

# LOCAL TRAFFIC COMMITTEE

Minutes of Out of Session Meeting  
held Electronically  
16 May 2018

WOLLONDILLY SHIRE COUNCIL

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**Wollondilly Shire Council  
LOCAL TRAFFIC COMMITTEE  
MINUTES**

**Electronic Distribution List May 2018**

**Committee:**

**Voting Members**

Cr Robert Khan	Deputy Mayor - Wollondilly Shire Council
Cr Blair Briggs	Alternate Delegate - Wollondilly Shire Council
Jai Rowell	State MP
Jayd Marsh	Roads and Maritime Services (RMS)
Marcus Cotton	Campbelltown Police (Appin)
Mick Tanner	Camden Police
Matthew Shirvington	Penrith Police
or	
Stephen Page	St Marys Police (Warragamba/Silverdale)

**Other Members**

Chris Moule	Picton Buslines
Steve Grady	Busways
Steve Burrige	Busabout
Robert Yianakis	Busabout
Merlinda Hyde	Busabout

**Wollondilly Shire Council Staff**

Michael Nelson	Manager Infrastructure Strategy and Planning
Norma Toweel	Infrastructure Coordinator
Ian Berthon	Investigation & Design Engineer
Choong Yam	Senior Traffic Engineer
Robyne Ryan	Administrative Support

**All other Councillors**

**All other Executive**

**Responses Received**

Mick Tanner	Camden Police
Jayd Marsh	Roads and Maritime Service
Steve Grady	Busways
Mike Nelson	Manager Infrastructure Strategy and Planning - Council

## ITEMS DISCUSSED

1. Dam Fest 2018 at Warragamba on Sunday 21 October – Request for Road Closure.
2. Proposed linemarking modification on Douglas Park Dr, Wilton at junction with Whitticase Lane.
3. Proposed BB centre linemarking on Spring Creek Rd, Mount Hunter at approaches to Spring Creek Rd Bridge.  
**Item 3 was not supported by the RMS and therefore this item has been withdrawn.**
4. Proposed to replace existing 140m “No Parking” (R5-40) with “No Stopping” (R5-400) zone on section of Argyle St, Picton opposite Jarvisfield Rd junction.

### **Resolved unanimously by the committee:**

That Council resolve to adopt the Recommendations from items of the Local Traffic Committee Meeting for May 2018 as follows:

1. **Dam Fest 2018 at Warragamba on Sunday 21 October – Request for Road Closure**

52

Trim 2487

**EXECUTIVE SUMMARY**

The organiser of “Dam Fest 2018” at Warragamba is seeking Council approval for a section of Farnsworth Avenue, west of the junction with Warradale Road, Warragamba to be closed on Sunday, 21 October 2018 from 5.00am to 6.30pm to facilitate holding the event.

**REPORT**

The Dam Fest Organising Committee is again hosting the “Dam Fest 2018” event on Sunday, 21 October 2018 from 10.00am to 4pm.

The road closure required will be the same as last years, which is a section of Farnsworth Avenue (from west of junction with Warradale Road), Warragamba. This is where the car and bike show entrants take their vehicles through to the old kiosk parking area. All entrants will be in no later than 10.30am and the road will stay closed for the duration of the event.

According to the Organiser and as in previous year’s events, the Rural Fire Service will be manning this road closure and directing traffic to the appropriate areas. This road closure will cause minimal disruption to local traffic. The Organiser is keen to involve both communities of Warragamba and Silverdale, and to continue this annual event.

It is recommended the proposed closures be approved subject to standard conditions.

**Consultation**

According to the Organisers, this event has had the popular support of the local community in previous years.

There have been no objections or concerns recorded from the general public about this event. The Organisers are in the process of applying to the Police to have a coordinated effort and provide the appropriate level of traffic management for the event.

