



Operational Plan

2022/23 – 2023/24





1. CONTEXT & OVERVIEW	5
1.1 THE INTEGRATED PLANNING AND REPORTING FRAMEWORK	5
1.2 THE WOLLONDILLY STRATEGIC PLANNING FRAMEWORK	5
1.3 WOLLONDILLY’S COMMUNITY STRATEGIC PLAN ON A PAGE	6
1.4 PURPOSE OF AN OPERATIONAL PLAN	7
1.5 BUDGET OVERVIEW	7
1.6 DELIVERING ON THE PLAN – COUNCIL SERVICES	9
Community Facing Service Areas	9
Enabling Service Areas	9
2. INTRODUCING THE PLAN	10
2.1 KEY COMMUNITY PRIORITIES	10
2.2 SUMMARY OF PRIORITY PROJECTS AND ACTIONS	12
People	12
Environment	15
Place & Landscape	18
Economy	23
Performance	28
2.3 DELIVERING OUR STRATEGIES AND MASTERPLANS	32
Strategies	32
Masterplans	35
2.4 DELIVERING THROUGH SERVICES	36
People	36
Environment	46
Place & Landscape	52
Economy	65
Performance	68
3. BUDGET FINANCIAL YEAR OVERVIEW 2022/23	79
3.1 KEY DRIVERS AND CONTEXT	79
3.2 FINANCIAL SUMMARY	80
3.3 CAPITAL BUDGET OVERVIEW	80
3.4 RATES, FINANCIAL MANAGEMENT, FEES AND CHARGES	82

3.4.1	Rates.....	82
3.4.2	Rate Pegging.....	82
3.4.3	Special Rate Variation.....	82
3.4.4	Rating Structure.....	82
3.4.5	Details of Rates.....	83
3.4.6	Interest Charges	84
3.4.7	Pensioners	84
3.4.8	Debt Recovery	84
3.5	Domestic Waste Management Charges	84
3.6	Stormwater Management Charge.....	88
3.7	Loan Borrowings	89
3.8	Investments	90
3.9	Fees and charges.....	91
3.9.1	Pricing Policy.....	91
3.9.2	Price Categories.....	92

Appendix 1: Fees and Charges

81

1. CONTEXT & OVERVIEW

1.1 THE INTEGRATED PLANNING AND REPORTING FRAMEWORK

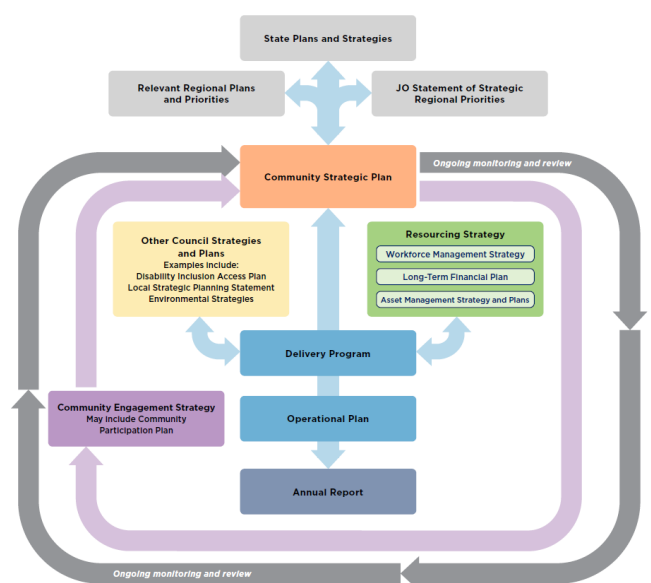
The Integrated Planning and Reporting (IP&R) framework is a legislated requirement that all Councils develop a suite of strategic plans that help guide the activities and service levels of an organisation towards the vision articulated by the community. IP&R guides Councils to develop a suite of plans that ensure holistic planning for a sustainable future.

In summary, it is business planning that aligns to the Community's priorities and expectations of service levels.

In essence the IP&R Framework begins with the community's aspirations for a period of at least 10 years. It includes a suite of integrated plans that set out a vision and goals and strategic actions to achieve them. It involves a reporting structure to communicate progress to council and the community as well as a structured timeline for review to ensure the goals and actions are still relevant.

The IP&R Framework is designed to give Council and the community a clear picture of;

1. Where we want to go (Community Strategic Plan)
2. How we plan to get there (Delivery Program, Operational Plan and Resourcing Strategy)
3. How we will measure our progress (Quarterly, Annual and End-of-Term Reporting)



1.2 THE WOLLONDILLY STRATEGIC PLANNING FRAMEWORK

The Integrated Planning and Reporting framework forms part of our unique Strategic Planning Framework. The approach ensures that business planning and reporting down to a service area level is guided by the community vision and context, articulated through the Community Strategic Plan. The aspirations of the community guide the development of not only the Delivery Program but also issue specific strategies and service area resource plans, which help communicate what we deliver to the community. This clear link connecting what the community have asked for and what we deliver ensures transparency and accountability. This is further supported through the reporting process as business unit plans are easily aligned with community feedback through the annual community scorecard survey. Reporting is an important element of the planning framework as it demonstrates to the community how council is delivering on our commitments.

1.3 WOLLONDILLY'S COMMUNITY STRATEGIC PLAN ON A PAGE

Outcomes | Objectives

People	Environment	Place & Landscape	Economy	Performance
<p><i>A safe, inclusive and resilient community, with access to services that support good health and well being</i></p>	<p><i>Wollondilly's pristine and beautiful natural environment is protected, responsibly managed and enhanced as we grow and play our part for the future.</i></p>	<p><i>Wollondilly's unique towns and villages sitting within our beautiful natural landscape. We are shaping growth to ensure change respects what we have and where we want to be. Our communities have the functional infrastructure and safe roads they need.</i></p>	<p><i>Wollondilly is an emerging and dynamic Shire with a thriving and diverse economy. We seek to attract new viable business to support the region while also supporting our towns, villages and rural lifestyle.</i></p>	<p><i>The community recognises we are striving to be a leading local government. We listen and respond to community needs, delivering excellent customer experiences.</i></p>
<p>We are an engaged and active community</p> <ul style="list-style-type: none"> - Encourage participation in sport and recreation activities. - Enable and grow participation in arts, culture and community events. <p>We are proud to be a diverse and inclusive community.</p> <ul style="list-style-type: none"> - Grow understanding and respect for cultural diversity, history and heritage - Listen and respond to community needs at all stages of life. - Provide and promote services and programs that positively engage with and develop young people (12-25 years). - Provide and promote services to support seniors, people living with a disability and vulnerable groups. <p>Our community is a safe place to be</p> <ul style="list-style-type: none"> - Improve community safety and crime prevention infrastructure, programs and services. - Encourage responsible animal management. <p>We have access to services that support our health and wellbeing</p> <ul style="list-style-type: none"> - Improve access to quality health and community services. 	<p>Our community is prepared and resilient in the face of natural disasters and emergencies</p> <ul style="list-style-type: none"> - Minimise risks and impacts from bushfires, storms, flooding and other natural disasters. <p>Our beautiful natural environment is valued, protected and enjoyed.</p> <ul style="list-style-type: none"> - Sustainably manage, conserve and enhance our natural habitats and reserves. <p>We have shared responsibility for climate change action and sustainability</p> <ul style="list-style-type: none"> - We adapt to climate change and reduce our impact - Develop a sustainable, low waste, circular economy. - Conserve and manage water resources. 	<p>Our transport systems are safe, accessible, affordable and sustainable</p> <ul style="list-style-type: none"> - Deliver an efficient, safe and comfortable road network to meet community expectations on road condition. - Encourage more people to walk, ride or use other active transport. - Improve shared and public transport services. <p>Our townships and villages are attractive, welcoming and healthy places</p> <ul style="list-style-type: none"> - Create vibrant and welcoming towns with a strong sense of place and local identity - Picton is Wollondilly's Community, Culture and Civic Centre (Primary Centre) - Manage places with special landscape, rural and scenic value - Provide and maintain community buildings and facilities. - Provide quality maintained parks and public open spaces. - Manage quality streetscapes. <p>We grow in a responsible way that respects and enhances what makes Wollondilly unique</p> <ul style="list-style-type: none"> - Manage urban growth effectively in and around Wilton. - Evidence based planning and fully funded infrastructure informs any future growth in Greater Macarthur - Plan for adequate utilities and infrastructure to support economic and population growth. <p>We have access to adequate, safe and affordable housing</p> <ul style="list-style-type: none"> - Facilitate access to diverse housing options. 	<p>We have a prosperous, diverse and resilient economy with work opportunities for everyone.</p> <ul style="list-style-type: none"> - Attract and retain diverse industries and businesses to grow the economy and local jobs. - Improved digital access and improved services - Support agricultural growth and development. - Create a vibrant and welcoming tourism destination. <p>We have access to quality education and lifelong learning opportunities</p> <ul style="list-style-type: none"> - Facilitate access to quality education, training and development opportunities. 	<p>We are a collaborative community - Everyone is working towards a shared vision.</p> <ul style="list-style-type: none"> - Provide strong, open and accountable leadership. - Raise community awareness and involvement in local decisions and activities through improved communication and consultation <p>Our Council provides excellence in customer service, financial management and organisational performance</p> <ul style="list-style-type: none"> - Provide a sustainably high performing organisation to achieve the vision of 'an even better Wollondilly together'. - Strong & sustainable financial management and value for money for all residents - Embrace innovation to improve business efficiencies and drive performance. - Deliver great Customer service and outstanding customer experiences - Effectively manage the Shire's assets. - Attract, develop and retain a competent, engaged, diverse and high performing workforce.

1.4 PURPOSE OF AN OPERATIONAL PLAN

Informed by the aspirations, outcomes and objectives articulated in the Community Strategic Plan, the Operational Plan contains community priorities and strategic goals for achieving them.

The plan confirms the services and priority actions and projects Council will undertake in the coming year to achieve the aspirations in the Community Strategic Plan and the Delivery Program under each key focus area; People, Environment, Place & Landscape, Economy and Performance.

The Operational Plan confirms what is programmed and funded for the year ahead from the four year Delivery Program, which can be found here: www.wollondilly.nsw.gov.au

1.5 BUDGET OVERVIEW

Our approach to developing the long term financial plan was to focus on resourcing to support the business to adequately plan for and respond to growth. Effective delivery of our core services is Council's primary focus. We have a plan to ensure financial sustainability over the short, medium and long term. This means investing in the business now to be able to adequately respond to growth.

The 2022/23 budget has been formulated to support of the key strategies as outlined in the Delivery Program and deliver the priority projects and actions. This means a focus on core projects and initiatives to:

1. Roads, with more resources and funding
2. Proactive Planning for Growth
3. Supporting local economic development
4. Improving organisational performance for our growing Shire

INCOME STATEMENT		
	2021/22 Adopted Budget	2022/23 Budget
OPERATING REVENUES		
Total Operating Revenues	70,722,344	75,228,763
OPERATING EXPENSES		
Total Operating Expenses	72,175,908	78,474,175
Net Surplus/(Deficit) before Capital Amounts	(1,453,564)	(3,245,412)
Capital Grants & Contributions	18,734,793	23,633,234
Net Surplus/(Deficit)	17,281,229	20,387,822

FUNDING STATEMENT		
Add back:		
- Non cash operating items	16,604,005	16,604,005
- Loan Borrowings		3,364,486
Funds Available	33,885,234	40,356,313
- Capital Additions	(33,715,891)	(45,826,825)
- Loan Principal Repayments	(1,548,689)	(1,673,471)
Movement in Reserve Funds (Net):		
- Externally Restricted Reserves	282,862	10,156,294
- Internally Restricted Reserves	1,188,765	(2,827,136)
Budget Result: Surplus/(Deficit):	92,281	185,175

1.6 DELIVERING ON THE PLAN – COUNCIL SERVICES

Wollondilly Shire Council commits to continue delivering our important ongoing services for our community as outlined below:

Community Facing Service Areas

People

We are a safe and resilient community, with access to services that support good health and well being.

Facilities and Recreation Provides and maintains a wide array of community recreation facilities and amenities for the enjoyment of the community, including the maintenance and coordination of Council owned cemeteries.	Community Events Supports our vision for a safe, inclusive and resilient community through leading and enabling a wide range of community events and creative initiatives.	Environmental Health Performs inspections, compliance and enforcement under the powers of the Public Health Act and Food Act to protect the health of our community.	Ranger Services Educates our community and enforces local laws so that the community remains protected and safe.	Compliance Provides a wide range of community focused initiatives in regards to illegal dumping, responsible animal management, pool safety programs and protection measures across the community.	Community Projects Delivers inclusive and accessible support, programs and community spaces to build resilience and community strength in the community.	Library Service Our library service provides free access to resources and spaces to support community literacy, lifelong learning, education and social inclusion.	Child Care Service Provides quality children and family services including child care ensure a good future for our children and families.
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Environment

Our pristine and beautiful natural environment is protected, responsibly managed and enhanced as we grow and play our part for the future.

Waste Management To manage all activities associated with the delivery of efficient residential and commercial waste collection services across the Wollondilly LGA.	Environment Services Our Environment Service manages planning and regulation activities so that our natural environment remains healthy, valued and protected.	Natural Disaster Management Our emergency management service provide mitigation, preparedness, and execution of emergency responses to ensure a safe and resilient community.
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Place & Landscape

Our unique towns and villages sit within our beautiful natural landscape. We are shaping growth to ensure change respects what we have and where we want to be. Our communities have the functional infrastructure and safe roads they need.

Strategic Planning Focuses on the provision of strategic and statutory land use planning to guide the future form of development in the Wollondilly Shire.	Local Contributions Planning Coordinate and manages the Local Infrastructure Contributions Framework to support timely delivery of local infrastructure to support growth.	Growth Planning To plan, assess, create and advocate for exemplar planning outcomes for Wollondilly Growth centres, Wilson, Greater Macarthur, Aerotropolis.	Project Delivery Project manage and coordinate the funding, design, construction and commissioning of major new community infrastructure, civil and building construction and special projects.	Development Services Our development service guides planning decisions to help build well designed communities that meet regulatory requirements.	Traffic and Parking Manages road networks, including traffic management, transport, road safety, parking restrictions and liaison with State Government entities.
Infrastructure Operations Delivers and maintain safe road and civil infrastructure to the community.	Assets Planning and Management Ensure community assets are maintained to an agreed standard by undertaking condition inspections to identify and program required repair and renewal works.	Transport Planning Strategic advice and planning to design, deliver and optimise all modes of transport – pedestrians, vehicles and transit.	Development Engineering Ensure community assets are maintained to an agreed standard by undertaking condition inspections to identify and program required repair and renewal works.	Open Space Our Open Space service area manages our diverse range of open spaces to protect natural areas that people of all ages and abilities can enjoy.	

Economy

We are an emerging and dynamic Shire with a thriving and diverse economy. We seek to attract new viable business to support the region while also supporting our towns, villages and rural lifestyle.

Tourism and Business Support Supports and encourages the development of a diverse and vibrant local economy.	Economic Development Our Economic Development service provides support to the agricultural industry, other local industries and businesses to create a sustainable economy, local employment opportunities and a year round visitor economy.	Performance Our community recognises we are striving to be a leading local government. We listen and respond to community needs, delivering excellent customer experiences.	Customer Service Customer service and communication to provide information, transactions and advice to customers via the front counter and call centre.	Communication and Engagement Promote Council and encourage community engagement through communications materials, media liaison.
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Enabling Service Areas

Performance

Our community recognises we are striving to be a leading local government. We listen and respond to community needs, delivering excellent customer experiences.

People and Culture Enabling a high performing workforce and ensuring a safe workplace.	Integrity, Governance and Risk Enabling sound governance through transparency, accountability, risk management and compliance.	Corporate Strategy and Performance Supporting sound decision making through the development of council strategy and performance reporting.	Technology and Data The delivery of robust high quality information systems, application management and support services.	Information Management Manage Council's records and information including access, retrieval, storage and disposal.
Financial Services Conduct the delivery of Council's financial services, rate payments, revenue collection, analysis, advice and statutory reporting to ensure appropriate cash flow and long term financial viability.	Property The Service is responsible for the acquisition and disposal of property on behalf of the Council, along with general property transactions including easements, leases, road closures and tenancy management.	Legal Responsible for legal advice and engagement with external legal counsel, insurance and risk management and service continuity.	Procurement Responsible for strategic procurement management, category management, contract management and administration, purchasing and catalogue management.	

2. INTRODUCING THE PLAN

2.1 KEY COMMUNITY PRIORITIES

This plan outlines how Council will continue to deliver our important ongoing services for the Wollondilly community in the year ahead. Council has a focus on continual improvement and in 2022/23 we are planning a number of key focus areas to enhance service delivery and organisation performance. The focus areas for the year ahead include:

1. Roads, with more resources and funding
2. Proactive Planning for Growth
3. Supporting local economic development
4. Improving organisational performance for our growing Shire

1. Continued record investment in road renewal and upgrades, with \$20m investment in Major Roads and Bridges (capital works program)

Council is committed to continuing our strong focus on improving Wollondilly's road network. It is a clear priority for the community and as such is a major focus area for our teams. 2022/23 will see an increased roads crew and program focussed on vegetation and drainage. Improvement to the current road network will be delivered through a doubling of targeted pavement repairs and quicker response on temporary repairs on main roads through improved surveillance process and systems

2. Better manage growth, with additional resources in strategic planning

Wollondilly Shire has the best of both worlds – unique natural landscape and room to grow. Council plays an important role in planning for growth in a way that protects and enhances what makes the Shire unique. A focus for 2022/23 is for additional permanent resources within the Strategic Planning team to allow for Council to prepare for and manage the future demands of growth.

3. Support economic development and maintain service levels in DAs where demand growing exponentially due to early growth

Council is experiencing year on year growth in the number of Development Applications and there is pressure on the organization to improve service delivery for better customer outcomes. The organization is committing to additional resourcing within the Development Services team in 2022/23 in order to deliver high quality customer service. We will also commence an important project focused on digitizing the planning approval process to allow for seamless transactions between local and state government platforms, as well as better customer service.

4. Improve organisational performance and efficiency

The ongoing construction of the Wollondilly Cultural Precinct represents an exciting phase for Wollondilly, with opportunities for Council to improve and enhance the services provided for the community. In 2022/23, the focus is on preparing for a new pre-school service following the completion of the Children's Services building. The planned growth for the area gives Council a strategic advantage in being eligible for various grants. To ensure Wollondilly receives the funds needed to support growth, we are introducing a Grants Officer.

2.2 SUMMARY OF PRIORITY PROJECTS AND ACTIONS

People

CSP Outcomes	CSP Objectives	Priority Projects & Actions
1. We are an engaged and active community	1.1 Encourage participation in sport and recreation activities.	1.1.1. Prepare a Community Sport and Recreation Needs Strategy
		1.1.2 Complete stage 1 of the Tahmoor District Sport Complex project.
		1.1.4 In collaboration with the Western Parkland Councils, investigate initial feasibility for an iconic walk that connects the 8 Western Parkland Councils and connects the key walking routes in Wollondilly
		1.1.7. Develop a master plan for Thirlmere Sportsground
	1.2 Grow participation in arts, culture and community events.	1.2.1 Create a comprehensive events schedule by introducing new local events to foster a strong sense of community and encourage visitation to the Shire.
		1.2.2 Plan for and deliver Stage 3 of the Wollondilly Cultural Precinct - Village green
		1.2.3 Plan for and deliver Stage 4 of the Wollondilly Cultural Precinct - New library and Community Arts Space
		1.2.4 Investigate opportunities to enhance Council's library services in accordance with Council's Library Strategy (including a review of the mobile library service, increased opening hours, expanded facilities and expansion of the Library's offering of programs and activities for our community).
		1.2.6 Design and launch a new Library website to improve customer usability and experience, encourage participation in programs and activities, and encourage and facilitate increased library patronage and membership
		1.2.8 Develop and finalise the operational model for the Wollondilly Performing Arts Centre

OPERATIONAL PLAN 2022 - 2023

CSP Outcomes	CSP Objectives	Priority Projects & Actions
		1.2.11. Develop a local approvals policy that will provide a simplified approval process and clear information on how the local community, organisations and businesses can hold temporary events on Council owned land.
		1.2.14. Develop processes to obtain long term sponsorship for flagship Wollondilly events, such as Illuminate and Thirlmere Festival of Steam, to create sustainable funding sources and reduce impact on Council budget
2. We are proud to be a diverse and inclusive community	2.2. Listen and respond to community needs at all stages of life.	2.2.2 The 'People' Councillor led Strategic reference Group/Committee to identify opportunities for Councillors to support advocacy efforts for more support services for the Wollondilly community.
	2.3 Provide and promote services and programs that positively engage with and develop young people (12-25 years).	2.3.2 Work with young people in the Shire to deliver youth based events and programs that address key issues for youth in the Shire, including YouthWeek events, mental health programs.
	2.4. Provide and promote services to support seniors, people living with a disability and vulnerable groups.	2.4.1. Implement key actions in Council's Disability Inclusion Action Plan so as to: <ul style="list-style-type: none"> Promote positive attitudes and behaviours toward people with disability. Ensure our community is easier to live in and get around. Support access to meaningful employment opportunities for people with disability. Make sure the information we provide is accessible and easy to understand and that our services are inclusive.
3. Our community is a safe place to be	3.1 Improve community safety and crime prevention	3.1.2 Ensure resources are available to implement and prioritise a parking roster to enable monitoring and enforcement of parking and traffic at high risk locations including school safety zones and pedestrian facilities.

OPERATIONAL PLAN 2022 - 2023

CSP Outcomes	CSP Objectives	Priority Projects & Actions
	infrastructure, programs and services	3.1.3 Liaise with NSW Police and key stakeholders to collaborate and identify opportunities to reduce Domestic Violence across Wollondilly
		3.1.4 Prepare and develop a public surveillance policy and apply for funding for projects to assist in managing community safety in council controlled lands as well as protection of our assets
		3.1.5 Identify opportunities to raise awareness of the Women's Safety charter at Council led events for example Women's International Day.
	3.2 Encourage responsible animal management.	3.2.1 Ensure resources are available to prioritise complaint and investigation responses to dog attacks
3.2.2 Prepare a companion animal management plan; <ul style="list-style-type: none"> (i) to identify and consider additional off-leash dog exercise areas particularly in areas that do not have them (ii) to promote responsible pet ownership across the Shire 		
4. We have access to services to support our health and well being	4.1 Improve access to quality health and community services	4.1.1 Advocate for adequate health services across the Shire (current and future growth needs) including more GP's, mental health services and a new hospital in Wilton
		4.1.2 Participate and contribute to the Western Sydney Health Alliance, to: <ul style="list-style-type: none"> • Advocate for regional projects that benefit health services and outcomes for the Wollondilly community and Western Parkland Council's. • Improve health outcomes, and; Support actions to address the health effects of climate change.

