Policies	183
Plan Printing Costs (Including Copying Plans)	183
Road Management Approval	183
Road Opening Permits – Telstra, Water Supply, Drainage, Gas	184
Civil Works (Including Restoration Fees)	184
Maintenance of Private Unsealed Roads	184
Road Widening Enquiry	185
Sportsgrounds – Schools	185
Sportsgrounds – Other	185
Tennis Courts	192
Traffic Counts	192
Warragamba Neighbourhood Centre	193
Warragamba Swimming Pool	193
Wollondilly Leisure Centre	193

## Environment

Weeds (Biosecurity) (Formerly Noxious Weeds)	194
Recycling	194
Vegetation Management	194
Section 88 Waste & Environment Levy (Per Vehicle in Addition to Waste Disposal Costs)	195
Bargo Waste Management Disposal	195
Bin Service Changes	197

## Community

MLAK Key	198
Library Service	198
Community Bus	198
Family Day Care	199
Occasional Child Care	199
Year Round Care	199

## Council

Annual Subscription Charges	200
Conduct Money for Subpoena	200
Dishonour Fee (To Cover both Bank Charges plus Council Admin Costs)	200
Election Fees	200
Government Information (Public Access) Act 2009	200
Mediation Fee	201
Payment Charges	201
Non General Enquiries (Including Research and Administration Services)	201
Maps	201
Photocopying Fee	201
Property Fees	202
Road Naming Application	202
S54 Certificate	202
S10.7 Planning Certificates (formerly S149)	202
S603 Certificate	203

# Fees and Charges

## GROWTH

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Application for Approval of Amusement Device</b>				
Application for approval of amusement device	\$64.50	N	N	F
<b>Approvals/Inspections Under The Local Government Act/POEO Act</b>				
<b>Hairdressers, beauty salons, skin penetration</b>				
Initial approval (5 years)	\$231.50	N	N	C
Annual inspection fee	\$144.00	N	N	C
Improvement Notice or a Prohibition Order	\$270.00	N	N	F
Mortuary inspection	\$144.00	N	N	C
<b>Other</b>				
Caravan park approval (per site)	\$11.00	N	N	C
Caravan park annual inspection/re-inspection (per site)	\$5.20	N	N	F
Environmental monitoring inspection (per hour)	\$149.00	N	N	C
Sect. 80(2) POEO Act 1997 (min 1 hour)				
Fee for clean-up, prevention and noise control – Notices under POEO Act	\$550.00	Y	N	F
Cooling Towers inspection	\$144.00	N	N	C
Additional re-inspection of Cooling Towers	\$144.00	N	N	C
Clean up or Prevention Notice	\$550.00	N	N	F
Issue of an Improvement Notice/ Prohibition Order for Cooling Tower	\$560.00	N	N	F
<b>Associated Building and Development Fees</b>				
<b>Building Inspections – Local Development</b>				
Fee per inspection	\$149.00	N	Y	C
<b>Drainage Inspections – OSMS (Septic Tanks)</b>				
Internal drainage	\$149.00	N	N	C
External drainage	\$149.00	N	N	C
Additional inspections	\$149.00	N	N	C
Reinspections	\$149.00	N	N	C

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Notification</b>				
<b>Single dwelling developments</b>				
Fee (including ancillary structures)	\$175.50	N	N	C
<b>Other (including dual occupancy, commercial &amp; industrial developments)</b>				
Less than \$100,000	\$175.50	N	N	C
\$100,000 – \$250,000	\$241.50	N	N	C
Over \$250,000	\$659.00	N	N	C
<b>Other</b>				
Digital Imaging Fee	\$49.50	N	N	C
Occupation certificate	\$250.00	N	Y	C
Occupation certificate for change of use (no building work)	\$292.50	N	Y	C
Outstanding notices certificate	\$117.00	N	N	C
Water tanks	No Charge	N	N	C
Principal Certifier Notification Sign	\$25.00	N	Y	C
Building specification booklets	\$19.60	N	Y	C
Bushfire Attack Level (BAL) Certificate (Application for the purpose of preparing a local or complying development application including site inspection)	\$680.00	N	Y	C
Identification of fire safety measures (Upon request under Cl.182(2)EP&A Regs.)	\$149.00	N	Y	C
Fire safety building audit and inspection	Base fee \$149 inspection plus \$127 per hour (minimum 1 hr) for audit	N	Y	C
Fire safety follow up inspection (new or existing buildings)	\$149.00	N	Y	C
Registration of Annual Fire Safety Statement (AFSS)	\$77.00	N	N	C
Reassessment of unsatisfactory AFSS	\$149.00	N	Y	C
Assessment of alternative solution under the BCA for Class 2 – 9 Buildings – minor works (This fee is payable in addition to the Construction Certificate Fees)	\$375.00	N	Y	C
Assessment of alternative solution under the BCA for Class 2 – 9 Buildings – major works (This fee is payable in addition to the Construction Certificate Fees)	\$749.00	N	Y	C
NSW Fire Brigade Final Safety Report – Administration Fee	\$64.00	N	N	C
Professional External Consultancy Service Fee for Fire Engineering, Fire Safety and Building Code of Australia BCA (NCC) – Per review, Report or advice	As invoiced to Council plus 10% administrative fee	N	Y	C

Clause 144 Referral to NSW Fire Brigade – Currently \$2,600 per day plus admin costs. Payable prior to release of the Construction Certificate. Note: The NSW Fire Brigade Final Safety Report Fee will be charged separately as determined by the NSWFB and is payable prior to the release of the Occupation Certificate.

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
Inspection of awnings over public lands (Under Sec 608 (2) (3) of the Local Government Act)	\$149.00	N	N	C
Fee for Service under S608 of the LGA Act providing a service in connection with the exercise of the Council's regulatory function (Under Sec 608 (2) (3) of the Local Government Act)	By Negotiation	N	N	C
<b>Scanning of hard copy documents and conversion into electronic format &amp; file conversion</b>				
Documents (except DA form) are provided in electronic format (e.g. PDF)	No Charge	N	N	
\$4.55 Applications (formerly \$96(1) Applications)	No Charge	N	N	
Applications (Value of works less than \$100,000)	\$25.00	N	Y	C
Applications (Value of works between \$100,001 & \$500,000)	\$48.50	N	Y	C
Applications (Value of works between \$500,001 & \$1,000,000)	\$97.00	N	Y	C
Applications (Value of works between \$1,000,001 & \$2,000,000)	\$301.00	N	Y	C
Applications (Value of works greater than \$2,000,000)	\$662.00	N	Y	C
Applications (Any Value) – Not for Profit Organisation	No Charge	N	N	
Subdivision – DA, Eng, CC and Sub Cert (3 Lots or less)	\$48.50	N	Y	C
Subdivision – DA, Eng, CC and Sub Cert (4-19 Lots)	\$150.50	N	Y	C
Subdivision – DA, Eng, CC and Sub Cert (20 Lots or more and/or incorporating a road)	\$685.00	N	Y	C
Subdivision – Boundary Adjustments	\$150.50	N	Y	C
<b>Building Information Certificates – Section 6.7 (formerly S149B) (Any changes in the Legislated Fee will be passed on as at the effective date)</b>				
<b>Class 1 or 10 building</b>				
Fee	\$250.00	Y	N	F
<b>For any other class of building, floor area of building or part thereof</b>				
Not exceeding 200m2	\$250.00	Y	N	F
Exceeding 200m2 but not exceeding 2,000m2	\$250.00 plus \$0.50 per m2 over 200m2	N	N	F
Exceeding 2,000m2	\$1,165 plus \$0.075 per m2 over 2,000m2	N	N	F
<b>Other</b>				
Application where part of a building does not have a floor area	\$250.00	Y	N	F
Additional building certificate fee where council is required to carry out more than 1 inspection of the building	\$90.00	Y	N	F
Application for a building erected without approval under S260(3A)	\$250.00 plus normal application fees for DA & CC based on value of work	N	N	F
Each additional copy of a building certificate	\$13.00	Y	N	F

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Building Hoardings</b>				
Type A (per 20m road frontage)	\$178.00	N	N	C
Type B (per 20m road frontage)	\$590.00	N	N	C
<b>Building/Septic Tank Inspection – Pre-Development</b>				
Minimum – up to 1 hour	\$286.00	N	Y	C
Additional – per hour	\$149.00	N	Y	C
<b>Temporary Occupation of a Building Site</b>				
Application fee (up to 2 years)	\$346.00	N	N	C
Extension of approval	\$346.00	N	N	C
<b>Complying Development Certificate</b>				
Class 1a dwelling	\$1,459 plus inspections, archive, Occupation Certificate and PC sign fees	N	Y	C
Class 1a dwelling addition/alteration – contract value less than \$25,000	\$700.00 plus inspections, archive, Occupation Certificate and PC sign fees	N	Y	C
Class 1a dwelling addition/alteration – contract value exceeds \$25,000	\$1,144 plus inspections, archive fee, Occupation Certificate and PC sign fees	N	Y	C
Complying Development for ancillary residential development where only final inspection required	\$579.00	N	Y	C
Class 10a & 10b	\$700.00 plus inspections, archive, Occupation Certificate and PC sign fees	N	Y	C
Commercial/industrial development without building works	\$500.00	N	Y	C
Bed & breakfast	\$500.00	N	Y	C
Commercial/Industrial	\$1,459.00 plus inspection, archive, occupation certificate and PC sign fees	N	Y	C
Boundary adjustments	\$710.00	N	Y	C
Demolition (Complying Development)	\$421.00	N	Y	C
Modified Complying Development Certificate – New dwellings & commercial/industrial building works	50% of CDC Application Fee	N	Y	C
Modified Complying Development Certificate – Other	50% of CDC Application Fee	N	Y	C

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Construction Certificates</b>				
< \$5,000	\$300.00	N	Y	C
> \$5,000 < \$100,000	\$800.00	N	Y	C
> \$100,001 < \$250,000	\$1,200.00	N	Y	C
> \$250,001 < \$1,000,000	\$2,200.00	N	Y	C
> \$1,000,000	POA	N	Y	C
Amended Construction Certificate	POA, up to 50% of construction certificate fee	N	Y	C
Additional copies of Construction Certificate (each)	\$51.50	N	Y	C
Subdivision Works Construction Certificate	\$163.50	N	Y	C
<b>Other</b>				
Construction Certificate application transferred from Private Certifying to Council	\$150.00 for the first hour and \$75 for each additional hour or part thereof plus outstanding inspections and occupation certificate	N	N	C
<b>Infrastructure Inspection Fees (Formerly Infrastructure Damage Inspection Fees)</b>				
Infrastructure inspection fee for Developments over \$5,000 in R2, R3, R5 zones	\$149.00	N	N	C
Infrastructure inspection fee for Developments class 2,3,5,6,7,8 & 9 in all zones	\$149.00	N	N	C
<b>Development Application Fees (Any changes in the Legislated Fee will be passed on as at the effective date)</b>				
<b>Complying Development Certificate</b>				
Less than \$5,000	\$110.00	Y	N	F
\$5,001 – \$50,000	\$170 plus an additional \$3.00 for each \$1,000 (or part of \$1,000) of the estimated cost	N	N	F
\$50,001 – \$250,000	\$352 plus an additional \$3.64 for each \$1,000 (or part of \$1,000) of the estimated cost	N	N	F
\$250,000 – \$500,000	\$1,160 plus an additional \$2.34 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	N	N	F
\$500,001 – \$1,000,000	\$1,745 plus an additional \$1.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	N	N	F
\$1,000,000 – \$10,000,000	\$2,615 plus an additional \$1.44 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	N	N	F