**Attachments**

1. Notice of Intention to hold a Public Assembly
2. Site Map
3. Traffic Control Plan
4. Risk assessment

**RECOMMENDATION**

That Council approve the road closure of a section of Farnsworth Avenue, West of junction with Warradale Road at Warragamba between the hours of 5:00am to 6:30pm on Sunday, 21 October 2018 subject to the requirements for the issue of a permit for “Road Event – Road Closure”.

**Comments:**

**Council** (Manager Infrastructure Strategy & Planning:  
Supported

**RMS:** No issues

**Busways:** Warragamba Dam Fest, this matter will not impact on any Busways service, so therefore I have no issues to raise. The event has been conducted in previous years, and the traffic controllers have assisted traffic especially buses arriving and departing from Warragamba.

**Actions:**

Comments from the RMS and Busways are noted

## Schedule 1 Form - Notice of Intention to Hold a Public Assembly

Report 1  
ATTACHMENT**Special Event Resources****Special Event Transport Management Plan Template**

Refer to Chapter 7 of the Guide for a complete description of the Transport Management Plan

**1 EVENT DETAILS****1.1 Event summary**

Event Name:....DAMFEST 2018.....

Event Location:....WARRAGAMBA RECREATION RESERVE.....

Event Date: . 21st October, 2018.... Event Start Time: .10.00AM..Event Finish Time: ..4.00PM..

Event Setup Start Time: ...6.00AM... Event Packdown Finish Time: ..6.30PM.....

**Event is off-street on-street moving on-street non-moving**

held regularly throughout the year (calendar attached)

**1.2 Contact names**

Event Organiser \*....WARRAGAMBA SILVERDALE NEIGHBOURHOOD CENTRE INC...

Phone:.4774-1273 Fax:.4774-2957 Mobile:.0415 458 462..... E-mail:  
damfestwsnc@hotmail.com

Event Management Company (if applicable).....

Phone:..... Fax:..... Mobile:..... E-mail:.....

Police .....Nepean Area command.....

Phone:.9677 7499 Fax:..... Mobile:..... E-mail:.....

Council: WOLLONDILLY SHIRE COUNCIL

Phone:.4677 1100.. Fax:..... Mobile:..... E-mail:.....

Roads &amp; Traffic Authority (if Class 1).....

Phone:..... Fax:..... Mobile:..... E-mail:.....

\*Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.

**1.3 Brief description of the event (one paragraph)***DamFest is a community event designed to raise the profile of Warragamba and Silverdale. It includes Car and Bike show, swap meet, stalls, rides, displays, live entertainment, animal farm etc. This event is a fundraiser for most local sporting and Not for Profit organisations.*

SUMMARY OFFENCES ACT 1988 - Sec 23

To the Commissioner of Police

I ..Megan Giles.....(name)

of .....28 Warradale Rd Silverdale.....address)

on behalf of ...Warragamba Silverdale Neighbourhood Centre Inc. ....(organisation)

notify the Commissioner of Police that

on the 21st (day) of October (month), 2018 (year), it is intended to hold

either:

(a) a public assembly, not being a procession, of approximately

...7,000..... (number) persons,

which will assemble at..WARRAGAMBA RECREATION RESERVE, WARRAGAMBA.....(Place)

at approximately 10. am

and disperse at approximately .4.00 pm.

or

(b) a public assembly, being a procession of approximately

..... (number) persons,

which will assemble at approximately ..... am/pm, and at

approximately ..... am/pm the procession will commence and shall proceed

.....  
.....

(Specify route, any stopping places and the approximate duration of any stop; and the approximate time of termination. A diagram may be attached.)

The purpose of the proposed assembly is.....

*DamFest is a community event organised by the local community to raise the profile of the local area. The event includes live entertainment, rides, stalls, Car and Bike Show and Emergency Services displays. Local sporting and Not for Profit organisations use the event as a major fundraiser.*





**Signs & Devices**

x 3	x 3	x 3
<b>ROAD CLOSED</b> x 1		
As Required		

**Notes**

- 0630hr to 1030hr - RFS attend intersection of Warradale & Farnsworth provide & assist traffic flow to car entrants & Public entry
- 1030hr - Farnsworth Ave will be closed, local residents & parking for Damfest allowed as per Damfest request
- No traffic control at the entrance to the main car parking area (Tennis Courts) on Warradale Rd, will be only be staffed by RFS if traffic is congested.
- Visitors to Damfest parking in the Heli-pad area will be encouraged to use bus service for Damfest access.
- Damfest committee & Water-NSW to provide Barriers for Pedestrians using Production Ave to enter Damfest as per Damfest request.