Environment

CSP Outcome	CSP Objectives	Priority Projects & Actions
<p>5. Our community is prepared and resilient in the face of natural disasters and emergencies</p>	<p>5.1 Minimise risks and impacts from bushfires, storms, flooding and other natural disasters</p>	<p>5.1.2 Establish a Mobile Recovery Hub Service which will provide mobile and agile recovery support services after disasters and which will also promote and support preparedness and resilience</p>
		<p>5.1.3 Distribute a Recovery Hub Toolkit and Training Manual</p>
		<p>5.1.4 Develop Community Asset Mapping and Community Profiles to support preparedness and resilience</p>
		<p>5.1.5 Initiate Communities of Interest Programs to assist in rebuilding social connectivity within impacted communities.</p>
		<p>5.1.7 Partner with DPE to promote a shared understanding of bushfire risk for Wilton and the mitigation measures needed</p>
		<p>5.1.8 Complete the Shire wide Flood Study and develop implementation strategy including identification of priority study areas outcomes</p>
		<p>5.1.9 Implement Stonequarry Creek (Picton) Floodplain Risk Management Plan through grant funded projects when funding available, with key priorities the review of the Stonequarry Creek Flood Warning System and undertaking a feasibility study to investigate appropriate site(s) and concept designs for a retarding basin on Stonequarry Creek, at a location upstream of Barkers Lodge Road</p>
		<p>5.1.10 Identify and publish storm water priority works list and address through the capital works program.</p>
		<p>5.1.11 Develop concept drainage management plan for Yanderra</p>

OPERATIONAL PLAN 2022 - 2023

CSP Outcome	CSP Objectives	Priority Projects & Actions
		<p>5.1.12 Implement the Wollondilly Dangerous Tree Removal Community Grants Program</p> <p>5.1.13 Work with relevant agencies to ensure access to catchment areas from existing public road network (Sheehy's Creek Road and Bluegum Fire Trail)</p> <p>5.1.14 Advocate to the State and Federal Government to fund the repair of access to the Burragorang Valley and Lake Burragorang.</p>
<p>6. Our beautiful natural environment is valued, protected and enjoyed</p>	<p>6.1 Sustainably manage, conserve and enhance our natural habitats and reserves</p>	<p>6.1.1 Prepare an advocacy action plan for the protection and conservation of important cultural and heritage attributes in the Warragamba Dam locality in partnership with applicable stakeholders as part of Council's opposition to the raising of the Warragamba Dam Wall.</p> <p>6.1.2 Maintain and expand Council's Weed inspection service</p> <p>6.1.3 Undertake eradication and control of high priority weeds</p> <p>6.1.4 Integrate weed management outcomes into major roadworks projects, roadside vegetation mulching and hazard reduction programs</p> <p>6.1.5 Finalise the Shire wide Koala Plan of Management and implement subject to funding availability</p> <p>6.1.7 Finalise the Biodiversity Strategy and implement priority actions, subject to funding availability</p> <p>6.1.8 Incorporate objectives and controls into Wollondilly's local planning framework to support key strategies, including, Integrated Water Management Strategy and the emerging Comprehensive Koala Plan of Management, Biodiversity Strategy and Sustainability Strategy.</p>

OPERATIONAL PLAN 2022 - 2023

CSP Outcome	CSP Objectives	Priority Projects & Actions
		6.1.10 The 'Environment' Councillor led Strategic reference Group/Committee to identify opportunities for Councillors to support advocacy efforts that seek to conserve and enhance Wollondilly's key native biodiversity and tree canopy.
7. We have a shared responsibility for climate action and sustainability	7.1 We adapt to climate change and reduce our impact	7.1.1 Scope and develop a sustainability framework that guides Wollondilly towards increasing its climate change resilience, including: <ul style="list-style-type: none"> ○ Developing a net zero emissions strategy ○ Investing in solar power for Council facilities
	7.2 Develop a sustainable, low waste, circular economy	7.2.1 Review and enhance Councils domestic waste collection service to ensure value for money including the scope of on-call bulky goods collection
		7.2.2 Undertake a new regional domestic waste processing and disposal service by completing the Project 24 joint procurement process which will result in new contracts, including food organics collection and processing to reduce waste to landfill
		7.2.3 Deliver Site Rehabilitation Plan for Bargo Waste Management Centre and investigate viability of a waste transfer station to ensure residents have long term access to disposal of bulky waste
	7.3 Conserve and manage water resources	7.3.1 Finalise the Water Sensitive Urban Design guidelines recommended in the Integrated Water Management Strategy and update the Development Control Plan & standard engineering plans accordingly
		7.3.2 Partner with Sydney Water on how to best irrigate water that cannot be discharged to Stonequarry Creek and the Nepean River from the Picton Sewerage Treatment Plant
		7.3.3 Work within Council and with local developers to develop and implement urban design that delivers multiple benefits (including flood mitigation stormwater

OPERATIONAL PLAN 2022 - 2023

CSP Outcome	CSP Objectives	Priority Projects & Actions
		detention, biodiversity retention (including tree canopy) and addressing of urban heat implications) and also result in no adverse effect to downstream waterways.
		7.3.4 Undertake community awareness and education on stormwater management

Place & Landscape

CSP Outcome	CSP Objectives	Priority Projects & Actions
8. Our transport systems are safe, accessible, affordable and sustainable	8.1 Deliver an efficient, safe & comfortable road network to meet community expectations on road condition	8.1.1. Implement an updated road renewal program based on community feedback, including capital works and enhanced maintenance works.
		8.1.2. Implement the rolling 10 year Capital Works Program and publish online
		8.1.3. Maintain and update Capital Works Program to ensure its delivering infrastructure that is safe, current and fit for purpose.
		8.1.4 Review the asset management plans for transport, buildings and open space
		8.1.5. Continue advocacy to gain support from the State Government to reclassify the following to State Roads and ensure ongoing maintenance of: Menangle Road, Remembrance Driveway and Silverdale Road.
		8.1.6 Advocate for upgrades to major intersections including the Picton Rd & Hume Highway intersection

OPERATIONAL PLAN 2022 - 2023

CSP Outcome	CSP Objectives	Priority Projects & Actions
		8.1.7 Review roadside vegetation management program, increase available resources and expand capacity/ capability to deliver positive outcomes and improved frequency of services. Improvements will be integrated into core service delivery in years 2, 3 and 4.
		8.1.8 Implement recommended priority actions from the Picton Town Centre Transport Plan 2026, including upgrades to Menangle St and Prince St intersection, Argyle St and Prince St intersection and Argyle St and Lumsdaine St.
	8.2 Encourage more people to walk, ride or use other active transport	8.2.1 Complete the Picton to Tahmoor shared cycleway linking Tahmoor to Picton High school
		8.2.2 Design and implement new footpath network connections to public transport and recreational areas, facilities and sports grounds for our villages. To be included in the Active Transport Strategy
	8.3 Improve shared and public transport services.	8.3.1. Advocate for public transport services for Wilton including rapid bus and electrified rail
		8.3.2 Advocate for improved public transport services for towns and villages, for example bus and rail.
		8.3.3 Promote the transport needs of the community to private ride share companies and encourage them to investigate operations in Wollondilly.

OPERATIONAL PLAN 2022 - 2023

CSP Outcome	CSP Objectives	Priority Projects & Actions
		8.3.4. Advocate to Transport for NSW for better and safer parking facilities for commuters as well as support park & ride, carpooling, kiss & ride etc i.e. better parking at the Wilton Interchange.
	9.1 Create vibrant and welcoming towns and villages with a strong sense of place and local identity	9.1.2. Prepare a staged delivery program for 'Place plans' to be prepared for towns and villages in collaboration with communities, prioritising villages in high growth areas.
	9.2 Picton is Wollondilly's Community, Culture and Civic Centre	9.2.2 Plan for and deliver Stage 2 of the Wollondilly Cultural Precinct - Government Services building - to maintain Picton as Wollondilly's cultural and civic centre
		9.2.3 Finalise business case and implement Council depot relocation plan to improve operational performance and enhance Picton's streetscape
	9.3 Manage places with special landscape, rural and scenic value	9.3.1. Identify heritage items across the Shire to include on Wollondilly's heritage register.
		9.3.2. Prepare a heritage strategy to provide direction for achieving heritage outcome.
	9.4 Provide and maintain community buildings and facilities.	9.4.1. Implement an online system for booking public facilities allowing customer to book and pay for councils facilities at a time and place that suites.
		9.4.2. Review fee structure for public facilities to improve customer experience, efficiency and maximise patronage.

OPERATIONAL PLAN 2022 - 2023

CSP Outcome	CSP Objectives	Priority Projects & Actions
	9.5 Provide quality maintained parks and public open spaces.	9.5.1. Develop a preferred plant species list to be used for the delivery of planting and landscape improvement programs in Council's parks and open space.
		9.5.2. Installation of new water play facility at Barralier Park, The Oaks.
		9.5.3 Plan and design new water play facility at Thirlmere.
		9.5.4. Review and improve the provision of maintenance services within Council cemeteries.
	9.6 Manage quality streetscapes.	9.6.1. Plan, increase and review annual Wollondilly Shire Council Street and Park Tree Planting Program.
		9.6.2. Develop the framework and approach for a Tree Asset Register, incorporating a Significant Tree Register.
10. We grow in a responsible way that respects and enhances what makes Wollondilly unique	10.1 Manage urban growth effectively in and around Wilton	10.1.1. Advocate for the delivery of infrastructure to support planned growth across the Shire including growth areas such as Wilton, including in partnership with Western Parkland Councils.
		10.1.2. Introduce a Neighbourhood Planning Policy to guide the preparation of future neighbourhood Plans in Wilton.
		10.1.3. Collaborate with landowners and the state government in the preparation of neighbourhood plans for Wilton to promote growth, good design and good planning outcomes for the centre

OPERATIONAL PLAN 2022 - 2023

CSP Outcome	CSP Objectives	Priority Projects & Actions
		10.1.4. Ensure the local contributions framework continues to support timely delivery of infrastructure in Wilton.
		10.1.5. Undertake the structure planning to facilitate to the rezoning of the remaining areas of South Wilton ensuring the provision of appropriate infrastructure
	10.2 Evidence based planning and fully funded infrastructure informs any future growth in Greater Macarthur.	10.2.1. Continue to advocate strongly that development in Greater Macarthur (Appin) is premature without a fully funded infrastructure plan supported by a detailed funding strategy and staging and sequencing plan, and should not be considered until at least 2036 noting the priority for Wollondilly is the Wilton Growth Area.
		10.2.2. Recognising 10.2.1, continue to collaborate closely with the Department of Planning and relevant State agencies including Transport for NSW and Sydney Water to ensure that staging and sequencing plans for essential infrastructure are in place to meet future demand particularly in the Wilton Growth Area, and that all impacts on the natural environment and indigenous and European cultural heritage are properly and respectfully managed.
		10.2.3. Confirm the evidence base needed to effectively plan for and deliver Greater Macarthur, drawing on key lessons learnt from Wilton. Seek support from the State and Federal Government for funding.
	10.3 Plan for adequate utilities and infrastructure to support	10.3.1 Prepare and implement an advocacy strategy to set out how Council will use a variety of methods and techniques to pursue Wollondilly's advocacy priorities. This may include programmed activities, such as making

OPERATIONAL PLAN 2022 - 2023

CSP Outcome	CSP Objectives	Priority Projects & Actions
	economic and population growth.	<p>submissions, direct lobbying, face to face meetings, media activities and public campaigns. Key priorities include public transport, roads and health.</p> <p>10.3.2 Implement initiatives and actions from the Western Sydney City Deal and Western Parkland Councils Delivery Program to address priority issues in the Western Parkland Region.</p> <p>10.3.3. The 'Place & Landscape' Councillor led Strategic reference Group/Committee to identify opportunities for Councillors to support advocacy efforts that seek to fund enabling infrastructure to support economic and population growth</p>

Economy

CSP Outcomes	CSP Objectives	Priority Projects & Actions
12. We have a prosperous , diverse and resilient economy with work opportunities for everyone	12.1 Attract and retain diverse industries and businesses to grow the economy and local jobs	<p>12.1.1. Implement recommendations in the Employment Lands Strategy to unlock short-term employment land supply in priority localities by:</p> <ul style="list-style-type: none"> ○ Carrying out technical studies on key precincts in Picton, Bargo and Silverdale ○ Prepare a service and delivery plan to identify existing and required infrastructure to support rezoning land ○ Carry out a rezoning process and planning proposal to rezone appropriate land.

OPERATIONAL PLAN 2022 - 2023

CSP Outcomes	CSP Objectives	Priority Projects & Actions
		<p>12.1.3 Finalise and implement the operating model of the Picton Co-working space in the Old Post office building</p> <p>12.1.5. Support economic development opportunities that will simplify the planning process and provide a customised service to businesses through:</p> <ul style="list-style-type: none"> • Continued operation of Council’s concierge service • Improved information on Council’s website to assist customers in understanding the planning process • Design and launch a new web-based service to assist business identify land within the Shire to support their operations • Continued collaboration with Western Parkland City Authority’s Investment Attraction Office to improve customer experience and facilitate the retention and attraction of jobs to the Shire. <p>12.1.6. The ‘Economy’ Councillor led Strategic reference Group/Committee to identify opportunities to advocate to attract and retain diverse industries and businesses to grow the economy and local jobs.</p> <p>12.1.7. Connect local businesses to State and Commonwealth support programs by engaging with local businesses and identify any appropriate business support programs they may qualify for and make the necessary introductions to State or Commonwealth Governments</p> <p>12.1.8. Support local business associations and chambers of commerce by working with local business associations and chambers to deliver appropriate business support programs (such as building a digital presence, better use of technology, etc.)</p>

OPERATIONAL PLAN 2022 - 2023

CSP Outcomes	CSP Objectives	Priority Projects & Actions
		12.1.9. Undertake stakeholder engagement, marketing and promotions to maintain a strong program regarding the economy and promotion and support for tourism
		12.1.10. Advocate for Government services to locate in key centres, including Wilton and Picton
	12.2 Improved digital access and improved services	12.2.1 Advocate for better telecommunication and internet services more specifically: - 2 new phone towers at most needed blackspots - Partnership with NBN Co on identified commercial projects to improve connectivity and seek grant funding to support implementation - Seek opportunities to roll out free WiFi across the Shire
		12.2.2. Advocate to improve mobile network coverage blackspots across the Shire specifically through a joint application with Telstra to the Peri Urban Mobile Program
		12.2.3. Participate in the Western Parkland Digital City Implementation Steering Committee and promote local issues and needs that improve outcomes for Wollondilly residents.
	12.3 Support agricultural growth and development.	12.3.1. As an interim measure, implement short term actions from Wollondilly Rural Lands Strategy including: <ul style="list-style-type: none"> ○ Review Wollondilly LEP 2011 to encourage greater horticultural production. ○ Review Wollondilly LEP 2011 to provide a clearer framework for dwelling entitlements ○ Review the Development Control Plan for rural dwellings, rural industries and other rural enterprises

OPERATIONAL PLAN 2022 - 2023

CSP Outcomes	CSP Objectives	Priority Projects & Actions
		12.3.4. Promote awareness of the Rural Lands Strategy and Council's commitment to supporting the continuing development of the agriculture industry through an ongoing communication approach
		12.3.6. Continue to advocate for economic development opportunities to encourage and promote existing and emerging primary production uses including leveraging opportunities associated with the aerotropolis
		12.3.7. Work with the Planning Partnership Office to advocate for Wollondilly's agricultural needs through collaboration on the development of a regional Rural Lands Strategy.
		12.3.10. Advocate to the Federal Government for funding to support agricultural initiatives for example seasonal workers and a visa scheme.
	12.4 Create a vibrant and welcoming tourism destination.	12.4.1. Collaborate with NSW Government and relevant LGA's on the development and implementation of the Western Parklands Destination Management Plan, including identifying and prioritising opportunities for Wollondilly
		12.4.2. Investigate and implement opportunities to make areas across the Shire RV friendly to encourage increased visitation, subject to funding.
		12.4.3. Prepare Tourism Asset Plans to enhance a selection of the Shire's recognised existing assets to support the visitor economy e.g. The Viaduct, Razorback Lookout and the Mushroom Tunnel.

OPERATIONAL PLAN 2022 - 2023

CSP Outcomes	CSP Objectives	Priority Projects & Actions
		<p>12.4.4. Increase visitation to Wollondilly through a strategically focussed Love the Dilly and Visit Wollondilly campaign utilising a mix of digital and traditional marketing activity</p> <p>12.4.6. Partner with the NSW Rail Museum to identify opportunities to support tourism & visitation opportunities associated with the Loop Line Project. For example this could include support infrastructure such as car parking, lighting, pathways, events and markets.</p> <p>12.4.7. Advocate and seek funding for a feasibility study for stage 1 of the Great Burragorang Valley Walk from Warragamba to Thirlmere Lakes via Werombi, Oakdale and Couridjah</p> <p>12.4.8. Review the Development Control Plan to support opportunities for tourism in rural areas.</p>
<p>13. We have access to quality education and lifelong learning opportunities</p>	<p>13.1 Facilitate access to quality education, training and development opportunities.</p>	<p>13.1.1 Complete construction of the Children’s Services Building.</p> <p>13.1.2 Commence operation of a pre-school service</p> <p>13.1.3 Relocate year round care service to the Children’s Services Building.</p> <p>13.1.4 Advocate for fast-tracked delivery of K-12 public school in Wilton</p> <p>13.1.5 The ‘Economy’ Councillor led Strategic reference Group/Committee to identify opportunities for Councillors to support advocacy efforts for more education facilities across Wollondilly.</p> <p>13.1.6. Promote education opportunities and training facilities at Wilton, including:</p>

OPERATIONAL PLAN 2022 - 2023

CSP Outcomes	CSP Objectives	Priority Projects & Actions
		<ul style="list-style-type: none"> ○ Seek an agreement or MOU with developers/builders to encourage employment of local apprentices. ○ Advocate for location of satellite tertiary educational services at Wilton ○ Implement controls to ensure that education facilities are co-located with Council controlled sporting facilities in growth areas

Performance

CSP Outcomes	CSP Objectives	Priority Projects & Actions
14. We are a collaborative community – Everyone is working towards a shared vision	14.1 Provide strong, open and accountable leadership.	14.1.1 Provide training to build capacity of Councillors to excel in their roles
		14.1.2. Develop and undertake a promotion program which focusses on increasing community awareness of our vision and identity for Wollondilly in order to foster a better collaborative understanding between Council and the community
		14.1.3. Create and publish a growth forecasting dashboard showing how and where the Shire is growing.
	14.2 Raise community awareness and involvement in local decisions and activities through improved communication and consultation.	14.2.1. Review and update Council's community engagement strategy to ensure it outlines Council's commitment to consultation and overarching approach to deliver best practice engagement opportunities for the community. The strategy will include the different methods that Council will use for different purposes to reach and engage with stakeholders and how and when to target each stakeholder group.
		14.2.2. Review, prepare and implement a communications plan to increase community awareness of key issues including growth and development, roads and compliance

OPERATIONAL PLAN 2022 - 2023

CSP Outcomes	CSP Objectives	Priority Projects & Actions
		<p>with regular reporting on progress and effectiveness. Reach up to 75% of households through Council owned communication channels</p> <p>14.2.3. Instigate community feedback survey on key projects and consultation processes at completion to identify areas of improvement.</p> <p>14.2.4. Continue to promote Council's communications channels and databases to increase capacity, effectiveness and engagement, including developing a strategy to increase Council's email database to over 50% of residents in the Shire.</p> <p>14.2.5. Participate in the implementation and ongoing provision of the Open data sharing platform with the eight Western parkland Councils.</p> <p>14.2.6. Undertake an independent annual community scorecard to identify community priorities and improve alignment with community needs and expectations and service delivery.</p> <p>14.2.7 Scope options to consider and hold community forums in locations across the Shire, in addition to Picton</p>
<p>15. Our Council provides excellence in customer service, financial management and organisational performance</p>	<p>15.1 Provide a sustainably high performing organisation to achieve the vision of 'an even better Wollondilly together'</p>	<p>15.1.1 Implement the Wollondilly Council Business Enhancement Plan including priority projects</p> <p>15.1.2. Implement the key elements and actions of the Workforce Management Strategy (refer to the Workforce Management Strategy for more detail):</p> <p>Strategy 1: We lead at all levels to enable a culture of collaboration and high performance</p> <p>Strategy 2: We are flexible, agile and adaptable, embracing change and growth</p> <p>Strategy 3: We are strategic in how we attract and retain the best people</p>

OPERATIONAL PLAN 2022 - 2023

CSP Outcomes	CSP Objectives	Priority Projects & Actions
		15.1.3. Scope, develop and implement a risk management framework which continues to manage Council's risk while ensuring business continuity, agility and resilience.
	15.1.4. Prepare a staged and costed delivery program within year 1 to review all key service areas. Program will roll out in year 2 with the first service area review implementation commencing prior to June 2024.	
	15.1.5. Review Council's operational facilities and their capacity to service the community. Prepare Project Plans for facilities requiring upgrades for example, the animal shelter, community nursery, waste transfer station.	
	15.2 Strong & sustainable financial management and value for money for all residents	15.2.1 Provide an evaluation framework and communication tools to demonstrate value for money from rates.
	15.2.2. Review the Long Term Financial Plan on an annual basis	
	15.2.3 Review the procurement process and identify opportunities for improvements to ensure value for money outcomes.	
	15.2.4 Review Council's grant management and application processes and recommend improved ways to ensure efficiency and effectiveness in obtaining and administering grants that align with our strategic priorities.	
	15.2.5. Report quarterly on grants applied for and the progress of grants awarded	
	15.3. Embrace innovation to improve business efficiencies and drive performance.	15.3.1 Deliver resource and implement a Data, Information and Information Technology Strategy to enhance customer service and internal processes. Including ongoing recurring funding for critical projects that improve service delivery. Funded Projects: <ul style="list-style-type: none"> • Implementation of digitisation and automation of Council services including: <ul style="list-style-type: none"> ○ Online bookings for facilities