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
More than \$10,000,000	\$15,875 plus an additional \$1.19 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	N	N	F
<b>Other</b>				
Advertising Signs and Structures	\$285, plus \$93 for each advertisement in excess of one, or the fees calculated in accordance with the above table, whichever is the greater	N	N	F
Residential Flat Development (Clause 248)	\$3,000.00	Y	N	F
Where referral is required to a design review panel under SEPP 65.				
Dwelling/house cost up to \$100,000	\$455.00	Y	N	F
Development Applications requiring concurrence e.g. Water NSW and integrated development applications	Additional \$320 in a cheque made out to each concurrence Authority plus \$140 as a one-off administration fee	Y	N	F
Development not involving the erection of a building, the carrying out of work, the subdivision of land, or the demolition of a building or work	\$285.00	Y	N	F
Concept Development Application	The maximum fee payable for a concept development application in relation to a site, and for any subsequent development application for any part of the site, is the maximum fee that would be payable as if a single development application only was required for all of the development of the site.	Y	N	F
Designated Development Additional Fee – Development Application Fee also to be charged	\$920.00	Y	N	F
<b>Administration Fees for Withdrawn Applications and Certificates</b>				
Administration Fees: Withdrawn applications for certificates, etc. (deducted from refund)	\$37.50	N	Y	C
Administration Fees: Withdrawn applications for DA, CC (building and engineering), S4.55 (formerly S96), S8.2 (formerly S82A) applications (deducted from refund)	\$73.50	N	Y	C
<b>Refunds for Withdrawn Applications and Certificates – DA, CC, CDC, SC, S4.55 (formerly S96), S8.2 (formerly S82A) only</b>				
Withdrawn within 5 days of lodgement – 100% of DA Fee	POA	N	Y	C
Withdrawn/Refund (prior to assessment) – 50% of DA Fee (excluding Scanning, Archive Fee)	POA	N	Y	C
Withdrawn/Refund (after 7 day letter issued) – the amount will be assessed based on the work performed by Council	POA	N	Y	C

Based on work done and staff time

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Subdivision of Land</b>				
Opening of a public road	\$665 plus \$65 per additional lot	N	N	F
Subdivision works (As per Planning Circular PS 13-002 (Clause 249 of Environmental Planning and Assessment Regulation))	Applicable fees as per Schedule in "Any other Development (Estimated Cost)"	N	N	F
No opening of a public road	\$330 plus \$53 per additional lot	N	N	F
Strata	\$330 plus \$53 per additional lot	N	N	F
<b>Developments Required to be Advertised (as required by LEP or DCP)</b>				
Designated Development	\$2,200.00	Y	N	F
Advertised Development	\$1,105.00	Y	N	F
Prohibited Development	\$1,105.00	Y	N	F
<b>Request for Review of Determination and Modifications of a Consent</b>				
Section 4.55(1) (formerly S96(1)) Modification Consent (Minor errors/mis-description or miscalculation. Planners discretion)	\$71.00	Y	N	F
Section 4.55(1A) (formerly S96(1A)) Modification (minimal environmental impact)	\$645 or 50% of the original DA fee, whichever is lesser	N	N	F
<b>Section 4.55(2) (formerly S96(2)) or S4.55(8) (formerly S96 AA (1)) and also request for Review of Determination under Section 8.2 (formerly 82 A)</b>				
Dwellings only < \$100,000	\$190.00	Y	N	F
If the fee for the original application was \$100 or more and did not involve building work or the carrying out of a work or demolition	50% of the Original Application Fee, plus re-notification if required	N	N	F
<b>Review of Determination S4.55 (formerly S96) – under Section 8.2(1)(B) (formerly S96AB) of EPA Act 1979</b>				
Review of S4.55 (formerly S96) where modification application refused or condition imposed	50% of original S4.55 (formerly S96) application fee, plus renotification fee if required	N	N	F
<b>Review of decision to reject a Development Application – section 8.2(1)(C) (formerly S82B)</b>				
Review of a decision to reject a Development Application	\$55 if the estimated cost of the development is < \$100,000. \$150 if the estimated cost of the development is \$100,000 or more and less than or equal to \$1,000,000. \$250 if the estimated cost of the development is > \$1,000,000.	Y	N	F
<b>Request for review of a determination under section 8.2(1)(A) (formerly S82A)</b>				
Less than \$5,000	\$55.00	Y	N	F
\$5,001 – \$250,000	\$85 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost	N	N	F
\$250,000 – \$500,000	\$500 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	N	N	F

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
\$500,001 – \$1,000,000	\$712 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	N	N	F
\$1,000,000 – \$10,000,000	\$987 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	N	N	F
More than \$10,000,000	\$4,737 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	N	N	F
<b>Food Premises – Registration/Inspection Fee</b>				
Food vendor approval (annual approval/inspection) – Mobile	\$231.50	N	N	C
Food Premises Inspections (routine inspections)	\$139.50	N	N	F
Food Premises Inspections (large premises)	\$282.50	N	N	C
Reinspections	\$164.50	N	N	C
Improvement Notice issued under Food Act 2003	\$330.00	N	N	F
Temporary Food Stall inspection – Small (single food type)	\$55.50	N	N	C
Temporary Food Stall inspection – Large (range of foods)	\$88.00	N	N	C
Temporary Food Stall re-inspection	\$64.50	N	N	C
<b>General Enquiries</b>				
Written	\$361.00	N	N	C
<b>Impounding Fees – Dogs &amp; Cats</b>				
Maintenance Fees (charged daily)	\$35.50	N	N	C
Vet Care (where applicable)	At Cost	N	N	C
Sale of cat or dog – already registered, desexed and microchipped	\$110.00	N	Y	C
Sale of dog (male & female) (Includes de-sexing, registration and microchipping)	\$297.50	N	Y	C
Sale of male cat (Includes de-sexing, registration and microchipping)	\$190.00	N	Y	C
Sale of female cat (Includes de-sexing, registration and microchipping)	\$230.00	N	Y	C
Surrender of cat or dog – At the pound	\$100 per animal plus \$55 per additional animal	N	N	C
Surrender of cat or dog – Pick – up	\$120 per animal plus \$55 per additional animal	N	N	C
Breed Assessment (Assessment carried out by Dogs NSW. Cost of assessment payable to Council for reimbursement to agency prior to assessment being carried out)	Cost as quoted by Dogs NSW	N	N	C

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
Temperament Assessment <i>(Assessment carried out by Assessor as advised by Office of Local Government. Cost of assessment payable to Council for reimbursement to agency prior to assessment being carried out)</i>	Costs as quoted by an appointed assessor	N	N	C
Microchip on return of impounded dog or cat	\$67.00	N	Y	C
Microchip on sale of dog	Included in Sale	N	Y	C
Microchip (supply and chip animal to Rescue Agency)	\$16.60	N	Y	C
Microchip – Livestock	\$63 plus cost of tag	N	Y	C
<b>Disposal of cat or dog</b>				
Where a dog or cat is sold and owner at time of impounding is known, Council will recover the difference in cost for the fees for release of the animal and the charges for maintenance, from that owner	\$100 per animal plus \$55 per additional animal	N	N	C
Where a dog or cat is destroyed and the owner at the time of impounding is known, Council will recover the charges for its maintenance and expenses incurred by the Council destroying the animal, from that owner	At Cost	N	N	C
Hire of animal trap (per week) (plus bond)	\$21.00	N	Y	C
Bond for animal traps (refundable)	\$75.50	N	N	E
<b>Dangerous Dog Collars</b>				
Small	\$35.50	N	Y	C
Medium	\$40.50	N	Y	C
Large	\$45.00	N	Y	C
Extra Large	\$52.50	N	Y	C
<b>Release Fees – Other Animals</b>				
1st time Impounded – if not registered & collected within 24hrs	\$70.50	N	N	C
1st time Impounded – if returned to registered owner within 24hrs	No Charge	N	N	
2nd time impounded or subsequent time impounded	\$70.50	N	N	C
Transportation Fee	At Cost	N	N	C
Cartage by contractors	At Cost	N	N	C
Cartage by Council Stock Trailer	\$199.50	N	N	C
Portable Stockyards & Ramp	\$75.50	N	N	C
Sale of Animal (not companion animal)	By Negotiation	N	N	C
Maintenance and Vet Care (charged daily – per animal)	At Cost	N	N	C
<b>Maintenance of stock yards – per day</b>				
Fee per animal	\$21.00	N	N	C
Vet Care (where applicable)	At cost plus GST	N	N	C
Certificate of Compliance for Dangerous Dog Enclosure	\$150.00	Y	N	F

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Impounding Fees – Trolleys &amp; Impounded Items</b>				
Impounding Fee (each)	\$97.00	N	N	C
Release Fee – per item	\$28.00	N	N	C
Daily Storage Fee up to 28 days – per work day	\$13.40	N	N	C
<b>Information Fact Sheets</b>				
Charge per sheet	\$0.45	N	N	C
<b>Legal Document Processing</b>				
Processing of Legal Documents including completion of applications for the release of Restrictions on Title	\$425.00	N	N	C
<b>Subdivision Certificates</b>				
Base Fee – Torrens Title – Per Lot Fee	\$438.00	N	N	F
Base Fee – Strata Title – Per Lot Fee	\$541.00	N	N	F
Base Fee – Community Title – Per Lot Fee	\$664.00	N	N	F
Per Additional Lot Fee – Torrens Title	\$91.00	N	N	F
Per Additional Lot Fee – Strata Title	\$91.00	N	N	F
Per Additional Lot Fee – Community Title	\$91.00	N	N	F
Mandatory Inspection prior to release – Strata Certificate	\$149.00	N	N	F
Re-Certification of previously issued subdivision certificate	\$206.00	N	N	F
<b>Part 4A Certificates</b>				
Part 4A Certificates registration	\$36.00	Y	N	F
Complying Development Certificate – Private Certifiers	\$36.00	Y	N	F
<b>Planning Proposals (Rezoning)</b>				
<i>A mapping fee may also be applicable to planning proposals supported by Council – please refer to the "Council" section of this document, "Property Fees – Other".</i>				
Planning proposal fee (minor)	\$15,015.00	N	N	B
Planning proposal fee (major)	\$64,185.00	N	N	B
Planning proposal fee (significant)	\$100,000.00	N	N	B
Planning proposal fee (employment generating)	75% of the total planning proposal fee for major or significant proposals (at discretion of Council Officer)	N	N	B
Environmental study finalisation fee	10% of the cost of each required study	N	N	B
DCP amendment initiated by proponent	\$12,020.00	N	N	B
Fee for planning work on sites subject to state led planning processes	\$10,000 per 1,000 lots (or part thereof)	N	N	B

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
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Refunds for Withdrawn Initial Planning Proposal				
If withdrawn prior to reporting to Council for gateway determination, up to 50% refund of initial planning proposal fee (at discretion of Council Officer)	POA	N	Y	B
If Council resolves not to proceed to gateway determination, 25% refund of initial planning proposal fee (at discretion of Council Officer)	POA	N	Y	B

Pre Lodgement Consultation for Development Applications				
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Informal pre-lodgement consultation (verbal)	No Charge	N	N	
Formal pre-lodgement consultation with written response	\$120/hour for preparation of written response	N	N	C

Pre Purchase Inspection				
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Vacant land	\$425.00	N	Y	C
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Publications				
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Wollondilly LEP document	\$51.50	N	N	B
Development Control Plan 2010 Individual Volumes	\$18.60	N	N	B
Development control Plan 2010 Entire Document	\$130.50	N	N	B
Various Planning Publications e.g. Growth Management Strategy, centre studies, streetscape, environment study (copies of other documents)	\$34.00	N	N	B

Price on application – minimum of \$34.

