

LOCAL TRAFFIC COMMITTEE

Minutes of Out of Session Meeting
held Electronically
April 2018

WOLLONDILLY SHIRE COUNCIL

**Wollondilly Shire Council
LOCAL TRAFFIC COMMITTEE
MINUTES**

Electronic Distribution List April 2018

Committee:

Voting Members

Cr Robert Khan	Deputy Mayor - Wollondilly Shire Council
Cr Blair Briggs	Alternate Delegate - Wollondilly Shire Council
Jai Rowell	State MP
Jayd Marsh	Roads and Maritime Services (RMS)
Marcus Cotton	Campbelltown Police (Appin)
Mick Tanner	Camden Police
Matthew Shirvington	Penrith Police
or	
Stephen Page	St Marys Police (Warragamba/Silverdale)

Other Members

Chris Moule	Picton Buslines
Steve Grady	Busways
Steve BurrIDGE	Busabout
Robert Yianakis	Busabout
Merlinda Hyde	Busabout

Wollondilly Shire Council Staff

Michael Nelson	Manager Infrastructure Strategy and Planning
Norma Toweel	Infrastructure Coordinator
Ian Berthon	Investigation & Design Engineer
Choong Yam	Senior Traffic Engineer
Robyne Ryan	Administrative Support

All other Councillors

All other Executive

Responses Received

Jayd Marsh	Roads and Maritime Service
Mick Tanner	Camden Police

ITEMS DISCUSSED

1. Russell Street, The Oaks – Proposed 10 tonne sign posted load limited road.
2. Danella Street and Rideout Lane, The Oaks – Proposed 10 tonne sign posted load limited road.
3. Request for formalised intersection control - sign and holding line installation at various locations.
4. Arina Road from Pheasant Nests Road to Avon Dam Road – additional Centre Line delineation.
5. May Farm Road, Brownlow Hill – new line marking and signage for proposed reconstruction roadworks.
6. Camden Cycling Club Inc. – 2018 / 2019 Cycling Races on Moreton Park Road, Menangle.
7. Remembrance Driveway (at the frontage of Wollondilly Anglican College) Bargo – Request for temporary No Stopping zone and speed reduction for the annual Country Fair event on Saturday 8 September 2018.
 -

Resolved unanimously by the committee:

That Council resolve to adopt the Recommendations of the Local Traffic as follows:

1. Russell Street, The Oaks – Proposed 10 tonne sign posted load limited road.

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Trim #1096

EXECUTIVE SUMMARY

Proposed 10 tonne load limit on Russell Street between John Street and Mary Street, The Oaks.

REPORT

Council has received a request from a resident in The Oaks to prevent heavy trucks using Russell Street as a “short cut” to John Street and Silverdale Road.

In October 2004, the Local Traffic Committee recommended the implementation of a 10 tonne load limit on Merlin Street from Russell Street to Silverdale Road.

This load limit appears to have redirected heavy vehicles onto Russell Street, avoiding travel via the Mary St Roundabout at John Street – the preferred travel route for heavy vehicles.

Any increased traffic volumes of heavy vehicles on this section of Russell Street would have an appreciable impact on the road pavement. The current condition is only fair and there are signs of distress where the pavement surface is deformed and there are signs of pavement cracks.

CONSULTATION

This issue has not been raised and discussed in a Community Forum

ATTACHMENTS:

1. Locality Plan.

RECOMMENDATION

It is recommended that Council approves the implementation of 10 tonne load limit on Russell Street between Mary Street and John Street, The Oaks.

Comments:

Police: No Objections

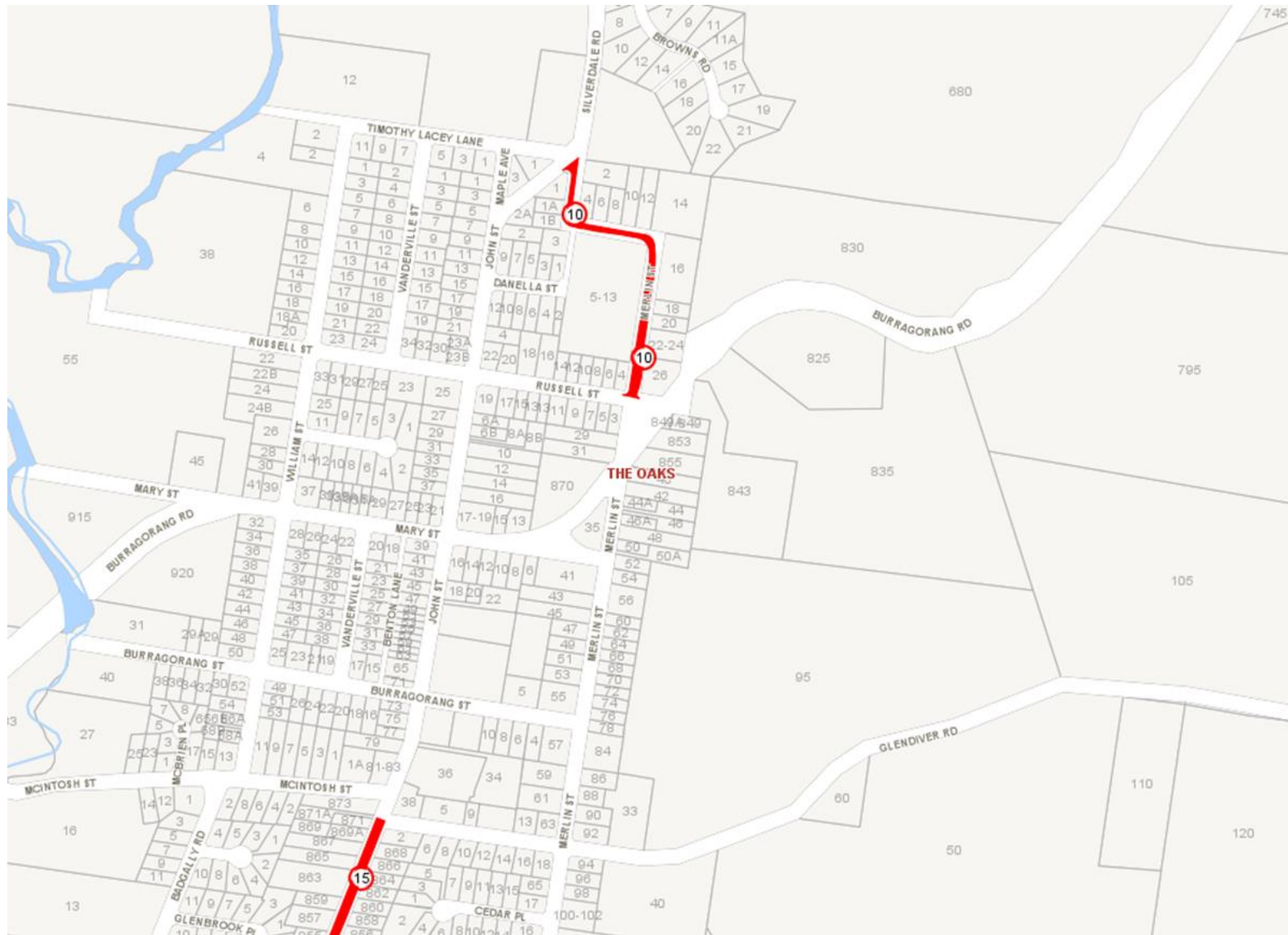
RMS: Load Limit on Russell Street

The sign details (including sign number – eg. R6-10-2 and R9-231) should be included in the recommendation to clarify the type of signage. It should be noted that the ***No Trucks sign (R 6-10-2), applies to vehicles of 4.5 tonnes or more. A Supplementary plate (R9-231) may be added when a different maximum limit is required. When the restriction is to be used for amenity purposes the sign must be approved through the Local Traffic Committee process. When the sign is being installed to protect the road asset, then LTC advice is not required but the RTA must be notified in writing***

Actions:

Comments from the RMS are noted

ATTACHMENT to
Report 1



Map of 10T load limit on Merlin Street

2. **Danella Street and Rideout Lane, The Oaks – Proposed 10 tonne sign posted load limited road.**

52

Trim #1096

EXECUTIVE SUMMARY

Proposed 10 tonne load limit on Danella Street and Rideout Lane, The Oaks.

REPORT

Council's Traffic Engineer has been advised of an illegal 10 tonne load limit sign at the entry to Danella Street from John Street, The Oaks.

Danella Street adjoins Rideout Lane (3.3m wide) which leads into Merlin Street. Merlin Street is a 10 tonne load limited road.