OPERATIONAL PLAN 2022 - 2023

CSP Outcomes	CSP Objectives	Priority Projects & Actions
		<ul style="list-style-type: none"> ○ All Council services accept payments online allowing customer more convenient way to pay for services. ○ All forms available online allowing customer to apply for council service at a time and place the suites ● Digitisation of the planning approval process (encompassing development assessments and other planning approval processes) to significantly improve assessment time frames, productivity and customer service. ● Continued improvement of cyber security and system resilience protecting the community's private data and council's ability to provide services. ● Improvements to quality and accessibility of Council's corporate data including the scope for reporting tools for strategic measures.
	15.4 Deliver great Customer service and outstanding customer experiences	15.4.3 Provide an annual review of the Delivery Program and prepare an Operational Plan
	15.5 Effectively manage the Shire's assets.	15.5.1 Implement the improvement actions in the Asset Management Strategy 15.5.2 Prepare a Property Strategy to strategically manage Council's property and deliver improved performance and outcomes for the community
	15.6 Attract, develop and retain a competent, engaged and diverse workforce.	15.6.1. Continue to implement enhanced flexible working and activity based working opportunities while ensuring continuity of service provision and high levels of customer service 15.6.2 Partner with schools, TAFEs, universities and other companies & Councils to expand Council's Apprenticeship/Traineeship and Student Program 15.6.3 Advocate and partner with the Office of Local Government to lift the profile of and raise awareness of local government as an employer of choice

3.3 DELIVERING OUR STRATEGIES AND MASTERPLANS

Strategies

Strategy	Status as at June 2022	Responsible	Approach to Implementation	Year
People				
Library Strategy 2020-2026	Adopted	Manager Community Services	Key actions are included in the Delivery Program 2022/23-2026/27	2022/23
Disability Inclusion and Access Plan	Due for completion June 2022	Manager Community Services	Key actions to be included in the Delivery Program 2022/23-2026/27 when updated at the end of year 1. Operational Plan to pick up on key elements in the meanwhile.	2022/23
Wilton Health and Wellbeing Strategy (2020)	Adopted	Manager Sustainable Growth	Key actions are included in the Delivery Program 2022/23-2026/27.	2022/23
Environment				
Hazard Analysis and Emergency Management Study	Draft	Manager Sustainable Growth	Needs finalizing including a costed implementation plan	2022/23
Activate Wollondilly 2021 Long Term Recovery and Resilience Plan	Adopted	Manager Community Services	Key actions are included in the Delivery Program 2022/23-2026/27.	2022/23
Stonequarry Creek (Picton) Floodplain Risk Management Plan	Adopted	Manager Assets, Transport & Engineering	Key actions are included in the Delivery Program 2022/23-2026/27	2022/23
Biodiversity Strategy	Draft	Manager Waste & Environment Services	Needs finalizing including a costed implementation plan	2022/23
Biosecurity (Weed Management) Strategy 2020-2025	Adopted	Manager Waste & Environment Services	Key actions are included in the Delivery Program 2022/23-2026/27	2022/23
Koala Plan of Management	Draft	Manager Waste & Environment Services	Needs finalizing including a costed implementation plan	2022/23
Waste Management and Resource Recovery Strategy 2020-25	Adopted	Manager Waste & Environment Services	Key actions are included in the Delivery Program 2022/23-2026/27	2023/24

Strategy	Status as at June 2022	Responsible	Approach to Implementation	Year
Integrated Water Management Strategy	Adopted	Manager Waste & Environment Services	Key actions are included in the Delivery Program 2022/23-2026/27	
Place & Landscape				
Wollondilly 2040 (Local Strategic Planning Statement)	Adopted	Manager Sustainable Growth	Implementation plan to be prepared as part of the LEP Review Program	2022/23
Rural Lands Strategy	Adopted	Manager Sustainable Growth	Implementation plan to be prepared as part of the LEP Review Program	2022/23
Local Housing strategy	Adopted	Manager Sustainable Growth	Implementation plan to be prepared as part of the LEP Review Program	2022/23
Employment lands Strategy	Adopted	Manager Sustainable Growth	Implementation plan to be prepared as part of the LEP Review Program	2022/23
Centres Strategy	Adopted	Manager Sustainable Growth	Implementation plan to be prepared as part of the LEP Review Program	2022/23
Urban Tree Canopy Plan & Landscape Strategy	Adopted	Manager Sustainable Growth	Implementation plan to be prepared as part of the LEP Review Program	2022/23
Picton Place Plan	Adopted	Manager Sustainable Growth	Develop a costed implementation plan	2022/23
Asset Management Strategy	Due for completion June 2022	Manager Assets, Transport & Engineering	Key actions are included in the Delivery Program 2022/23-2026/27.	2022/23
Capital Works Program	Due for completion June 2022	Manager Assets, Transport & Engineering	Key actions are included in the Capital Works Table in the Delivery Program 2022/23-2026/27.	2022/23
Picton Town Centre Transport Plan 2026	Adopted	Manager Assets, Transport & Engineering	Key actions are included in the Delivery Program 2022/23-2026/27.	2022/23
Picton Parking Strategy	Draft	Manager Assets, Transport & Engineering	Needs finalizing including a costed implementation plan	2022/23

Strategy	Status as at June 2022	Responsible	Approach to Implementation	Year
Active Transport Strategy	Draft	Manager Assets, Transport & Engineering	Needs finalizing including a costed implementation plan	2023/24
Signage Strategy	Draft	Manager Assets, Transport & Engineering	Needs finalizing including a costed implementation plan	2022/23
Economy				
Economic Development Strategy	Adopted	Manager Sustainable Growth	Key actions are included in the Delivery Program 2022/23-2026/27.	2022/23
Commercial Centres Strategy for Wilton	Draft	Manager Sustainable Growth	Needs finalizing including a costed implementation plan	2022/23
Data, Information and Information Technology Strategy	Draft	Manager Customer, Information and Technology Service	Needs finalizing including a costed implementation plan	2022/23
Smart Shire Strategy	Adopted	Manager Customer, Information and Technology Service	Needs to be reviewed including a costed implementation plan	2024/25-2025/26
Destination Management Plan	Adopted	Manager Engagement & Performance	Key actions are included in the Delivery Program 2022/23-2026/27	2022/23
Performance				
Business Enhancement Plan	Adopted	Manager Engagement & Performance	Key actions are included in the Delivery Program 2022/23-2026/27	2022/23
Workforce Management Strategy	Due for completion June 2022	Manager People and Culture	Key actions are included in the Delivery Program 2022/23-2026/27	2022/23

Masterplans

Master plans	Status as at June 2022	Responsible	Approach to implementation
Wollondilly Cultural Precinct Master Plan.	Adopted	Manager Property & Project Delivery	Being implemented and will be delivered beyond the Delivery Program period
Picton Botanic Gardens and Parklands	Draft	Manager Parks & Recreation	Finalising 2022. Works scheduled in the CWP
Wilton Recreation Reserve	Adopted	Manager Parks & Recreation	Playground replacement 22/23. Works in CWP
Teloopa Park	Adopted	Manager Parks & Recreation	Current stage of works being implemented in 2022/23. In the CWP
Douglas Park Sportsground	Adopted	Manager Parks & Recreation	Ready for implementation subject to funding
Dudley Chesham Sportsground	Adopted	Manager Parks & Recreation	Ready for implementation subject to funding
Appin Park	Adopted	Manager Parks & Recreation	Works scheduled in the CWP, subject to funding.
Tahmoor Sporting Complex	Adopted	Manager Parks & Recreation	Works in CWP
Redbank Reserve	Adopted	Manager Parks & Recreation	Ready for implementation subject to funding
Old Menangle School Site	Adopted	Manager Parks & Recreation	Stage 2 is funded for 2022/23.
Warragamba Open Space Master Plan	Draft	Manager Parks & Recreation	Needs finalizing including a costed implementation plan
Pot Holes Reserve/Bargo River Gorge Master plan	Draft	Manager Parks & Recreation	Finalising 2022.
Thirlmere Sportsground Master Plan	Not commenced	Manager Parks & Recreation	Funded year 1

3.4 DELIVERING THROUGH SERVICES

People

Facilities and Recreation

<i>What we do for the community:</i>	Provide and maintain a wide array of community recreation facilities and amenities for the enjoyment of the community, including the maintenance and coordination of Council owned cemeteries
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Outputs
<ul style="list-style-type: none"> • Recreation facilities Planning • Maintain Aquatic centres • Maintain Community Centres and Halls • Maintain Sportsgrounds, Parks, Reserves and Playgrounds • Maintain Cemeteries • Strategies: <ul style="list-style-type: none"> ○ Community Buildings and Facilities Strategy

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
1. We are an engaged and active community	1.1 Encourage participation in sport and recreation activities	1.1.1 Prepare a Community Sport and Recreation Needs Strategy
		1.1.7. Develop a master plan for Thirlmere Sportsground
9. Our townships and villages are attractive, welcoming and healthy places to live	9.4 Provide and maintain community buildings and facilities	9.4.2. Review fee structure for public facilities to improve customer experience, efficiency and maximise patronage.
		9.5.1. Develop a preferred plant species list to be used for the delivery of planting and landscape improvement programs in Council's parks and open space.
	9.5 Provide quality maintained parks and public open spaces.	9.5.2 Installation of new water play facility at Barralier Park, The Oaks.
		9.5.3 Plan and design new water play facility at Thirlmere.

		9.5.4. Review and improve the provision of maintenance services within Council cemeteries.
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Key partners/stakeholders
Sporting clubs; Community Service Organisations; Community; Internal Council departments (Events, Communications, Environment, Planning, Customer Service, Tourism & Economic Development); Councillors; Local businesses

Community Events

<i>What we do for the community:</i>	Supports Council's vision for a safe, inclusive and resilient community through leading and enabling a wide range of community events and creative initiatives.
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Outputs
<ul style="list-style-type: none"> • Create and manage Community and Regional Festivals and Events • Organise and conduct Corporate & Civic Events, Youth Events, events for our seniors • Coordinate Aboriginal Events • Organise and conduct Official Openings • Organise and conduct Mayoral receptions • Coordinate events, openings and launches with Infrastructure & Recreation teams

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
1. We are an engaged and active community	1.2 Grow participation in arts, culture and community events.	1.2.1 Create a comprehensive events schedule by introducing new local events to foster a strong sense of community and encourage visitation to the Shire.
		1.2.8 Develop and finalise the operational model for the Wollondilly Performing Arts Centre
		1.2.12 Expand the activities within the Thirlmere Festival of Steam.
		1.2.13. Expand the activities within Illuminate Wollondilly Festival of Art and Light

		<p>1.2.14. Develop processes to obtain long term sponsorship for flagship Wollondilly events, such as Illuminate and Thirlmere Festival of Steam, to create sustainable funding sources and reduce impact on Council budget</p>
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<p style="text-align: center;">Key partners/stakeholders</p> <p>Residents; tourists; Local Community Organisations; Sporting Groups; Schools; Volunteers; Local Elected Members; State and Commonwealth Government Representatives/Agencies; Hospitality; Catering and Retail Staff; Hire Companies; Contractors</p>

Environmental Health

What we do for the community:

Perform inspections, compliance and enforcement under the powers of the Public Health Act and Food Act to protect the health of our community.

Outputs

- Categorisation and Inspection of Food premises
- Inspection and processing of temporary food applications (markets etc)
- Public health inspections
- Process all public health, contamination and S68 application referrals under the DA process
- Manage over 8000 on-site sewage management systems
- Respond or Investigate to complaints and management of – noise, odour, discharge and emission notifications
- Provide advice and represent Council in workgroups eg. Sydney Water, Regional Food Group and Regional Public Health Group

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
10 Our community is a safe place to be	3.1 Improve community safety and crime prevention infrastructure, programs and services.	Core service output delivers to CSP outcome and objective

Key partners/stakeholders

Residents; Council staff; Legal Panel firms; Community members; Business owners; External auditors; SWSAH; WaterNSW; Sydney Water; Aboriginal Health Unit; Food Authority; OLG; Revenue NSW; DCA (Pinforce); CJC; Waste Water Consultants

Ranger Services

What we do for the community:

Educate our community and enforces local laws so that the community remains protected and safe.

Outputs

- Conduct school parking patrols; street parking; heavy vehicle parking
- Investigate dog attacks and coordinate prosecution measures when necessary
- Enforce Animal Management legislation – barking dogs, straying pets, cat colonies
- Process Pile Burn applications
- Process abandoned vehicle reports
- Inspections of Dangerous and Menacing Dog enclosures
- Audit of Companion Animals identified but not yet registered
- Follow up on escalations of overgrown blocks
- Investigate Illegal signage on public land
- Investigate Illegal dumping on public land

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
3. Our Community is a safe place to be	3.1 Improve community safety and crime prevention infrastructure, programs and services.	3.1.2 Ensure resources are available to implement and prioritise a parking roster to enable monitoring and enforcement of parking and traffic at high risk locations including school safety zones and pedestrian facilities.
	3.2 Encourage responsible animal management	3.2.1 Ensure resources are available to prioritise complaint and investigation responses to dog attacks
		3.2.2 Prepare a companion animal management plan; * to identify and consider additional off-leash dog exercise areas particularly in areas that do not have them * to promote responsible pet ownership across the Shire

Key partners/stakeholders

Council staff; Community members; Council Committee members; Business owners; Companion Animals Rescue Organisations; External auditors; OLG, LLS, RFS, Police; RMS; Illawarra Shoalhaven Joint Organisation, (ISJO); Revenue NSW; DCA (Pinforce); CJC; RSPCA; Crown Lands; Water NSW; National Parks; State Rail.

Compliance

What we do for the community:

Provides a wide range of community focused initiatives in regards to illegal dumping, responsible animal management, pool safety programs and protection measures across the community.

Outputs

- Investigate alleged unlawful activity or development that requires consent via Customer Requests
- Responsive to reports of alleged non-compliance with conditions of consent via Customer Requests
- Responsive to complaints and questions raised by elected Councillors and State Member
- Swimming Pool Inspection Audit and issuing of Swimming Pool Compliance Certificates
- Council representation in the Local, District and Land & Environment Courts in Class 4 and Class 5 matters
- Maintenance and day to day management of the Animal Shelter and ancillary animal control activities such as stock on roads, seizure of cats and dogs, promotion of animals for sale to the general public or adoption to Rescue groups.
- Collaboration and investigation of matters with other Agencies

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
3. Our community is a safe place to be	3.1 Improve community safety and crime prevention infrastructure, programs and services. 3.2 Encourage responsible animal management.	Core service output delivers to CSP outcome and objective

Key partners/stakeholders

Council staff; Community members; Business owners; Companion Animals Rescue Agencies; Council Committees; OLG; EPA; Police; RMS; Revenue NSW; DCA (Pinforce); CJC; Safework NSW; CASA; NRAR; LLS; local veterinarians; Campbelltown City Council (MOU re animal management).

Community Projects

<i>What we do for the community:</i>	Deliver inclusive and accessible support, programs and community spaces to build resilience and community strength in the community
Outputs	
<ul style="list-style-type: none"> • Work with Ageing and Disability services and individuals • Develop Youth Development programs and services • Aboriginal Engagement • Recovery and Resilience • Community Development • Outreach Services – Mobile Child Development activities, Information and referral (targeted early intervention) • Community Safety- AFZ, DV programs and referrals • Wollondilly Health Alliance – Health Promotion for community • Emergency Prevention, Preparation, Response and Recovery • Strategies: • Disability Inclusion and Access Plan • Activate Wollondilly 2021 Long Term Recovery and Resilience Plan 	

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
2. We are proud to be a diverse and inclusive community	2.1 Grow understanding and respect for cultural diversity, history and heritage	2.1.1 Prepare a Reconciliation Action Plan, including increased formal collaboration with local land Councils and a broad range of local indigenous groups
	2.3 Provide and promote services and programs that positively engage with and develop young people (12-25 years).	2.3.1. Deliver hospitality training and education programs for young people in the Wollondilly Region including Responsible Service of Alcohol training, Responsible Conduct of Gambling training, Barista, Customer Service. 2.3.2 Work with young people in the Shire to deliver youth based events and programs that address key issues for youth in the Shire, including YouthWeek events, mental health programs.
	2.4 Provide and promote services to support seniors, people living with a disability and vulnerable groups.	2.4.1 Implement key actions in Council's Disability Inclusion Action Plan so as to: <ul style="list-style-type: none"> ○ Promote positive attitudes and behaviours toward people with disability.

		<ul style="list-style-type: none"> ○ Ensure our community is easier to live in and get around. ○ Support access to meaningful employment opportunities for people with disability. ○ Make sure the information we provide is accessible and easy to understand and that our services are inclusive.
		2.4.2 Review, update, print and distribute a Senior's health and services directory every year
3. Our community is a safe place to be	3.1 Improve community safety and crime prevention infrastructure, programs and services.	<p>3.1.3 Liaise with NSW Police and key stakeholders to collaborate and identify opportunities to reduce Domestic Violence across Wollondilly</p> <p>3.1.5 Identify opportunities to raise awareness of the Women's Safety charter at Council led events for example Women's International Day.</p>
5. Our community is prepared and resilient in the face of natural disasters and emergencies	5.1 Minimise risks and impacts from bushfires, storms, flooding and other natural disasters.	<p>5.1.2 Establish a Mobile Recovery Hub Service which will provide mobile and agile recovery support services after disasters and which will also promote and support preparedness and resilience</p> <p>5.1.3 Distribute a Recovery Hub Toolkit and Training Manual</p> <p>5.1.4 Develop Community Asset Mapping and Community Profiles to support preparedness and resilience</p> <p>5.1.5 Initiate Communities of Interest Programs to assist in rebuilding social connectivity within impacted communities.</p> <p>5.1.12 Implement the Wollondilly Dangerous Tree Removal Community Grants Program</p>
8. Our transport systems are safe, accessible, affordable and sustainable	8.3 Improve shared and public transport services.	8.3.4 Promote the transport needs of the community to private ride share companies and encourage them to investigate operations in Wollondilly.

Key partners/stakeholders

Community members; Aboriginal People; Young People; Other agencies/service providers; community groups; charities; networks; seniors; people with disability - All people

irrespective of vulnerability, disadvantage, health or social wellbeing; Disaster impacted communities; Councillors; transport disadvantaged; Volunteers

Library Services

<i>What we do for the community:</i>	Our library service provides free access to resources and spaces to support community literacy, lifelong learning, education and social inclusion.
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Outputs

- Provide Information in regards to all library services
- Provide access to books, DVDs, CDs, talking books, magazines and newspapers
- Provide Access to online resources
- Provide Public access to computers
- Community lounge within the Library
- Provision of Study/work spaces
- Mobile Library
- Home Library delivery
- Coordinate and run Programs and events
- Community Outreach programs
- Strategies:
 - Library Strategy 2020-2026

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
1. We are an engaged and active community	1.2 Grow participation in arts, culture and community events	1.2.4 Investigate opportunities to enhance Council's library services in accordance with Council's Library Strategy (including a review of the mobile library service, increased opening hours, expanded facilities and expansion of the Library's offering of programs and activities for our community).
		1.2.6. Design and launch a new Library website to improve customer usability and experience, encourage participation in programs and activities, and encourage and facilitate increased library patronage and membership
2. We are proud to be a diverse and inclusive community	2.1 Grow understanding and respect for cultural diversity, history and heritage	2.1.2 Enhance and improve the management of the Library's collection of Aboriginal and European history. Promote opportunities with Community Groups to share local stories.

Key partners/stakeholders

Visitors to the library; Local community; Library members; Community groups; Local businesses; Government agencies; Council staff; Nursing homes; Local historical societies; Schools

Child Care Services

What we do for the community:

Provide quality children and family services including childcare to ensure a good future for our children and families.

Outputs

- Provide Family Day Care
- Provide Year-Round Care
- Provide Proposed Community Preschool

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
13. We have access to quality education and lifelong learning opportunities	13.1 Facilitate access to quality education, training and development opportunities	13.1.2 Commence operation of a pre-school service

Key partners/stakeholders

Families with children aged birth to 12 years of age ; Educators within Family Day Care

Environment
Waste Management

What we do for the community:

Manage all activities associated with the delivery of efficient residential and commercial waste collection services across the Wollondilly LGA.

Outputs

- Management of current domestic and commercial waste collection service and processing contracts
- Management of current operations of Bargo Waste Management Centre
- Management of remediated and non-remediated legacy landfills within the LGA
- Waste education and advocacy
- Coordination of Community Waste Programs
- Natural disaster waste emergency planning and response operations
- Strategic waste planning
- Strategies:
- Waste Management and Resource Recovery Strategy 2020-25

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
7. We have shared responsibility for climate action and sustainability	7.2 Develop a sustainable, low waste, circular economy	7.2.1 Review and enhance Councils domestic waste collection service to ensure value for money including the scope of on-call bulky goods collection
		7.2.2 Undertake a new regional domestic waste processing and disposal service by completing the Project 24 joint procurement process which will result in new contracts, including food organics collection and processing to reduce waste to landfill
		7.2.3 Deliver Site Rehabilitation Plan for Bargo Waste Management Centre and investigate viability of a waste transfer station to ensure residents have long term access to disposal of bulky waste

Key partners/stakeholders

All residents, Government agencies, Council staff, EPA, OLG, local businesses, other local Councils

Environment Services

What we do for the community:

Our Environment Service manages planning and regulation activities so that our natural environment remains healthy, valued and protected.