**RFS TO PROVIDE TRAFFIC CONTROL DAMFEST 2018 AS PER T&A.**

PREPARED BY ERIC MURPHY: 0033551091  
 APPROVED BY JOHN WELLS: 2034048671  
 0023083104  
 16/03/2018



### DAMFEST 2018

#### Risk Assessment and Control Plans

		Very Likely	Likely	Unlikely	Very Unlikely
	Kill or cause permanent disability or ill health	1	1	2	3
	Long term illness or serious injury	1	2	3	4
	Medical attention and several days off works	2	3	4	5
	First aid needed	3	4	5	6

The chart above is used as a guide to assess the possible impact of the hazards that you have identified if they were not controlled. This will help you to select the level of control measures that are required to reduce the risk.

#### Warragamba/Silverdale Neighbourhood Centre Incorporated

##### WORK ACTIVITY RISK ASSESSMENT AND CONTROL PLANS

Supervisor: Megan Giles	Main Activity: DAMFEST 2018 Sunday 21st October 2018
Employees Consulted: Sandra Harlor - Volunteer	Code: Administration code: 96160
	Activities Covered: Car & Bike Show, Swap Meet, Amusement Rides, Stalls, Emergency Services Displays, Helicopter Joy Flights, Community, Entertainment, Live Bands
Date of Assessment:	Location: Warragamba Recreation Reserve Warragamba

Potential Hazards	When can it happen	Consequence	Likelihood	Risk	Control Measures
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	What can happen How can it happen			Rank	
Traffic	<p><u>When can it happen</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen</u></p> <ul style="list-style-type: none"> <li>Hit by car</li> </ul> <p><u>How can it happen</u></p> <ul style="list-style-type: none"> <li>A great number of pedestrians using the area.</li> </ul>	Kill or cause permanent disability or ill health	Unlikely	2	<ul style="list-style-type: none"> <li>Ensure participants understands where to park</li> <li>Ensure pedestrians are well supervised.</li> <li>Ensure pedestrians are kept away from road area.</li> <li>Stallholders are only allowed to use their vehicle at the event site during certain times.</li> <li>Trained first aid will be present at the event.</li> <li>Traffic controllers to wear high visibility vests.</li> <li>Road closures in place.</li> <li>Police to control and coordinate the evacuation of vehicle traffic.</li> <li>traffic evacuation routes include directing traffic to the North via Farnsworth Ave and Warradale Rd to Silverdale Rd. To the south via Warradale Rd and Silverdale Rd</li> </ul>
	<p><u>When can it happen</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What Can Happen</u></p> <ul style="list-style-type: none"> <li>Traffic jam leaving Warragamba</li> </ul> <p><u>How can it happen</u></p> <ul style="list-style-type: none"> <li>emergency evacuation.</li> </ul>				
Hostile vehicle attack	<p><u>What Can Happen</u></p> <ul style="list-style-type: none"> <li>Hostile Vehicle Attack</li> </ul> <p><u>When Can it Happen</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul>	Kill or cause permanent disability or ill health	Very Unlikely	3	<ul style="list-style-type: none"> <li>set <b>no vehicle movement</b> directive between 10am and 4pm as per conditions of entry for the event (unless otherwise stated).</li> <li>All entrances to the site are</li> </ul>