In view of this, it is appropriate to impose a 10 tonne load limit on Danella Street and Rideout Lane to prevent heavy vehicle access and inadvertently venturing onto Merlin Street.

To prevent any heavy vehicles entering Danella Street from John Street and having no other option than to exit via Merlin Street (existing 10 tonne load limit) – it is proposed to close the loop by implementing a 10 tonne load limit on Danella Street and Rideout Lane.

CONSULTATION

This issue has not been raised and discussed in a Community Forum

ATTACHMENTS:

1. Locality Plan
2. Street view photo.

RECOMMENDATION

It is recommended that Council approves the implementation of 10 tonne load limit on Danella Street and Rideout Lane, The Oaks.

Comments:

Police: No Objections

RMS: Load Limit on Danella Street and Rideout Lane

Please see comments as per item 1. I have also attached Road rule 104 which lists the restrictions and exemptions when using the R6-10-2 sign for the committees information

Actions:

Comments from the RMS are noted

ATTACHMENT to
Report 2



Locality plan showing John Street; Danella Street; Rideout Lane and Merlin Street

ATTACHMENT to
Report 2



Looking into Danella Street from John Street junction.

3. **Request for formalised intersection control - sign and holding line installation at various locations.**

52

Trim#1598

EXECUTIVE SUMMARY

This report is to request the Local Traffic Committee to formalise the implementation of junction control at various locations to improve traffic safety.

REPORT

Further investigation has been carried out at various intersections within the Shire and several locations have been identified as requiring the formalisation of junction control.

A list of locations (with photos) are included in this report for the Committee's consideration.

CONSULTATION

This issue has not been raised and discussed in a Community Forum

ATTACHMENTS

List of multiple intersections and locality photos.

RECOMMENDATION

That Council approve the implementation of intersection controls as listed in the table below to improve traffic safety.

Comments:

Police: No Objections

RMS: Various intersection controls

- The intersection of Remembrance Drive and Lupton Road lists the speed zone on Remembrance Drive as 100km/h. This should be 80km/h. The available sight distance at this intersection should be stated to determine if it meets the guidelines for installation of a stop sign
- No issues with the following locations listed on page 10

Actions:

As a result of comments received by the RMS, the recommendation to this report has been amended for the intersection of Remembrance Drive and Lupton Road to include correction of speed zone to 80km/h and sight distance.

ATTACHMENT to Report 3

Major Road	Major Rd speed	Minor Road	Minor Rd speed	Comment	New Control
Remembrance Dr, Bargo	80km/h	Lupton Rd, Bargo	60km/h	Existing Give Way control – available sight distance 160m, required 65m. No objections from RMS and Camden LAC	'Stop' sign
Argyle St, Picton	50km/h	Picton Ave, Picton	50km/h	Existing TB holding line without sign	'Giveaway' sign
Remembrance Dr, Razorback	80km/h	Donalds Range Rd, Razorback	80km/h	Existing TB holding line without sign	'Giveaway' sign
Remembrance Dr, Razorback	80km/h	Mt Hercules Rd, Razorback	80km/h	Existing TB holding line without sign	'Giveaway' sign
Stonebrook Meadows Rd, Razorback	100km/h	Donalds Range Rd, Razorback	80km/h	Reported incidents of disobeying 'Giveaway' rule	'Giveaway' sign
Argyle St, Picton	50km/h	Jarvisfield Rd, Picton	50km/h	Existing TB holding line without sign	'Giveaway' sign
Argyle St, Picton	60km/h	Wood St, Picton	50km/h	Existing TB holding line without sign	'Giveaway' sign
Remembrance Dr, Tahmoor	50km/h	Emmett St, Tahmoor	50km/h	Existing TB holding line without sign	'Giveaway' sign
Remembrance Dr, Tahmoor	60km/h	Myrtle Creek Ave, Tahmoor	50km/h	4-legs intersection	'Giveaway' sign

**ATTACHMENT to
Report 3**

Remembrance Drive, Bargo (Lupton Rd)



**ATTACHMENT to
Report 3**

Argyle Street, Picton (Picton Ave)



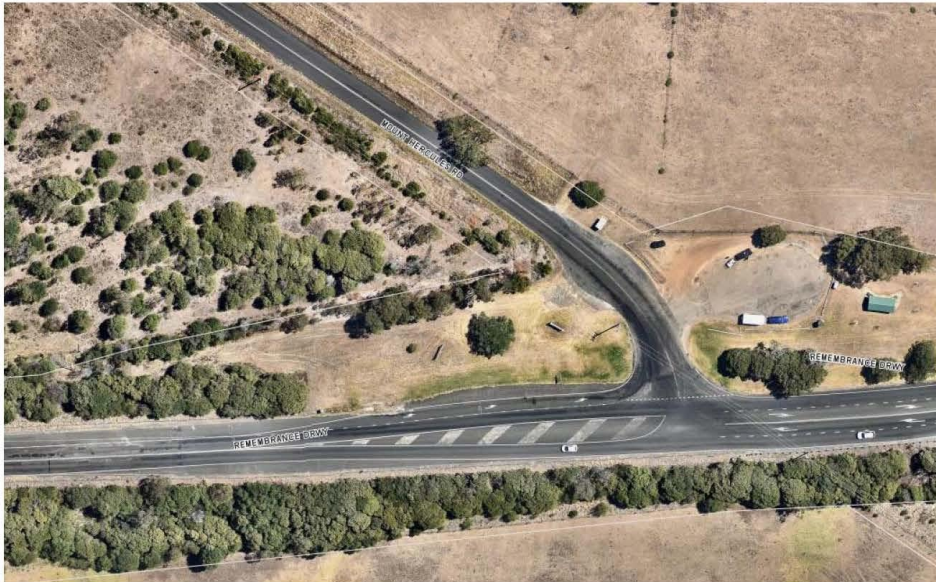
**ATTACHMENT to
Report 3**

Remembrance Dr, Razorback (Donalds Range Rd)



**ATTACHMENT to
Report 3**

Remembrance Dr, Razorback (Mt Hercules Rd)



**ATTACHMENT to
Report 3**

Stonebrook Meadows Rd, Razorback (Donalds Range Rd)



**ATTACHMENT to
Report 3**

Argyle St, Picton (Jarvisfield Rd)



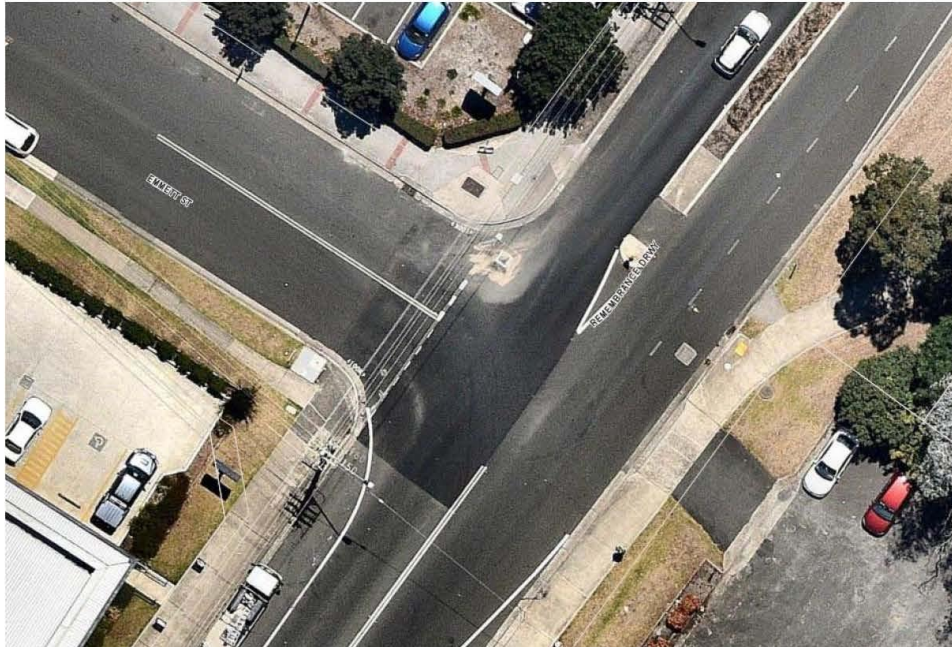
**ATTACHMENT to
Report 3**

Argyle St, Picton (Wood St)



**ATTACHMENT to
Report 3**

Remembrance Dr, Tahmoor (Emmett St)



**ATTACHMENT to
Report 3**

Remembrance Dr, Tahmoor (Myrtle Creek Ave)



4. **Arina Road from Pheasant Nests Road to Avon Dam Road – additional Centre Line delineation.**

52

Trim#1598

EXECUTIVE SUMMARY

There are multiple horizontal curves along Arina Road which are sharp, reducing sight distance and don't provide for safe overtaking opportunities.