Outputs

- Environmental Sustainability Strategies
- Natural Resource Management
- Biodiversity Stewardship Sites
- NSW Weeds Action Program
- Community Nursery
- Floodplain Risk Management
- Emergency Prevention, Preparation, Response and Recovery
- Strategies
 - Biodiversity Strategy
 - Biosecurity (Weed Management) Strategy 2020-2025
 - Koala Plan of Management
 - Integrated Water Management Strategy

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
6. Our beautiful natural environment is valued, protected and enjoyed	6.1 Sustainably manage, conserve and enhance our natural habitats and reserves	6.1.1 Prepare an advocacy action plan for the protection and conservation of important cultural and heritage attributes in the Warragamba Dam locality in partnership with applicable stakeholders as part of Council's opposition to the raising of the Warragamba Dam Wall.
		6.1.2 Maintain and expand Council's Weed inspection service
		6.1.3. Undertake eradication and control of high priority weeds
		6.1.4 Integrate weed management outcomes into major roadworks projects, roadside vegetation mulching and hazard reduction programs

		<p>6.1.5 Finalise the Shire wide Koala Plan of Management and implement subject to funding availability</p> <p>6.1.7 Finalise the Biodiversity Strategy and implement priority actions, subject to funding availability</p> <p>6.1.8 Incorporate objectives and controls into Wollondilly's local planning framework to support key strategies, including, Integrated Water Management Strategy and the emerging Comprehensive Koala Plan of Management, Biodiversity Strategy and Sustainability Strategy.</p> <p>6.1.9 Develop a proposal or business case for the provision of a koala hospital that would identify the benefits and seek to identify delivery options</p>
<p>7. We have shared responsibility for climate action and sustainability</p>	<p>7.1 We adapt to a climate change and reduce our impact</p>	<p>7.1.1 Scope and develop a sustainability framework that guides Wollondilly towards increasing its climate change resilience, including:</p> <ul style="list-style-type: none"> ○ Developing a net zero emissions strategy ○ Investing in solar power for Council facilities
	<p>7.3 Conserve and manage water resources</p>	<p>7.3.1 Finalise the Water Sensitive Urban Design guidelines recommended in the Integrated Water Management Strategy and update the Development Control Plan & standard engineering plans accordingly</p>
		<p>7.3.2 Partner with Sydney Water on how to best utilise excess treated effluent water to improve environmental and amenity outcomes, agricultural productivity and increase capacity for additional sewer connections</p> <p>7.3.3 Work within Council and with local developers to develop and implement urban design that delivers multiple benefits (including flood mitigation storm water detention, biodiversity retention (including tree canopy) and addressing of urban heat implications) and also result in no</p>

		adverse effect to downstream waterways.
		7.3.4 Undertake community awareness and education on stormwater management

Key partners/stakeholders

Residents, Government agencies, Council staff, community groups, local businesses, other local Councils

Natural Disaster Management

<i>What we do for the community:</i>	<p>Our emergency management service provides mitigation, preparedness and execution of emergency responses to ensure a safe and resilient community.</p> <p>This service is currently split amongst several service areas.</p>
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CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)	Service Area to deliver action
5. Our community is prepared and resilient in the face of natural disasters and emergencies	5.1 Minimise risks and impacts from bushfires, storms, flooding and other natural disasters.	5.1.1. Embed resilience planning by finalising a guideline to inform planning proposals to implement the outcomes from the Hazard Analysis and Emergency Management Study	Manager Sustainable Growth
		5.1.2 Establish a Mobile Recovery Hub Service which will provide mobile and agile recovery support services after disasters and which will also promote and support preparedness and resilience	Manager Community Services
		5.1.3 Distribute a Recovery Hub Toolkit and Training Manual	Manager Community Services
		5.1.4 Develop Community Asset Mapping and Community Profiles to	Manager Community Services

		support preparedness and resilience	
		5.1.5 Initiate Communities of Interest Programs to assist in rebuilding social connectivity within impacted communities.	Manager Community Services
		5.1.7 Partner with DPE and RFS to promote a shared understanding of bushfire risk for Wilton and the mitigation measures needed	Manager Sustainable Growth
		5.1.8 Complete the Shire wide Flood Study and develop implementation strategy including identification of priority study areas outcomes	Manager Assets, Transport and Engineering
		5.1.9 Implement Stonequarry Creek (Picton) Floodplain Risk Management Plan through grant funded projects when funding available, with key priorities the review of the Stonequarry Creek Flood Warning System and undertaking a feasibility study to investigate appropriate site(s) and concept designs for a retarding basin on Stonequarry Creek, at a location upstream of Barkers Lodge Road	Manager Assets, Transport and Engineering
		5.1.10 Identify and publish storm water priority works list and address through the capital works program.	Manager Assets, Transport and Engineering
		5.1.11 Develop concept drainage management plan for Yanderra	Manager Assets, Transport and Engineering
		5.1.12 Implement the Wollondilly Dangerous Tree Removal Community Grants Program	Manager Community Services

		5.1.3 Work with relevant agencies to ensure access to catchment areas from existing public road network (Sheehy's Creek Road and Bluegum Fire Trail)	Manager Assets, Transport and Engineering
		5.1.14 Advocate to the State and Federal Government to fund the repair of access to the Burragorang Valley and Lake Burragorang.	Manager Assets, Transport and Engineering

What we do for the community:

Ensure community assets are maintained to an agreed standard by undertaking condition inspections to identify and program required repair and renewal works.

Outputs

- Facilitate the Local Govt. Road Safety Program
- Develop and implement local road safety education projects
- Promote TfNSW road safety campaigns which contribute towards the reduction of crashes state wide
- Raise awareness of road safety to all road users
- Assess and re-evaluate regulatory permits:
 - S138,
 - NHVR (heavy vehicles),
 - Road occupancy licence for events,
 - Filming applications, and
 - Load limit exemptions.
- Maintain program for signs and line marking (existing/new) for all Shire roads
- Safety assessments on road infrastructure
- Management of Asset systems
- Asset Management Policy Strategy and plans
- End of financial year Asset reporting
- Asset and Road ownership enquiries
- Bridge inspections and enquiries
- Administration of Asset Management Systems (SMEC, Authority, Conquest & QGIS)
- Update systems with dedicated assets from Development Engineering and renewal from Works
- Issuing Subdivision Work Certificates
- Provide Engineering advice to Assessment Planners in relation to Development Applications (DA Referrals)
- Issuing of Certificates under the EPA Act under Delegation
- Manage the creation of New Public Assets and the monitoring of compliance with DA consent during construction works of Subdivisions (inspections).
- Issue Permits and manage works on Public Roads under the Roads Act
- Review of Engineering Plans to ensure compliance with conditions of consent.
- Respond to enquiries and correspondence from residents and Councillors
- Collaborate with numerous Government agencies, Schools and public transport networks.
- Reporting and management of Local Traffic Committee and Transport Advisory Committee

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
3. Our Community is a safe place to be	3.1 Improve community safety and crime prevention infrastructure, programs and services.	3.1.1 Identify a list of priority bus shelters and update specifications to improve the overall safety, including lighting at bus shelters and deliver 1 new shelter and 1 replacement shelter per annum, subject to budget adoption.
	3.1 Improve community safety and crime prevention infrastructure, programs and services.	3.1.6. Investigate funding opportunities and implement ongoing measures to improve safety for pedestrians in high traffic or unsafe areas
5. Our community is prepared and resilient in the face of natural disasters and emergencies	5.1 Minimise risks and impacts from bushfires, storms, flooding and other natural disasters.	5.1.8 Complete the Shire wide Flood Study and develop implementation strategy including identification of priority study areas outcomes
		5.1.9 Review of the Stonequarry Creek Flood Warning System Implement Stonequarry Creek (Picton) Floodplain Risk Management Plan through grant funded projects when funding available, with key priorities the review of the Stonequarry Creek Flood Warning System and undertaking a feasibility study to investigate appropriate site(s) and concept designs for a retarding basin on Stonequarry Creek, at a location upstream of Barkers Lodge Road
		5.1.10 Identify and publish storm water priority works list and address through the capital works program
		5.1.11 Develop concept drainage management plan for Yanderra
		5.1.13 Work with relevant agencies to ensure access to catchment areas from existing public road network (Sheehy's Creek Road and Bluegum Fire Trail)
5.1.14 Advocate to the State and Federal Government to fund the repair of access to the Burragorang Valley and Lake Burragorang.		

8. Our transport systems are safe, accessible, affordable and sustainable	8.1 Deliver an efficient and safe road network	8.1.2 Implement the rolling 10 year Capital Works Program and publish online
		8.1.3 Maintain and update Capital Works Program to ensure its delivering infrastructure that is safe, current and fit for purpose.
		8.1.4 Rolling review of asset management plans including transport, buildings and open space
		8.1.5 Continue advocacy to gain support from the State Government to reclassify the following to State Roads and ensure ongoing maintenance of: Menangle Road, Remembrance Driveway and Silverdale Road.
		8.1.6 Advocate for upgrades to major intersections including the Picton Rd & Hume Highway intersection
		8.1.9 Implement recommended priority actions from the Picton Town Centre Transport Plan 2026, including upgrades to Menangle St and Prince St intersection, Argyle St and Prince St intersection and Argyle St and Lumsdaine St.
	8.2 Encourage more people to walk, ride or use other active transport	8.2.1 Complete the Picton to Tahmoor shared cycleway linking Tahmoor to the school
		8.2.2 Design and implement new footpath network connections to public transport and recreational areas, facilities and sports grounds for our villages To be included in the Active Transport Strategy
	8.3 Improve shared and public transport services	8.3.1 Advocate for public transport services for Wilton including rapid bus and electrified rail
		8.3.2 Advocate for improved public transport services for towns and villages, for example bus and rail.
		8.3.4. Advocate to Transport for NSW for better and safer parking facilities for commuters as well as support park & ride, carpooling, kiss

		& ride etc i.e. better parking at the Wilton Interchange.
15. Our Council provides excellence in customer service, financial management and organisational performance	15.5 Effectively manage the Shire's assets.	15.5.1 Implement the improvement actions in the Asset Management Strategy

Key partners/stakeholders

Residents; Councillors; Council staff; Transport for NSW; Schools Infrastructure; Department for Infrastructure; Emergency Services (Police, Fire, Ambulance, SES; Bus Companies

Infrastructure Operations

<i>What we do for the community:</i>	Delivers and maintains safe road and civil infrastructure to the community.
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Outputs

- Civil/Road Construction
- Civil/Road Maintenance
- Facilities Maintenance
- Project Management
- Procurement and Store Services (both internally within section and to the greater organisation)
- Fleet Management (leaseback cars to the rest of Council)
- Plant Maintenance
- Emergency Management Assistance

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
8. Our transport systems are safe, accessible, affordable and sustainable	8.1. Deliver an efficient and safe road network	8.1.1. Implement an updated road renewal program based on community feedback, including capital works and enhanced maintenance works.

Key partners/stakeholders

Community, Infrastructure Planning, Open Spaces, Leaseback holders/Council vehicle users, Users of procurement across org

Local Contributions Planning

<i>What we do for the community:</i>	Coordinates and manages the Local Infrastructure Contributions Framework to support timely delivery of local infrastructure to support growth.
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Outputs
<ul style="list-style-type: none"> • Prepare/Manage / monitor Local Infrastructure Contributions Plans • Negotiate, executing and monitor Planning Agreements • Works in Kind Agreements • Customer service • Referrals for all development applications • Development Forecasting • Local, Regional and State Infrastructure Planning and Advocacy • Policy development

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
10. We grow in a responsible way that respects and enhances what makes Wollondilly unique	10.1 Manage urban growth effectively in and around Wilton	10.1.3 Ensure the contributions framework continues to support timely delivery of infrastructure in Wilton
		10.1.6 Implement and maintain the public tracking and reporting of Wollondilly's developer contributions and VPA's

Key partners/stakeholders
Existing and future residents, landowners, tenants and business owners; Local, Regional, State and Federal Government Agencies; Peak body and advocacy groups (NGAA, UDIA, PIA, Urban Taskforce, Lawyers, Project Managers, Local Community Groups, Community Advisory, Committees, Local Interest Groups, Development industry, All internal Council divisions and directorates, Elected Council

Strategic Planning

<i>What we do for the community:</i>	Focuses on the provision of strategic and statutory land use planning to guide the future form of development in the Wollondilly Shire.
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Outputs
<ul style="list-style-type: none"> • Prepare/amend local strategic planning statement & Implementation • Coordinate reporting requirements on progress in implementing local strategic planning statement • Maintain Wollondilly Local Environmental Plan 2011 (including the heritage item list) • Prepare/maintain Wollondilly Development Control Plan 2016 • Prepare/maintain Wollondilly Community Participation Plan

- Maintain Wollondilly Shire Council population forecasts through forecast.id
- Pre-lodgement service
- Assess and progress Planning proposals
- Policy development
- Manage land use planning reforms and policy
- Prepare Planning Studies and Strategies
- Implementation of adopted strategies including the Rural Lands, Local Housing, Centres and Urban Tree Canopy
- Maintain Planning Certificate content
- Planning certificate (review and issue)
- Place Planning
- Heritage and Urban Design advice, monitoring, listing
- Referrals for development (including health and social impact referrals)
- Embed health outcomes (including membership on the Wollondilly Health Alliance Health in Planning Working Group (HIPWG))
- Customer enquiries for general Strategic Planning Inquiries
- Customer service advice to residents, internal teams, development industry, state agencies and advocacy groups/representatives on planning matters.
- Chair and Support (several community advisory committees and steering groups
- policy and legislation change impacting Wollondilly
- major projects and new infrastructure in Wollondilly
- Advocacy and relationships i.e. DPIE, GSC, TfNSW, DPI and WCPG

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
6. Our beautiful natural environment is valued, protected and enjoyed	6.1 Sustainably manage, conserve and enhance our natural habitats and reserves	6.1.8 Incorporate objectives and controls into Wollondilly’s local planning framework to support key strategies, including, for example, the emerging Koala Plan of Management, Integrated Water Management Strategy and the emerging Sustainability Strategy
12. We have a prosperous, diverse and resilient economy with work opportunities for everyone	12.1 Attract and retain diverse industries and businesses to grow the economy and local jobs	12.1.4 Support economic development opportunities through streamlined planning processes, including: <ul style="list-style-type: none"> • industry specific advice, guidance and support through the pre DA and DA process by executive planner • Reduced DA times through continued process improvements

Key partners/stakeholders

Existing and future residents, landowners, tenants and business owners; Local, Regional, State and Federal Government Agencies; Peak body and advocacy groups (NGAA, UDIA, PIA, Urban Taskforce; Local Community Groups; Community Advisory Committees; Local Interest Groups Chambers of Commerce; Development industry; All internal Council divisions and directorates Elected Council; Local Planning Panel; Scholars

Growth Planning

What we do for the community:

To plan, assess, create and advocate for exemplar planning outcomes for Wollondilly Growth centres; Wilton, Greater Macarthur, Aerotropolis.

Outputs

- Customer Service Internal and External
- Wilton Growth Area Strategic Planning
- Greater Macarthur Growth Area Strategic Planning
- Precinct Planning in Growth Areas
- Neighbourhood Planning in Precincts
- Forecasting and Demography
- Policy Development, Review and Advocacy in Growth Areas
- Infrastructure Planning and Advocacy
- Planning Proposals and Rezoning of Land in Growth Areas
- Planning Proposals and Rezoning of Employment Land for the Shire
- Precinct Plans in Wilton and Greater Macarthur
- Development Control Planning
- Referrals Advice for Development Applications
- Shire Wide Strategy for Employment Lands and Economic Development
- Imbedding Health into planning and Policy Research
- Customer service
- Implement Employment Land Strategy
- Implement manage key projects:
 - Picton Place Plan
 - Government services building and DCP
- Strategic infrastructure planning and advocacy
- Advocacy and relationships i.e. DPIE, TfNSW, UDIA and NGAA
- Planning Certificates
- Pre-lodgement Service

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
4. We have access to services to support our health and well being	4.1 Improve access to quality health and community services	4.1.1 Advocate for adequate health services across the Shire (current and future growth needs) including more

		GP's, mental health services and a new hospital in Wilton
9. Our townships and villages are attractive and welcoming places	9.1 Create vibrant and welcoming towns and villages with a strong sense of place and local identity	9.1.1 Review Council's local planning framework to ensure the design of new developments respond to and are consistent with the local context, character and heritage
	9.1 Create vibrant and welcoming towns and villages with a strong sense of place and local identity	9.1.2 Increase tree planting on town centre streets by updating Council's local planning framework provisions to support increased tree cover
	9.3 Manage places with special landscape, rural and scenic value	9.3.1 Undertake a viability study to inform the implementation of Rural Land Strategy
		9.3.2 Identify heritage items across the Shire to include on Wollondilly's heritage register.
		9.3.3 Implement action plans resulting from heritage studies for Menangle, Appin and Warragamba.
10. We grow in a responsible way that respects and enhances what makes Wollondilly unique	10.1 Manage urban growth effectively in and around Wilton	10.1.1 Advocate for and deliver infrastructure to support planned growth across the Shire including growth areas such as Wilton, including in partnership with Western Parkland Councils
10. We grow in a responsible way that respects and enhances what makes Wollondilly unique	10.1 Manage urban growth effectively in and around Wilton	10.1.2 Collaborate with landowners and the state government in the preparation of neighbourhood plans for Wilton to promote growth, good design and good planning outcomes for the centre.
10. We grow in a responsible way that respects and enhances what makes Wollondilly unique	10.1 Manage urban growth effectively in and around Wilton	10.1.4 Undertake the structure planning to facilitate to the rezoning of the remaining areas of South Wilton ensuring the provision of appropriate infrastructure
10. We grow in a responsible way that respects and enhances what makes Wollondilly unique	10.2 Evidence based planning supports any future growth in Greater Macarthur	10.2.1 Advocate strongly that development in Greater Macarthur is premature without a fully funded infrastructure plan and should not be considered until at least 2036
		10.2.2 Work with NSW Government to plan for infrastructure and impacts on natural environment and cultural heritage
10. We grow in a responsible way that	10.3 Plan for adequate utilities and infrastructure	10.3.1 Prepare and implement an advocacy strategy to set out how

respects and enhances what makes Wollondilly unique	to support economic and population growth	Council will use a variety of methods and techniques to pursue Wollondilly's advocacy priorities. This may include programmed activities, such as making submissions, direct lobbying, face to face meetings, media activities and public campaigns. Key priorities include public transport, roads and health.
11. We have access to adequate, safe and affordable housing	11.1 Facilitate access to diverse housing option	11.1.1 Advocate to state agencies and delivery partners to help meet demand for diverse housing needs.
		11.1.2 Ensure planning framework continues to support diversity in housing choice.
		11.1.3 Review DCP standards for accessible housing standards
		11.1.5 Look for more opportunities to attract respite accommodation to the Shire
12. We have a prosperous, diverse and resilient economy with work opportunities for everyone.	12.1 Attract and retain diverse industries and businesses to grow the economy and local jobs	12.1.1 Implement the Employment Lands Strategy to unlock short-term employment land supply in priority localities
12. We have a prosperous, diverse and resilient economy with work opportunities for everyone.	12.1 Attract and retain diverse industries and businesses to grow the economy and local jobs	12.1.3 Prepare a Commercial Centres Strategy for Wilton to identify commercial and employment land needs. This will require retail modelling to be undertaken across the Shire
13. We have access to quality education and lifelong learning opportunities	13.1 Facilitate access to quality education, training and development opportunities	13.1.4 Advocate for fast-tracked delivery of K-12 public school in Wilton

Key partners/stakeholders

Existing and future residents, landowners, tenants and business owners; Local, Regional, State and Federal Government Agencies; Peak body and advocacy groups (NGAA, UDIA, PIA, Urban Taskforce, Local Community Groups; Community Advisory Committees; Local Interest Groups; Chambers of Commerce; Development industry; All internal Council divisions and directorates; Elected Council; Local Planning Panel; Scholars

Project Delivery

What we do for the community:

To plan, assess, create and advocate for exemplar planning outcomes for Wollondilly Growth centres; Wilton, Greater Macarthur, Aerotropolis.

Outputs

- Project Management of nonstandard projects
- Contract management
- Procurement of contractors and consultants
- Supervision and surveillance of construction
- WHS obligations as PCBU
- Reporting on progress and expenditure
- Grant reporting
- Visibility of Operational Plan

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
1. We are an engaged and active community	1.1 Encourage participation in sport and recreation activities	1.1.2 Complete stage 1 of the Tahmoor District Sport Complex project.
		1.1.3 Invest in sporting and recreational facility upgrades across the Shire as detailed in Council's Capital Works program, funded primarily by grants and developer contributions
	1.2 Grow participation in arts, culture and community events.	1.2.2 Plan for and deliver Stage 3 of the Wollondilly Cultural Precinct – Village Green
		1.2.3 Plan for and deliver State 4 of the Wollondilly Cultural Precinct – New Library and Community Arts Space
9. Our townships and villages are attractive and welcoming places	9.2 Picton as a Community, Culture and Civic centre (Primary Centre) for Wollondilly	1.2.7 Complete construction of the Wollondilly Performing Arts Centre by mid 2024
		9.2.2. Plan for and deliver Stage 2 of the Wollondilly Cultural Precinct - Government Services building - to maintain Picton as Wollondilly's cultural and civic centre
		9.2.3 Finalise business case and implement Council depot relocation plan to improve operational performance and enhance Picton's streetscape

13. We have access to quality education and lifelong learning opportunities	13.1 Facilitate access to quality education, training and development opportunities	13.1.1 Complete construction of the Children's Services Building.
13. We have access to quality education and lifelong learning opportunities	13.1 Facilitate access to quality education, training and development opportunities	13.1.3 Relocate year-round care service to the Children's Services Building
15. Our Council provides excellence in customer service, financial management and organisational performance	15.1 Provide a sustainably high performing organisation to achieve the vision of 'an even better Wollondilly together'	15.1.5 Review Councils operational facilities and their capacity to service the community. Prepare Project Plans for facilities requiring upgrades for example, the animal shelter, community nursery, waste transfer station
15. Our Council provides excellence in customer service, financial management and organisational performance	15.5 Effectively manage the Shire's assets.	15.5.2 Prepare a Property Strategy to strategically manage Council's properties and deliver improved performance and outcomes for the community.