					<p>protected by lockable boom gates which are monitored across the day. -</p> <ul style="list-style-type: none"> <li>• As per map provided.</li> <li>• In addition the access points that are used for foot traffic and disability access will have water fill-able barricades in place.</li> <li>• The boundaries of the Warragamba Recreation Reserve are protected by either chainwire fencing or sandstone boulders which restrict unauthorised entry by vehicles.</li> <li>• There is no risk of crowd crush in the event of an emergency because people can exit around these barriers.</li> <li>• The swap meet area and the Car and Bike show area will also be separated from the other areas of the event by water fill-able barricades.</li> </ul>
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					<ul style="list-style-type: none"> <li>Any vehicles leaving these areas before 4pm will need to be authorised to do so and will be walked off the site by event marshals.</li> <li>RFS and trained WSNC volunteers will oversee these directives.</li> </ul>
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Potential Hazards	When can it happen What can happen How can it happen	Consequence	Likelihood	Risk Rate	Control Measure
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<p><b>Manual Handling</b></p>	<p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Carrying items up and down the stairs</li> <li>Carrying items between the administration building and Warragamba town hall.</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Physical injury</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Falling tripping up or down the stairs while carrying items.</li> <li>Lifting items that are too heavy</li> <li>Constant lifting of items</li> </ul>	<p>Long term illness or serious injury</p>	<p>Likely</p>	<p>2</p>	<ul style="list-style-type: none"> <li>Carry one item at a time</li> <li>Use two people to carry heavy/awkward items</li> <li>Use trolley to move items from vehicle to function area.</li> </ul>
<p><b>Hot Work</b></p>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Physical injury</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Stallholders not being safe with hot items</li> <li>eg. Barbecues and hot water.</li> </ul> <ul style="list-style-type: none"> <li>Ignition or BLEVE of LPG gas cylinders used for cooking.</li> </ul>	<p>Long term illness or serious injury</p>	<p>Unlikely</p>	<p>3</p>	<ul style="list-style-type: none"> <li>Stallholders have their own public liability insurance cover and must provide organizers with a copy of the cover.</li> <li>Ensure all stallholders hot food areas are safe and secure ie. People aren't moving around at high speeds etc.</li> <li>Trained first aid.</li> <li>Ensure all gas connections are checked for proper connection.</li> <li>Ensure all gas connections are checked for proper connection.</li> <li>Ensure DCP/CO2 Fire Extinguisher are readily available for fire occurrence and extinguishment.</li> </ul>

Potential Hazards	When can it happen What can happen How can it happen	Consequence	Likelihood	Risk Rank	Control Measure
<b>Electrical Leads</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Electrocution</li> <li>Tripping</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Loose leads left lying around the site.</li> </ul>	Kill or cause permanent disability or ill health	Very unlikely	3	<ul style="list-style-type: none"> <li>Ensure that loose leads are covered etc during the event</li> <li>Leads not to be run across pedestrian's traffic areas.</li> <li>Leads hung up above ground if possible</li> <li>Trained first aid</li> <li>Leads must be tagged and tested.</li> <li>Stallholders will sign declaration to say all leads have been tagged and tested following regulations.</li> </ul>
<b>Working with items under tension or pressure</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Blowing up balloons with helium gas.</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Physical injury</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Helium gas bottle exploding</li> </ul>	Kill or cause permanent disability or ill health	Very unlikely	3	<ul style="list-style-type: none"> <li>Hire helium gas bottle from a reputable organization.</li> <li>Follow instructions for correct technique for inflating balloons</li> <li>Secure cylinders from falling over</li> <li>Trained first aid</li> </ul>