CD Information	\$23.50	N	N	B
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Manufactured Homes				
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Other Section 68 Approvals				
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Manufactured Home – note additional S68 fees apply for septic/drainage	Refer to DA Fee Schedule "Development Application Fees"	N	N	F
Other S68 Applications including Slow Combustion Heater	Refer to DA Fee Schedule "Development Application Fees"	N	N	F

Sewage Management (Under Section 68 of The Local Government Act)				
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Installation of On-Site Systems where Council is the Principal Certifier				
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When lodged with Construction Certificate or Complying Development Certificate (Residential includes 1 dwelling or 2 attached dwellings on 1 system)

Residential application fee – Pump Out (includes 2 inspections)	\$725.00	N	N	C
Residential application fee – Other system Types (includes 2 inspections)	\$940.00	N	N	C
Commercial/industrial application fee – Pump Out	\$940.00	N	N	C

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
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Installation of On-Site Systems where Council is not the Principal Certifier				
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Residential application fee – Pump Out (includes 3 inspections)	\$874.00	N	N	C
Residential application fee – Other system Types (includes 3 inspections)	\$1,089.00	N	N	C
Commercial/industrial application fee – Pump Out	\$1,089.00	N	N	C

Other Commercial/Industrial System and Larger/Package Systems Serving a Number of Premises				
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Additional inspection fee is applicable to charge

Systems serving up to 49 people	\$1,315.00	N	N	C
Systems serving 50+ people	\$3,950.00	N	N	C

Modifications of Sewage Management System Approval				
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Pump Out (residential/commercial/industrial)	\$186.50	N	N	C
Other Residential Systems	50% of original application fee	N	N	C
Other commercial/industrial package systems serving up to 49 people	50% of original application fee	N	N	C
Other commercial/industrial package systems serving more than 49 people	50% of original application fee	N	N	C
Commercial/industrial application fee (50+ dwellings/lots)	50% of original application fee	N	N	C
Modified site plan	\$94.00	N	N	C

Connection to Private Sewer or an Existing Sewage Management System and Water/Stormwater Connections where Council is the Principal Certifier				
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When lodged where Council is the Principal Certifying Authority. Note: Where Council is the nominated Principal Certifying Authority a reduction to building inspection fees are possible as critical stage and drainage inspections can be conducted concurrently

Connecting to existing sewerage management facility including but not limited to aerated systems, absorption trenches, pump-out systems (includes two drainage inspections)	\$298.00	N	N	C
Connecting to private reticulated water supply and stormwater drainage including but not limited to Stonequarry and Nangarin Estates (includes two drainage inspections)	\$298.00	N	N	C
Connecting to private recycled water system including but not limited to Bingara Gorge (includes group total of six plumbing and drainage inspections)	\$149.00	N	N	C

1 inspection only. No Sec 68 processing

Connection to Private Sewer or an Existing Sewage Management System and Water/Stormwater Connections where Council is not the Principal Certifier				
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Connecting to existing sewerage management facility including but not limited to aerated systems, absorption trenches, pump-out systems (includes two drainage inspections)	\$447.00	N	N	C
Connecting to water supply and stormwater drainage including but not limited to estates such as Stonequarry and Nangarin (includes two drainage inspections)	\$447.00	N	N	C
Connecting to private recycled water system including but not limited to Bingara Gorge	\$596.00	N	N	C

Includes four inspections. ie: Rough In Inspection, Internal Drainage Inspection, External Drainage Inspection (including Front Run) and Final Inspection

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Approval to Operate</b>				
Approval to operate (domestic & commercial < 10 persons or pump-out) 1yr	\$58.50	N	N	C
Approval to operate (domestic & commercial < 10 persons or pump-out) 3yrs	\$81.50	N	N	C
Approval to operate (domestic & commercial < 10 persons or pump-out) 5yrs	\$93.50	N	N	C
Approval to operate (commercial land systems > 10 persons up to 49 dwellings/lots)	\$298.00	N	N	C
Approval to operate (Private/package sewer treatment systems > 50 dwellings/lots)	\$813.00	N	N	C
Approval to operate (Pensioner) 1yr	\$45.00	N	N	C
Approval to operate (Pensioner) 3yrs	\$68.00	N	N	C
Approval to operate (Pensioner) 5yrs	\$79.00	N	N	C
Septic inspection fee (existing systems) by request	\$144.00	N	N	C
<b>Enforcement of Private Car Parking</b>				
Enforcement of private car parking	\$2,550.00	N	Y	C
<b>Time Extension Request to Comply with an Order</b>				
Compliance Notices and Orders	\$70.00	N	N	C
Cost of non-compliance with order for illegal and non-compliant building work	\$100.00	N	N	C
Lodgement for s.22E swimming pool compliance	\$100.00	N	N	C
<b>Water Sampling of Public Pools</b>				
Inspection including Palin Test	\$144.00	N	N	C
Water quality (Palin Test) Additional Pools	\$70.00	N	N	C
Re-inspection of Pool (including Palin Test)	\$144.00	N	N	C
Re-inspection Pools (Palin Test)	\$70.00	N	N	C
<b>Swimming Pools</b>				
Application for variation – Swimming Pool Act Section 22	\$75.00	Y	Y	C
On-line registration of NSW Pool Register	\$10.00	Y	Y	F
NSW Pool Register Audit Inspection (1st)	\$150.00	Y	N	F
NSW Pool Register Audit Inspection (Subsequent)	\$100.00	Y	N	F
Resuscitation Charts	\$22.00	N	Y	C
<b>Tree/Vegetation Removal/Pruning Inspection Fee (Formerly Tree Lop/Remove)</b>				
Ancillary to other development work that requires consent	As per DA application fees	N	N	C

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Voluntary Planning Agreement</b>				
Section 94 Voluntary Planning Agreement	By Negotiation	N	N	C
<b>Tourism &amp; Business Investment</b>				
<b>Co-working Space Fees</b>				
Casual – Daily Fee	\$45.00	N	Y	A
Part-time membership – Monthly Fee	\$200.00	N	Y	A
Full-time membership – Monthly Fee	\$400.00	N	Y	A
Non-member small meeting room booking – Hourly Fee	\$20.00	N	Y	A
Event Space	POA	N	Y	A

# Fees and Charges

## INFRASTRUCTURE

### Fee/Charge 18/19 Fee (incl. GST) Statutory (Y/N) GST Price Category

#### Bond in Lieu of Construction

Bonds are not accepted by Council for work on Private Land

#### Bond Payable

Bond	Bond payable will be twice the value of the work	N	N	E
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A maximum period of time for a bond to be applied will be set by Council

#### Application Fee Based on Bond Value

Up to \$1,000	\$227.50	N	N	C
1,000 – 10,000	\$356.00	N	N	C
10,000 – 25,000	\$518.00	N	N	C
25,000 – 50,000	\$790.00	N	N	C
Over 50,000	\$1,130.00	N	N	C

#### Cemetery Fees

Note: Should someone wish to transfer a right of burial of a plot back to Council, then Council will refund the purchase price or 75% of the current value, whichever is the greater.

Monumental and Lawn Beams (First interment)	\$1,320.00	N	Y	B
Monumental and Lawn Beams (Second interment)	\$455.00	N	Y	B
Non Resident Fee	\$310.00	N	Y	B
Baby Section (Thirlmere Only)	\$455.00	N	Y	B
Ashes (Includes Interment in Memorial Wall) – Single Niche	\$750.00	N	Y	B
Interment of ashes into grave/plot	\$455.00	N	Y	B
Memorial Tree (Thirlmere only) – 16 allotments per tree (per allotment)	\$850.00	N	Y	B
Removal of Ashes for Relocation	\$455.00	N	Y	B
Plaques – Bronze plaque single	\$455.00	N	Y	B

#### Memorial Work (Permit)

Permission to erect single memorial (single allotment)	\$205.00	N	N	B
Permission to erect double memorial (two allotments)	\$310.00	N	N	B
Permission to restore a memorial	\$140.00	N	N	B

### Fee/Charge 18/19 Fee (incl. GST) Statutory (Y/N) GST Price Category

#### General

Account processing fee	\$45.00	N	Y	B
Ancillary fee	POA	N	Y	B
Refund/transfer right of burial (admin fee)	\$95.00	N	N	B
Exhumation (attendance and admin fee per day or part thereof)	\$750.00	N	Y	B

#### Cemetery Search Fee

Brief (less than 30 minutes incl. Phone/fax copying & postage)	\$65.00	N	N	B
Extensive – each additional hour or part thereof	\$65.00	N	N	B

#### Commercial Direction Signs – Supply and Installation

Commercial direction sign installation (each)	\$477.00	N	Y	C
Non standard commercial sign installation	POA	N	Y	C

#### Commercial Use of Public Footpaths and Roadside Verges

Initial application fee	\$175.00	N	N	C
Café style outdoor dining area (rate per m2 per annum)	\$100.00	N	N	C
A-Frame and advertising signage (rate per sign per annum)	\$146.00	N	N	C
Display and/or sale of goods (rate per m2 per annum)	\$233.00	N	N	C
Lease preparation & execution – legal fees and administration	At cost plus GST	N	Y	C

#### Food Vending Van (Where Authorised)

Application Fee	\$175.00	N	N	C
Annual Rate per site	\$697.00	N	N	C

#### Engineering Construction Certificate

##### Construction Certificates (Roads and Drainage)

Minimum Fee	\$163.50	N	N	C
Plus rate per metre of road frontage (full or half road) or rate per metre of drainage	\$18.60	N	N	C

##### Modification of Construction Certificate Plans

Minor / Single Item	\$233.50	N	N	C
Major / multiple issues	50% of original Construction Certificate Fee	N	N	C

#### Plan Checking & Supervision Fees

Roadworks & Associated Matters per metre length	\$32.00	N	N	C
Minor roadworks, driveways for battleaxe type developments and any unsealed pavements, private roads etc.	\$16.00	N	N	C
Drainage Works per metre length	\$20.50	N	N	C

N.B. Includes overland flowpaths where no pipes are proposed, inter-allotment drainage lines, inlet/outlet works etc.

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
Inspections (each)	\$233.00	N	N	C
Inspection for Audits of Construction Work	POA, fee up to \$1,000	N	N	C
<b>Plan Checking Fee Per A1 Sheet</b>				
Initial Assessment	\$316.00	N	Y	C
Subsequent Amendments	\$181.00	N	Y	C
<i>For developments with a value of construction in excess of \$200,000, a quote for plan checking and supervision fees will be provided by council upon request</i>				
<b>Design Consultation Fee (Input by Council Engineering Staff)</b>				
Advice – over and above standard plan checking and inspections	\$231.00	N	Y	C
<b>Engineering Specifications</b>				
Design Specifications – Subdivision & Engineering standards	\$227.50	N	N	C
<i>Free Download from Council Website. Fee applies if hard copy required.</i>				
Construction Specifications – Subdivision & Engineering standards	\$227.50	N	N	C
<b>Filming Rights on Council Property &amp; Roads – Including Footpath Area</b>				
<b>Application Fee Based On</b>				
<i>Note: Conditions apply. Refer to the Works Division and/or Council's Filming Policy for details</i>				
Film Shoots – Low impact	\$186.50	N	N	C
Film Shoots – High impact	\$1,160.00	N	N	C
<i>For example, film shoots requiring road closures, traffic management, advertising, liaising with other agencies, etc.</i>				
Film Shoots – Low impact – Less than 8 working days notification	\$373.00	N	N	C
Cost of advertisement placed in newspaper circulating across the state concerning issues of interest to Aboriginal people in relation to filming on community land that is of cultural significance	At Cost	N	N	B
<b>Daily Hire Fees</b>				
Daily Hire Fee Hall – see "Halls & Community Centres"	See "Halls & Community Centres"	N	N	A
Daily Hire Fee Sportsground (including Botanical Gardens) – see "Sportsgrounds – Other"	See "Sportsgrounds – Other"	N	N	A
<b>Other</b>				
Key Deposit	\$26.00	N	N	E
Bond (refundable)	\$1,030.00	N	N	E
<b>Flooding Enquiry</b>				
Application and File Search Fee	POA	N	N	C
Issue of flood levels – first site (min)	POA	N	N	C
Additional sites in same application	POA	N	N	C