Key partners/stakeholders

Council; Councillors; community; ratepayers; Internal Business units; Grant funding Partners

Development Services

<i>What we do for the community:</i>	Our Development Service guides planning decisions to help build well designed communities that meet regulatory requirements.
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Outputs

<ul style="list-style-type: none"> • Development Assessment • Building Certification and Approval • Local Planning Panel representation • Duty Planning enquiries • Building enquiries • Issue Subdivision certificates • Provide Pre-DA advice • Planning advice to internal departments • Submissions on state significant development • Assist compliance team with unauthorised works matters • Represent and defend Council's decisions in the Land and Environment Court • Assist Records staff • Generate data from Authority for other departments • S10.7 planning certificate administration support service • Development information support to other Council departments
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CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
9. Our townships and villages are attractive and welcoming places	9.1 Create vibrant and welcoming towns and villages with a strong sense of place and local identity	Core service output delivers to CSP outcome and objective

Key partners/stakeholders

Residents; Developers; Businesses; Mums & dads; Government agencies incl. RMS, TfNSW, Sydney Water; State government, various departments incl. NSW DPIE; Council departments

Open Space

What we do for the community:	Our Open Space service area manages our diverse range of open spaces to protect natural areas that people of all ages and abilities can enjoy.
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Outputs

- Street tree planting
- DA approvals for landscaping
- Future development planning in Open Spaces and sub divisions
- Dead animal collection and disposal

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
8. Our transport systems are safe, accessible, affordable and sustainable	8.1 Deliver an efficient and safe road network	8.1.7 Review roadside vegetation management program, increase available resources and expand capacity/ capability to deliver positive outcomes and improved frequency of services. Improvements will be integrated into core service delivery in years 2, 3 and 4.

9. Our townships and villages are attractive and welcoming places

9.6 Manage streetscapes

9.6.1. Plan, increase and review annual Wollondilly Shire Council Street and Park Tree Planting Program.

Key partners/stakeholders

Sporting clubs, Community organisations, Residents and general public, road users, Internal Council departments (Events, Civil, Environment, Waste, Planning), Councillors, Local businesses, schools

Economy

Tourism and Business Support

What we do for the community:

Support and encourage development of a diverse and vibrant local economy.

Outputs

- Project Management
- Marketing and Promotion
- Graphic Design
- Collateral (digital and print)
- Industry Insights
- Stakeholder Collaboration
- Analytics and Reporting
- Business support and advice
- Connections to government support – and advocacy

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
1. We are an engaged and active community	1.1. Encourage participation in sport and recreation activities.	1.1.4. In collaboration with the Western Parkland Councils, investigate initial feasibility for an iconic walk that connects the 8 Western Parkland Councils and connects the key walking routes in Wollondilly.
12. We have a prosperous, diverse and resilient economy with work opportunities for everyone	12.1 Attract and retain diverse industries and businesses to grow the economy and local jobs 12.1 Attract and retain diverse industries and businesses to grow the economy and local jobs	12.1.3 Finalise and implement the operating model of the Picton Co-working space in the Old Post office building
		12.1.7. Connect local businesses to State and Commonwealth support programs by engaging with local businesses and identify any appropriate business support programs they may qualify for and make the necessary introductions to State or Commonwealth Governments
		12.1.8. Support local business associations and chambers of

		<p>commerce by connecting them with or delivering appropriate business support programs (such as building a digital presence, better use of technology, etc.)</p> <p>12.1.9. Undertake stakeholder engagement, marketing and promotions to maintain a strong program regarding the promotion and support of tourism</p>
12. We have a prosperous, diverse and resilient economy with work opportunities for everyone	12.3 Support agricultural growth and development	12.3.4. Promote awareness of the Rural Lands Strategy and Council's commitment to supporting the continuing development of the agriculture industry through an ongoing communication approach
12. We have a prosperous, diverse and resilient economy with work opportunities for everyone	12.4 Create a vibrant and welcoming tourism destination	<p>12.4.1. Collaborate with NSW Government and relevant LGA's on the development and implementation of the Western Parklands Destination Management Plan, including identifying and prioritising opportunities for Wollondilly</p> <p>12.4.3. Prepare Tourism Asset Plans to enhance a selection of the Shire's recognised existing assets to support the visitor economy e.g. The Viaduct, Razorback Lookout and the Mushroom Tunnel.</p> <p>12.4.4 Increase visitation to Wollondilly through;</p> <ul style="list-style-type: none"> A strategically focussed Love the Dilly and Visit Wollondilly campaign utilising a mix of digital and traditional marketing activity <p>Updating the local planning framework to open up and enable the visitor economy to become a foundation for social, cultural and economic life.</p> <p>12.4.5 Enhance our tourism signage by seeking opportunities to utilise current technology e.g. Mounted QR codes to share information about our Shire to residents and visitors and drive visitors to visitwollondilly.com.au</p>

		<p>12.4.6 Partner with the NSW Rail Museum to identify opportunities to support tourism & visitation associated with the Loop Line Project. For example this could include support infrastructure such as car parking, lighting, pathways, events and markets.</p>
		<p>12.4.7 Advocate and seek funding for a feasibility study for stage 1 of the Great Burragorang Valley Walk from Warragamba to Thirlmere Lakes via Werombi, Oakdale and Couridjah</p>

Key partners/stakeholders

Community; Local Businesses; Associations, Organisations and Business Chambers; Government Associations and Services (Tourism and other); Tourism Providers; Visitors to Wollondilly Councillors; Council Departments; Other external stakeholders

Performance Customer Service

<i>What we do for the community:</i>	Provide support, advice and assistance with council's services and processes to customers and other stakeholders via front counter and contact centre.
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Outputs
<ul style="list-style-type: none"> • Phone, front counter, email and social media customer contact • Process customer requests in Salesforce • Manage and maintain the NSW Companion Animal Register (CAR) • Development application processing on the NSW Planning Portal • Payment receipting

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
15. Our Council provides excellence in customer service, financial management and organisational performance	15.4 Deliver great customer service and outstanding customer experience	15.4.1 Implement the Customer Experience Framework to enhance service delivery for our customers, which includes mapping of customer touch points, measure effectiveness of communications and a focus on building an omni-channel experience for customer interactions with Council.

Key partners/stakeholders
Customers; ratepayers; council staff; Councillors

Communications & Engagement

<i>What we do for the community:</i>	Promote Council and encourage community engagement through communications materials, media liaison.
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Outputs
<ul style="list-style-type: none"> • Strategic communications and engagement • Internal communications • External communications • Media liaison/relations • Advertising • Digital communications • Marketing • Community engagement

- Graphic design
- Social media
- Council brand management and sub-brand co-management
- Photography/videography support
- Community newsletter
- Council EDMs
- Website management
- Proofing and editing services
- User experience management
- Mayoral support
- Data analysis
- Advocacy project management

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
<p>14. We are a collaborative community - Everyone is working towards a shared vision</p>	<p>14.1 Provide strong, open and accountable leadership</p>	<p>14.1.2. Develop and undertake a promotion program which focusses on increasing community awareness of our vision and identity for Wollondilly in order to foster a better collaborative understanding between Council and the community</p>
	<p>14.2 Raise community awareness and involvement in local decisions and activities through improved communication and consultation</p>	<p>14.2.1. Review and update Council's community engagement strategy to ensure it outlines Council's commitment to consultation and overarching approach to deliver best practice engagement opportunities for the community. The strategy will include the different methods that Council will use for different purposes to reach and engage with stakeholders and how and when to target each stakeholder group.</p>
		<p>14.2.2. Review, prepare and implement a communications plan to increase community awareness of key issues including growth and development, roads and compliance with regular reporting on progress and effectiveness. Reach up to 75% of households through Council owned communication channels.</p> <p>14.2.3 Instigate community feedback survey on key projects and consultation</p>

		processes at completion to identify areas of improvement.
		14.2.4. Continue to promote Council's communications channels and databases to increase capacity, effectiveness and engagement, including developing a strategy to increase Council's email database to over 50% of residents in the Shire.

Key partners/stakeholders
All departments of Council use our services to varying degrees; Executive Leadership Team; Mayor and Councillors; Ministers; Funding bodies; Media; Advertising outlets; Printing companies; Consultants External contractors; Wollondilly Shire Community; Government Agencies; Community organisations and groups; Other Councils; Partnership projects; Committee convenors

People and Change

<i>What we do for the community:</i>	Enabling a high performing workforce and ensuring a safe workplace.
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Outputs
<ul style="list-style-type: none"> • Recruitment and Selection - Pre-Employment Services; On boarding, Induction; Probation, Separation; work experience opportunities • Payroll - Reconciliation of Payroll Data; Taxation and Superannuation; Workforce Analytics and reporting • Learning and Development - Learning and Development Advice; Mandatory Learning and Development; Discretionary Learning and Development Programs; Educational Assistance; Coordination of Trainee and Apprentice Program • WHS - Work Health and Safety programs; workers compensation and return to work • Employee Relations and Industrial Relations - Employee Engagement Programs; Award advice and compliance; Union Liaison; disciplinary processes and grievance resolution; workplace change; workforce planning

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
15. Our Council provides excellence in customer service, financial management and organisational performance	15.1 Provide a sustainably high performing organisation to achieve the vision of 'an even better Wollondilly together'	15.1.2. Implement the key elements and actions of the Workforce Management Strategy (refer to the Workforce Management Strategy for more detail): Strategy 1: We lead at all levels to enable a culture of collaboration and high performance

		<p>Strategy 2: We are flexible, agile and adaptable, embracing change and growth</p> <p>Strategy 3: We are strategic in how we attract and retain the best people</p>
	15.6 Attract, develop and retain a competent, engaged, diverse and high performing workforce	15.6.1 Continue to enhance flexible working and activity based working opportunities while ensuring continuity of service provision and high levels of customer service
		15.6.2 Partner with schools, TAFEs, universities and other companies & Councils to expand Council's Apprenticeship/Traineeship and Student Program
		15.6.3 Advocate and partner with the Office of Local Government to lift the profile of and raise awareness of local government as an employer of choice

Key partners/stakeholders

Internal – Finance Management Team; People Leaders; Staff.

Integrity, Governance & Risk

What we do for the community:

Enabling sound governance through transparency, accountability, risk management and compliance.

Outputs

- Complaints Coordination – functions of service include Escalated complaints, Code of Conduct and Public Interest Disclosures
- Enterprise Risk Management – functions of service include Insurance, Claims Management, Fraud and Corruption Prevention, Privacy, ARIC
- Councillor Relations
 - Fees
 - Expenses
 - Training
 - Conferences
 - Support
- Corporate Governance – functions include Council meeting and forums coordination, Council business paper publication, Oversee Policy Framework, Coordinate LG Elections and Councillor induction, Delegations Framework, Conflicts of Interest Register, Gift and Benefits Framework

CSP Outcomes:

CSP Objectives:

Confirmed Delivery Program Priority Project & Actions for 2022/23

		(Operational plan for 22/23)
14. We are a collaborative community - Everyone is working towards a shared vision	14.1 Provide strong, open and accountable leadership	14.1.1 Provide training to build capacity of Councillors to excel in their roles
	14.2. Raise community awareness and involvement in local decisions and activities through improved communication and consultation.	14.2.7 Scope options to consider and hold community forums in locations across the Shire, in addition to Picton
		14.2.8 Implement a program of Community Forums held in locations around the Shire.
15. Our Council provides excellence in customer service, financial management and organisational performance	15.1 Provide a sustainably high performing organisation to achieve the vision of 'an even better Wollondilly together'	15.1.3. Scope, develop and implement a risk management framework which continues to manage Council's risk while ensuring business continuity, agility and resilience.

Key partners/stakeholders

External customers through complaints management, claims, Council meetings/forums; Internal customers through core Governance services; External agencies; Other councils.; External agencies and Stakeholders such as OLG

Corporate Strategy & Performance

What we do for the community:	Supporting sound decision making through the development of council strategy and performance reporting.
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Outputs

- Quarterly reporting to Council – Delivery Program and Operational Plan.
- Yearly preparation of the Annual Plan and reporting to Council.
- Coordinate the annual survey
- Administration and coordination of IP+R workgroup

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
1. We are an engaged and active community	1.1 Encourage participation in sport and recreation activities	1.1.4 In collaboration with the Western Parkland Councils, investigate initial feasibility for an iconic walk that connects the 8 Western Parkland Councils and connects the key walking routes in Wollondilly

<p>4. We have access to services to support our health and well being</p>	<p>4.1 Improve access to quality health and community services</p>	<p>4.1.2 Participate and contribute to the Western Sydney Health Alliance to:</p> <ul style="list-style-type: none"> • Advocate for regional projects that benefit health services and outcomes for the Wollondilly community and Western Parkland Council. • Improve health outcomes and; Support actions to address the health effects of climate change
<p>10. We grow in a responsible way that respects and enhances what makes Wollondilly unique</p>	<p>10.3 Plan for adequate utilities and infrastructure to support economic and population growth.</p>	<p>10.3.1. Prepare and implement an advocacy strategy to set out how Council will use a variety of methods and techniques to pursue Wollondilly's advocacy priorities. This may include programmed activities, such as making submissions, direct lobbying, face to face meetings, media activities and public campaigns. Key priorities include public transport, roads and health.</p>
<p>12. We have a prosperous, diverse and resilient economy with work opportunities for everyone.</p>	<p>12.2 Improved digital access and improved services</p>	<p>12.2.4 Participate in the Western Parkland Digital City Implementation Steering Committee and promote local issues and needs that improve outcomes for Wollondilly residents</p>
<p>14. We are a collaborative community - Everyone is working towards a shared vision</p>	<p>14.2 Raise community awareness and involvement in local decisions and activities through improved communication and consultation</p>	<p>14.2.6 Undertake an independent annual community scorecard to identify community priorities and improve alignment with community needs and expectations and service delivery</p>
<p>15. Our Council provides excellence in customer service, financial management and organisational performance</p>	<p>15.1 Provide a sustainably high performing organisation to achieve the vision of 'an even better Wollondilly together'</p>	<p>15.1.1 Implement the Wollondilly Council Business Enhancement Plan including priority projects</p> <p>15.1.4. Prepare a staged and costed delivery program within year 1 to review all key service areas. Program will roll out in year 2 with the first service area review implementation commencing prior to June 2024.</p>
	<p>15.2 Strong & sustainable financial management and value for money for all residents</p>	<p>15.2.4 Review Council's grant management and application processes and recommend improved ways to ensure efficiency and effectiveness in obtaining and administering grants that align with our strategic priorities</p>

		15.2.5. Report quarterly on grants applied for and the progress of grants awarded
	15.4 Deliver great Customer service and outstanding customer experiences	15.4.3 Provide an annual review of the Delivery Program and prepare an Operational Plan

Key partners/stakeholders

The community; Councillors; council management and executive staff; external stakeholders/ State Government and other agencies

Technology & Data

What we do for the community:	The delivery of robust, high quality information systems, application management and support services.
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Outputs

- Network Infrastructure
- Cybersecurity, IT risk management and disaster recovery
- Software development and support
- Helpdesk services
- IT project management
- Corporate record keeping
- GIPPA request processing
- Graphical information systems
- Strategic data and information and management including security, accessibility and quality management of Council's key information and data assets
- External eServices
- Innovation and Smart City Services

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
9. Our townships and villages are attractive, welcoming and healthy places to live	9.4 Provide and maintain community buildings and facilities.	9.4.1 Implement an online system for booking public facilities allowing customer to book and pay for councils facilities at a time and place that suites.
		12.2.1 Advocate for better telecommunication and internet

<p>12. We have a prosperous, diverse and resilient economy with work opportunities for everyone.</p>	<p>12.2 Improved digital access and improved services</p>	<p>services more specifically: - 2 new phone towers at most needed blackspots - Partnership with NBN Co on identified commercial projects to improve connectivity and seek grant funding to support implementation -Seek opportunities to roll out free WiFi across the Shire</p> <p>12.2.2 Advocate to improve mobile network coverage blackspots across the Shire specifically through a joint application with Telstra to the Peri Urban Mobile Program</p> <p>12.2.3 Participate in the Western Parkland Digital City Implementation Steering Committee and promote local issues and needs that improve outcomes for Wollondilly residents.</p>
<p>14. We are a collaborative community - Everyone is working towards a shared vision</p>	<p>14.1 Provide strong, open and accountable leadership</p> <p>14.2 Raise community awareness and involvement in local decisions and activities through improved communication and consultation</p>	<p>14.1.4 Create and publish a growth dashboard showing how and where the Shire is growing</p> <p>14.2.5 Participate in the implementation and ongoing provision of the Open data sharing platform with the eight Western parkland Councils</p>
<p>15. Our Council provides excellence in customer service, financial management and organisational performance</p>	<p>15.3 Embrace innovation to improve business efficiencies and drive performance</p>	<p>15.3.1 Deliver resource and implement a Data, Information and Information Technology Strategy to enhance customer service and internal processes. Including ongoing recurring funding for critical projects that improve service delivery. Funded Projects:</p> <ul style="list-style-type: none"> • Implementation of digitisation and automation of Council services including: <ul style="list-style-type: none"> ○ Online bookings for facilities ○ All Council services accept payments online allowing customer more convenient way to pay for services. ○ All forms available online allowing customer to apply for council service at a time and place the suites • Digitisation of the planning approval process (encompassing development assessments and other planning approval processes)

		<p>to significantly improve assessment time frames, productivity and customer service.</p> <ul style="list-style-type: none"> Continued improvement of cyber security and system resilience protecting the community's private data and council's ability to provide services. Improvements to quality and accessibility of Council's corporate data including the scope for reporting tools for strategic measures.
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Key partners/stakeholders

All staff; all current and potential eServices users

Financial Services

<i>What we do for the community:</i>	Conduct the delivery of Council's financial services, rate payments, revenue collection, analysis, advice and statutory reporting to ensure appropriate cash flow and long-term financial viability.
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Outputs

<ul style="list-style-type: none"> Strategic financial management Annual budget management Corporate Financial accounting and reporting Financial systems maintenance Cashflow management Accounts payable Accounts receivable Rating services
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CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
7. We have shared responsibility for climate action and sustainability	7.2 Develop a sustainable, low waste, circular economy	7.2.5 Review Council's procurement process and services to ensure sustainable decision making and promote circular economy opportunities.
15. Our Council provides excellence in customer service, financial management and	15.2 Strong & sustainable financial management and value for money for all residents	15.2.1 Provide an evaluation framework and communication tools to demonstrate value for money from rates.

organisational performance	15.2.2 Review the LTFP on an annual basis
	15.2.3 Review the procurement process and identify opportunities for improvements to ensure value for money outcomes.

Key partners/stakeholders

The community; Councillors; council management and executive staff; external stakeholders/ State Government and other agencies

Property

<i>What we do for the community:</i>	The Service is responsible for the acquisition and disposal of property on behalf of the Council, along with property transactions including easements, leases, road closures and tenancy management.
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Outputs

- Lease & Licences with 3rd parties
- Acquisition and disposal of property
- Easements, right of ways, caveats, boundary adjustments
- Maintain land and tenancy registers
- Manage all council dealings with regard to land
- Information/ Inquiry response to community / customers as required
- Project manage land transactions and dealings with required consultants

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
15 Our Council provides excellence in customer service, financial management and organisational performance	15.5 Effectively manage the Shire's assets	15.5.2. Prepare a Property Strategy to strategically manage Council's property and deliver improved performance and outcomes for the community

Key partners/stakeholders

Council staff; Councillors; community; ratepayers; Crown Lands

Legal

What we do for the community:

Responsible for legal advice and engagement with external legal counsel, insurance, risk management and service continuity.

Outputs

- Procurement and contract management advice

CSP Outcomes:	CSP Objectives:	Confirmed Delivery Program Priority Project & Actions for 2022/23 (Operational plan for 22/23)
15. Our Council provides excellence in customer service, financial management and organisational performance	15.1 Provide a sustainably high performing organisation to achieve the vision of 'an even better Wollondilly together'	Core service output delivers to CSP outcome and objective

Key partners/stakeholders

Compliance; Governance; Council Staff; Councillors

3. BUDGET FINANCIAL YEAR OVERVIEW 2022/23

Wollondilly Shire Council is committed to measuring important aspects of financial performance. The Operational Plan 2022/23 ensures Council is well placed to achieve this commitment by meeting the following criteria:

- Financial Sustainability as per financial planning and sustainability policy
- Asset Management as per resourcing strategy
- Sustainable service delivery

3.1 KEY DRIVERS AND CONTEXT

The 2022/23 Budget has been prepared to deliver the actions contained in the Operational Plan and to address the future challenges of growth.

Key drivers and assumptions utilized in the preparation of the budget include;

- 1.3% IPART approved rate peg in accordance with the Local Government Act.
- Supplementary rating income due to growth
- Expected earnings across Councils investment portfolio of 1.4% (an increase compared to current year earnings of 0.62%)
- Introduction of a \$3.36M loan over a 15 year term to fund the capital works program
- Increased Employee Costs, resulting from the award increase (2.5%), an increase in the superannuation guarantee (0.5%) and progression through the established salary system.
- A continued focus upon the management of Councils extensive road network.
- Substantial and ongoing investment in roads of \$23.2M (Capital Expenditure:\$18.6M, Operating Expenditure:\$4.6M)

There have also been a range of cost impacts outside of Councils control that have been identified and included in the budget, which include higher insurance premiums, workers compensation premiums and inflationary impacts on key materials.

The 2022/23 budget delivers a projected operating deficit (excluding Capital Grants) of \$3.25M. Inclusive of Capital Grants the projection is for a surplus of \$20.4M.

Responding to natural disasters

The budget impacts of flood events in 2021 and 2022 are still ongoing as Council funds the repair works whilst applying for natural disaster funding from the State Government. Funding is yet to be received for the 2021 storm event for which as part of the recovery Council brought forward SRV funded repairs to the road network, these repairs were funded from Councils existing reserves which will be replenished as part of the 2022/23 Budget.

Looking ahead, Council has proactively made allowances for natural disasters and emergencies in the 2022/23 budget and the Long Term Financial Plan, to mitigate potential future negative economic impacts.