Potential Hazards	When can it happen What can happen How can it happen	Consequences	Likelihood	Risk Rank	Control Measures
<b>Extreme Weather conditions</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>The grounds/road will become slippery</li> <li>Electrical storm can cause electrocution</li> <li>Heat stress/exhaustion</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Raining – make the ground/roads slippery.</li> <li>Thunder storm/lightning storm</li> <li>Extreme hot weather</li> </ul>	First aid needed Emotional trauma	Unlikely	5	<ul style="list-style-type: none"> <li>Extreme weather conditions: the events will reassess/postpone</li> <li>Secure all loose items as quickly as possible</li> <li>Ensure public safety as first priority</li> <li>Trained first aid will be present at the event.</li> <li>Ensure shaded areas / water available</li> </ul>
<b>Wet or uneven surfaces</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Slip or trip over.</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Fall over on uneven or slippery surface</li> </ul>	Medical attention and several days off work	Unlikely	4	<ul style="list-style-type: none"> <li>Check area beforehand for hazards.</li> <li>Use barricades to direct people away from wet area(s).</li> <li>Mop up spills.</li> <li>Trained first aid will be present at the event.</li> </ul>



Potential Hazard	When can it happen What can happen How can it happen	Consequences	Likelihood	Risk Rank	Control Measures
<b>Heavy plant or equipment</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event.</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Risk to attendees due to heavy plant or equipment being on display.</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>People climbing onto heavy plant or equipment.</li> </ul>	Long term illness or serious injury.	Unlikely	4	<ul style="list-style-type: none"> <li>Event organizers present to advise public that they are not allowed to climb on heavy plant or equipment.</li> <li>Trained first aid will be present at the event.</li> </ul>
<b>Needle stick injury</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Contact infectious disease</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Getting pricked by contaminated sharp.</li> </ul>	Kill or cause permanent disability or ill health Emotional trauma	Very unlikely	3	<ul style="list-style-type: none"> <li>Event organizers and volunteers on hand during the day.</li> <li>Staff and volunteers trained in dealing with sharps.</li> <li>Personal protective equipment to pick up needles will be there on the day (gloves, pliers and sharps container).</li> <li>Trained first aid will be present at the event.</li> <li>Brief volunteers on correct procedures.</li> </ul>

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Potential Hazard	When can it happen What can happen How can it happen	Consequences	Likelihood	Risk Rank	Control Measures
<b>Employee and public access</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Hit by car</li> <li>Vehicle accident/damage</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Many people attending the event.</li> </ul>	Kill or cause permanent disability or ill health	Very unlikely	3	<ul style="list-style-type: none"> <li>Parking signs in place.</li> <li>RFS to control traffic.</li> <li>Ensure attendees and staff understands where to park.</li> <li>Stallholders are only allowed to use their vehicle at the event site during certain times</li> <li>Clearly sign post parking areas.</li> <li>Trained first aid will be present at the event.</li> </ul>
<b>Emergency procedures</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Accident, medical emergency, fire etc.</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Hit by car, medical problem, fire</li> </ul>	Kill or cause permanent disability or ill health Emotional trauma	Very unlikely	3	<ul style="list-style-type: none"> <li>Ensure emergency contact numbers are available.</li> <li>Ensure phone is available.</li> <li>Ensure sites are accessible for emergency vehicles.</li> <li>Trained first aid will be present at the event.</li> </ul>

Potential Hazard	When can it happen What can happen How can it happen	Consequences	Likelihood	Risk Rank	Control Measures
Stinging insects, spiders, snakes or vermin	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Allergic reaction/severe pain</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Stung by insects, spiders, snakes or vermin.</li> </ul>	Medical attention and several days off work	Very unlikely	5	<ul style="list-style-type: none"> <li>Trained first aid will be present at the event.</li> </ul>
Involved with stray or wild animals	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Emotional or physical injury</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Attacked or pestered by a stray or wild animal.</li> </ul>	Medical attention and several days off work	Very unlikely	4	<ul style="list-style-type: none"> <li>Contact council rangers or WIRES.</li> <li>Trained first aid will be present at the event</li> </ul>