It is considered appropriate to seek approval to implement double barrier (BB) linemarking along various lengths of Arina Road where overtaking is unsafe.

REPORT

Council is reviewing the existing linemarking along Arina Road to improve safety on the road.

On inspection, it is clear that the extent of BB centre linemarking is insufficient with a number of bends not having BB centre linemarking.

It is considered that there is a need to implement additional double barrier (BB) centre linemarking on several bends on Arina Road between Pheasants Nest Road and Avon Dam Road.

CONSULTATION

This issue has not been raised and discussed in a Community Forum.

ATTACHMENTS

Maps showing additional BB centre linemarking to be installed.

RECOMMENDATION

That Council approve the implementation of additional BB centre linemarking on Arina Road as shown in the maps attached to this report.

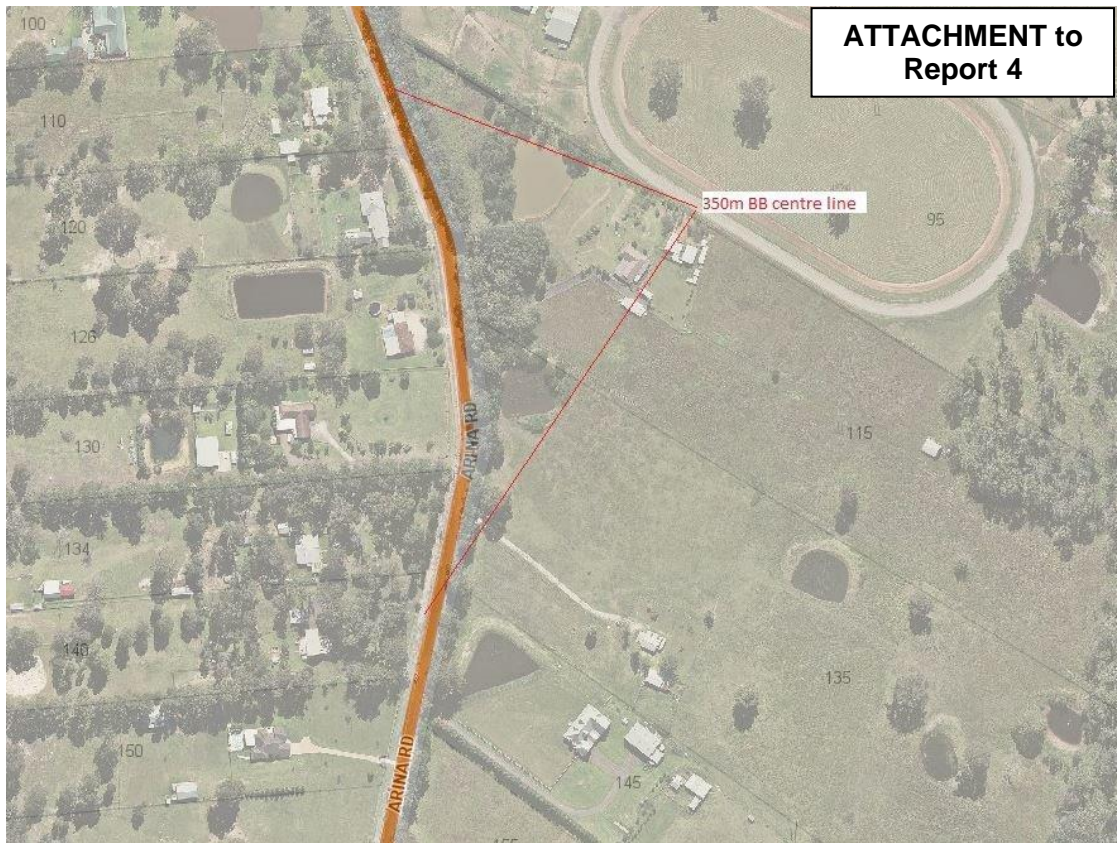
Comments:

Police: No Objections

RMS: Arina Road – additional centreline delineation – RMS has no objections to the proposal provided it is in accordance with AS1742.2. Please note that RMS have received a request to review the speed zone on this section of road, but the review is yet to be finalised.

Actions:

Comments from the RMS are noted



Curve Between #110-#134



Looking North

ATTACHMENT to
Report 4



Looking South



Curve between #205 - #235

ATTACHMENT to
Report 4



Looking North



Looking South

ATTACHMENT to
Report 4



Curve between #260 Dwyers Road



Looking North

ATTACHMENT to
Report 4



Curve at #310

**ATTACHMENT to
Report 4**

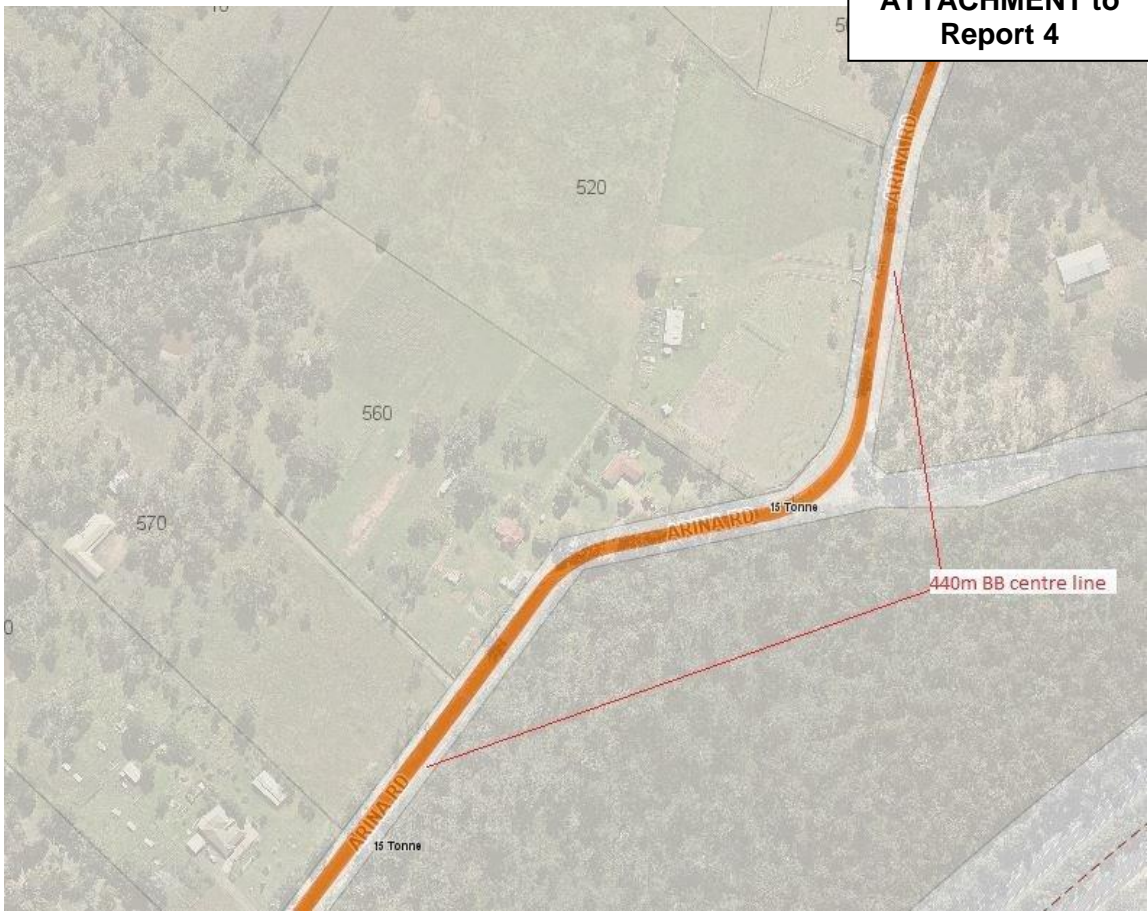


Looking North



Looking South

ATTACHMENT to
Report 4



Curve between #520 to #570



Looking North

**ATTACHMENT to
Report 4**



Looking South



Curve between #430 - #495

**ATTACHMENT to
Report 4**



Looking North



Looking South

5. **May Farm Road, Brownlow Hill – new line marking and signage for proposed reconstruction roadworks.**

53

TRIM 9908-1

EXECUTIVE SUMMARY

Council's Work section has requested permission to implement new line marking and signage on the proposed reconstruction work on a section of May Farm Road near Burragorang Road, Brownlow Hill.