3.2 FINANCIAL SUMMARY

INCOME STATEMENT		
	2021/22 Adopted Budget	2022/23 Budget
OPERATING REVENUES		
Rates & Annual Charges	51,552,702	52,957,729
User Charges & Fees	8,396,696	10,154,455
Interest & Investment Revenue	679,100	1,263,400
Operating Grants & Contributions	8,850,824	9,546,169
Other Operating Revenues	1,243,022	1,307,010
Total Operating Revenues	70,722,344	75,228,763
OPERATING EXPENSES		
Employee Costs	29,157,746	30,782,073
Borrowing Costs	403,036	411,340
Materials & Contracts	17,441,616	21,919,034
Legal Costs	470,560	869,298
Consultants	1,186,669	1,098,827
Depreciation	16,604,005	16,604,005
Other Expenses	6,912,276	6,789,598
Internal Charges		
Total Operating Expenses	72,175,908	78,474,175
Net Surplus/(Deficit) before Capital Amounts	(1,453,564)	(3,245,412)
Capital Grants & Contributions	18,734,793	23,633,234
Net Surplus/(Deficit)	17,281,229	20,387,822

FUNDING STATEMENT		
Add back:		
- Non cash operating items	16,604,005	16,604,005
- Loan Borrowings		3,364,486
Funds Available	33,885,234	40,356,313
- Capital Additions	(33,715,891)	(45,826,825)
- Loan Principal Repayments	(1,548,689)	(1,673,471)
Movement in Reserve Funds (Net):		
- Externally Restricted Reserves	282,862	10,156,294
- Internally Restricted Reserves	1,188,765	(2,827,136)
Budget Result: Surplus/(Deficit):	92,281	185,175

3.3 CAPITAL BUDGET OVERVIEW

Council is directly investing \$45.8M in an extensive capital works program that aims to deliver, maintain and renew priority infrastructure assets for our Shire.

Improving the condition of our roads continues to be the priority focus and the investment in our road renewal and upgrades will be \$18.6M in 2022/23. The objective of the plan is to

improve the road network, stopping further deterioration while reconstructing already failed roads. The program demonstrates a balanced approach of preventative treatments as well as full reconstructions. The team will also be focused on seeking commitment from the NSW Government for the Picton Bypass and additional funding support for the management of major roads across the Shire.

The Wollondilly Cultural Precinct will be the foundation of 'social infrastructure' for the Shire, becoming a valued community asset that supports social cohesion and well-being. Progress will continue on the Precinct, which will see the construction of a new childcare building. Development will continue on the construction of a new performance space.

2022/23 Capital Works Budget						
	Total Estimate	SRV (Gen Revenue)	Grant	Dev Contrib	Loan	Res Cash
TRANSPORT						
Major Roads & Bridge Works						
Road Renewal Program	10,848,852	7,746,110	1,035,742		1,887,000	180,000
Road Upgrade Program	7,473,659		7,142,800	330,760		
Kerb & Gutter (new)	-	-				
Kerb & Gutter (renewal)	245,000				205,000	40,000
Footpaths & Cycleways Program (new)	2,412,792	250,000	2,162,792			
Footpaths & Cycleways Program (renewal)	146,000				146,000	
Public Transport Facilities Program (new)	20,000				20,000	
Public Transport Facilities Program (renew)	20,000				20,000	
Bridges Program	100,000				100,000	
Traffic Facilities (new)	-					
Traffic Facilities (renewal)	100,000				85,000	15,000
OPEN SPACE						
Open Space Projects (new)	1,680,800		1,680,800			
Open Space Projects (renew)	6,856,000	200,000	6,656,000			
BUILDINGS						
Building Program (new)	1,155,000		1,155,000			
Building Renewal Program	877,000	300,000		527,000	50,000	
PRECINCT						
	11,909,722	350,000	-	10,708,235	851,486	
PLANT & FLEET						
Plant Fleet Purchases	615,000					615,000
Car Fleet Purchases	170,000					170,000
STORMWATER DRAINAGE						
Stormwater Improvement Program	237,000					237,000
OPERATIONAL FACILITIES						
Waste Facilities	950,000		700,000			250,000
Minor Facility Upgrades	10,000					10,000
Total 2022/23	45,826,825	8,846,110	20,533,233	11,565,995	3,364,486	1,517,000

3.4 RATES, FINANCIAL MANAGEMENT, FEES AND CHARGES

3.4.1 Rates

3.4.2 Rate Pegging

NSW has a longstanding policy of regulating the growth in local council rates under an arrangement known as 'rate pegging'. Under rate pegging, IPART sets a 'rate peg' each year, which determines the allowable percentage increase in rates income for councils. The rates paid by individual households will not necessarily go up in line with the rate peg. Councils are able to set rate levels for different categories of ratepayers. The rate peg applies to Council's total general rate income, not individual ratepayer assessments. In addition, land valuation changes may impact on the rates payable by individual households or businesses. The rate peg figure for 2022/23 has been set at 1.3%.

3.4.3 Special Rate Variation

The 2018/19 financial year was the last year of Council's approved 2015/16 to 2018/19 Special Rate Variation. Council will continue to apply the additional funds generated through this rating strategy to the infrastructure renewal program in accordance with the Independent Pricing & Regulatory Tribunal approval in order to achieve our ten year financial sustainability objectives.

3.4.4 Rating Structure

As our Shire is growing it is important that Council routinely considers whether there may be a need to alter our current rating structure to best reflect our changing townships and villages, and ensure that we have the best structure to suit the changing needs of our current community and the new growth areas such as Wilton.

Our current adopted structure is an ad valorem rate structure with a minimum rate. In accordance with Section 514 of the Act, before making an ordinary rate, Council must declare each parcel of rateable land to be within one of the following categories:

1. Farmland:

Any parcel of rateable land valued as one assessment and its dominant use is for farming which:

- Has a significant and substantial commercial purpose or character; and
- Is engaged for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made).

2. Residential:

Any parcel of rateable land valued as one assessment, and:

- Its dominant use is for residential accommodation (excluding hotels, motels, nursing homes etc);
- If vacant land, it is zoned for residential purposes; or
- It is rural residential land.

3. Mining:

Any parcel of land valued as one assessment & dominant use is for a coal mine or metalliferous mine.

4. Business:

Land is to be categorised business if it cannot be categorised as in 1, 2 or 3. The main land uses that will fall into this category are commercial and industrial.

Vacant land not categorised under 1-4 is to be categorised according to the use permitted under the applicable zoning, after taking into account any improvements on the land and the nature of surrounding development. These four categories have been broken down at Wollondilly into the following sub-categories:

Category	Sub-Category
1. Farmland	No Farmland subcategory
2. Residential	a. Rural Residential
	b. Residential Town Centres
	c. Residential Ordinary
3. Business	a. Business Ordinary
	b. Light Industrial Centres
4. Mining	No Mining subcategories

As required by Sec 405(4) of the Local Government Act 1993, maps showing each rating category and sub category are available for inspection on Council's GIS.

3.4.5 Details of Rates

The table below shows the proposed ad valorem rate in the dollar and minimum rate value for each rate category for the 2022/23 financial year.

Note that the 2022/23 ad valorem rates are based on data available at the time of preparing this document and are subject to minor changes from any variations to the source data that may occur between now and when the 2022/23 levy is calculated in July 2022.

2022/23				
Category	Sub-Category	Ad Valorem Rate	Minimum Rate	Estimated Yield
Residential	Rural Residential	0.309984	\$1,541	\$10,777,684
Residential	Residential Town Centre	0.399211	\$1,418	\$20,811,336
Residential	Ordinary	0.311120	\$1,541	\$6,199,170
Farmland		0.196687	\$1,294	\$957,699
Business	Ordinary	0.595258	\$1,541	\$1,777,210

Business	Light Industrial Centres	0.430409	\$1,541	\$325,627
Mining		2.361448	\$1,541	\$1,792,463

3.4.6 Interest Charges

Interest is charged on all overdue rates and charged on a daily simple interest basis. The interest rate that may be charged by Council is the rate as set by the Minister for Local Government. The rate for the 2022/23 is 6%.

In accordance with Section 566 (3) of the Local Government Act 1993, Council will apply the maximum interest rate as determined by the Minister. If an instalment is missed, interest becomes payable on that instalment only. Interest only becomes payable on other instalments when the due date for those instalments has passed.

Under Section 567 of the Local Government Act 1993, Council has the ability to write off accrued interest on rates and charges in cases of hardship or where the person is unable to pay the accrued interest for reasons beyond their control.

3.4.7 Pensioners

Pensioners are entitled to a rebate (pro-rata based on full quarters) if they became an eligible pensioner or purchased a property in the Shire part way through the year.

An eligible pensioner whose assessment is \$500 or more for the year (or who is a joint owner with another eligible pensioner) is entitled to a full \$250 rebate for the year. If an eligible pensioner is a joint owner with non-eligible person(s), then rebate is pro-rated according to proportion of ownership. Council also offers an additional rebate to eligible pensioners of \$45 for the year and exemption from the stormwater management charge and up to 50% of the waste service charge (This may change in the future as a result of the current IPART review of Domestic Waste Management Service Charges).

If a person ceases to be an eligible pensioner, their entitlement to a rebate ceases on the last day of the quarterly instalment period during which their eligibility ceased.

3.4.8 Debt Recovery

Rates and charges will be deemed overdue when the due date for an instalment has passed and payment has not been received. The Local Government Act 1993 and related regulations require Council to have effective and efficient debt collection processes in place, whilst being responsive and supportive to those ratepayers who are experiencing genuine financial hardship.

Council's debt Recovery and Hardship Policies ensure that Council's revenue is collected promptly, fairly and efficiently, in particular the rating and domestic waste management revenue, which is Council's most significant cash inflow.

3.4.9 Domestic Waste Management Charges

The Local Government Act 1993 states that income from ordinary rates must not be used to fund the Domestic Waste Management Service.

The service must be self-funded, i.e. income for the cost of providing the service must be obtained via the making and levying of a charge for that purpose. In the case of Wollondilly this service includes the provision, operation and eventual rehabilitation of landfill sites. Given the closure of Warragamba Waste Management Centre and the eventual closure of Bargo Waste Management Centre, Council is also obliged to fund the costly rehabilitation works through the Domestic Waste Service Charge.

The NSW Government has passed legislation which (from July 1 2009) imposes a Levy under Section 88 of the Protection of the Environment Operations Act. This legislation requires Council, on behalf of the NSW Government, to collect the levy on any material entering a landfill site. A weighbridge at the site enables Council to accurately calculate the amount of levy that must be charged and passed on to the NSW Government.

Under S496 of the Local Government Act, Council must levy a charge for Domestic Waste Management on every rateable property for which the Domestic Waste Management Service is available. The charge must be levied on vacant rateable land when the service is available. The charge levied on vacant land will be lower than that levied on occupied land and will be based on the cost of administering the service.

An interest charge is applicable to overdue waste charges under Section 566 of the Act with the interest rate set by the Minister. The interest rate that may be charged by Council is the rate as set by the Minister for Local Government. The rate for the 2022/23 is 6%.

Principles

The following principles are used to determine the application of the Section 496 charge:

Dwellings and Domestic Premises in Rural and Residential Zones

All dwellings and domestic premises in Rural and Residential zones with authorised occupancy within an approved area serviced by Council are to be charged for the provision of Council's Domestic Waste Management Service subject to the following exemptions;

- a) Where Council is unable to provide the Domestic Waste Management Service to dwelling and domestic premises in the Rural and Residential zones due to site safety characteristics and/or location and an alternative service is approved by Council.
- b) Existing dwellings, domestic premises and retirement villages in the Rural and Residential zones in streets serviced by Council that are not provided with Council's Domestic Waste Management Services as at 1 July 2013 due to the utilisation of a separate non-Council waste service.

Dwellings and Domestic Premises in Commercial / Industrial Zones

Dwellings and domestic premises in Commercial and Industrial Zones are to be charged for the provision of the Council's Domestic Waste Management Service whether or not any non-Council waste arrangement exists.

Dwellings and domestic premises in these zones that were not provided with Council's Domestic Waste Management Service as at 1 July 2005 due to the utilisation of a separate non-Council waste service will be exempt from the charge.

Garden Organics

The garden organics service will be provided as a core service to residential premises in the Towns and Villages and specified surrounding rural/residential areas with areas of approx. 4,000m².

Commercial Properties

Bin Service – Commercial Waste

	2022/23
120LT General Waste, 240LT Recycling	\$ 593.20
120LT General Waste, 360LT Recycling	\$ 616.30
240L General Waste, 240LT Recycling	\$ 822.10
240L General Waste, 360LT Recycling	\$ 849.80

Residential Waste services

Rural Areas – No Garden Organics Collection

	2022/23
80L General Waste, 240L Recycling, Clean Up	\$ 480.60
80L General Waste, 360L Recycling, Clean Up	\$ 490.30
120L General Waste, 240L Recycling, Clean Up	\$ 506.20
120L General Waste, 360L Recycling, Clean Up	\$ 515.90
240L General Waste, 240L Recycling, Clean Up	\$ 588.00
240L General Waste, 360L Recycling, Clean Up	\$ 597.70

Towns and Villages and Specified Adjoining Rural Areas

	2022/23
80L General Waste, 240L Recycling, 240L Garden Organics, Clean Up	\$ 560.50
80L General Waste, 360L Recycling, 240L Garden Organics, Clean Up	\$ 570.20
120L General Waste, 240L Recycling, 240L Garden Organics, Clean Up	\$ 586.10
120L General Waste, 360L Recycling, 240L Garden Organics, Clean Up	\$ 595.80

240L General Waste, 240L Recycling, 240L Garden Organics, Clean Up	\$ 667.90
240L General Waste, 360L Recycling, 240L Garden Organics, Clean Up	\$ 677.60

Multi-Occupancy Dwellings, Shared Service

	2022/23
General Waste, Recycling, Clean Up. Kerbside collection	\$ 267.90
General Waste, Recycling, Garden Organics, Clean Up. Kerbside collection	\$ 307.90
General Waste, Recycling, Clean Up. On-property bin collection	\$ 303.20
General Waste, Recycling, Garden Organics, Clean Up. On-property bin collection	\$ 375.70

Skip Bins – Multi occupancy Dwellings, Non-Stratad Properties

	2022/23
1,100LT General Waste. Per bin (emptied weekly), No Clean Up	\$ 1,838.70
1,100LT Recycling (emptied fortnightly). No Clean Up	\$ 516.00
1,100LT Garden Organics (emptied fortnightly). No Clean Up	\$ 633.40

Availability Charge

	2022/23
Availability Charge	\$ 120.00

Additional Services

Where additional services are required the following charges will apply:

Residential Waste Services

	2022/23
General waste – 120L bin	\$ 158.50
General Waste – 240L bin	\$ 240.30
Recycling – 240L bin	\$ 55.20
Recycling – 360L bin	\$ 65.00
Garden Organics – 240L bin	\$ 80.00

Commercial Properties

	2022/23
General waste – 120L bin	\$ 278.50
General waste – 240L bin	\$ 449.80
Commercial Recycling – 240L bin	\$ 91.20
Commercial Recycling – 360L bin	\$ 108.20
Commercial Garden Organics – 240L bin	\$ 132.60

3.5 Stormwater Management Charge

The introduction of the Local Government (General) Amendment (Stormwater) Regulation 2006 under the Local Government Act 1993 enables Council to charge a stormwater management charge to undertake new/ additional stormwater management services.

The Charge applies to parcels of land rated as residential or business where Council provides stormwater services.

	Charge	Estimated Yield
Residential Land (each rateable parcel)	\$25.00	\$278,000
Residential Strata (each rateable unit)	\$12.50	\$7,437.50
Business	A minimum of \$25.00 plus \$25.00 per 350m ² or part thereof (capped at \$325.00)	\$73,111

Pensioners, rural residential, rural properties and vacant land are exempt from the charge.

Stormwater is the water which runs off hard surfaces into our local waterways during rainfall events. As stormwater flows across the land it collects pollutants such as dirt, litter and leaves that are then washed into local waterways causing the degradation of these waterways. Wollondilly Shire contains three of Sydney's major water catchments. Parts of these catchments also form part of Sydney's drinking water catchment and it is therefore of vital importance that these waterways are protected.

Council is responsible for the management of the stormwater drainage infrastructure in Wollondilly Shire.

3.6 Loan Borrowings

Debt is raised to fund non-recurrent capital expenditure that will benefit current and future residents and ratepayers.

Council's Borrowing Policy (GOV0061) was adopted on 19 December 2016 to ensure that all borrowings are in accordance with legislative requirements and to minimise the cost of borrowing. All borrowings must be approved by Council resolution.

Council's approved debt servicing commitment and outstanding loan liability is as follows:

Year	Existing loans		Total Debt Servicing Cost	Outstanding Liability
	Interest	Principal		
2022/23	302,397	1,605,880	1,908,277	3,103,936
2023/24	195,523	1,417,351	1,612,874	1,686,586
2024/25	128,959	436,186	565,145	1,250,400
2025/26	90,141	474,699	564,840	775,701
2026/27	55,537	357,875	413,412	417,825
2027/28	30,320	297,885	328,205	119,941
2028/29	6,513	119,941	126,454	0

The 2022/23 Budget includes new borrowings of \$3.36M over a 15 year term to fund the Capital Works program.

The modelling prepared for the Long Term Financial Plan incorporates additional borrowings to facilitate the proposed Major Works program, however it is anticipated that additional funding sources will be identified as the program proceeds which may reduce the need for additional borrowings.

3.7 Investments

Council's Investment Policy (GOV0024) was most recently adopted on 11 December 2017 and is reviewed annually.

The policy provides a framework for investing Council's funds at the most favourable return available to it at the time whilst having due consideration of risk and security for that investment type and to ensure that Council's liquidity requirements are met.

Surplus funds are invested for the following purposes:

1. The retention of externally restricted monies such as developer contributions, unspent grants and Domestic Waste Management funds.
2. As a means of accumulating funds for specific capital projects and future liabilities.
3. To provide adequate available working funds.
4. All investments are to comply with the following;

Local Government Act 1993;

Local Government (General) Regulation 2005;

Ministerial Investment Order;

Local Government Code of Accounting Practice and Financial Reporting;

Australian Accounting Standards; and

Office of Local Government Circulars.

Trustee Act 1925.

To control the credit quality of the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.

Portfolio Credit Limits

Long Term Credit Ratings	Short Term Credit Ratings	Maximum
AAA	A-1+	100%
AA	A-1	100%
A	A-2	60%
BBB	A-3	30%
Specific Ministerial Approved Forms of Investment		
NSW Treasury Corp Deposits and NSW TCorpIM Funds		100%

Exposure to an individual institution will be restricted by their credit rating so that single entity exposure is limited, as detailed below:

Counterparty Limits

Long Term Credit Ratings	Short Term Credit Ratings	Maximum
AAA	A-1+	45%
AA	A-1	35%
A	A-2	20%
BBB	A-3	10%
NSW Treasury Corp Deposits and NSW TCorpIM Funds		
11am, Term Deposits or Bonds		45%
TCORP IM (managed funds)		
NSW TCorpIM Cash Fund		45%
NSW TCorpIM Strategic Cash Fund		35%

The Investment portfolio is to be invested within the following maturity constraints.

Term to Maturity Framework

Category Description	Minimum	Maximum
Portfolio % < 1 Year	40%	100%
Portfolio % > 1 Year <= 5 Years	0%	60%
Portfolio % > 3 Years <= 5 Years	0%	30%

The overall investment types within Council's investment portfolio are appropriate for a local government entity and fully comply with legislation and Investment Policy limits.

3.8 Fees and charges

3.8.1 Pricing Policy

Council has adopted a number of fees and charges for the wide and varied services that it provides to the Community. In deciding who pays for goods and services, and to what extent, it is necessary to determine whether the service benefits the general community and/or individuals, i.e. the proportion of Community versus private benefit.

Considerations that indicate Community benefit include:

- Individuals cannot be excluded from using the goods or service (for example, parks and roads).
- Does the Community, generally, benefit from the service?
- Is there a value for future generations?
- Does the Community gain a sense of civic pride from the provision of the service?

Considerations that indicate private benefit include:

- Do benefits apply to individual users?
- Are individuals prepared to pay for the service?
- Can individuals be excluded from using the services? (for example, the sale of tickets to a concert is limited to the number of seats available).

3.8.2 Price Categories

A. The price for this service is to make a minimal contribution towards the cost of providing this service. The majority of costs of this service are met from general income.

B. The price for this service is set to recover annual operating and maintenance costs, but does not contribute towards the replacement of assets in providing service.

C. The price of this service is set to recover annual operating and maintenance costs, and to make a contribution to the replacement of assets used in providing the service.

D. The price of these goods or services is set to generate an appropriate return on capital invested.

E. The price charged is a refundable deposit against possible damage to infrastructure, footpaths, kerb, gutters and roadways, buildings, parks and reserves caused by adjacent development or use of facilities.

F. The price charged for these goods or services is set by regulation and may change during the period covered by this document.

For full fees and charges, please see **Appendix 1**.