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Works by Council-Resident Contribution (Roads Act)</b>				
<i>Property owners will be charged a maximum of 50% of the actual construction costs in accordance with the NSW Roads Act 1993.</i>				
<b>Residential &amp; Rural Property</b>				
Footpath	No Charge	N	N	
<b>Commercial &amp; Industrial Property</b>				
Footpath – full frontage – rate per m2	\$121.00	N	N	C
Kerb & Gutter – full frontage – rate per m	\$141.50	N	N	C
<b>Halls &amp; Community Centres</b>				
<i>Halls are categorised into 2 main categories dependent upon the facilities provided:</i>				
<b>Halls &amp; Community Centres Category 1</b>				
<i>Appin Community Hall, Bargo Community Hall, Douglas Park Community Centre, Tahmoor Community Centre, The Oaks Community Hall (excl Senior Citizens Hall see category 2), Warragamba Town Hall, Wilton Community Centre, Wollondilly Shire Hall</i>				
<b>Halls &amp; Community Centres Category 2</b>				
<i>Bonnie Cottage, Mt Hunter Community Hall, Oakdale Community Hall, Tahmoor CWA Hall, Thirlmere Community Hall, The Oaks Senior Citizens Hall</i>				
<i>Hire of all halls &amp; community centres is subject to Council's normal requirements for Public Liability Insurance (refer to "General Enquiries") in addition to hire fees</i>				
<i>Definition of a Community Group – A not-for-profit or a charitable organisation</i>				
<i>A Function rate is applied for bookings of six hours or more and to Saturday Night bookings. It may also be applied at Council's discretion to bookings where large numbers of people will use the facility</i>				
<b>General</b>				
Clean up fee (if required)	At cost plus 40% plus GST	N	Y	B
Casual Hirers Insurance	If required – refer to "Occasional/Casual Hirer Insurance Policies -Hall"	N	N	B
Emergency Services – Meetings and Training	No Charge	N	N	
Key deposit (all hirers)	\$25.00	N	N	E
<b>Bond (all hirers)</b>				
Community Group Bond	\$200.00	N	N	E
General Hall Hire Bond	\$400.00	N	N	E
Bond for Markets/Carnivals/Fetes/Fairs/Corporate	\$1,000.00	N	N	E
Bond for 16th to 21st birthday functions	\$1,000.00	N	N	E
<b>Cancellation fee</b>				
Cancellation of booking less than 7 days notice	100%	N	Y	B
Cancellation of booking less than 8 to 30 days notice	10%	N	Y	B
No charge if more than 30 days notice is given	No Charge	N	Y	B
<b>Other</b>				
Security if required	At Cost	N	Y	B
Pre Arranged Cleaning &/or Rubbish Removal	At Cost	N	Y	B

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Category 1 Community Halls</b>				
<b>Community Groups</b>				
Hire per hour	\$14.00	N	Y	A
Functions	\$166.00	N	Y	A
<b>Regular Hirers</b>				
Hire per hour	\$17.00	N	Y	A
Functions	\$218.00	N	Y	A
<b>Casual Hirers (Wollondilly Residents)</b>				
Hire per hour	\$22.00	N	Y	A
Functions	\$294.00	N	Y	A
<b>Casual Hirers (Non-Residents)</b>				
Hire per hour	\$29.00	N	Y	A
Functions	\$483.00	N	Y	A
<b>Other</b>				
Trade Waste Container (max 2m3) if applicable	At cost plus 10%	N	Y	A
Lighting usage (Wollondilly Shire Hall)	10% of hourly rate charged for lighting	N	Y	A
<b>Wollondilly Shire Hall</b>				
<b>Art Foyers – Exhibition Rate Art Exhibitors Only (Other Hirers Pay General Fees)</b>				
<b>General Hire Foyer A &amp; B</b>				
<i>Half rate if only one foyer is required</i>				
One Day	\$58.00	N	Y	A
Three Days	\$172.00	N	Y	A
One Week	\$393.00	N	Y	A
<b>Community Group Hire Rate Foyer A &amp; B</b>				
<i>Half rate if only one foyer is required</i>				
One Day	\$34.00	N	Y	A
Three Days	\$102.00	N	Y	A
One Week	\$223.00	N	Y	A
<b>Foyers required by general hirers – per Foyer</b>				
<i>Only applicable if main hall is hired. Art Exhibitors have priority of use</i>				
Community Group per hour	\$1.05	N	Y	A
Community Group per function	\$11.00	N	Y	A
Regular Hirer per hour	\$1.55	N	Y	A
Regular Hirer per function	\$16.00	N	Y	A
Casual Hirer per hour	\$4.20	N	Y	A
Casual Hirer per function	\$43.00	N	Y	A
Casual Hirer (non-resident) per hour	\$11.00	N	Y	A
Casual hirers (non-residents) per function	\$64.00	N	Y	A

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Markets/Carnivals/Fetes/Corporate (includes use of foyers)</b>				
Regular Hirers (Max 12 per year)	\$239.00	N	Y	A
Casual Hirers (one off hire)	\$319.00	N	Y	A
<b>Wilton Community Centre</b>				
Office hire per week	\$22.00	N	Y	A
<b>Category 2 Community Halls</b>				
<b>Community Groups</b>				
Hire per hour	\$10.60	N	Y	A
Functions	\$119.00	N	Y	A
<b>Regular Hirers</b>				
Hire per hour	\$13.40	N	Y	A
Functions	\$167.00	N	Y	A
<b>Casual Hirers (Wollondilly Residents)</b>				
Hire per hour	\$17.00	N	Y	A
Functions	\$231.00	N	Y	A
<b>Casual Hirers (Non-Residents)</b>				
Hire per hour	\$26.00	N	Y	A
Functions	\$407.00	N	Y	A
<b>Other</b>				
Trade Waste Container (max 1.5m3) if applicable	At cost plus 10%	N	Y	A
<b>Bonnie Cottage (Office Accommodation Per Week)</b>				
Sublease fee per week	\$192.50	N	Y	A
<b>Picton Community Centre (Office Accommodation Per week)</b>				
Office 1	\$85.00	N	Y	A
Office 2	\$85.00	N	Y	A
Office 3	\$59.00	N	Y	A
<b>Picton Memorial School Of Arts (Office Accommodation Per Week)</b>				
Office 1	\$142.00	N	Y	A
Office 2	\$94.00	N	Y	A
Office 3	\$127.00	N	Y	A
Senior Citizen (annual fee)	No Charge	N	N	
<b>Tahmoor Community Centre</b>				
<b>Community Links Wollondilly</b>				
Licence fee per annum (reviewed annually)	\$25,460.00	N	Y	A
<b>Rainbow Playhouse Preschool Inc</b>				
Licence fee per month	\$863.00	N	Y	A
Office hire over holidays per week	\$53.00	N	Y	A
<b>Katies Kindergarten</b>				
Licence fee per month	\$2,575.00	N	Y	A

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Hire of Sound Room</b>				
Hourly rate	\$17.60	N	Y	A
8 hours or more	\$218.00	N	Y	A
<b>Warragamba Town Hall</b>				
<b>Annex/Senior Citizens Room</b>				
Bond	\$200.00	N	N	E
Community groups hire per hour	\$14.00	N	Y	A
Community groups hire per day	\$100.00	N	Y	A
Regular hirers per hour	\$17.00	N	Y	A
Regular hirers per day	\$109.00	N	Y	A
Casual hirers (Wollondilly residents) per hour	\$21.50	N	Y	A
Casual hirers (Wollondilly residents) per day	\$122.00	N	Y	A
Casual hirers (non-residents) per hour	\$29.00	N	Y	A
Casual hirers (non-residents) per day	\$141.50	N	Y	A
Seniors annual fee	\$588.00	N	Y	A
<b>Markets/Carnivals/Fetes/Fairs/Corporate</b>				
Regular Hirer (max. 12 per year)	\$218.00	N	Y	A
Casual Hirer (one off hire)	\$295.00	N	Y	A
<b>Other</b>				
Waste Container (max 240ltr)	At cost plus 10%	N	Y	A
<b>Installation of Entrances</b>				
Application and inspection fee	\$174.50	N	N	C
Inspections over and above standard	\$110.00	N	N	C
Culvert entrances – 375 mm diameter & 4.9m wide	POA	N	Y	C
Layback entrances (3.5m wide)	POA	N	Y	C
Ramped entrances (3.5m wide)	POA	N	Y	C
Headwalls (to repair)	POA	N	Y	C
Concrete dish crossing	POA	N	Y	C
<b>Lease Part of Road Reserve</b>				
Non-Refundable (rate/m2/day)	POA	N	Y	C
Refundable Damage Deposit (rate/m2)	POA	N	N	E
Ancillary Works – eg sediment control	POA	N	Y	C
Annual charge for cables and pipes	POA	N	Y	C
<i>Private utility services – per km/year</i>				
<b>Maintenance Bond</b>				
<i>Held by Council for a Minimum Period of 12 Months</i>				
Value of Bond	\$1,000 or 10% of value of work, whichever is the greater amount	N	N	E

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Occasional/Casual Hirer Insurance Policies</b>				
<b>Sporting Grounds (Non Sporting Activity)</b>				
Non alcoholic drinks being consumed	\$260.00	N	Y	B
Alcoholic drinks being consumed	\$499.00	N	Y	B
<b>Halls</b>				
Meetings <i>Maximum of 11 per year</i>	\$16.40	N	Y	B
Functions where alcohol is not being consumed	\$54.00	N	Y	B
Functions where alcohol is being consumed	\$148.00	N	Y	B
Regular Hirer (at Council's discretion, only low risk activities will be covered)	\$4.00	N	N	B
<b>Council Parks and Reserves</b>				
Functions where alcohol is not being consumed	\$54.00	N	Y	B
Functions where alcohol is being consumed	\$148.00	N	Y	B
<b>Botanic Gardens</b>				
Functions including weddings <i>Alcohol not permitted</i>	\$54.00	N	Y	B
<b>Plan Printing Costs (Including Copying Plans)</b>				
A0	\$16.60	N	Y	C
A1	\$13.40	N	Y	C
A2	\$11.00	N	Y	C
Large quantity printing (in excess of 10 pages)	30% reduction on above rates	N	N	C
<b>Road Management Approval</b>				
Permit for roadworks or structures (Section 138 of Roads Act) - short term (i.e up to 1 shift) (formerly Issue of S138 consent certificates)	\$130.50	N	N	C
Permit for roadworks or structures (Section 138 of Roads Act) - medium term (i.e 1 to 5 shifts)	\$260.00	N	N	C
Permit for roadworks or structures (Section 138 of Roads Act) - long term (i.e more than 5 shifts)	\$520.00 per week or part thereof	N	N	C
Bond for long term roadworks or structures	\$50,000.00 or 20% of the estimated value of works subject to the S138 permit, whichever is the greater amount	N	N	C
Permit for events (non-roadwork) affecting a public road	\$260.00	N	N	C
Permit to exceed signposted load limit (per permit) <i>Charges capped at 10 permits per applicant - 12 month permit only</i>	\$72.50	N	N	C
HML / B Double application processing fee (non-refundable)	\$1,740.00	N	N	C

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
Provision of permit for HML / B Double (per permit)	\$72.50	N	N	C
Structural assessment of bridge on HML / B Double route	POA	N	N	C
<b>Road Opening Permits – Telstra, Water Supply, Drainage, Gas</b>				
Road/Footpath Opening Permit	\$143.00	N	N	C
<i>This fee is to administer compliance of the Restoration Policy</i>				
<b>Civil Works (Including Restoration Fees)</b>				
<b>Unsealed Shoulder/Pavement</b>				
Establishment	POA	N	N	C
\$/m <sup>2</sup>	POA	N	N	C
<b>Asphalt Patching (Less than 24T Total)</b>				
Plant and Labour charge (/shift max 6t)	POA	N	N	C
50mm thick \$/m <sup>2</sup>	POA	N	N	C
100mm thick \$/m <sup>2</sup>	POA	N	N	C
<b>Asphalt Paving (Greater than 24T)</b>				
Plant and Labour charge (/shift max 200t)	POA	N	N	C
50mm thick \$/m <sup>2</sup>	POA	N	N	C
100mm thick \$/m <sup>2</sup>	POA	N	N	C
<b>Road Pavement With 2 Coat Spray Seal Finish</b>				
Establishment	POA	N	N	C
\$/m <sup>2</sup>	POA	N	N	C
<b>Plain Concrete Footpath</b>				
Establishment	\$3,380.00	N	N	C
\$/m <sup>2</sup>	\$400.00	N	N	C
<b>Concrete Driveway</b>				
Fee	POA	N	N	C
<b>Kerb and Gutter</b>				
Establishment	POA	N	N	C
\$/m	POA	N	N	C
Pram ramps, pits, lintels	POA	N	N	C
<b>Grassed Footpath</b>				
Establishment	POA	N	N	C
\$/m <sup>2</sup>	POA	N	N	C
Pavers	POA	N	N	C
<b>Maintenance of Private Unsealed Roads</b>				
Base rate for daily hire of labour resources & construction plant	\$7,615.00	N	Y	C
Supply and cartage to site of granular road-base materials (price per tonne)	\$36.50	N	Y	C
Supply and cartage to site of recovered granular road-base materials (price per tonne)	\$11.40	N	Y	C
Provision of professional advice by Council Engineer to determine scope & method of works (includes travel & one hour on site)	\$271.00	N	Y	C