REPORT

As part of Council Works Program, approximately one kilometre of May Farm Road is planned for reconstruction in April/May 2018. This work will start at Burragorang Road intersection. The existing sealed pavement is very narrow and the road will be reconstructed and widened along with improvements to alignment, superelevation and drainage.

The existing road does not have linemarkings as it is too narrow for centreline marking. The reconstruction work will provide for type 'BB' centreline marking and 'E1' edge lines. New curve warning signs and speed advisory signs will also be installed at one location.

CONSULTATION

This issue has not been raised and discussed in a Community Forum.

ATTACHMENTS:

Signs and Line Marking plan no. R2955 sheet no. 23.

RECOMMENDATION

That Council endorse the implementation of BB centreline and E1 edge line markings, along with curve warning and speed advisory signs on the proposed reconstruction section of May Farm Road, Brownlow Hill as shown on plan number R2955 sheet number 23.

Comments:

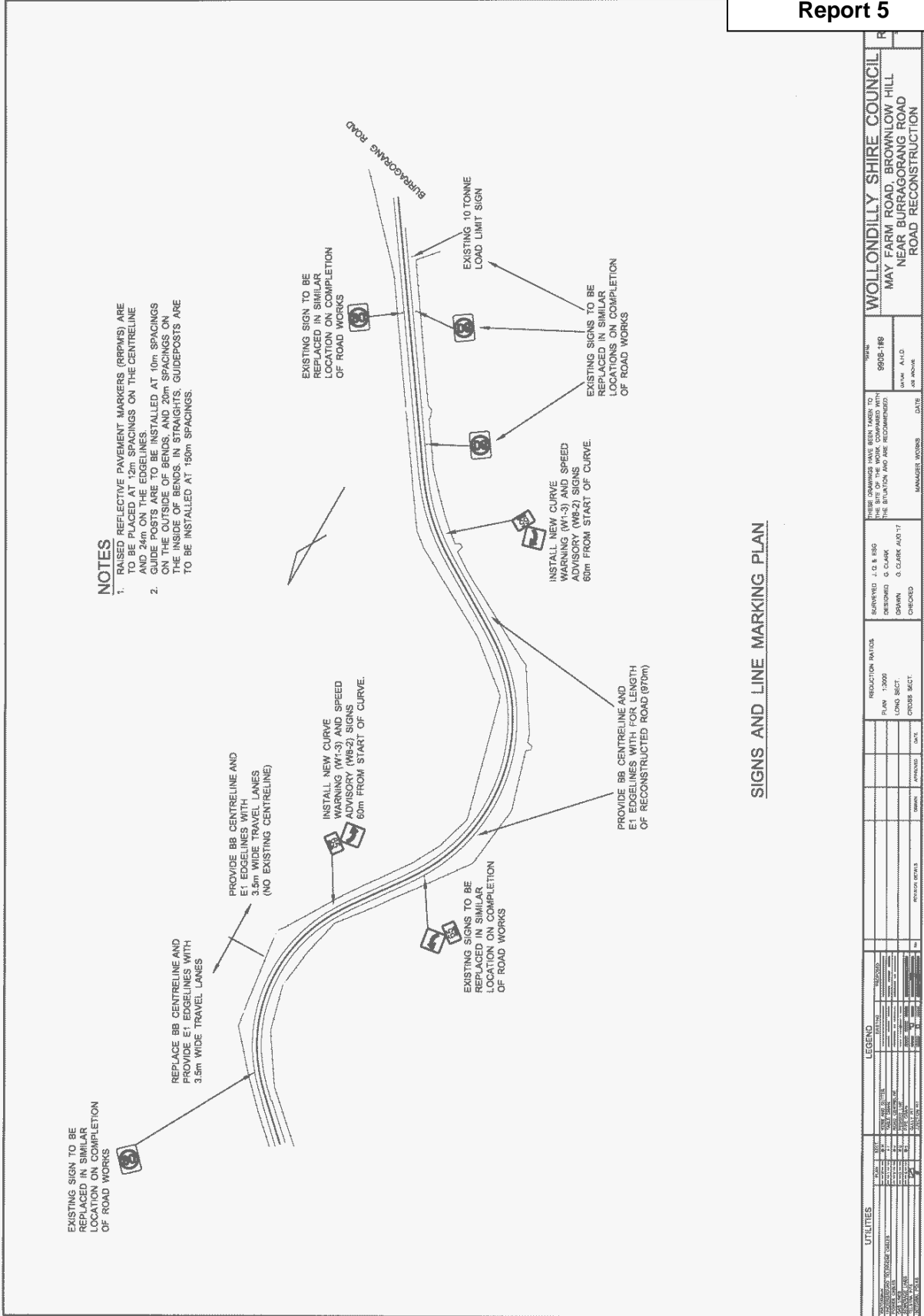
Police: No Objections

RMS: Mayfarm Road, Brownlow Hill – No objections to the proposed signs and lines plan

Actions:

Nil

ATTACHMENT to Report 5



- NOTES**
1. RAISED REFLECTIVE PAVEMENT MARKERS (RRPMS) ARE TO BE PLACED AT 12m SPACINGS ON THE CENTRELINE AND 24m ON THE EDGELINES.
 2. GUIDE POSTS ARE TO BE INSTALLED AT 10m SPACINGS ON THE OUTSIDE OF BENDS, AND 20m SPACINGS ON THE INSIDE OF BENDS. IN STRAIGHTS, GUIDEPOSTS ARE TO BE INSTALLED AT 150m SPACINGS.

SIGNS AND LINE MARKING PLAN

LEGEND		UTILITIES	
NO.	DESCRIPTION	NO.	DESCRIPTION

APPROVED			APPROVED		
DRAWN	CHECKED	DATE	DRAWN	CHECKED	DATE

SURVEYED		DESIGNED		DRAWN		CHECKED	
NAME	DATE	NAME	DATE	NAME	DATE	NAME	DATE
J. C. B. ISO		G. CLARK		G. CLARK		G. CLARK	

REDUCTION RATIO	
PLAN	CROSS SECT.
1:3000	

MANAGER WORDS			
NAME	DATE	INITIALS	DATE

WOLLONDILLY SHIRE COUNCIL	9005-196
MAY FARM ROAD, BROWNLOW HILL	DATE
NEAR BURRAGORANG ROAD	OF ABOVE
ROAD RECONSTRUCTION	

6. **Camden Cycling Club Inc. – 2018 / 2019 Cycling Races on Moreton Park Road, Menangle.**

52

Trim 2487

EXECUTIVE SUMMARY

The Camden Cycling Club Inc. is seeking a 12 month road approval to conduct races for the period ending on 30 June 2019 along sections of Moreton Park Road, Menangle. Similar races have been conducted successfully along Moreton Park Road under the MCCC organisation banner in previous years without adverse impact to the local community, and it is considered that the proposal can be supported. No adverse community feedback has been received following previous events. The process of Council approval was dealt with via the Local Traffic Committee with consent being granted subject to the issue of a permit for “Road Event – Road Closure” prior to each individual race event.

REPORT

Council has received application from the Camden Cycling Club Inc. seeking approval to continue previous arrangements under the MCCC organisation banner to conduct cycle races along Moreton Park Road, Menangle for a period ending on 30 June 2019.

There were no resident objections to previous applications on the Moreton Park Road route and no negative feedback on the events.

The races will be conducted in a similar manner as before and the speed limit is reduced to 60kph for the duration of an event.

Speed Limit reduction shall commence 30 minutes prior to the start of an event, and shall be removed within 30 minutes of the completion of an event.

All riders shall follow the road rules except at 200m to the finishing line and 100m beyond where more than 2 riding abreast are allowed for the dashing manoeuvre at the end of the race.

Consultation

This issue has not been raised and discussed in the Community Forum.

Attachments

- Letter of Application
- Event Information
- Code of Conduct
- Traffic Control Plan
- Notice of Intention to Hold a Public Assembly

RECOMMENDATION

That consent is granted to Camden Cycling Club Inc. to use Moreton Park Road, Menangle to conduct cycling races for a period up to 30 June 2019 subject to the requirements for the issue of a permit for “Road Event – Road Closure” prior to each individual race event, which will include a provision for hostile vehicle mitigation.

Comments:

Police: No Objections

RMS: Camden Cycling Club – RMS has no objections to the proposed event

Actions:

Nil

Camden Cycle Club Inc.