Appendix 1. Fees and Charges



Wollondilly
Shire Council

ANNUAL FEES & CHARGES

2022/2023



Table Of Contents

WOLLONDILLY SHIRE COUNCIL	8
GROWTH	8
Application for Approval of Amusement Device.....	8
Approvals/Inspections Under The Local Government Act/POEO Act	8
Hairdressers, beauty salons, skin penetration, mortuaries, cooling towers	8
Public Health Act.....	8
Water Sampling of Public Pools	8
Associated Building and Development Fees.....	9
Building Inspections - Local Development.....	9
Drainage Inspections - Onsite Sewerage Management System	9
Refunds for Withdrawn Applications including DA, SC, S4.55, S8.2 and Building Information Certificates.....	9
Refunds For Withdrawn S68 Applications & Certificates Including CC, CDC And OC	9
Notification and Advertising	10
Other	10
Fire Safety	11
S10.7 Planning Certificates	11
Building Information Certificates – Section 6.7 (Any changes in the Legislated Fee will be passed on as at the effective date).....	11
Building Hoardings	12
Temporary Occupation of a Building Site.....	12
Complying Development Certificate.....	12
Part 6 Certificates	13
Construction Certificates	13
Development Application Fees (Any changes in the Legislated Fee will be passed on as at the effective date).....	13
Estimated Cost	14
Other	14
Subdivision of Land	15
Modification of a Consent	15
Section 4.55 EPAA 1979 - Modification	15
Review of Determination	16
All other Development Application Reviews including erection of a building, carrying out of work, demolition of building or work (based on estimated costs).....	17
Food Premises - Registration/Inspection Fee	17
General Enquiries.....	17
Impounding Fees – Dogs & Cats	17
Disposal of cat or dog.....	18
Dangerous Dog Collars	18
Release Fees - Other Animals.....	19
Maintenance of stock yards - per day	19
Impounding Fees - Trolleys & Impounded Items	19
Information Fact Sheets	19
Legal Document Processing	19
Subdivision Certificates	19
Planning Proposals (Rezoning)	20
Refunds for Withdrawn Initial Planning Proposal	20

Table Of Contents [continued]

Pre Lodgement Consultation for Development Applications	21
Pre Purchase Inspection	21
Publications	21
Local Contributions Planning and Planning Agreement.....	21
Other Section 68 (LGA 1993) Applications	22
Sewage Management (Under Section 68 of The Local Government Act).....	22
Installation of On-Site Systems where Council is the Principal Certifier	22
Installation of On-Site Systems where Council is not the Principal Certifier.....	23
Other Commercial/Industrial System and Larger/Package Systems Serving a Number of Premises.....	23
Modifications of Sewage Management System Approval.....	23
Connection to Private Sewer or an Existing Sewage Management System and Water/Stormwater Connections where Council is the Principal Certifier	23
Connection to Private Sewer or an Existing Sewage Management System and Water/Stormwater Connections where Council is not the Principal Certifier	24
Approval to Operate.....	24
Enforcement of Private Car Parking.....	24
Compliance Cost Notices	24
Swimming Pools.....	24
Tourism & Business Investment.....	25
Co-working Space Fees.....	25
INFRASTRUCTURE	26
Bonds	26
Bond Payable.....	26
Application Fee Based on Bond Value.....	26
Cemetery Fees.....	26
Memorial Work (Permit).....	27
General	27
Cemetery Search Fee.....	27
Commercial Direction Signs - Supply and Installation.....	27
Commercial Use of Public Footpaths and Roadside Verges	27
Food Vending Van (Where Authorised).....	27
Subdivision Works Certificate	27
Modification of Construction Certificate Plans	28
Plan Checking & Supervision Fees	28
Plan Checking Fee	28
Design Consultation Fee (Input by Council Engineering Staff).....	28
Engineering Specifications	28
Filming Rights on Council Property & Roads - Including Footpath Areas.....	28
Application Fee Based On.....	28
Daily Hire Fees.....	29
Other	29
Flooding Enquiry.....	29
Works by Council-Resident Contribution (Roads Act).....	29
Commercial & Industrial Property	29

Table Of Contents [continued]

Halls & Community Centres	29
General	29
Bond (all hirers).....	30
Cancellation fee.....	30
Other.....	30
Category 1 Community Halls	30
Community Groups.....	30
Regular Hirers.....	30
Casual Hirers (Wollondilly Residents)	30
Casual Hirers (Non-Residents)	30
Other.....	30
Wollondilly Shire Hall.....	31
Art Foyers - Exhibition Rate Art Exhibitors Only (Other Hirers Pay General Fees).....	31
Markets/Carnivals/Fetes/Corporate (includes use of foyers)	31
Wilton Community Centre	31
Category 2 Community Halls	31
Community Groups.....	31
Regular Hirers.....	32
Casual Hirers (Wollondilly Residents)	32
Casual Hirers (Non-Residents)	32
Other.....	32
Picton Memorial School Of Arts	32
Tahmoor Community Centre.....	32
Hire of Sound Room.....	32
Warragamba Town Hall	32
Annex/Senior Citizens Room	32
Markets/Carnivals/Fetes/Fairs/Corporate	33
Other.....	33
Warragamba Neighbourhood Centre.....	33
Installation of Entrances.....	33
Plan Printing Costs (Including Copying Plans).....	33
Lease Part of Road Reserve.....	33
Road Management Approval.....	34
Road Opening Permits - Telstra, Water Supply, Drainage, Gas	34
Civil Works (Including Restoration Fees)	34
Unsealed Shoulder/Pavement.....	34
Asphalt Patching (Less than 24T Total)	34
Asphalt Paving (Greater than 24T)	34
Road Pavement With 2 Coat Spray Seal Finish.....	35
Plain Concrete Footpath.....	35
Concrete Driveway	35
Kerb and Gutter	35
Grassed Footpath.....	35
Maintenance of Private Unsealed Roads	35
Road Widening Enquiry.....	35
Sportsgrounds - Schools	36

Table Of Contents [continued]

Canteen	36
Ground Usage.....	36
Annual Maintenance Contribution Fee - Primary Schools (Covers Weekly School Sport)	36
Carnivals - Primary/Secondary Schools	36
Annual Maintenance Contribution Fee - Secondary Schools (Covers Weekly School Sport)	36
Other	36
Sportsgrounds - Other.....	36
General	36
The following events do not incur a charge	37
Cancellation fee.....	37
Bonds/Deposits	37
Canteen	37
Floodlights	37
Electricity costs for amenities	37
Cricket Pitch	38
Goal Posts.....	38
Group Fitness Trainers/Personal Trainers.....	38
Group Fitness Trainers/Personal Training (1 Trainer and up to 4 Clients per session)	38
Group Fitness Trainers/Personal Training (1 Trainer and up to 18 Clients per session)	38
Trade waste.....	38
Other	38
Casual Hirers	38
Regular Hirers.....	38
Cricket Fee	39
Other.....	39
Appin AIS	39
Seasonal Hirers (six months, April to Sept, Oct to Mar) - Minimum Fee	39
Clubhouse Hirers (Clubhouse only)	39
Minimum Fee Appin Park Also Refer to "General" Above	40
Seasonal Hirers (six months, April to Sept, Oct to Mar).....	40
Minimum Fee Bargo Sportsground Also Refer to "General" Above.....	40
Seasonal Hirers (six months, April to Sept, Oct to Mar).....	40
Bargo Sportsground	40
BBQ Amenity Hire	40
Douglas Park Sportsground Also Refer to "General" Above	40
Seasonal Hirers (six months, April to Sept, Oct to Mar)	40
Community Groups	40
Netball Courts - Minimum Fee.....	41
Minimum Fee Dudley Chesham Also Refer to "General" Above.....	41
Seasonal Hirers (six months, April to Sept, Oct to Mar).....	41
Annual Hirers	41
Minimum Fee Hume Oval Also Refer to "General" Above	41
Seasonal Hirers (six months, April to Sept, Oct to Mar).....	41
Minimum Fee Picton Sportsground Also Refer to "General" Above	41
Seasonal Hirers (six months, April to Sept, Oct to Mar).....	41
Minimum Fee Tahmoor Sportsground Also Refer to "General" Above	42
Seasonal Hirers (six months, April to Sept, Oct to Mar).....	42
Annual Hirers	42

Table Of Contents [continued]

Teloepa Park	42
Seasonal Hirers (six months, April to Sept, Oct to Mar) - Minimum Fee	42
Casual Hirers	42
Floodlights	42
Markets/Carnivals/Fetes/Fairs/Corporate	42
Minimum Fee Thirlmere Sportsground Also Refer to "General" Above.....	42
Seasonal Hirers (six months, April to Sept, Oct to Mar).....	42
Thirlmere Sportsground	42
Greyhound Track.....	42
Clubroom Hirers	43
Minimum Fee Victoria Park Also Refer to "General" Above	43
Seasonal Hirers (six months, April to Sept, Oct to Mar).....	43
Victoria Park.....	43
Clubhouse Hirers (Clubhouse only)	43
BBQ Amenity Hire	44
Minimum Fee Warragamba Sportsground Also Refer to "General" Above.....	44
Seasonal Hirers (six months, April to Sept, Oct to Mar).....	44
Warragamba Sportsground	44
Clubhouse Hirers (Clubhouse only)	44
Minimum Fee - Warragamba Water Board Oval Also Refer to "General" Above	45
Seasonal Hirers	45
Minimum Fee - Willis Park Also Refer to "General" Above.....	45
Seasonal Hirers (six months, April to Sept, Oct to Mar).....	45
Minimum Fee Wilton Recreation Reserve Also Refer to "General" Above	45
Seasonal Hirers (six months, April to Sept, Oct to Mar).....	45
Wilton Recreation Reserve.....	45
Markets.....	45
Parks and Reserves (Including Botanic Gardens).....	45
Tennis Courts.....	46
Traffic Counts	46
Tahmoor District Sporting Complex	46
ENVIRONMENT	47
Weed Management	47
Expenses Incurred When Serving a Biosecurity Direction Under the Biosecurity Act (formerly Expenses Incurred When Serving a Notice Under Section 18 of The Noxious Weeds Act)	47
Expenses Incurred When Undertaking Control Works under Biosecurity Act (formerly Expenses Incurred When Serving a Notice Under Section 20 of The Noxious Weeds Act).....	47
Biobanking Agreement	47
Vegetation Management	47
Nursery Stock	47
Other	47
Tree/Vegetation Removal/Pruning Inspection Fee (formerly Tree Inspection Fee)	48
Environmental Resource Centre Hire Rates	48
Bargo Waste Management Centre	48
Free Drop-Off	48
Bin Service Charges	49
Residential Waste Services	49

Table Of Contents [continued]

Additional Domestic Bins.....	49
Commercial Waste Services.....	49
Additional Commercial Bins	49
COMMUNITY	50
MLAK Key	50
Library Service	50
Photocopies (Per Page).....	50
Inter-library loans	50
Replace lost library membership card	50
Other	50
The View Room Hire (Casual Hire Only)	50
Community Bus.....	50
Family Day Care	51
Year Round Care	51
Preschool	51
COUNCIL	52
Conduct Money for Subpoena	52
Dishonour Fee (To Cover both Bank Charges plus Council Admin Costs).....	52
Election Fees	52
Government Information (Public Access) Act 2009 No 52	52
Application Fees.....	52
Other	52
Mediation Fee	52
Payment Charges	53
Maps	53
Photocopying Fee	53
Property Fees	53
Investigation Legal Fees.....	53
Property Enquiry Fee (Search Council Records).....	53
Nonstandard Electronic Map or Plan Preparation Fee	53
New and/or Alteration of Existing House Numbering.....	54
Road Naming Application.....	54
S54 Certificate	54
S603 Certificate	54

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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WOLLONDILLY SHIRE COUNCIL

GROWTH

Application for Approval of Amusement Device

Application for approval of amusement device - Maximum 3 rides per application	\$71.00	N	N	A
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Approvals/Inspections Under The Local Government Act/POEO Act

Hairdressers, beauty salons, skin penetration, mortuaries, cooling towers

Initial approval (5 years)	\$259.00	N	N	C
Annual inspection fee	\$161.00	N	N	C
Improvement Notice or a Prohibition Order	\$270.00	Y	N	F
Mortuary inspection	\$161.00	N	N	C
Cooling Towers inspection - per hour additional hours \$152.95 or part thereof	\$161.00	N	N	C
Additional re-inspection of Cooling Towers	\$161.00	N	N	C
Lodgement and Assessment of Risk Management Plans	\$86.00	N	N	B
Cooling Tower Audit Fee (per review)	\$86.00	N	N	B
Issue of an Improvement Notice/Prohibition Order for regulated system (Cooling Tower)	\$560.00	Y	N	F

Public Health Act

Caravan park approval (per site)	\$12.60	N	N	C
Caravan park inspection/re-inspection (per site)	\$6.00	N	N	F
Environmental monitoring inspection (per hour) Sect. 80(2) POEO Act 1997 (min 1 hour)	\$161.50	N	N	C
Fee for clean-up, prevention and noise control – Notices under POEO Act	\$605.00	Y	N	F
Underground Petroleum inspection (UPSS) - for the first hour AUD 82.50(GST Exempt) per hour or part there of	\$169.00	N	N	A
Underground Petroleum re-inspection (UPSS)	\$169.00	N	N	A
Lodgement of UPSS Management Plan	\$83.00	N	N	B

Water Sampling of Public Pools

Inspection including Palin Test	\$161.00	N	N	C
Water quality (Palin Test) Additional Pools	\$79.00	N	N	C
Re-inspection of Pool (including Palin Test)	\$161.00	N	N	C
Re-inspection Pools (Palin Test) Additional Pools	\$79.00	N	N	C
Improvement Notice or Prohibition Order	\$270.00	Y	N	F
Re-inspection of premises after issue of prohibition notice	\$256.00	N	N	B

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Associated Building and Development Fees

Fees may be varied by the Manager Development Services or the Director Planning where the strict application of the scheduled fee is considered unreasonable or inappropriate considering the work required to carry out the assessment of the application. Refunds may be varied at the discretion of the Manger Development Services or the Director Planning.

Building Inspections - Local Development

Inspection fee	\$200.00	N	Y	C
Public infrastructure fee for developments over \$20,000 in R2, R3, R5 zones	\$215.50	N	N	C
Public infrastructure fee for developments class 2,3,5,6,7,8 & 9 in all zones	\$282.00	N	N	C

Drainage Inspections - Onsite Sewerage Management System

Plumbing and drainage inspections	\$200.00	N	N	C
Additional inspection or re inspection of work	\$200.00	N	N	C

Refunds for Withdrawn Applications including DA, SC, S4.55, S8.2 and Building Information Certificates

Rejected application	100% of application fee less any state authority levies, archive and digital record fees	N	N	B
Withdrawn within 5 days of lodgement	100% of application fee less any state authority levies, archive and digital record fees	N	Y	C
Withdrawn prior to assessment	50% of application fee less any state authority levies, archive and digital record fees	N	Y	C
Withdrawn after 7 day letter issued	20% of application fee less any state authority levies, archive and digital record fees	N	Y	C
Based on work done and staff time				

Refunds For Withdrawn S68 Applications & Certificates Including CC, CDC And OC

Rejected application	100% of application fee less any state authority levies, archive and digital record fees	N	Y	B
Withdrawn within 5 days of lodgement	100% of application fee less any state authority levies, archive and digital record fees	N	Y	C

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Refunds For Withdrawn S68 Applications & Certificates Including CC, CDC And OC [continued]

Withdrawn prior to assessment	50% of application fee less any state authority levies, archive and digital record fees	N	Y	C
Withdrawn after 7 day letter issued	20% of application fee less any state authority levies, archive and digital record fees	N	Y	B

Notification and Advertising

Initial dwelling or ancillary residential structures	\$200.00	N	N	C
Secondary dwelling	\$266.50	N	N	B
Other development - commercial & industrial - Less than \$100,000	\$200.00	N	N	C
Other development - including commercial & industrial - \$100,000 to \$750,000	\$266.50	N	N	C
Other development - including commercial & industrial - Over \$750,000	\$718.00	N	N	C
Public Exhibition of a designated development as required by a LEP, DCP or CPP	\$2,596.00	Y	N	F
Public Exhibition of a development required to be advertised by a LEP, DCP or CPP	\$1,292.00	Y	N	F
Public Exhibition of a prohibited development application	\$1,292.00	Y	N	F
Public exhibition of a nominated integrated development, threatened species development or class 1 aquaculture development	\$1,292.00	Y	N	F

Other

Documentation archiving fee	\$77.00	N	N	C
Digital recording fee for applications lodged through the NSW Planning Portal	\$112.75	N	N	A
Occupation certificate	\$310.00	N	Y	C
Occupation certificate for change of use (no building work)	\$340.00	N	Y	C
Outstanding notices certificate section 121ZP & 735A combined	\$210.50	N	N	C
Water tanks	No Charge	N	N	C
Principal Certifier notification sign	\$26.00	N	Y	C
Building/sewerage system inspection - pre-development minimum – up to 1 hour	\$303.00	N	N	C
Building/sewerage system inspection pre-development additional time – per hour	\$184.50	N	N	C

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Fire Safety

Bushfire Attack Level (BAL) Certificate (application for the purpose of preparing a local or complying development application, including site inspection)	\$800.00	N	Y	C
Identification of fire safety measures (Upon request under Cl.182(2)EP&A Regs.)	\$184.50	N	Y	C
Fire safety building audit and inspection	Base fee \$184.50 inspection plus \$184.50 per hour (minimum 1 hr) for audit	N	Y	C
Fire safety follow up inspection (new or existing buildings)	\$184.50	N	Y	C
Registration of Annual Fire Safety Statement (AFSS)	\$87.50	N	Y	C
Application for extension of time to submit an Annual Fire Safety Certificate (AFSS)	\$51.50	N	Y	B
Reassessment of unsatisfactory AFSS	\$184.50	N	Y	C
Assessment of alternative solution under the BCA for Class 2 – 9 Buildings – minor works (This fee is payable in addition to the Construction Certificate Fees)	\$397.00	N	Y	C
Assessment of alternative solution under the BCA for Class 2 – 9 Buildings – major works (This fee is payable in addition to the Construction Certificate Fees)	\$792.00	N	Y	C
NSW Fire Brigade Final Safety Report – Administration Fee	\$68.00	N	Y	C
Professional external consultancy service fee for fire engineering, fire safety and Building Code of Australia BCA (NCC) – per review, report or advice	As invoiced to Council plus 10% administrative fee	N	Y	C
Clause 144 Referral to NSW Fire Brigade - Currently \$2,600 per day plus admin costs. Payable prior to release of the Construction Certificate. Note: The NSW Fire Brigade Final Safety Report Fee will be charged separately as determined by the NSWFB and is payable prior to the release of the Occupation Certificate.				

S10.7 Planning Certificates

10.7(2) Certificate	\$64.00	Y	N	F
10.7(5) Certificate	\$133.00	Y	N	F

Building Information Certificates – Section 6.7 (Any changes in the Legislated Fee will be passed on as at the effective date)

Fees may be varied by the Manager Development Services or the Director Planning where the strict application of the scheduled fee is considered unreasonable or inappropriate considering the work required to carry out the assessment of the application.

Class 1 or 10 Building	\$250.00	Y	N	F
Other class buildings with a floor area of the building or part thereof not exceeding 200m ²	\$250.00	Y	N	F
Other class buildings with a floor area of the building or part thereof exceeding 200m ² but not exceeding 2,000m ²	\$250.00 plus \$0.50 per m ² over 200m ²	N	N	F
Other class buildings with a floor area of the building or part thereof exceeding 2,000m ²	\$1,165 plus \$0.075 per m ² over 2,000m ²	N	N	F
Application where part of a building does not have a floor area	\$250.00	Y	N	F
Additional building certificate fee where council is required to carry out more than 1 inspection of the building	\$90.00	Y	N	F

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Building Information Certificates – Section 6.7 (Any changes in the Legislated Fee will be passed on as at the effective date) [continued]

Application for a building erected without approval under S260(3A)	\$250.00 plus normal application fees for a DA & CC based on value of work	N	N	F
Each additional copy of a building information certificate	\$13.00	Y	N	F

Building Hoardings

Type A (per 20m road frontage)	\$189.00	N	N	C
Type B (per 20m road frontage)	\$624.00	N	N	C

Temporary Occupation of a Building Site

Application fee (up to 2 years)	\$421.00	N	N	C
Extension of approval	\$421.00	N	N	C

Complying Development Certificate

Class 1a dwelling	\$1,700 plus inspections, Occupation Certificate, archive fee and PC sign fees	N	Y	C
Class 1a dwelling addition/alteration – contract value less than \$25,000	\$750.00 plus inspections, Occupation Certificate, archive fee and PC sign fees	N	Y	C
Class 1a dwelling addition/alteration – contract value exceeds \$25,000	\$1,400 plus inspections, Occupation Certificate, archive fee and PC sign fees	N	Y	C
Complying Development for ancillary residential development where only final inspection required	\$646.00	N	Y	C
Class 10a & 10b	\$740.00 plus inspections, Occupation Certificate, archive fee and PC sign fees	N	Y	C
Commercial/industrial development without building works	\$544.00	N	Y	C
Bed & breakfast	\$544.00	N	Y	C
Commercial/Industrial	\$1,700.00 plus inspections, Occupation Certificate, archive and PC sign fees	N	Y	C
Boundary adjustments	\$779.00	N	Y	C
Demolition	\$513.00	N	Y	C
Modified Complying Development Certificate – New dwellings & commercial/industrial building works	50% of CDC Application Fee	N	Y	C
Modified Complying Development Certificate – Other	50% of CDC Application Fee	N	Y	C

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Part 6 Certificates

Part 6 Certificate Registration - Certificates from Private Certifiers	\$36.00	Y	N	F
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Construction Certificates

Fees may be varied by the Manager Development Services or the Director Planning where the strict application of the scheduled fee is considered unreasonable or inappropriate considering the work required to carry out the assessment of the application.

< \$5,000	\$390.00	N	Y	C
> \$5,000 < \$100,000	\$943.00	N	Y	C
> \$100,001 < \$250,000	\$1,440.00	N	Y	C
> \$250,001 < \$1,000,000	\$2,650.00	N	Y	C
> \$1,000,000	\$2,650 plus an additional \$1.00 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	N	Y	C
Multi-unit development	Fee by negotiation depending on complexity.	N	Y	B
Pre-construction certificate meeting	\$220.00	N	Y	A
Construction certificate (Private assessors engagement by council)	Contractors fee + \$100.00 Admin charge	N	Y	A
Modified Construction Certificate	25% of construction certificate fee or by negotiation depending on complexity.	N	Y	C
Additional copies of Construction Certificate (each)	\$58.50	N	Y	C
Construction Certificate application transferred from Private Certifying to Council	\$184.50 for the first hour and \$120.00 for each additional hour or part thereof plus outstanding inspections and occupation certificate	N	Y	C

Development Application Fees (Any changes in the Legislated Fee will be passed on as at the effective date)

Fees may be varied by the Manager Development Services or the Director Planning where the strict application of the scheduled fee is considered unreasonable or inappropriate considering the work required to carry out the assessment of the application.

Multiple Developments - If two or more fees are applicable to a single development application (such as to subdivide land and erect a building on one or more lots created by the subdivision) the maximum fee payable for that development is the sum of those fees.