Potential Hazard	When can it happen What can happen How can it happen	Consequences	Likelihood	Risk Rank	Control Measures
Verbal or physical abuse  Alcohol related abuse	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Emotional or physical injury/trauma</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Physical abuse</li> <li>Emotional abuse</li> <li>excessive consumption of alcohol</li> </ul>	Medical attention and several days off work	Unlikely	4	<ul style="list-style-type: none"> <li>Support material available to organizers and volunteers on conflict resolution.</li> <li>Debriefing of personnel after critical incidents.</li> <li>Familiarize personnel with dealings for conflict resolution.</li> <li>Ensure RSA guidelines are adhered to.</li> <li>Contact police.</li> </ul>
Child endangerment	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Emotional or physical injury</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Assault by a member of the public</li> </ul>	Kill or cause permanent disability or ill health	Very Unlikely	3	<ul style="list-style-type: none"> <li>Ensure emergency contact numbers are available</li> <li>Lost children point</li> <li>PA system to advise parents of lost children.</li> <li>Trained first aid will be present at the event.</li> </ul>
Amusement rides	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Emotional or physical injury</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>A ride may be faulty</li> </ul>	Kill or cause permanent disability or ill health	Unlikely	2	<ul style="list-style-type: none"> <li>Must provide relevant insurance.</li> <li>Supervision by operators.</li> <li>Amusement device fee if relevant.</li> <li>Trained first aid will be present at the event.</li> </ul>

Potential Hazard	When can it happen	Consequences	Likelihood	Risk	Control Measures
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	<b>What can happen How can it happen</b>			<b>Rank</b>	
<b>Theft</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Items stolen.</li> <li>Emotional injury</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Belongings left unattended</li> </ul>	NA	Unlikely	6	<ul style="list-style-type: none"> <li>Do not leave valuables unattended.</li> </ul>
<b>Food preparation</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Physical injury</li> <li>Food poisoning</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Stallholders not taking care with food preparation.</li> </ul>	First aid needed	Unlikely	5	<ul style="list-style-type: none"> <li>Stall holders have their own public liability insurance cover and must provide council with a copy of the cover.</li> <li>Trained first aid will be present at the event.</li> </ul>
<b>Tripping hazards</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Physical injury</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Surface uneven</li> <li>Items left lying around.</li> </ul>	Medical attention and several days off work	Unlikely	4	<ul style="list-style-type: none"> <li>Check work area before setting up</li> <li>Check area throughout the day for possible trip hazards.</li> <li>Trained first aid will be present at the event.</li> </ul>

<b>Potential Hazard</b>	<b>When can it happen What can happen How can it happen</b>	<b>Consequences</b>	<b>Likelihood</b>	<b>Risk Rank</b>	<b>Control Measures</b>
<b>Disability access</b>	<u>When can it happen:</u>	First aid needed	Unlikely	4	<ul style="list-style-type: none"> <li>Proper accessible parking</li> </ul>

	<ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Physical injury</li> <li>Emotional injury</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Proper access not being provided for people with a disability.</li> </ul>				<p>arranged and clearly signposted.</p> <ul style="list-style-type: none"> <li>Designated pathways to allow access around site.</li> <li>Trained first aid will be present at the event.</li> </ul>
<b>Evacuation</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event.</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Injury and stress</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Visitors not being sure of the correct evacuation procedures.</li> <li>Visitors not knowing evacuation point</li> </ul>	Long term illness or serious injury	Very Unlikely	4	<ul style="list-style-type: none"> <li>Identified persons will make announcements and identify the correct exits.</li> <li>Contact emergency services</li> <li>Make sure exits are cleared</li> <li>Grounds exits identified.</li> <li>Provide first aid.</li> <li>Direct all persons to identified evacuation point at Warragamba Swimming Pool</li> </ul>

2. **Proposed linemarking modification on Douglas Park Dr, Wilton at junction with Whitticase Lane**

52

Trim 1598

**EXECUTIVE SUMMARY**

Request to implement linemarking modifications on section of Douglas Park Dr, Wilton at junction with Whitticase lane.

**REPORT**

Council has recently reviewed the longitudinal linemarking of Douglas Park Dr, Wilton at junction with Whitticase Lane following a resident's concern of speeding traffic at this location. The existing linemarking of BS type line at this location permits northbound traffic to commence overtaking manoeuvre at the junction. As a result, some traffic starts to speed up at the junction to overtake and could compromise the awareness of exiting side road traffic. There is sufficient overtaking length of road to implement modification of existing BS type line into BB type line to prevent such manoeuvre. The linemarking changes would improve road safety along this section of Douglas Park Dr. Douglas Park.