Michael Gleeson
3 Thompson Place,
Camden.
NSW.
2570.

4655 1616 (AH)
9742 7312 (BH)
0432 624 386 (MOB)

03 April 2018

General Manager
Wollondilly Shire Council

The Camden Cycle Club would like to apply for one-year of Road Approval to conduct cycle races along Moreton Park Road Menangle in 2018/19.

Our mission is to provide the opportunity for the community to participate in the sport of cycling in a safe manner; whilst being considerate to the needs and views of the general public. For this purpose this Traffic Management Plan and a Code of Conduct (see attached) have been developed.

The attached Traffic Control Plans (TCPs) have been extracted from the document, *Guidelines for Bicycle Road races*; and are approved by the NSW Police Service, Cycling NSW and the RMS of NSW.

In support of this application is the following;

- 1 Event Information.
- 2 Code of Conduct for the club.
- 3 Notice of intention to Hold a Public Assembly. (Separate document)
- 4 Traffic Control Plan – DWG No. 08228A (Separate document)
- 5 Certificate of Currency. (Separate document)

ATTACHMENT to Report 6

CAMDEN CYCLE CLUB

Event Information

- Organiser: Camden Cycle Club.
- Sanctioning Organisation: Cycling Federation of NSW
- Type of race: Option of handicap or graded scratch races
- Event Class: Class 2.
- Starting times: 2pm Saturdays and 8am Sundays.
- Event duration: 2 1/2 hours.
- Dates of events: The Camden Cycle Club commits to holding no more than 15 events at Menangle during 2018/19. The actual dates to be determined later with an *APPLICATION FOR ROAD EVENTS AND TEMPORARY ROAD CLOSURES PERMIT* to be provided to Council for each event.
- Traffic Control Plan: DWG No 08228A,
 - The Traffic Control Plan was prepared by Mr. David Turner of D & M Consulting Pty Ltd.
 - RTA Work Site Traffic Control Certificate No. 2393004134
- Traffic Speed Limit: 60 km/h
 - The club requests approval to reduce the speed limit along Moreton Park Road from 80 km/h to 60 km/h, for the duration of an event.
 - Speed Limit reduction shall commence 30 minutes prior to the start of an event, and shall be removed within 30 minutes of the completion of an event.
- Advisory Signs:
 - Advisory signs are to be erected, as per TCP DWG No 08228A, half an hour prior to the commencement of races.
 - Advisory signs are to be removed within half an hour of the completion of the event.
- Traffic Controllers: 4 in total;
 - 2 at northern end of Moreton Park Road to control traffic at cycle turn-around point and start/finish area, and
 2

ATTACHMENT to Report 6

CAMDEN CYCLE CLUB

- 2 at southern end of Moreton Park Road to control traffic at cycle turn-around.
 - All Traffic Controllers to be RTA Blue License certified.
 - All Traffic Controllers to use an approved STOP/SLOW bat.
 - All Traffic Controllers to wear an approved high visibility safety vest.
- Finish line sprints: It is proposed that for riders to ride more than 2 abreast from 200m from the finish line, to 100m after the finish line. The Traffic Controllers on either side of the finish line shall briefly stop all motor vehicle traffic to allow a safe finish for the riders.
- Event Marshals: Minimum 1;
- to provide direction to competitors,
 - be responsible for crowd control.
- Course distance: 7.5 km from turnaround to turnaround, with event distances ranging from 30 to 60 km.
- Code of Conduct: The club committee, being duly appointed by the members of the CCC, is in charge at the cycling event. The race committee will administer the cycling events in accordance with the Code of Conduct. See attached copy of Code of Conduct.
- First Aid: A certified First Aider with a fully equipped first aid kit shall be present at all events.
- Number of riders: Generally between 30 and 100.
- Age of riders: The average age of rider is estimated to be 30+ years; however junior's from 13+ years of age may be permitted to ride.
- Toilets and refreshments: The General Store at Menangle has kindly offered their services for toilets and refreshments. On our Interclub day a Port-a-loo will be provided due to expected larger attendance.
- Waste disposal: A waste bin shall be provided, and at the completion of each event, the site will be inspected and cleaned of all rubbish.

CAMDEN CYCLE CLUB**CODE OF CONDUCT**

The club committee, being duly appointed by the members of the CCC, is in charge of the cycling event. The committee will administer all cycling events in accordance with this Code of Conduct.

Failure to comply with this Code of Conduct will result in disqualification from the event and possible suspension from racing for a period to be determined by the committee.

- All riders shall comply with the provision of the Australian Road Regulations.
- All riders shall obey the directions of the Traffic Controllers and Marshalls.
- All riders shall have read, be aware of, and comply with the conditions of Road Approval.
- Upon encountering a responding emergency vehicle all riders shall cease racing immediately and comply with the provision of the Australian Road Regulations.
- In the event of a race fall or medical emergency all riders shall cease racing immediately, and to the best of their ability shall;
 - Manage the traffic situation,
 - Render medical assistance,
 - In addition, notify the race committee.
- Riders must ensure that their bicycles are in good mechanical order, and shall not commence, or continue a race, with a faulty bicycle.
- Riders shall not park their motor vehicle on the shoulder of the road, but should obey the directions of the duty marshall in regards to parking.
- The use of offensive or obscene language is not permitted.
- Riding in a dangerous manner is not permitted.
- Loitering on the road at the start/finish line is not permitted.
- Warming up on the race circuit is not permitted after the commencement of the race.
- Riders are responsible to ensure that they remove all waste from the race site.
- Riders shall use the designated toilets provided.
- If a rider withdraws from the event, he/she shall inform the first available Marshall of their withdrawal from the event.
- Riders shall be courteous to all members of the general public.
- Riders are to be aware that cattle and horses may enter onto the roadway, and may be spooked by passing cyclists, thus caution must be applied when passing, and any instructions by the farmer or horse rider shall be adhered to.
- Riders are not permitted to sit on adjoining fences, gates etc. Or in any way to damage adjoining properties.
- Riders should report any concerns, addressed to themselves from the general public, to the race committee.

SCHEDULE 1

Section 4(1)(b)

Form 1

PUBLIC ASSEMBLIES ACT, 1979

ATTACHMENT to Report 6

To: The Commissioner of Police
Notice of Intention to Hold a Public Assembly

1. I, Michael Gleeson (name)
of 3 Thompson Place, Camden (address)
on behalf of Camden Cycle Club Inc. (organisation)

notify the Commissioner of Police that on the

The actual dates to be determined later with an APPLICATION FOR ROAD EVENTS AND TEMPORARY ROAD CLOSURES PERMIT to be provided to Council for each event.

of.....2018/19 (month), it is intended to hold

*(a) a public assembly, not being a procession, of approximately 100 (number)

persons, which will assemble at Moreton Park Road Menangle (place)

at approximately 2pm Saturdays, and disperse at approximately 4:30pm. Or, at approximately 8am Sundays, and disperse at approximately 10:30am.

OR

*(b) a public assembly being a procession of approximately N.A.

persons, which will assemble at

at approximately a.m/p.m and at approximately a.m/p.m the

procession will commence and shall proceed

(Specify route of proposed assembly, any stopping places and approximate length of the stop, and the approximate time of termination. A diagram may be attached if desired.)

2. The purpose of the proposed assembly is to conduct cycling races

ATTACHMENT to Report 6

3. The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly:

(i) There will be vehicles and/or floats involved and the type and dimensions are as follows:

N.A.
.....
.....

*(ii) There will be ...**NIL**..... bands, musicians, entertainers etc. which will entertain or address the assembly.

*(iii) The following number and type of animals will be involved in the assembly:

N.A.
.....
.....

*(iv) Other special characteristics of the proposed assembly are as follows:

.....
.....
.....

4. I take responsibility for organising and conducting the proposed assembly.

5. Notices for the purposes of the Public Assemblies Act, 1979, may be served upon me at the following address: **3 Thompson Place, Camden**.....
.....

Telephone: **4655-1616**.....