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Road Widening Enquiry</b>				
Road widening (per enquiry)	\$163.00	N	N	C
<b>Sportsgrounds – Schools</b>				
<b>Canteen</b>				
Bond	\$200.00	N	N	E
Hire	\$117.00	N	Y	A
<b>Ground Usage</b>				
Annual bond per school (payable to Council)	\$400.00	N	N	E
<b>Annual Maintenance Contribution Fee – Primary Schools (Covers weekly School Sport)</b>				
Fee (payable to Council)	\$117.00	N	Y	A
<b>Carnivals – Primary/Secondary Schools</b>				
School Carnivals – School Carnival Fee (Athletics)	\$190.00	N	Y	A
School Carnivals – School Carnival Fee (Cross Country)	\$95.00	N	Y	A
PS.S.A. Carnivals and Interschool Gala Days Half Day (3Hrs)	\$96.00	N	Y	A
PS.S.A. Carnivals and Interschool Gala Days Full Day	\$190.00	N	Y	A
<b>Annual Maintenance Contribution Fee – Picton High School (Covers Weekly School Sport)</b>				
Fee (payable to Tahmoor Sportsground Management Committee)	\$535.00	N	Y	A
<b>Other</b>				
Rubbish Removal	At cost plus 40%	N	Y	A
<b>Sportsgrounds – Other</b>				
<i>Hire of all sporting facilities is subject to Council's normal requirements for Public Liability Insurance (refer to "Occasional/Casual Hirer Insurance Policies") in addition to hire fees. Definition of Community Group – A not-for-profit community organisation which does not operate as a business. Penalties apply to Unauthorised Access/Usage.</i>				
<b>General</b>				
Penalty for late payment of hire fees (Regular hirers only)	\$106.00	N	Y	B
Penalty for use of Grounds without a booking	\$500.00	N	Y	B
Clean up of Sportsground (if required) including removal of rubbish	\$212.00	N	Y	A
<i>If costs exceed charge "Clean up fee" below applies</i>				
Clean up of amenity (if required)	\$212.00	N	Y	A
<i>If costs exceed charge "Clean up fee" below applies</i>				
Clean up fee (if required)	At cost plus 40% plus GST	N	Y	A
Casual hirers Insurance	If required – refer to "Occasional/Casual Hirer Insurance Policies"	N	N	B
<b>The following events do not incur a charge</b>				
Emergency Services – Meetings and Training	No Charge	N	N	
Community Fundraising Event (to be determined by Council on application)	No Charge	N	N	
<i>Bond still applicable</i>				

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
Christmas Carols (once per annum) <i>Bond still applicable</i>	No Charge	N	N	
Anzac Day Services	No Charge	N	N	
<b>Cancellation fee</b>				
Cancellation of booking if less than 7 days notice given	100%	N	Y	B
Cancellation of booking if 8 to 30 days notice given	10%	N	Y	B
No charge if more than 30 days notice is given	No Charge	N	N	
<b>Bonds/Deposits</b>				
Key deposit (all hirers)	\$25.00	N	N	E
Bond (all hirers except market/carnival etc)	\$400.00	N	N	E
Markets/Carnivals/Fetes/Fairs/Corporate	\$1,000.00	N	N	E
<b>Canteen</b>				
Canteen Bond (casual hirers)	\$200.00	N	N	E
Hire (casual hirers)	\$117.00	N	Y	A
<b>Floodlights</b>				
Floodlights per hour casual hirers & seasonal hirers where applicable	\$83.50	N	Y	A
Floodlights – Seasonal Hirers Annual Fee	\$281.50	N	Y	A
Floodlights – Seasonal Hirers Electricity Charges	At cost plus GST	N	Y	A
<b>Electricity costs for amenities</b>				
Amenity Electricity Use costs – Seasonal Hirers	At cost plus GST	N	Y	A
<b>Cricket Pitch</b>				
Covering	\$819.00	N	Y	A
Uncovering	\$819.00	N	Y	A
<b>Goal Posts</b>				
Removal	\$320.00	N	Y	A
Installation	\$320.00	N	Y	A
<b>Group Fitness Trainers/Personal Trainers</b>				
Casual Hirer (1 session with duration of up to 2 hours)	\$42.50	N	Y	A
Group Fitness Training (Program of up to 6 weeks duration, limited to 18 participants)	\$320.00	N	Y	A
<b>Group Fitness Trainers/Personal Training (1 Trainer and up to 4 Clients per session)</b>				
12 month Licence	\$128.00	N	Y	A
<b>Group Fitness Trainers/Personal Training (1 Trainer and up to 18 Clients per session)</b>				
12 month Licence	\$1,335.00	N	Y	A

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Schools</b>				
<i>Refer to "Sportsgrounds – Schools"</i>				
<b>Trade waste</b>				
Per bin including empty (max 2m3)	At cost plus 10%	N	Y	A
<b>Other</b>				
Seasonal Hirers Amenities Maintenance Levy Fee	\$212.00	N	Y	A
Excessive Water Usage Fee	At cost	N	Y	A
<b>Casual Hirers</b>				
Hire half day	\$141.50	N	Y	A
Hire full day	\$281.50	N	Y	A
Hourly rate	\$42.50	N	Y	A
Markets/Carnivals/Fetes/Fairs/Corporate – Category 1	\$819.00	N	Y	A
<b>Regular Hirers</b>				
<i>Per Player Fee applies per player per season (or per annum for annual hirers)</i>				
Junior Players (Under 18) <i>Per Player Fee – All Codes except Cricket</i>	\$8.00	N	Y	A
Senior Player (18 & Over) <i>Per Player Fee – All Codes except Cricket</i>	\$13.00	N	Y	A
Out of Season – Junior Players (Under 18) <i>Per Player Fee – all codes</i>	\$1.60	N	Y	A
Out of Season – Senior Players (Under 18) <i>Per Player Fee – all codes</i>	\$3.20	N	Y	A
<b>Cricket Fee</b>				
<i>In lieu of per player fee excluding out of season use.</i>				
Per Wicket	\$477.00	N	Y	A
Per Net	\$160.00	N	Y	A
<i>Excludes Bargo, 2nd Net Tahmoor &amp; 2nd Net Dudley Chesham</i>				
<b>Other</b>				
Hire half day	\$76.50	N	Y	A
Hire full day	\$142.50	N	Y	A
Hourly rate	\$22.50	N	Y	A
<b>Appin AIS</b>				
<i>Either Per Player OR Minimum Fee to apply (whichever fee is highest). Minimum Fee APPIN AIS SPORTSGROUND also refer to "General" above.</i>				
<b>Seasonal Hirers (six months, April to Sept, Oct to Mar) – Minimum Fee</b>				
<i>Excludes Cricket who pay per wicket</i>				
Season Hire – Soccer	\$958.00	N	Y	A
Netball per season (includes lighting)	\$255.00	N	Y	A
<b>Clubhouse Hirers (Clubhouse only)</b>				
<b>Community Groups</b>				
Bond	\$200.00	N	N	E
Hire Per Hour	\$9.60	N	Y	A
Functions	\$122.00	N	Y	A

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Regular Hirers</b>				
Bond	\$400.00	N	N	E
Hire Per Hour	\$13.00	N	Y	A
Functions	\$162.00	N	Y	A
<b>Casual Hirers (Wollondilly Residents)</b>				
Bond	\$400.00	N	N	E
Hire Per Hour	\$16.00	N	Y	A
Functions	\$224.00	N	Y	A
<b>Casual Hirers (Non-Residents)</b>				
Bond	\$400.00	N	N	E
Hire Per Hour	\$23.50	N	Y	A
Functions	\$398.00	N	Y	A
<b>Minimum Fee Appin Park Also Refer to "General" Above</b>				
<b>Seasonal Hirers (six months, April to Sept, Oct to Mar)</b>				
Hire per season	\$670.00	N	Y	A
<b>Minimum Fee Bargo Sportsground Also Refer to "General" Above</b>				
<b>Seasonal Hirers (six months, April to Sept, Oct to Mar)</b>				
<i>Excludes Cricket who pay per wicket</i>				
Hire per season	\$670.00	N	Y	A
Bargo 1st Scouts group – hire per season	\$338.00	N	Y	A
<i>Per player fee does not apply</i>				
<b>Bargo Sportsground</b>				
<b>BBQ Amenity Hire</b>				
Bond	\$200.00	N	N	E
Community Groups hire per day	\$69.50	N	Y	A
Regular Hirers Hire per day (out of season only)	\$90.50	N	Y	A
Casual Hirers (Wollondilly Residents) hire per day	\$148.50	N	Y	A
Casual Hirers (non-residents) hire per day	\$265.50	N	Y	A
<b>Douglas Park Sportsground Also Refer to "General" Above</b>				
<b>Seasonal Hirers (six months, April to Sept, Oct to Mar) – Minimum Fee</b>				
Club fee per season	\$958.00	N	Y	A
<b>Community Groups</b>				
Bond	\$200.00	N	N	E
Hire half day	\$71.50	N	Y	A
Hire full day	\$142.50	N	Y	A
Hourly rate	\$20.50	N	Y	A
<b>Netball Courts – Minimum Fee</b>				
Season Hire of Netball Courts	\$291.50	N	Y	A
Netball courts per hour	\$13.40	N	Y	A
<i>Per player fee does not apply</i>				

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Minimum Fee Dudley Chesham Also Refer to "General" Above</b>				
<b>Seasonal Hirers (six months, April to Sept, Oct to Mar)</b>				
<i>Excludes Cricket who pay per wicket</i>				
Senior Rugby League, Junior Rugby League	\$670.00	N	Y	A
Netball per season	\$299.00	N	Y	A
<b>Annual Hirers</b>				
Pony Club	\$587.00	N	Y	A
Tennis/Macarthur Astronomical Society	\$122.00	N	Y	A
<i>Per player fee does not apply</i>				
Individual Rider with one horse in Pony Club area	\$136.00	N	Y	A
<i>Per player fee does not apply</i>				
Dudley Chesham Pony Club Area – Individual Casual Rider, one horse per day	\$13.00	N	Y	A
<i>Individual Rider with one horse (per day)</i>				
<b>Minimum Fee Hume Oval Also Refer to "General" Above</b>				
<b>Seasonal Hirers (six months, April to Sept, Oct to Mar)</b>				
Hire per season	\$958.00	N	Y	A
<i>Excludes Cricket who pay per wicket</i>				
Tennis club	\$703.00	N	Y	A
<b>Minimum Fee Picton Sportsground Also Refer to "General" Above</b>				
<b>Seasonal Hirers (six months, April to Sept, Oct to Mar)</b>				
<i>See also "Cricket Fee"</i>				
Oztag Summer Season	\$2,865.00	N	Y	A
Oztag Winter Season	\$1,910.00	N	Y	A
Soccer	\$958.00	N	Y	A
Rugby League	\$958.00	N	Y	A
<b>Minimum Fee Tahmoor Sportsground Also Refer to "General" Above</b>				
<b>Seasonal Hirers (six months, April to Sept, Oct to Mar)</b>				
<i>Excludes Cricket who pay per wicket</i>				
Soccer	\$2,865.00	N	Y	A
Cricket	\$1,435.00	N	Y	A
Little Athletics	\$958.00	N	Y	A
<b>Annual Hirers</b>				
Netball	\$2,125.00	N	Y	A
Kennel Club	\$531.00	N	Y	A
<b>Telopea Park</b>				
<b>Seasonal Hirers (six months, April to Sept, Oct to Mar) – Minimum Fee</b>				
Season Hire	\$369.00	N	Y	A
<b>Casual Hirers</b>				
Hire half day	\$110.00	N	Y	A
Hire full day	\$218.00	N	Y	A
Hourly rate	\$38.50	N	Y	A