**Consultation**

This issue has not been raised and discussed in a Community Forum.

**Attachments**

1. Aerial photograph showing the proposed works.
2. Street view of the junction.

**RECOMMENDATION**

1. That Council endorse the linemarking modifications on Douglas Park Dr, Wilton at junction with Whitticase Lane as shown in the attachment of this report.
2. The modification works to be listed in on the Infrastructure Deferred Projects priority list for consideration in Council's Management Plan (Budget) preparing the 2017/18 works program, subject to availability of resources.

**Comments:**

**Council** (Manager Infrastructure Strategy & Planning:  
Supported

**RMS:**

If the BB line is extended, the tail length (BS line) will also need to be adjusted to be in accordance with standards. The remaining length of overtaking opportunity should also be checked to ensure it still complies to Australian Standards.

Please note extending BB lines through a minor road junction is not required under Australian standards if the through road has appropriate sight distance, however given the close proximity of the existing BB line to the junction, RMS have no objections to extending the BB line.

**Police:**

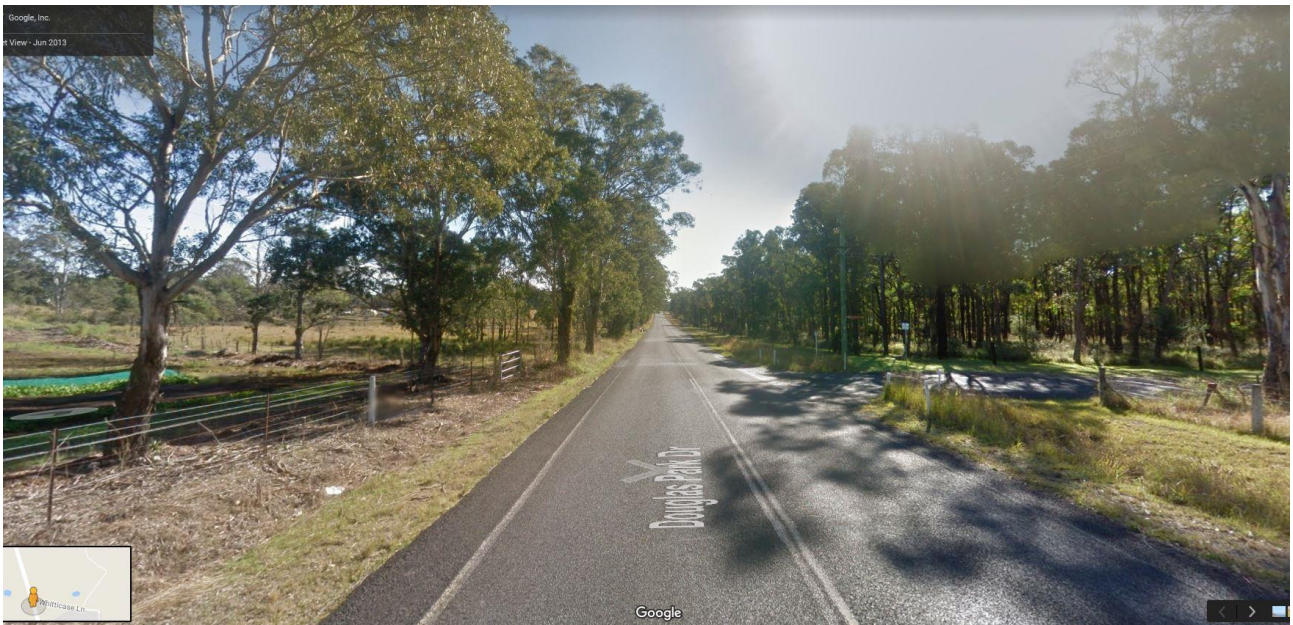
Supported

**Actions:**

Comments from RMS are noted



Report 2  
ATTACHMENTS



**This Item is not supported by the RMS therefore this item is withdrawn**

**3. Proposed BB centre linemarking on Spring Creek Rd, Mount Hunter at approaches to Spring Creek Rd Bridge.**

52

Trim 1598

**EXECUTIVE SUMMARY**

Request to implement centre linemarking on section of Spring Creek Rd, Mount Hunter on approaches to Spring Creek Rd Bridge.