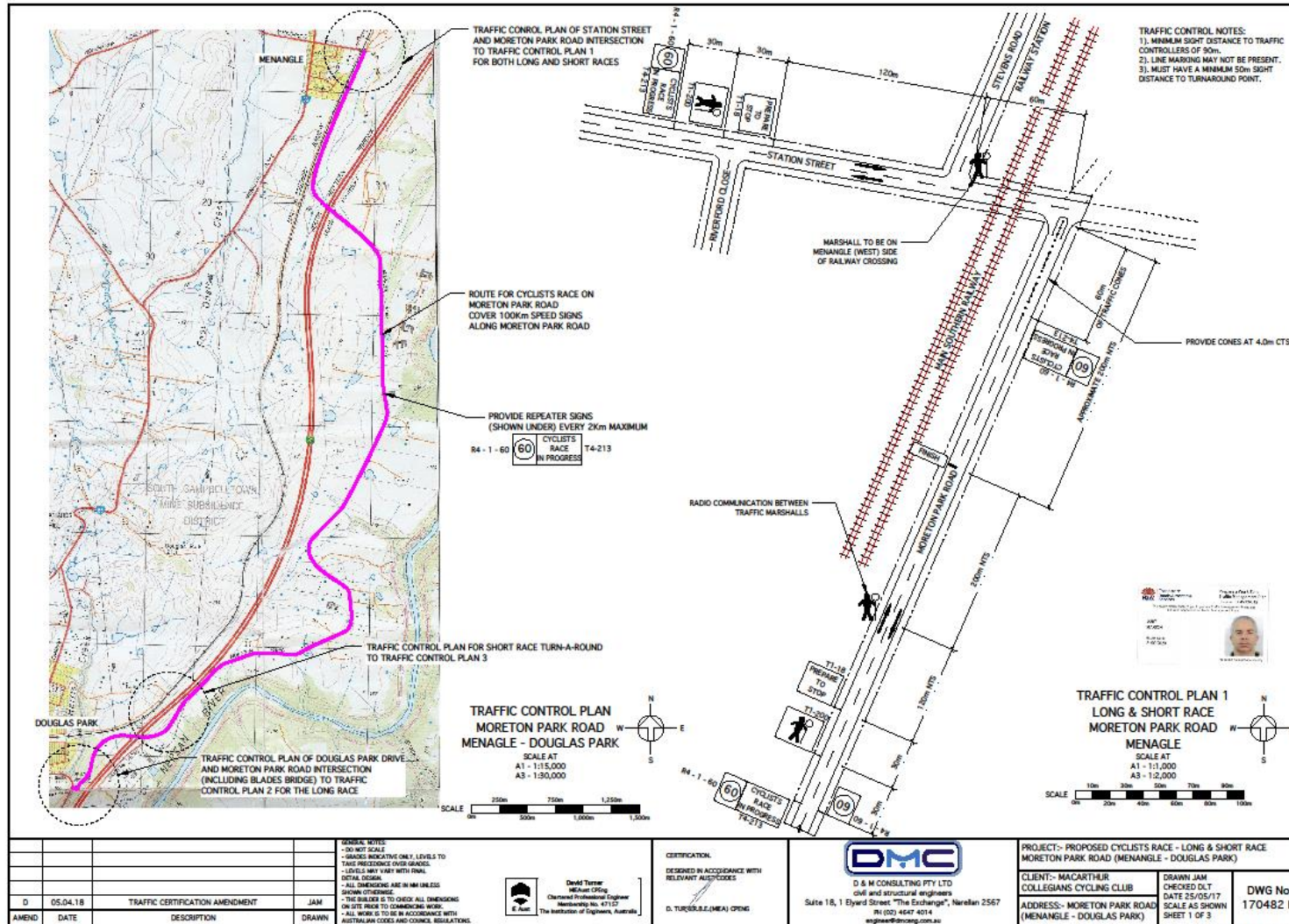
Signed: *M. Gleeson* **Michael Gleeson**

Capacity/Title: **Approvals Officer – Camden Cycle Club Inc**.....

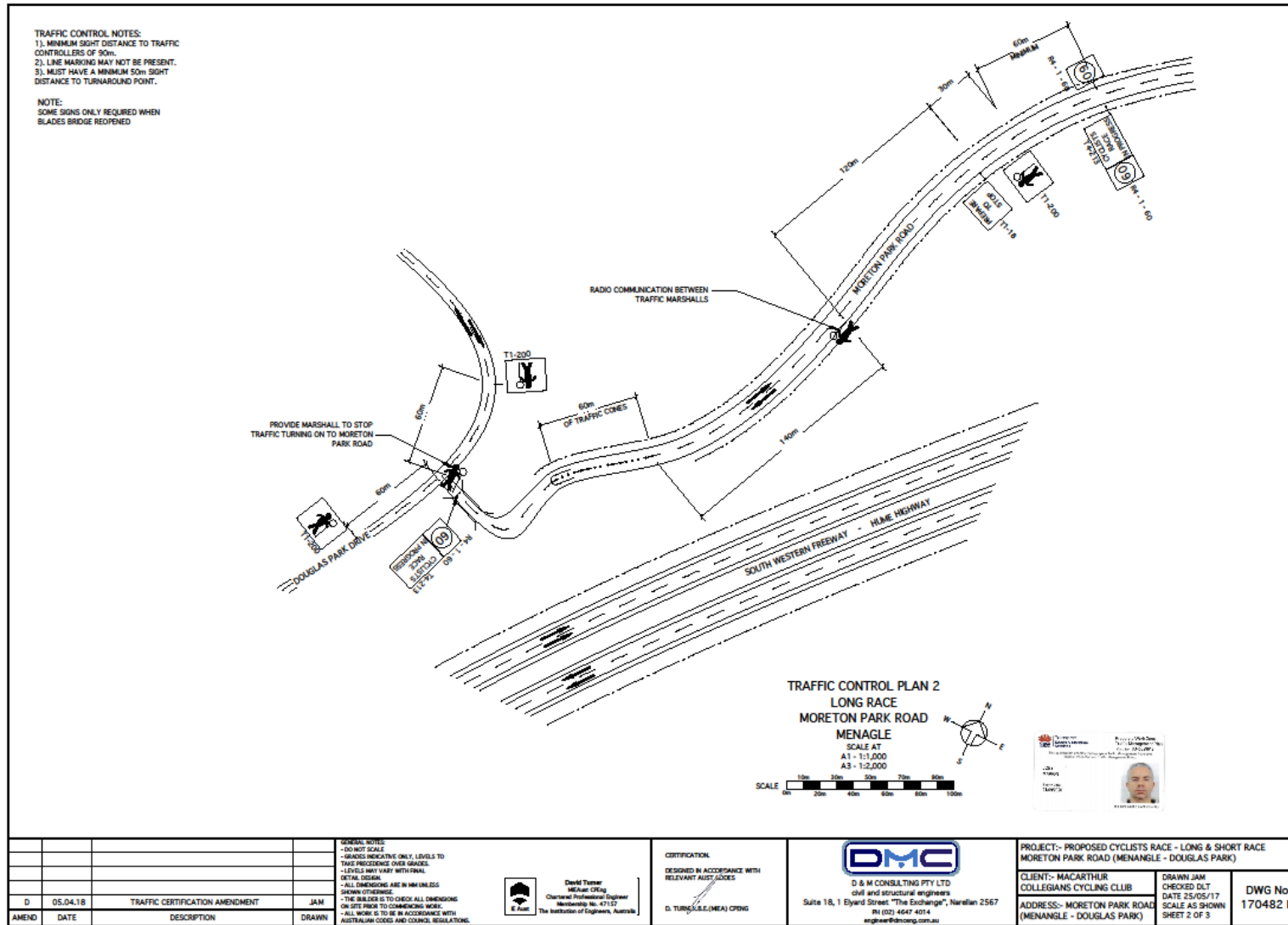
Date: **3rd April 2018**.....

*Strike out whichever is not applicable.