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Floodlights</b>				
Casual hirer per hour	\$83.50	N	Y	A
Seasonal hirer per hour	\$83.50	N	Y	A
<b>Markets/Carnivals/Fetes/Fairs/Corporate</b>				
Hire	\$536.00	N	Y	A
<b>Minimum Fee Thirlmere Sportsground Also Refer to "General" Above</b>				
<b>Seasonal Hirers (six months, April to Sept, Oct to Mar)</b>				
Winter Touch Football per season	\$1,210.00	N	Y	A
Senior Rugby League per season	\$2,300.00	N	Y	A
Junior Rugby League per season	\$2,490.00	N	Y	A
<b>Thirlmere Sportsground</b>				
<b>Greyhound Track</b>				
Annual Licence fee	\$830.00	N	Y	A
<b>Clubroom Hirers</b>				
<b>Community Groups</b>				
Bond	\$200.00	N	N	E
Hire Per Hour	\$10.20	N	Y	A
Functions	\$119.00	N	Y	A
<b>Regular Hirers</b>				
Bond	\$400.00	N	N	E
Hire Per Hour	\$13.00	N	Y	A
Functions	\$161.00	N	Y	A
<b>Casual Hirers (Wollondilly Residents) hires 10 or less times per year</b>				
Bond	\$400.00	N	N	E
Hire Per Hour	\$16.60	N	Y	A
Functions	\$225.00	N	Y	A
<b>Casual Hirers (Non Residents)</b>				
Bond	\$400.00	N	N	E
Hire Per Hour	\$24.50	N	Y	A
Functions	\$398.00	N	Y	A
<b>Minimum Fee Victoria Park Also Refer to "General" Above</b>				
<b>Seasonal Hirers (six months, April to Sept, Oct to Mar)</b>				
Season Hire	\$958.00	N	Y	A
<b>Victoria Park</b>				
<b>Clubhouse Hirers (Clubhouse only)</b>				
<b>Community Groups</b>				
Bond	\$200.00	N	N	E
Hire Per Hour	\$9.60	N	Y	A
Functions	\$122.00	N	Y	A
<b>Regular Hirers (out of season hire)</b>				
Bond	\$400.00	N	N	E
Hire Per Hour	\$13.00	N	Y	A
Functions	\$162.00	N	Y	A

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Casual Hirers (Wollondilly Residents)</b>				
Bond	\$400.00	N	N	E
Hire Per Hour	\$16.00	N	Y	A
Functions	\$224.00	N	Y	A
<b>Casual Hirers (Non-Residents)</b>				
Bond	\$400.00	N	N	E
Hire Per Hour	\$24.00	N	Y	A
Functions	\$398.00	N	Y	A
<b>BBQ Amenity Hire</b>				
Bond	\$200.00	N	N	E
Community Groups hire per day	\$69.50	N	Y	A
Regular Hirers Hire per day (out of season only)	\$90.50	N	Y	A
Casual Hirers (Wollondilly Residents) hire per day	\$148.50	N	Y	A
Casual Hirers (non-residents) hire per day	\$265.50	N	Y	A
<b>Minimum Fee Warragamba Sportsground Also Refer to "General" Above</b>				
<b>Seasonal Hirers (six months, April to Sept, Oct to Mar)</b>				
Season hire	\$670.00	N	Y	A
Netball Season hire	\$299.00	N	Y	A
<b>Warragamba Sportsground</b>				
<b>Clubhouse Hirers (Clubhouse only)</b>				
<b>Community Groups</b>				
Bond	\$200.00	N	N	E
Hire Per Hour	\$10.20	N	Y	A
Functions	\$122.00	N	Y	A
<b>Regular Hirers</b>				
Bond	\$400.00	N	N	E
Hire Per Hour	\$13.00	N	Y	A
Functions	\$161.00	N	Y	A
<b>Casual Hirers (Wollondilly Residents)</b>				
Bond	\$400.00	N	N	E
Hire Per Hour	\$16.60	N	Y	A
Functions	\$225.50	N	Y	A
<b>Casual Hirers (Non Residents)</b>				
Bond	\$412.00	N	N	E
Hire Per Hour	\$24.50	N	Y	A
Functions	\$398.00	N	Y	A
<b>Schools</b>				
Refer to "Sportsgrounds – Schools"				
<b>Minimum Fee – Warragamba Water Board Oval Also Refer to "General" Above</b>				
<b>Seasonal Hirers</b>				
Season hire	\$958.00	N	Y	A

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Minimum Fee – Willis Park Also Refer to "General" Above</b>				
<b>Seasonal Hirers (six months, April to Sept, Oct to Mar)</b>				
Season hire	\$670.00	N	Y	A
<i>Excludes Cricket who pay per wicket</i>				
<b>Minimum Fee Wilton Recreation Reserve Also Refer to "General" Above</b>				
<b>Seasonal Hirers (six months, April to Sept, Oct to Mar)</b>				
Season hire	\$670.00	N	Y	A
<i>Excludes Cricket who pay per wicket</i>				
Netball courts per hour	\$13.40	N	Y	A
<b>Wilton Recreation Reserve</b>				
<b>Markets</b>				
Markets held outside of Sportsground in Reserve	\$212.50	N	Y	A
<i>Day Hire Rate</i>				
<b>Parks and Reserves (Including Botanic Gardens)</b>				
Formal functions (Weddings, christenings, etc)	\$88.00	N	Y	A
Hourly rate	\$29.00	N	Y	A
Bonds	\$200.00	N	N	E
Casual Hirers Insurance	If required - refer to 'Occasional/Casual Hirer Insurance Policies - Council Parks and Reserves'	N	N	B
Casual Hire – Full day hire	\$181.00	N	Y	A
Community Fundraising Events (as determined by Council on application)	No Charge	N	Y	
<i>Bond still applicable</i>				
Christmas Carols	No Charge	N	Y	
<i>Bond still applicable</i>				
Anzac Day Services	No Charge	N	Y	
Emergency Services training	No Charge	N	Y	
<b>Tennis Courts</b>				
<b>Per hour</b>				
Tennis Court Hire – Casual Requiring Lights	\$17.60	N	Y	A
Tennis Court Hire – Casual Not Requiring Lights	\$14.00	N	Y	A
Tennis Court Hire – Permanent Booking (3 months minimum) Requiring Lights	\$16.00	N	Y	A
Tennis Court Hire – Permanent Booking (3 months minimum) Not Requiring Lights	\$13.00	N	Y	A
<b>Traffic Counts</b>				
Supply of information only to first site (min)	\$140.50	N	Y	C
Additional sites (per site)	\$59.00	N	Y	C

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Warragamba Neighbourhood Centre</b>				
Neighbourhood Centre/per week	\$141.00	N	Y	A
Elder Care Cottage per week	\$113.00	N	Y	A
<b>Warragamba Swimming Pool</b>				
<i>Refer to the operator of this facility on Ph: (02) 4774 1681</i>				
<b>Wollondilly Leisure Centre</b>				
<i>Refer to the operator of this facility on Ph: (02) 4677 1251 or <a href="http://www.wollondilly.leisurecentre.com.au">http://www.wollondilly.leisurecentre.com.au</a></i>				

# Fees and Charges

# ENVIRONMENT

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Weeds (Biosecurity) (Formerly Noxious Weeds)</b>				
Weeds Compliance Enquiry Certificate (Formerly Noxious weeds certificate)	\$91.00	N	N	C
Private property spraying/per hour	\$104.50	N	N	C
<i>Additional charge for chemicals</i>				
<b>Expenses Incurred When Serving a Biosecurity Direction Under the Biosecurity Act (Formerly Expenses Incurred When Serving a Notice Under Section 18 of The Noxious Weeds Act)</b>				
Administration	\$84.00	N	N	C
Inspection fee per 1/2 hour	\$72.00	N	N	C
<b>Expenses Incurred When Undertaking Control Works Under Biosecurity Act (Formerly Expenses Incurred When Serving a Notice Under Section 20 of The Noxious Weeds Act)</b>				
Inspection fee including fees for private property spraying/per hour	\$125.00	N	N	C
<i>Additional charge for chemicals</i>				
Roadside management pre-works inspection (per 1/2 hour)	\$72.00	N	N	C
<b>Recycling</b>				
Reln ripple compost bin	\$46.50	N	Y	C
Reln worm farm	\$84.50	N	Y	C
<b>Vegetation Management</b>				
<b>Nursery Stock</b>				
Tubestock (each)	\$2.50	N	Y	C
Tubestock per tube for orders over 500	\$1.80	N	Y	C
Lannen/Hiko cells	\$1.20	N	Y	C
15cm pots (each)	\$7.30	N	Y	C
20cm pots (each)	\$13.00	N	Y	C
Long stem (each)	\$7.30	N	Y	C
Approved community projects (each)	POA	N	Y	C
<b>Other</b>				
Seed collection (per person/per hour)	\$84.00	N	Y	C
Bush regeneration (per person/per hour)	\$84.00	N	Y	C
Vegetation management charge (per person/per hour)	\$90.50	N	Y	C
Environmental technical services (per person/per hour)	\$104.50	N	Y	C
Education programs	As Advertised	N	Y	C
<b>Tree / Vegetation Removal / Pruning Inspection Fee (formerly tree inspection fee)</b>				
Up to 5 trees/100m2 vegetation (formerly less than or equal to 5 trees)	\$43.00	N	Y	C

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
6 or more trees, >100m2 vegetation (formerly tree permit)	\$110.00	N	Y	C
Ancillary to other development work that requires consent (formerly greater than 5 trees)	DA fees apply (sliding scale)	N	N	C
<b>Environmental Resource Centre Hire Rates</b>				
Not for profit & approved environmental groups	No Charge	N	N	
Government Agencies (per hour)	\$33.00	N	Y	C
Other Approved groups (per hour)	\$38.50	N	Y	C
<b>Catchment Model</b>				
Hire weekdays (per day)	\$137.50	N	Y	C
<i>Pickup 4pm, to be returned by 4pm the following day.</i>				
Hire weekends (per weekend)	\$288.00	N	Y	C
<i>Pickup 4pm Friday, to be returned by 9am the following Monday.</i>				
<b>Section 88 Waste &amp; Environment Levy (Per Vehicle in Addition to Waste Disposal Costs)</b>				
<i>The State Government Section 88 Waste and Environment Levy is charged per vehicle type. This charge is in addition to Waste Management Centre disposal costs. For further information, please refer to the NSW Environment &amp; Protection Authority website: <a href="http://www.epa.nsw.gov.au">www.epa.nsw.gov.au</a></i>				
<b>Bargo Waste Management Disposal</b>				
<b>Domestic Waste Per m3 (Non-Putrescibles)</b>				
<i>Includes State Govt Levy</i>				
Small bag of waste – up to 0.25m3	\$13.75	N	Y	C
Up to 0.5m3	\$27.45	N	Y	C
Up to 0.75m3	\$41.15	N	Y	C
Per m3	\$54.90	N	Y	C
<b>Domestic Green Waste Per m3</b>				
Up to 0.25m3 (240L bin)	\$6.90	N	Y	C
Up to 0.5m3	\$13.75	N	Y	C
Up to 0.75m3	\$20.60	N	Y	C
Per m3	\$27.45	N	Y	C
<b>Domestic – Construction and Demolition Material Per M3</b>				
<b>Concrete</b>				
Up to 0.25m3 (240L bin)	\$9.85	N	Y	C
Up to 0.5m3	\$19.65	N	Y	C
Up to 0.75m3	\$29.45	N	Y	C
Per m3	\$39.25	N	Y	C
<b>Brick/Pavers/Tiles</b>				
Up to 0.25m3 (240L bin)	\$9.85	N	Y	C
Up to 0.5m3	\$19.65	N	Y	C
Up to 0.75m3	\$29.45	N	Y	C
Per m3	\$39.25	N	Y	C
<b>Clean Timber for processing (unpainted, no nails)</b>				
Up to 0.25m3 (240L bin)	\$13.75	N	Y	C
Up to 0.5m3	\$27.45	N	Y	C