**REPORT**

Council Officer has recently inspected the section of Spring Creek Rd, Mount Hunter on approaches to the Spring Creek Rd Bridge following reported incidents of speeding traffic (trucks) and encroachment to opposing traffic lane at this location.

There is no existing linemarking along Spring Creek Rd at this location. The bridge is located near a bend and on a dip. The tendency of speeding trucks approaching the bridge is hazardous and delineation improvement is required.

There are advance curve warning signs with 45kph speed supplementary plates at both approaches to the bridge. However, the speeding traffic clearly indicates that this has not been observed, this could be due to its remote location and non-local drivers.

In order to improve delineation of traffic at this location, it is proposed to implement BB centre line of 70m from the junction of Calf Farm Rd on south bound approach to the bridge and 30m pass the bridge where the road width is greater than 5.5m in width.

**Consultation**

This issue has not been raised and discussed in a Community Forum.

**Attachments**

1. Aerial photograph showing the proposed works.
2. Street view of the junction.

**RECOMMENDATION**

That Council endorse the BB centre linemarking of 70m on Spring Creek Rd from the junction of Calf Farm Rd on south bound approach to the Spring Creek Rd Bridge and 30m pass the bridge as shown in the attachment of this report.

**Comments:****RMS:**

RMS have significant concerns regarding the proposed line marking on approach to a narrow bridge, installing BB lines on approach to the bridge, particularly at night could lead motorists into the side of the bridge or force a sharp movement into oncoming traffic. In addition placing BB line on a narrow road (even where 5.5m is met) forces motorists to the edge of the road pavement which can be hazardous if the edge of the pavement is broken or rutted. Based on the information provided, RMS do not support installation of BB lines in this location.

**Police:**

Supported

**Actions:**

This Item is not supported by the RMS therefore this item is withdrawn

**Report 3  
ATTACHMENT**



**4 Proposed to replace existing 140m “No Parking” (R5-40) with “No Stopping” (R5-400) zone on section of Argyle St, Picton opposite Jarvisfield Rd junction**

52

Trim 1598

**EXECUTIVE SUMMARY**

Request to replace existing 140m “No Parking” (R5-40) with “No Stopping” (R5-400) zone on section of Argyle St, Picton opposite Jarvisfield Rd junction

**REPORT**

Council has observed that there is an existing 140m of “No Parking” (R5-40) zone on Argyle St opposite Jarvisfield Rd junction.

As “No Parking” (R5-40) zone permits vehicles to park for 2 minutes with the driver of the vehicle remaining within 3m from the vehicle, this zone is consider inappropriate. At this location, “No Stopping” is required to ensure no obstruction to south bound through traffic.

Therefore, it is vital that this zone to be replaced with “No Stopping” (R5-400) accordingly.

**Consultation**

This issue has not been raised and discussed in a Community Forum.

**Attachments**

1. Aerial photograph showing the proposed works.
2. Street views of the junction.

**RECOMMENDATION**

That Council endorse the replacement of 140m “No Parking” (R5-40) with “No Stopping” (R5-400) as shown in the attachment of this report.

**Comments:**

**Council** (Manager Infrastructure Strategy & Planning:  
Supported

**RMS:**  
No issues.

**Police:**  
Supported

**Actions:**  
Nil

**Report 4  
ATTACHMENT**



The extent of the existing "No Parking" (R5-40) zone



Looking south at the start of the existing "No Parking" (R5-40) zone



Looking north at the end of the existing "No Parking" (R5-40) zone