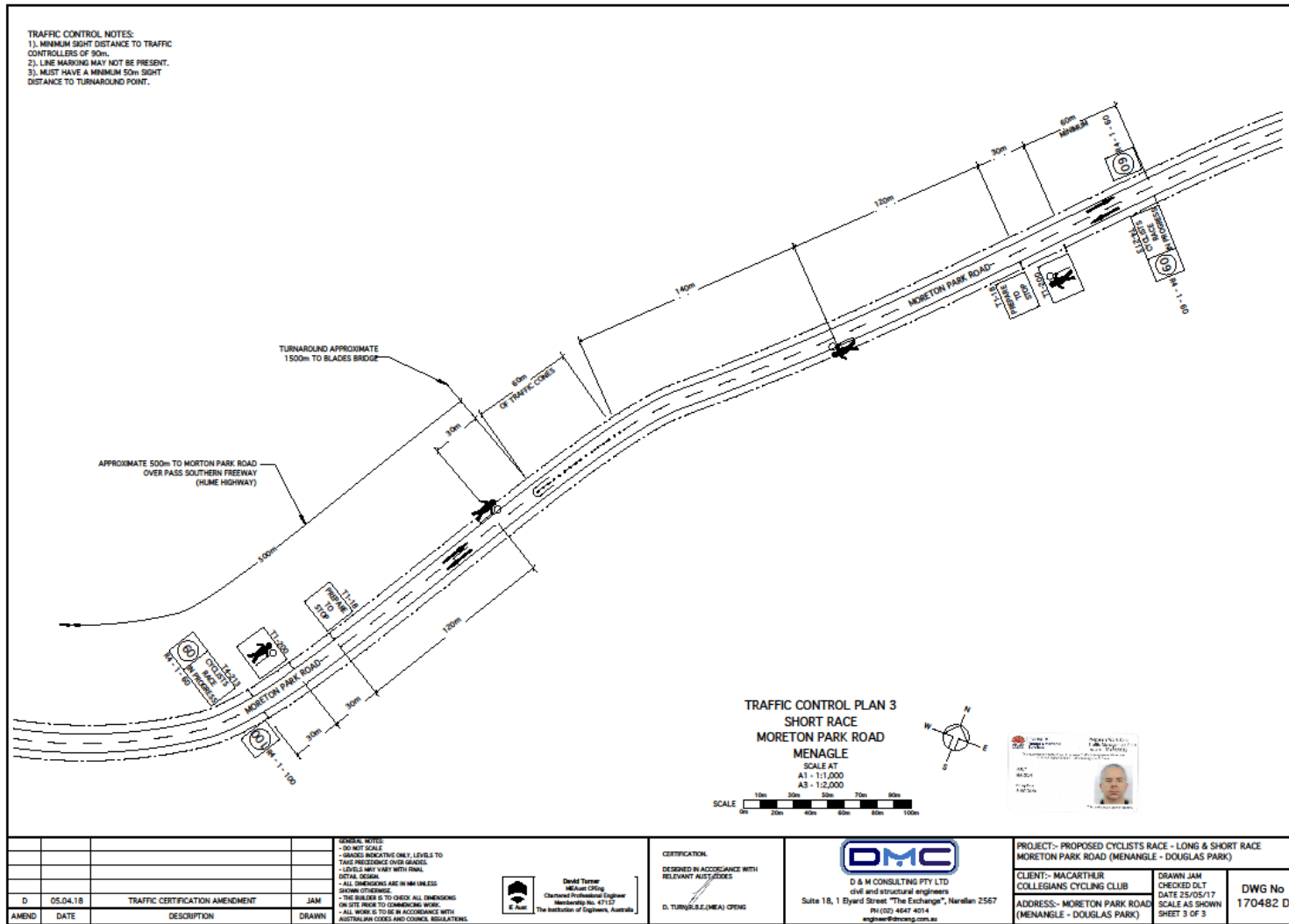
**ATTACHMENT to
Report 6**



ATTACHMENT to Report 6



**ATTACHMENT to
Report 6**



ATTACHMENT to Report 6

RISK ASSESSMENT							
Event Site: <i>Moreton Road, Menangle</i>							
Assessment Date: <i>10 / 04 / 2018</i>		Next Review Date: / / (3 years maximum)		Sign-off: Name: <i>Michael Gleeson</i> Position: <i>Approvals Officer</i> Date: <i>10 / 04 / 2018</i>			
What is being assessed? <i>Hostile Vehicle Mitigation for cycle race to be held on Moreton Park Road Menangle</i>							
Assessor(s): <i>Michael Gleeson</i>							
Risk assessment				Risk control plan*			
Item	Hazard description/ how exposed	Risk control measure(s) in place (If existing controls need improvement or new controls introduced, record under the Risk Control Plan columns)	Current risk level (H/M/L/VL) with controls (Refer App.2)	Extra controls needed to reduce risks to low or very low (The item should not be used or the process started until the remaining 'residual risk' is L or VL)	Person responsible	Date extra controls to be done	Date extra controls completed
1	<i>Hostile Vehicle Mitigation</i>	<i>Traffic Control Plan - 170482 D</i>	<i>Medium</i>	<i>No improvement to TCP required</i>			
2							
3							
4							
5							
6							
7							

ATTACHMENT to
Report 6

Risk Assessment Matrix

LIKELIHOOD	RISK SEVERITY/CONSEQUENCE			
	CRITICAL <i>(may cause severe injury or fatality - more than two weeks lost time)</i>	MAJOR <i>(injury resulting in at least one day lost time)</i>	MINOR <i>(medical treatment injury - back to work)</i>	NEGLIGIBLE <i>(first aid treatment - no lost time)</i>
VERY LIKELY <i>(exposure happens frequently)</i>	High	High	Medium	Low
LIKELY <i>(exposure but not frequently)</i>	High	Medium	Low	Very low
UNLIKELY <i>(exposure could happen but only rarely)</i>	Medium	Low	Very low	Very low
VERY UNLIKELY <i>(Exposure can happen but probably never will)</i>	Low	Very low	Very low	Very low
NOT EVER LIKELY <i>(Exposure is never likely to ever occur)</i>	Very low	Very low	Very low	Very low

RISK PRIORITY TABLE

Risk priority	Definitions of priority	Time frame
High	Situation critical, stop work immediately or consider cessation of work process. Must be fixed today, consider short term and/or long term actions.	Now
Medium	Is very important, must be fixed urgently, consider short term and/or long term actions.	1 – 3 weeks
Low	Is still important but can be dealt with through scheduled maintenance or similar type programming. However, if solution is quick and easy then fix it today.	1 - 3 Months
Very low	Review and/or manage by routine processes	Not applicable

ATTACHMENT to Report 6



Certificate of Currency

Type of Cover:	Broadform Liability
The Insured:	Cycling Australia
Period Of Insurance:	30 November 2017 To 4:00pm on 30 April 2019
Noted Club:	Camden Cycle Club
Interested Party:	
The Business:	The principal activities of Cycling Australia include but are not limited to; Management of athletes participating in sanctioned events including international events (closed circuit and road racing), coordination of domestic / international riding activities, the preparation of national teams for qualification and participation in Olympic Games, World Championships and other key domestic / international events, promoting and developing the profile of Cycling Australia at international and domestic level
Limits of Liability:	Public and Products Liability \$20,000,000 any one Occurrence Property in Physical or Legal Control \$100,000 limited in the aggregate Advertising Injury \$20,000,000 any one Occurrence Professional Liability \$5,000,000 limited in the aggregate Molestation \$250,000 limited in the aggregate
Excess:	Personal Injury, Property Damage and Advertising Injury \$1,000 each and every Occurrence inclusive of Supplementary Payments Errors and Omissions \$10,000 each and every Occurrence inclusive of Supplementary Payments Molestation \$50,000 each and every Claim inclusive of Supplementary Payments
Policy to Note:	(Interested Party) are noted as an Insured in respect of claims to pay Compensation for Personal Injury or Property Damage arising from an act, error or omission (that is indemnifiable under this Policy) of (Insured) . Subject at all times to the terms, conditions, definitions and exclusions of the policy.
Insurer:	Underwritten for certain underwriters at Lloyd's of London & Chubb Insurance Australia Limited by their agent SLE Worldwide Australia Pty Ltd. under binding authorities B0572NA17SL03 & 001-2017 respectively. \$15,000,000 x \$5,000,000 is 100% underwritten for Chubb Insurance Australia Limited by their agent SLE Worldwide Australia Pty Limited under binding authority 001-2017.
Policy Number:	205095510206
Geographical Limits:	Worldwide excluding North America
Stamped & Dated:	24 November 2017



SLE Worldwide Australia Pty Limited is acting under the authority of the Insurers and will be effecting this contract of insurance as agent of the Insurer and not the Insured. ABN 15 066 698 575 AFSL License No: 237268

Please Note: Whilst an expiry date has been indicated, it should be known this policy can be cancelled at any time in the future. Accordingly reliance should not be placed on the expiry date.

7. **Remembrance Driveway (at the frontage of Wollondilly Anglican College) Bargo – Request for temporary No Stopping zone and speed reduction for the annual Country Fair event on Saturday 8 September 2018.**

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TRIM # 2487

EXECUTIVE SUMMARY

Council has again received a request from the Wollondilly Anglican College (WAC) for a temporary No Stopping (R5-400) zone and speed reduction on Remembrance Driveway at the frontage of the College to improve traffic safety during the annual WAC Country Fair event on Saturday 8 September 2018.

It is recommended that Council approve the implementation of a temporary work zone speed of 60kph on section of Remembrance Driveway in front of WAC.