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
Up to 0.75m3	\$41.15	N	Y	C
Per m3	\$54.90	N	Y	C
<b>Not Sorted (to go to landfill)</b>				
<i>Includes State Govt Levy</i>				
Up to 0.25m3 (240L bin)	\$39.65	N	Y	C
Up to 0.5m3	\$73.35	N	Y	C
Up to 0.75m3	\$109.75	N	Y	C
Per m3	\$146.15	N	Y	C
<b>Used Tyres (Per Tyre) Residential Only</b>				
Passenger car	\$12.70	N	Y	C
Light commercial including 4 wheel drive	\$13.20	N	Y	C
Truck	\$24.80	N	Y	C
<b>Soil/Clay</b>				
<b>Virgin excavated natural material VENM – clay/soil</b>				
<i>Includes State Govt Levy</i>				
Up to 0.25m3	\$64.70	N	Y	C
Up to 0.5m3	\$129.35	N	Y	C
Up to 0.75m3	\$194.10	N	Y	C
Per m3	\$258.70	N	Y	C
<b>Non virgin excavated natural material per m3</b>				
<i>Includes State Govt Levy</i>				
Up to 0.25m3	\$64.70	N	Y	C
Up to 0.5m3	\$129.35	N	Y	C
Up to 0.75m3	\$194.10	N	Y	C
Per m3	\$258.70	N	Y	C
<b>Recycling</b>				
Mattresses	\$27.45	N	Y	C
Televisions, Computer monitors & terminals per m3 or part thereof	No Charge	N	N	
Gas bottles	\$13.20	N	Y	C
<b>Commercial Waste Per m3 (Including Government Organisations, Charities &amp; Council)</b>				
<i>Includes State Govt Levy</i>				
Small bag of waste – up to 0.25m3	\$27.35	N	Y	C
Up to 0.5m3	\$54.65	N	Y	C
Up to 0.75m3	\$82.00	N	Y	C
Per m3	\$109.30	N	Y	C
<b>Commercial Green Waste Per m3</b>				
Up to 0.25m3 (240L bin)	\$13.75	N	Y	C
Up to 0.5m3	\$27.45	N	Y	C
Up to 0.75m3	\$41.15	N	Y	C
Per m3	\$54.90	N	Y	C
<b>Commercial – Construction and Demolition Material Per m3</b>				
<b>Concrete</b>				
Up to 0.25m3	\$19.65	N	Y	C

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
Up to 0.5m3	\$39.25	N	Y	C
Up to 0.75m3	\$58.90	N	Y	C
Per m3	\$78.50	N	Y	C
<b>Brick/Pavers/Tiles</b>				
Up to 0.25m3	\$19.65	N	Y	C
Up to 0.5m3	\$39.25	N	Y	C
Up to 0.75m3	\$58.90	N	Y	C
Per m3	\$78.50	N	Y	C
<b>Clean Timber for processing (unpainted, no nails)</b>				
Up to 0.25m3	\$13.75	N	Y	C
Up to 0.5m3	\$27.45	N	Y	C
Up to 0.75m3	\$41.15	N	Y	C
Per m3	\$54.90	N	Y	C
<b>Not Sorted (to go to landfill)</b>				
<i>Includes State Govt Levy</i>				
Up to 0.25m3	\$73.35	N	Y	C
Up to 0.5m3	\$146.65	N	Y	C
Up to 0.75m3	\$220.00	N	Y	C
Per m3	\$293.30	N	Y	C
<b>Public Events</b>				
Waste Management Charge (per hour)	\$67.00	N	Y	C
<i>Additional charge for disposal costs</i>				
<b>Waste Management Centre Account Fees</b>				
<i>Minimum account \$500 per annum and subject to approval</i>				
Monthly account management fee	\$13.00	N	Y	C
<b>Bin Service Changes</b>				
<b>Additional Domestic Bins</b>				
General waste – 80L bin	\$178.00	N	N	C
General waste – 120L bin	\$217.00	N	N	C
General Waste – 240L bin	\$348.00	N	N	C
Recycling - 120L bin	\$52.00	N	N	C
Recycling – 240L bin	\$73.00	N	N	C
Recycling – 360L bin	\$86.00	N	N	C
Garden Organics – 240L bin	\$104.00	N	N	C
<b>Additional Commercial Bins</b>				
General waste – 80L bin	\$187.00	N	N	C
General waste – 120L bin	\$229.00	N	N	C
General waste – 240L bin	\$370.00	N	N	C
<b>Additional Commercial Bins</b>				
Commercial Recycling - 120L bin	\$55.00	N	N	C
Commercial Recycling – 240L bin	\$75.00	N	N	C
Commercial Recycling – 360L bin	\$89.00	N	N	C
Commercial Garden Organics – 240L bin	\$109.00	N	N	C

# Fees and Charges COMMUNITY

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>MLAK Key</b>				
Bond	\$10.00	N	N	E
<b>Library Service</b>				
<b>Photocopies (Per Page)</b>				
A4 Black & white	\$0.30	N	Y	C
A3 Black & white	\$0.60	N	Y	C
A4 Colour	\$1.00	N	Y	C
A3 Colour	\$2.00	N	Y	C
<b>Inter-library loans</b>				
Fee	\$2.80	N	Y	C
<b>Replace lost library membership card</b>				
Fee	\$5.80	N	Y	C
<b>Other</b>				
Library printing, black & white (A4, per page)	\$0.30	N	Y	C
Library printing, black & white (A3, per page)	\$0.60	N	Y	C
Library printing, colour (A4, per page)	\$1.00	N	Y	C
Lost stock	Replacement cost plus any debt recovery charges	N	N	C
Library bag – Members	\$4.50	N	Y	A
Library bag – Non – Members	\$5.80	N	Y	A
Audio Ear Buds	\$2.50	N	Y	A
Activity program fee (per unit)	As advertised	N	N	A
<i>Includes Adult, Teen and Childrens Activities</i>				
<b>The View Room Hire (Casual Hire Only)</b>				
Not for Profit Groups (hourly rate)	\$15.00	N	Y	A
Casual Hirers (Hourly rate)	\$35.00	N	Y	A
Casual Hirers Insurance	\$15.50	N	Y	A
<b>Community Bus</b>				
Travel inside Wollondilly (per day)	\$29.00	N	Y	A
Travel outside Wollondilly (per day)	\$55.00	N	Y	A

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Family Day Care</b>				
Enrolment fee	\$50.00	N	N	B
Educator Re-registration fee (annually)	\$30.00	N	N	B
Educators levy (per hour/per child)	\$0.50	N	N	B
Parent Administration levy (per hour/per child)	\$0.80	N	N	B
Prospective Educator induction training	\$280.00	N	N	B
Late administration fee for Family Day Educators	\$33.00	N	Y	B
Change of fees schedule other than annually	\$33.00	N	Y	B
<b>Occasional Child Care</b>				
Hourly rate (includes 0-2 year old subsidy)	\$6.60	N	N	B
Income assessed reduced fee	\$5.50	N	N	B
Enrolment fee (per family)	\$30.00	N	N	B
Occasional care – late child collection fee (per minute)	\$1.00	N	N	B
Cancelled Booking Fee	\$2.00	N	N	B
<b>Year Round Care</b>				
Before school care session	\$18.60	N	N	B
After school care session	\$20.00	N	N	B
Vacation care (per day)	\$46.50	N	N	B
Vacation care booking fee (per family/per vacation period)	\$7.20	N	N	B
Before/after school care enrolment fee (annual/per family) – One Child Rate	\$22.50	N	N	B
Before/after school care enrolment fee (annual/per family) – Each Child Thereafter	\$11.20	N	N	B
Before school care – late child collection fee (per minute)	\$1.00	N	N	B
After school care – late child collection fee (per minute)	\$1.00	N	N	B
Vacation care – Late child collection fee (per minute)	\$1.00	N	N	B
Before school care casual child placement per session fee	\$26.00	N	N	B
After school care casual child placement per session fee	\$30.00	N	N	B
Late Notification of altered pick-up	\$21.00	N	N	B

# Fees and Charges

## COUNCIL

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Annual Subscription Charges</b>				
Business papers	\$842.00	N	N	C
Minutes	\$255.00	N	N	C
<b>Conduct Money for Subpoena</b>				
Conduct Monies	\$35.50	N	N	C
Processing Fee	Staff salary cost per hour plus 40%	N	N	C
Photocopies – A4 per copy	\$2.00	N	N	C
Plans per copy	\$2.00	N	N	C
Courier Charges	At cost plus GST	N	Y	C
<b>Dishonour Fee (To Cover both Bank Charges plus Council Admin Costs)</b>				
Dishonoured cheque – each instance	\$40.00	N	N	C
Direct Debit Transactions – each instance	\$34.00	N	N	C
<b>Election Fees</b>				
Election Recount	At cost plus GST	N	Y	C
Removal of Election Signs	\$240.00	N	Y	C
<i>Plus recovery of any additional expenses</i>				
<b>Government Information (Public Access) Act 2009</b>				
<b>Application Fees</b>				
Initial application – (statutory application fee)	\$30.00	Y	N	F
Processing charge for advanced deposit requests/per hour	\$30.00	N	N	F
Internal review	\$40.00	N	N	F
Amendment to personal records	No Charge	N	N	
Discounted Processing charge – Financial Hardship/Special Public Benefit	\$30.00	N	N	F
<i>Charged at initial application – discounted processing charge will be applied as first 2 hours processing (then 50% off total costs)</i>				
<b>Other</b>				
Processing Charge for a request for personal affairs documents	\$30.00	N	N	F
<i>First 20 hours free, then \$30 per hour estimated to the nearest quarter hour.</i>				
Processing charges for formal requests (per hour, estimated to nearest quarter hour)	\$30.00	N	N	F

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
Informal GIPAA Requests – Photocopies – A4 per copy	\$2.00	N	N	C
Informal GIPAA Requests – CD/USB	\$25.00	N	N	C
Processing charges for amending personal affairs documents.	No Charge	N	N	
Retrieve Archived Documents	At Cost	N	N	C
<b>Mediation Fee</b>				
Mediation Fee	At cost unless otherwise determined by Council	N	Y	C
<b>Payment Charges</b>				
Interest due on overdue rates per annum (as specified by the Minister for Local Government by notice in the Government Gazette)	7.50%	N	N	F
Service fee for credit card transactions – GST treatment is the same as the underlying transaction	1%	N	N	B
Copy of a rates notice	\$5.70	N	N	C
<b>Non General Enquiries (Including Research and Administration Services)</b>				
Per 15 minutes	\$46.00	N	N	C
Minimum fee	\$92.00	N	N	C
<b>Maps</b>				
<b>General Enquiry</b>				
General Enquiry Fee per 15 minutes (search council records)	\$46.00	N	N	C
<b>Site Specific Mapping – General Map, Aerial Photo, Bushfire Hazard, Other</b>				
Electronic map	\$44.00	N	N	C
Map on media (USB)	\$56.00	N	N	C
A4 size printed map	\$50.00	N	N	C
A3 size printed map	\$53.50	N	N	C
A2 size printed map	\$63.00	N	N	C
A1 size printed map	\$75.00	N	N	C
A0 size printed map	\$94.00	N	N	C
<b>Other</b>				
Reduction of AO plans to A3 – per reduction	\$14.00	N	N	C
<i>Plus standard copying fees as per Photocopying Fee below</i>				
Data extraction fee – per hour (minimum 1 hour)	\$117.00	N	N	C
<i>Quote track time then invoice</i>				
<b>Photocopying Fee</b>				
Per A4 page	\$2.00	N	Y	C
Per A3 page	\$2.00	N	Y	C

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>Property Fees</b>				
Application for Road Closure (permanent)	\$1,910.00	N	N	C
Application for alteration of Road Status	\$1,910.00	N	N	C
Application for Lease of Council Property, Licences or Deed of Agreement	\$1,910.00	N	Y	C
Minimum annual rent of Council Property	\$563.00	N	Y	C
Application for Purchase of Council Property	\$1,910.00	N	Y	C
Application for Street Stall (non-charitable organisations)	\$44.00	N	N	C
<b>Application for Street Stall (Charitable Organisations)</b>				
First 2m x 2m Street Stall Application	No Charge	N	N	
Each subsequent application	\$22.00	N	N	C
<b>Investigation Legal Fees</b>				
Investigation Legal Fees	At cost plus GST	N	Y	C
<b>Property Enquiry Fee (Search Council Records)</b>				
Per 15 minutes	\$46.00	N	N	C
<b>Nonstandard Electronic Map or Plan Preparation Fee</b>				
Minimum Fee	\$72.00	N	Y	C
Per hour	\$72.00	N	Y	C
<b>The commercial leasing of public footpath</b>				
Application Fee (one-off only)	\$240.00	N	Y	C
Cost per square metre per year	\$52.00	N	Y	C
<b>New and/or Alteration of Existing House Numbering</b>				
Initial application (includes 1 address allocation)	\$330.00	N	N	C
Subsequent lots/dwellings (2 to 10 lots/dwellings)	\$57.00	N	N	C
<i>Per Property</i>				
More than 10 lots/dwellings (in a single application)	POA	N	N	C
<b>Other</b>				
Planning Proposal Mapping fee	\$1,000.00 plus \$100.00 per map sheet	N	N	C
LEP Amendment Mapping Fee	\$1,000.00 plus \$100.00 per map sheet	N	N	C
<b>Road Naming Application</b>				
1 – 5 names	\$1,400.00	N	N	C
More than 5 names	POA	N	N	C
<b>S54 Certificate</b>				
s54 Certificate	\$50.00	Y	N	F
<b>S10.7 Planning Certificates (formerly S149)</b>				
10.7(2) Certificate	\$53.00	Y	N	F
10.7(5) Certificate	\$133.00	Y	N	F

Fee/Charge	18/19 Fee (incl. GST)	Statutory (Y/N)	GST	Price Category
<b>S03 Certificate</b>				
<i>The standard base fee is determined by the Director General of the Office of Local Government and is subject to change</i>				
Standard Base Fee (5 day turnaround)	\$80.00	Y	N	F
Urgency Fee (Same day turnaround)	\$70.00	N	N	C
<i>The standard base fee is determined by the Director General of the Office of Local Government and is subject to change</i>				
Copy of certificate	\$22.00	N	N	C
<i>Electronic or hardcopy</i>				

# WORKS PROGRAM

2017/18 - 2020/21

6

SECTION

# COUNCIL ASSETS

Council is responsible for many community assets including roads, buildings, parks and reserves, cemeteries and waste facilities.