REPORT

Council has received a request from the Wollondilly Anglican College (WAC) for a temporary No Stopping (R5-400) zone and speed reduction on Remembrance Driveway at the frontage of the College to improve traffic safety during the annual WAC Country Fair event on Saturday 8/9/2018 from 9.00am to 4.00pm. As in previous year, the organiser has envisaged that this year's event would also attract 3,500 patrons and the duration of the event is the same as last year, starting at 10.00am and finishing at 3.00pm.

The concern from WAC is the prevailing 80kph speed zone and from past experience there were cars parking on both sides of Remembrance Driveway. In order to alleviate these concerns, WAC has requested the speed zone to be reduced to 60kph to be implemented on both sides of Remembrance Driveway at the frontage of the college for a distance of 500m (250m on both sides of the entrance to the college) and a 100m No Stopping (R5-400) zone.

CONSULTATION

This issue has not been raised and discussed in the Community Forum.

ATTACHMENTS:

- Copy of Public Liability Insurance
- Copy of Traffic Control Plan

RECOMMENDATION

That Council approve the implementation of a temporary work zone speed of 60kph on section of Remembrance Driveway in front of WAC where the school zone exist on both sides of the road for 250m each way on approaches to the school's entrance and a 100m No Stopping (R5-400) zone during the event subject to the requirements for the issue of a permit for "Road Events" and a Sec 138 Permit.

Comments:

Police: No Objections

RMS: Remembrance Driveway – annual country Fair – No objections to proposed temporary no stopping and temporary speed reduction as per recommendation.

Actions:

Nil



Certificate of Currency

Aon Risk Services Australia Limited
ABN 17 000 434 720 AFSL 241141

Max Caddy
Anglican Schools Corporation
PO Box 465
Hurstville NSW 1/20/1904

Max,

In our capacity as Insurance Brokers to Anglican Schools Corporation, we hereby certify that the under mentioned insurance policy is current.

As at Date

1 November 2017

Policy Information

Policy Type

Public & Products Liability

Insured

Anglican Schools Corporation. Insured Comprises,
Arndell Anglican College,
Trades NorWest Anglican Senior College,
Danebank School,
St Luke's Grammar School,
Bayview Campus (previously Loguath Valley Anglican School Pittwater)
Mamre Anglican School
Nowra Anglican College
Penrith Anglican College
Richard Johnson Anglican School
Roseville College
Rouse Hill Anglican College
Shellharbour Anglican College
Shoalhaven Anglican School
St Luke's Grammar School
Wollondilly Anglican College
Oran Park Anglican College.
St Mary's Christian Community School Limited,
St Luke's Anglican School Limited
Sydney Anglican Schools Limited
Capstone Finance Limited
Bomaderry Community Pre School
ATC - Western Sydney Limited trading as Trades Norwest
(previously 'Techwest')
Macquarie Anglican Grammar School
Orange Anglican Grammar School
Claremont College
Thomas Hassall Anglican College
Sydney Anglican Schools Corporation
Richard Johnson Anglican School, Marsden Park Campus
including all affiliated and associated bodies

Insurers

QBE Insurance Australia Limited - ABN 78 003 191 035
(& Chubb Australia Insurance Limited - ABN 23 001 642 020 where limit
exceeds \$50,000,000 and does not exceed \$150,000,000)

Policy Number(s)

AQEA 03059 PLB

Aon Risk Solutions

Phone: +61 2 8623 4028 Email: andrew.leahy@aon.com

Important notes

- This certificate is a summary of cover only. Please refer to the Policy Wording and Schedule for its full terms and conditions.
- Aon does not guarantee that the insurance outlined in this Certificate will continue to remain in force for the period referred to as the Policy may be cancelled or altered by either party to the contract, at any time, in accordance with the terms of the Policy and the *Insurance Contracts Act 1984 (Cth)*.
- Aon accepts no responsibility or liability to advise any party who may be relying on this Certificate of such alteration to or cancellation of the Policy.
- This Certificate does not:
 - represent an insurance contract or confer rights to the recipient, or
 - amend, extend or alter the Policy.

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ATTACHMENT to Report 7

Period of Insurance

From 4.00pm 1 November 2017 to 4.00pm 1 November 2018

Interested Parties

Northern Beaches Council in respect of land leased by Anglican Schools Corporation- St Luke's Grammar School ; National Australia Bank Limited ABN 12 004 044 937 in its capacity as security trustee

Special Extension

Policy includes as an insured party, any person, principal, organisation, trustee or estate to whom or to which the Insured is obligated by virtue of any statute or of a contract or agreement to indemnify or to provide insurance as is afforded by this Policy, but only to the extent required by such statute or contract in any event only for such coverage and limits of liability as provided in this Policy. The policy has a cross liability clause.

Limit of Liability

Public Liability \$200,000,000 any one event, except Products Liability
\$200,000,000 any one period of insurance

Covering

Insured's legal liability to pay compensation in respect of death or injury to any person (including disease), or damage to property, caused by an occurrence in connection with the business activities of an Educational Institution.

Situation

Anywhere in Australia, and elsewhere in the world in respect of temporary visits.

Contact Us**CRM**

Andrew Leahy

Telephone

+61 2 8623 4026

Email

andrew.leahy@aon.com

Aon Risk Solutions

Phone: +61 2 8623 4026 Email: andrew.leahy@aon.com

ATTACHMENT to Report 7


NSW Transport Roads & Maritime Services

Design and Inspect Traffic Control Plans
Card No. 0022666022

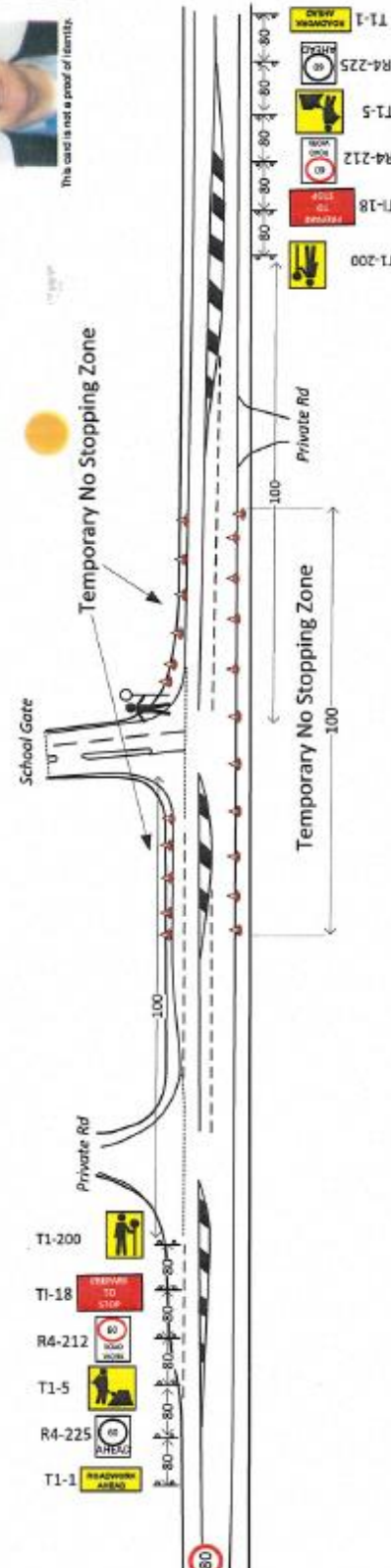
This qualification allows the card holder to design new traffic control plans for roadworks, produce major upgrades of standard traffic control plans and/or inspect traffic control plans on any road construction site.

STEPHEN HYNES

Expiry Date: 03/06/2018




This card is not a proof of identity.




Traffic control for the Wollondilly Anglican College Fete Day

TRAFFIC CONTROL PLAN



Client: Wollondilly Anglican College
Site: 3000 Remembrance Dr, Tahmoor
3/480 Victoria Street, Wetherill Park 2164
Phn 029729 3511

Date Drawn:	19/06/17	Scale	NTS
Drawn By:	S. Hynes	Reference No.	TCP28-579-047-01
Checked By:		Signed	

NOTES

- This plan is drawn in accordance with RTA's TCA manual V4 & AS1742.3 2009
- Dim between signs D from last sign to start of taper or traffic controller. Due to space confinements temporary signage in local streets may have reduced distances.
- All temporary signage to be size 'A' or 'E' 1200x900mm while all distances are in metres.
- While work is undertaken all contradictory signage must be covered or removed. Special consideration will be given to the adjacent work site.
- Compliance with traffic control plans is to take precedence over operational expediency in all situations.