Balancing the management of these assets against available funding requires efficient planning and effective budget controls. This detailed planning is known as the Capital Works Program. The capital works program is managed by the use of asset classes:

- Transport
  - Roads
  - Kerb and Guttering
  - Footpaths and Cycleways
  - Public Transport Facilities
  - Traffic Facilities
- Open Space
  - Buildings
  - Plant and Fleet
    - Plant Fleet
    - Car Fleet
  - Stormwater Drainage

The Capital works program is further split into into 'New' and 'Renew'. New includes new infrastructure that will be delivered to create or embellish infrastructure and helps the growing needs on infrastructure created by changing community expectations and needs. Renew is funding towards improving the condition of existing infrastructure.

Roads form the largest part of Council's asset register, and as such, has the highest budget allocation to manage the ongoing maintenance requirement.

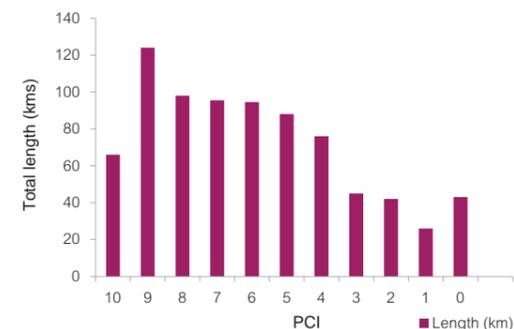
The main challenge with road asset maintenance is balancing works designed to stop further deterioration against full road reconstruction of those assets that have already failed.

## ROADS

Roads are designed for up to 80 years, and the road surface, 15 to 25yrs depending on its type. Road condition is assessed technically via a Pavement Condition Index or PCI measured out of 10.

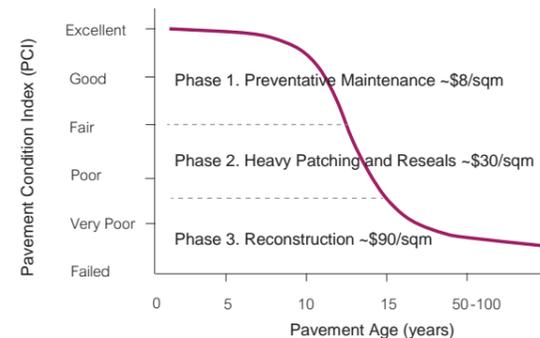
A PCI between 6.1 and 10 requires minor maintenance, 3.1 to 6.0 significant maintenance and a PCI of 3 or less generally requiring full renewal. As at 30 June 2016, 17% of Wollondilly's road network was assessed as being at PCI 3 or less.

Distribution of Sealed Network by PCI in 2017



This type of assessment is reliant on having up to date information on the condition and use of our existing assets. This data is then used to inform the works program and enables Council to move from a reactive program, to a proactive and prioritised program.

A prioritised program will balance preventative treatments as well as full reconstructions, via programs based on the life cycle or condition 'phase'. Reconstructing a road, or Phase 3 works, at the end of its life cycle costs at least 9 times the cost of early intervention such as resealing or Phase 1



- **Phase 1 - Surface treatment:** requires only to preserve the existing asset and prevent deterioration of the road pavement – low costs and low delivery times



Typical Phase 1 Resealing treatment recently carried out at Buxton

- **Phase 2: Heavy Patching, Surface Treatment and in some cases, Shoulder Widening:** requires repairs be carried out to remove any areas of failed road pavement and a new waterproof seal applied to preserve the existing asset – intermediate costs and intermediate delivery times



Recent patching works carried out on Remembrance Dr

- **Phase 3 - Reconstruction:** requires complete road reconstruction with improvements to width, shape and safety enhancements – high costs and long delivery times



Recent completed reconstruction works at Silverdale

Councils funding requirement for roads is increasing each year. There are grant funding opportunities from Federal and State Governments that can provide cash injections and explain the fluctuations often seen in capital works programs. As the Shire continues to grow and our asset base increases, there will be significant challenges and opportunities for the delivery of Infrastructure.

# 2018/19 Major Works PROGRAM

	Total Estimate	General Revenue	SRV	Grant	Dev Contrib	Res Cash
<b>Transport</b>						
<b>Major Roads and Bridge Works</b>						
Road Renewal Program	8,800,500	1,835,000	6,475,500	310,000		180,000
Road Upgrade Program	250,000				250,000	
Bridge Program	883,500		403,500	480,000		
Kerb & Gutter (new)	300,000		300,000			
Kerb & Gutter (renewal)	365,000	75,000	250,000			40,000
Footpaths & Cycleways Program (new)	380,000		300,000	80,000		
Footpaths & Cycleways Program (renewal)	300,000	100,000	200,000			
Public Transport Facilities Program (new)	-					
Public Transport Facilities Program (renew)	53,000	53,000				
Traffic Facilities (new)	50,000		50,000			
Traffic Facilities (renewal)	210,000		200,000			10,000
<b>Open Space</b>						
Open Space Projects (new)	2,275,000			725,000	1,450,000	100,000
Open Space Projects (renew)	350,000	50,000	300,000			
<b>Buildings</b>						
Building Renewal Program (new)	-					
Building Renewal Program (renew)	750,000		550,000			200,000
<b>Plant and Fleet</b>						
Plant Fleet Purchases	500,000					500,000
Car Fleet Purchases	110,000					110,000
<b>Stormwater Drainage</b>						
Stormwater Improvement Program	204,000					204,000
<b>Other Projects</b>						
Way-finding Signs	50,000			25,000		25,000
<b>TOTAL 2018/19</b>	<b>15,831,000</b>	<b>2,113,000</b>	<b>9,029,000</b>	<b>1,620,000</b>	<b>1,700,000</b>	<b>1,369,000</b>

# 2019/20 Major Works PROGRAM

	Total Estimate	General Revenue	SRV	Grant	Dev Contrib	Res Cash
<b>Transport</b>						
<b>Major Roads and Bridge Works</b>						
Road Renewal Program	10,433,595	1,916,000	7,900,000	437,595		180,000
Road Upgrade Program	725,000			475,000	250,000	
Kerb & Gutter (new)	300,000		300,000			
Kerb & Gutter (renewal)	115,000	75,000				40,000
Footpaths & Cycleways Program (new)	250,000		250,000			
Footpaths & Cycleways Program (renewal)	140,000	140,000				
Public Transport Facilities Program (new)	-					
Public Transport Facilities Program (renew)	15,000	15,000				
Traffic Facilities (renewal)	-					
Traffic Facilities (renewal)	85,000			70,000		15,000
<b>Open Space</b>						
Open Space Projects (new)	-					
Open Space Projects (renew)	400,000		400,000			
<b>Buildings</b>						
Building Renewal Program (new)	-					
Building Renewal Program (renew)	500,000	50,000	450,000			
<b>Plant and Fleet</b>						
Plant Fleet Purchases	200,000					200,000
Car Fleet Purchases	100,000					100,000
<b>Stormwater Drainage</b>						
Stormwater Improvement Program	211,000					211,000
<b>Other Projects</b>						
Way-finding Signs	50,000			25,000		25,000
<b>TOTAL 2019/20</b>	<b>13,524,595</b>	<b>2,196,000</b>	<b>9,300,000</b>	<b>1,007,595</b>	<b>250,000</b>	<b>771,000</b>

# 2020/21 Major Works PROGRAM

	Total Estimate	General Revenue	SRV	Grant	Dev Contrib	Res Cash
<b>Transport</b>						
<b>Major Roads and Bridge Works</b>						
Road Renewal Program	10,765,595	1,969,000	8,179,000	437,595		180,000
Road Upgrade Program	1,475,000			475,000	1,000,000	
Kerb & Gutter (new)	300,000		300,000			
Kerb & Gutter (renewal)	235,000	195,000				40,000
Footpaths & Cycleways Program (new)	250,000		250,000			
Footpaths & Cycleways Program (renewal)	142,000	142,000				
Public Transport Facilities Program (new)	-					
Public Transport Facilities Program (renew)	15,000	15,000				
Traffic Facilities (new)	-					
Traffic Facilities (renewal)	85,000			70,000		15,000
<b>Open Space</b>						
Open Space Projects (new)	-					
Open Space Projects (renew)	400,000		400,000			
<b>Buildings</b>						
Building Renewal Program (new)	-					
Building Renewal Program (renew)	500,000	50,000	450,000			
<b>Plant and Fleet</b>						
Plant Fleet Purchases	200,000					200,000
Car Fleet Purchases	100,000					100,000
<b>Stormwater Drainage</b>						
Stormwater Improvement Program	219,000					219,000
<b>Other Projects</b>						
Way-finding Signs	50,000			25,000		25,000
<b>TOTAL 2020/21</b>	<b>14,736,595</b>	<b>2,371,000</b>	<b>9,579,000</b>	<b>1,007,595</b>	<b>1,000,000</b>	<b>779,000</b>

# 2021/22 Major Works PROGRAM

	Total Estimate	General Revenue	SRV	Grant	Dev Contrib	Res Cash
<b>Transport</b>						
<b>Major Roads and Bridge Works</b>						
Road Renewal Program	11,061,595	1,978,000	8,466,000	437,595		180,000
Road Upgrade Program	1,475,000			475,000	1,000,000	
Kerb & Gutter (new)	300,000		300,000			
Kerb & Gutter (renewal)	240,000	200,000				40,000
Footpaths & Cycleways Program (new)	250,000		250,000			
Footpaths & Cycleways Program (renewal)	144,000	144,000				
Public Transport Facilities Program (new)	-					
Public Transport Facilities Program (renew)	15,000	15,000				
Traffic Facilities (renewal)	-					
Traffic Facilities (renewal)	100,000			85,000		15,000
<b>Open Space</b>						
Open Space Projects (new)	-					
Open Space Projects (renew)	400,000		400,000			
<b>Buildings</b>						
Building Renewal Program (new)	-					
Building Renewal Program (renew)	500,000	50,000	450,000			
<b>Plant and Fleet</b>						
Plant Fleet Purchases	200,000					200,000
Car Fleet Purchases	100,000					100,000
<b>Stormwater Drainage</b>						
Stormwater Improvement Program	228,000					228,000
<b>Other Projects</b>						
Way-finding Signs	50,000			25,000		25,000
<b>TOTAL 2021/22</b>	<b>15,063,595</b>	<b>2,387,000</b>	<b>9,866,000</b>	<b>1,022,595</b>	<b>1,000,000</b>	<b>788,000</b>



[www.wollondilly.nsw.gov.au](http://www.wollondilly.nsw.gov.au)

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