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Estimated Cost

Assessment of amended plans for an undetermined application (DA, CC, 4.55, 8.2)	Depending on complexity: Minor complexity - 10% of DA fee paid Other - 30% of DA fee paid	N	N	A
Less than \$5,000	\$129.00	Y	N	F
\$5,001 – \$50,000	\$198 plus an additional \$3.00 for each \$1,000 (or part of \$1,000) of the estimated cost	Y	N	F
\$50,001 – \$250,000	\$412 plus an additional \$3.64 for each \$1,000 (or part of \$1,000) of the estimated cost	Y	N	F
\$250,000 – \$500,000	\$1,356 plus an additional \$2.34 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	Y	N	F
\$500,001 – \$1,000,000	\$2,041 plus an additional \$1.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	Y	N	F
\$1,000,000 – \$10,000,000	\$3,058 plus an additional \$1.44 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	Y	N	F
More than \$10,000,000	\$18,565 plus an additional \$1.19 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	Y	N	F

Other

Advertising signs and structures	\$333, plus \$93 for each advertisement in excess of one, or the fees calculated in accordance with statutory Development Application fees, whichever is the greater	Y	N	F
Additional fee for a development that is referred to a design review panel for advice	\$3,508.00	Y	N	F
Dwelling/house cost up to \$100,000	\$532.00	Y	N	F
Additional fee for a development applications requiring concurrence	\$164 one-off administration fee	Y	N	F

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Other [continued]

Development not involving the erection of a building, the carrying out of work, the subdivision of land, or the demolition of a building or work	\$333.00	Y	N	F
Concept Development Application	The maximum fee payable for a concept development application in relation to a site, and for any subsequent development application for any part of the site, is the maximum fee that would be payable as if a single development application only was required for all of the development of the site.	Y	N	F
Designated development additional fee	\$1,076.00	Y	N	F

Subdivision of Land

Subdivision involving the opening of a public road	\$777.00 plus \$65.00 per additional lot created by subdivision	Y	N	F
Subdivision works (As per Planning Circular PS 13-002 (Clause 249 of Environmental Planning and Assessment Regulation))	Applicable fees as per Schedule in "Any other Development (Estimated Cost)"	Y	N	F
Subdivision not involving the opening of a public road	\$386.00 plus \$53.00 per additional lot created by subdivision	Y	N	F
Strata Subdivision	\$386.00 plus \$65.00 per additional lot created by subdivision	Y	N	F
Boundary adjustment and/or lot consolidation	\$386.00	Y	N	F

Modification of a Consent

Section 4.55 EPAA 1979 - Modification

Section 4.55(1) Modifications involving minor error, misdescription or miscalculation	\$83.00	Y	N	F
Section 4.55(1A) Modifications involving minimal environmental impact	\$754 or 50% of the original development application fee, whichever is the lesser,	Y	N	F
Section 4.55(2) if the fee for the original application was less than \$100	50% of the fee for the original development application	Y	N	F
Section 4.55(2) In the case of an application with respect to a development application that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building	50% of the fee for the original development application	Y	N	F
Section 4.55(2) or 4.56(1) In the case of an application with respect to a development application that involves the erection of a dwelling-house with an estimated cost of \$100,000 or less	\$220.00	Y	N	F

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Section 4.55 EPAA 1979 - Modification [continued]

Other modifications - original application value of works less than \$5,000	\$64.00	Y	N	F
Other modifications - original application value of works - between \$5,001 – \$250,000	\$99 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost	Y	N	F
Other modifications - original application value of works - between \$250,000 – \$500,000	\$585 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	Y	N	F
Other modifications - original application value of works - between \$500,001 – \$1,000,000	\$833 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	Y	N	F
Other modifications - original application value of works - between \$1,000,000 – \$10,000,000	\$1,154 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	Y	N	F
Other modifications - original application value of works - more than \$10,000,000	\$5,540 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	Y	N	F
Additional fee for modification application if notice of application is required to be given under the Act, Section 4.55(2) or 4.56(1)	\$778.00	Y	N	F
Additional fee for modification application that is accompanied by statement of qualified designer	\$889.00	Y	N	F
Additional fee for modification application that is referred to design review panel for advice	\$3,508.00	Y	N	F

Review of Determination

Section 8.3 EPAA 1979

Review under section 8.3 of the Act with respect to a development application that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building	50% of the fee for the original development application	Y	N	F
Review under section 8.3 of the Act with respect to a development application that involves the erection of a dwelling-house with an estimated cost of construction of \$100,000 or less	\$220.00	Y	N	F
Additional Notification fee if notice is required to be given under section 8.3 of the Act, section 4.55(2) or 4.56(1) required	\$725.00	Y	N	F
Appeal against determination of modification application under the Act, section 8.9	50% fee that was payable for the application the subject of appeal	Y	N	F
Review of modification	50% of the fee for the modification application	N	N	A

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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All other Development Application Reviews including erection of a building, carrying out of work, demolition of building or work (based on estimated costs)

Up to \$5,000	\$64.00	Y	N	F
\$5,001 to \$250,000	\$100 (plus an additional \$1.50 for every \$1,000 or part of \$1,000 of the estimated cost)	Y	N	F
\$250,001 to \$500,000	\$585 (plus an additional \$0.85 for every \$1,000 or part of \$1,000 of the estimated cost exceeds \$250,000)	Y	N	F
\$500,001 to \$1,000,000	\$833 (plus an additional \$0.50 for every \$1,000 or part of \$1,000 of the estimated cost exceeds \$500,000)	Y	N	F
\$1,000,001 to \$10,000,000	\$1,154 (plus an additional \$0.40 for every \$1,000 or part of \$1,000 of the estimated cost exceeds \$1,000,000)	Y	N	F
Over \$10,000,000	\$5,540 (plus an additional \$0.27 for every \$1,000 or part of \$1,000 of the estimated cost exceeds \$10,000,000)	Y	N	F

Food Premises - Registration/Inspection Fee

Food Premises Inspections (routine inspections)	\$156.50	N	N	B
Food vendor approval (annual approval/inspection) – Mobile	\$259.00	N	N	C
Food Premises Inspections (large premises)	\$381.00	N	N	C
Reinspections	\$184.00	N	N	C
Improvement Notice issued under Food Act 2003	\$330.00	Y	N	F
Temporary Food Stall inspection – Small (single food type)	\$63.00	N	N	C
Temporary Food Stall inspection – Large (range of foods)	\$99.00	N	N	C
Temporary Food Stall re-inspection	\$72.50	N	N	C

General Enquiries

Request for written advice (advice on DA matters must be through a pre-DA lodgment request)	\$820.00	N	N	C
Dwelling entitlement enquiry	\$820.00	N	N	B
Exempt boundary adjustment initial enquiry (a legal document processing request is also required once documents are ready for signing)	\$600.00	N	N	B

Impounding Fees – Dogs & Cats

Maintenance Fees (charged daily)	\$40.50	N	N	C
Vet Care (where applicable)	At Cost	N	N	C

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Impounding Fees – Dogs & Cats [continued]

Sale of cat or dog – previously registered, desexed and microchipped	\$162.50	N	Y	C
Sale of dog (male & female)	\$344.00	N	Y	C
Includes de-sexing, registration and microchipping				
Sale of dog (male & female) for pensioners	\$317.75	N	Y	A
Sale of cat desexed and registered	\$225.50	N	Y	B
Sale of cat desexed and registered - pensioner	\$169.00	N	Y	B
Sale of kitten under 12 weeks including microchip and registration	\$246.00	N	Y	B
Surrender of cat or dog – At the pound	\$220 per animal plus \$70 per additional animal Min. Fee: \$220.00	N	N	C
Surrender of cat or dog – Pick – up	\$240 per animal plus \$70 per additional animal	N	N	C
Breed Assessment	Cost as quoted by Dogs NSW	N	N	C
Assessment carried out by Dogs NSW. Cost of assessment payable to Council for reimbursement to agency prior to assessment being carried out				
Temperament Assessment	Costs as quoted by appointed assessor	N	N	C
Assessment carried out by Assessor as advised by Office of Local Government. Cost of assessment payable to Council for reimbursement to agency prior to assessment being carried out				
Microchip on return of impounded dog or cat	\$69.00	N	Y	C
Microchip on sale of dog	Included in Sale	N	Y	C
Microchip (supply and chip animal to Rescue Agency)	\$17.80	N	Y	C
Microchip – Livestock	\$70 plus cost of tag	N	Y	C
1st time Impounded – if not registered & collected within 24hrs	\$79.50	N	N	C
No Charge - 1st time Impounded – if returned to registered owner within 24hrs No Charge				
2nd time impounded or subsequent time impounded	\$79.50	N	N	C

Disposal of cat or dog

Where a dog or cat is sold and owner at time of impounding is known, Council will recover the difference in cost for the fees for release of the animal and the charges for maintenance, from that owner	\$100 per animal plus \$55 per additional animal	N	N	C
Where a dog or cat is destroyed and the owner at the time of impounding is known, Council will recover the charges for its maintenance and expenses incurred by the Council destroying the animal, from that owner	At Cost	N	N	C
Hire of animal trap (per week) (plus bond)	\$30.50	N	Y	C
Bond for animal traps (refundable)	\$77.50	N	N	E

Dangerous Dog Collars

Small	\$40.50	N	Y	C
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Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Dangerous Dog Collars [continued]

Medium	\$46.50	N	Y	C
Large	\$51.00	N	Y	C
Extra Large	\$59.50	N	Y	C

Release Fees - Other Animals

Transportation Fee	At Cost	N	N	C
Cartage by contractors	At Cost	N	N	C
Cartage by Council Stock Trailer	\$223.00	N	N	C
Portable Stockyards & Ramp	\$85.50	N	N	C
Sale of Animal (not companion animal)	By Negotiation	N	Y	C
Maintenance and Vet Care (charged daily – per animal)	At Cost	N	N	C

Maintenance of stock yards - per day

Fee per animal	\$25.00	N	N	C
Vet Care (where applicable)	At Cost plus GST	N	N	C
Certificate of Compliance for Dangerous Dog Enclosure	\$150.00	Y	N	F

Impounding Fees - Trolleys & Impounded Items

Impounding Fee (each)	\$109.00	N	N	C
Release Fee – per item	\$32.00	N	N	C
Daily Storage Fee up to 28 days – per work day	\$15.20	N	N	C

Information Fact Sheets

Charge per sheet	\$0.60	N	N	C
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Legal Document Processing

Release of restrictions on title	\$820.00	N	N	A
Exempt boundary adjustment (an exempt boundary adjustment general enquiry must be applied for prior to submitting documents for processing)	\$820.00	N	N	B
Modification to building envelop	\$820.00	N	N	B

Subdivision Certificates

Fees may be varied by the Manager Development Services or the Director Planning where the strict application of the scheduled fee is considered unreasonable or inappropriate considering the work required to carry out the assessment of the application.

Base Fee - includes Torrens Title, Strata and Community Title	\$1,250.00	N	N	F
Per additional lot fee - includes Torrens Title, Strata and Community Title	\$250.00	N	N	F
Re-Certification of previously issued subdivision certificate	\$625.00	N	N	F

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Planning Proposals (Rezoning)

A mapping fee may also be applicable to planning proposals supported by Council. Fees may be varied at the discretion of the Chief Executive Officer or Director Planning.

Technical assurance panel application fee	\$140,000.00	N	N	A
Pre-lodgement scoping proposal and meeting	\$5,000.00	N	N	B
Planning proposal prelodgement meeting fee (Preliminary)	\$2,000.00	N	N	B
Planning proposal prelodgement meeting fee (subsequent meetings)	\$1,000.00	N	N	B
Planning proposal fee (basic)	\$17,970.00	N	N	B
Planning proposal fee (standard)	\$76,785.00	N	N	B
Planning proposal fee (complex / principle)	\$119,616.48	N	N	B
Planning proposal fee (employment generating)	75% of the total planning proposal fee for basic or complex proposals (at discretion of Council Officer)	N	N	B
Planning proposal mapping fee	\$2,152.50	N	N	B
LEP amendment mapping fee	\$2,152.50	N	N	B
Specialist Studies Assessment Fee	\$10,000 - initial review and agency consultation prior to lodgement.	N	N	B
DCP amendment initiated by proponent	\$14,395.00	N	N	B
DCP amendment prelodgement meeting fee	\$1,055.75	N	N	B
DCP amendment Neighbourhood Plan prelodgement meeting fee	\$1,055.75	N	N	B
DCP amendment (Neighbourhood Plan)	\$14,386.90	N	N	B
Growth area planning proposal fee (basic)	\$27,530.00	N	N	B
Growth area planning proposal fee (standard)	\$96,785.00	N	N	B
Growth area planning proposal fee (complex / principle)	\$139,616.48	N	N	B
Study Peer Review	All costs incurred by the need to carry out a peer review on a study submitted to support a planning proposal, neighbourhood plan or development control plan amendment will be borne by the proponent. Min. Fee: \$3,000.00	N	N	B

Refunds for Withdrawn Initial Planning Proposal

If withdrawn prior to reporting to Council for gateway determination, up to 50% refund of initial planning proposal fee (at discretion of Council Officer)	POA	N	N	B
If Council resolves not to proceed to gateway determination, 25% refund of initial planning proposal fee (at discretion of Council Officer)	POA	N	N	B

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Pre Lodgement Consultation for Development Applications

Fees may be varied by the Manager Development Services or the Director Planning where the strict application of the scheduled fee is considered unreasonable or inappropriate considering the work required to carry out the assessment of the application. Refunds may be varied at the discretion of the Manager Development Services or the Director Planning. There will be no charge for basic advice regarding documents required for lodgement.

Formal pre-lodgement consultation with written response	Minor (Planner only) - \$600.00 Medium (up to 2 internal referral departments involved in providing advice) - \$1,000.00 Major (3 or more internal referral departments involved in providing advice) - \$2,000.00	N	Y	C
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Pre Purchase Inspection

Vacant land	\$820.00	N	Y	C
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Publications

Wollondilly LEP document	\$59.00	N	N	B
Local Strategic Planning Statement (Printed)	\$73.90	N	N	B
Development Control Plan 2010 Individual Volumes	\$21.50	N	N	B
Development Control Plan 2010 Entire Document	\$147.50	N	N	B
Various Planning Publications e.g. Growth Management Strategy, centre studies, streetscape, environment study (copies of other documents)	\$74.50	N	N	B
Price on application - minimum of \$33.				
Digital Copy (USB) of any Publication listed above	\$52.79	N	N	B

Local Contributions Planning and Planning Agreement

Planning agreement or Works-in-kind meeting(s) - per meeting	\$2,000.00	N	N	B
Initial proposal assessment fee	\$2,000.00	N	N	B
Local infrastructure agreements mapping fee	\$2,152.50	N	N	B
Planning agreement or works-in-kind agreement fee (basic)	\$10,820.93	N	N	B
Planning agreement or works-in-kind agreement fee (standard)	\$21,642.88	N	N	B
Planning agreement or works-in-kind agreement fee (complex)	\$46,360.75	N	N	B
Document processing fee	\$820.00	N	N	B

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Local Contributions Planning and Planning Agreement [continued]

Local infrastructure agreements (VPAs and WIKAs) administration fee	\$1,100 + 3% of the sum value of all contributions (inc. all works, land, maintenance and monetary contributions) in the agreement	N	N	B
Contributions plan initial review fees (with a planning proposal)	\$2,900.00	N	N	B
Draft contributions plan preparation (with a planning proposal – excluding the cost of any specialist plans, reports or studies)	\$46,360.75	N	N	B

Other Section 68 (LGA 1993) Applications

Fees may be varied by the Manager Development Services or the Director Planning where the strict application of the scheduled fee is considered unreasonable or inappropriate considering the work required to carry out the assessment of the application.

Manufactured home (1 per lot) – additional S68 fees may apply for septic/drainage work	\$300.00	N	N	B
Solid fuel heater	\$285.00	N	N	B
Manufactured Home – multiple occupancies – additional S68 fees may apply for septic/drainage work	Price on application	N	N	B
Activity application for community land	\$355.00	N	N	B
Inspection of awnings over public lands	\$200.00	N	N	C
Fee for service under S608 of the LGA Act providing a service in connection with the exercise of the Council's regulatory function	By Negotiation	N	N	C
Review of a determination of a Section 68 application	50% of the original application fee	Y	N	F

Sewage Management (Under Section 68 of The Local Government Act)

Fees may be varied by the Manager Development Services or the Director Planning where the strict application of the scheduled fee is considered unreasonable or inappropriate considering the work required to carry out the assessment of the application.

Installation of On-Site Systems where Council is the Principal Certifier

When lodged with Construction Certificate or Complying Development Certificate (Residential includes 1 dwelling or 2 attached dwellings on 1 system)

Residential application fee – Pump Out (includes 2 inspections)	\$841.00	N	N	C
Residential application fee – Other system Types (includes 2 inspections)	\$1,070.00	N	N	C
Commercial/industrial application fee – Pump Out	\$1,070.00	N	N	C

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Installation of On-Site Systems where Council is not the Principal Certifier

Residential application fee – Pump Out (includes 3 inspections)	\$1,085.00	N	N	C
Residential application fee – Other system Types (includes 3 inspections)	\$1,310.50	N	N	C
Commercial/industrial application fee – Pump Out	\$1,310.50	N	N	C

Other Commercial/Industrial System and Larger/Package Systems Serving a Number of Premises

Additional inspection fee is applicable to charge

Systems serving up to 49 people	\$1,500.00	N	N	C
Systems serving 50+ people	\$4,325.00	N	N	C

Modifications of Sewage Management System Approval

Pump Out (residential/commercial/industrial)	\$198.00	N	N	C
Other Residential Systems	25% of total application fee	N	N	C
Other commercial/industrial package systems serving up to 49 people	25% of total application fee	N	N	C
Other commercial/industrial package systems serving more than 49 people	25% of total application fee	N	N	C
Commercial/industrial application fee (50+ dwellings/lots)	25% of total application fee	N	N	C
Modified site plan	\$99.50	N	N	C

Connection to Private Sewer or an Existing Sewage Management System and Water/Stormwater Connections where Council is the Principal Certifier

When lodged where Council is the Principal Certifying Authority. Note: Where Council is the nominated Principal Certifying Authority a reduction to building inspection fees are possible as critical stage and drainage inspections can be conducted concurrently

Connecting to existing sewerage management facility including but not limited to aerated systems, absorption trenches, pump-out systems (includes two drainage inspections)	\$594.00	N	N	C
Connecting to private reticulated water supply and stormwater drainage including but not limited to Stonequarry and Nangarin Estates (includes two drainage inspections)	\$594.00	N	N	C
Connecting to private recycled water system including but not limited to Bingara Gorge (total of four plumbing and drainage inspections)	\$400.00	N	N	C
1 inspection only. No Sec 68 processing				

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Connection to Private Sewer or an Existing Sewage Management System and Water/ Stormwater Connections where Council is not the Principal Certifier

Connecting to existing sewerage management facility including but not limited to aerated systems, absorption trenches, pump-out systems (includes two drainage inspections)	\$696.00	N	N	C
Connecting to water supply and stormwater drainage including but not limited to estates such as Stonequarry and Nangarin (includes two drainage inspections)	\$696.00	N	N	C
Connecting to private recycled water system including but not limited to Bingara Gorge (total of four plumbing and drainage inspections)	\$800.00	N	N	C
Includes four inspections. ie: Internal Drainage, External Drainage, Recycled Water (Front Run) and Final Flow Test				

Approval to Operate

A copy of a current approval to operate a septic tank	\$32.00	N	N	A
Approval to operate (domestic & commercial < 10 persons or pump-out) 1yr	\$66.50	N	N	C
Approval to operate (domestic & commercial < 10 persons or pump-out) 3yrs	\$92.00	N	N	C
Approval to operate (domestic & commercial < 10 persons or pump-out) 5yrs	\$105.00	N	N	C
Approval to operate (commercial land systems > 10 persons up to 49 dwellings/lots)	\$542.00	N	N	C
Approval to operate (Private/package sewer treatment systems > 50 dwellings/lots)	\$1,090.00	N	N	C
Approval to operate (Pensioner) 1yr	\$51.00	N	N	C
Approval to operate (Pensioner) 3yrs	\$77.00	N	N	C
Approval to operate (Pensioner) 5yrs	\$89.00	N	N	C
Septic inspection fee (existing systems) by request	\$161.00	N	N	C

Enforcement of Private Car Parking

Enforcement of private car parking	\$2,850.00	N	Y	C
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Compliance Cost Notices

Compliance Cost Notice	\$750.00	Y	N	F
Cost of non-compliance with order for illegal and non-compliant building work	\$112.00	N	N	C
Lodgement for s.22E swimming pool compliance	\$112.00	N	Y	C
Removal of Election Signs	\$260.50	N	Y	C
Plus recovery of any additional expenses				

Swimming Pools

Application for variation – Swimming Pool Act Section 22	\$76.88	Y	N	C
On-line registration of NSW Pool Register	\$10.00	Y	Y	F
NSW Pool Register 1st Inspection	\$150.00	Y	Y	F

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Swimming Pools [continued]

NSW Pool Register re-inspection to ensure compliance	\$100.00	Y	Y	F
Any or all subsequent inspections after the first inspection since the person became the owner				
Resuscitation Charts	\$26.00	N	Y	C

Tourism & Business Investment

Co-working Space Fees

Casual – Daily Fee	POA	N	Y	A
Flexible Membership – Monthly Fee	POA	N	Y	A
Full-time Membership – Monthly Fee	POA	N	Y	A
Meeting Room Hire – Hourly Fee	POA	N	Y	A
Venue Hire	POA	N	Y	A

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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INFRASTRUCTURE

Bonds

Bonds are not accepted by Council for work on Private Land

Bond Payable

Bond outstanding works	Bond payable will be 200% of the estimated or actual value of the outstanding works.	N	N	E
A maximum period of time for a bond to be applied will be set by Council				
12 Months Public Assets Defects Liability	Bond payable will be \$5,000 or 10% of the estimated or actual value of the public assets, whichever is the greater	N	N	E
Public Assets Maintenance period	Bond payable will be \$5,000 or 50% of the estimated or actual value of the public assets, whichever is the greater	N	N	E
Including street trees, water management infrastructure.				

Application Fee Based on Bond Value

Up to \$10,000	\$401.00	N	N	C
10,000 – 25,000	\$583.00	N	N	C
25,000 – 50,000	\$887.00	N	N	C
Over 50,000	\$1,275.00	N	N	C

Cemetery Fees

Note: Should someone wish to transfer a right of burial of a plot back to Council, then Council will refund the purchase price or 75% of the current value, whichever is the greater.

Monumental and Lawn Beams (First interment)	\$1,665.00	N	Y	B
Monumental and Lawn Beams (Second interment)	\$575.00	N	Y	B
Non Resident Fee	\$390.00	N	Y	B
Baby Section (Thirlmere Only)	\$575.00	N	Y	B
Ashes (Includes Interment in Memorial Wall) – Single Niche	\$945.00	N	Y	B
Interment of ashes into grave/plot	\$575.00	N	Y	B
Memorial Tree (Thirlmere only) – 16 allotments per tree (per allotment)	\$1,080.00	N	Y	B
Removal of Ashes for Relocation	\$575.00	N	Y	B
Plaques – Bronze plaque single	\$575.00	N	Y	B

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Memorial Work (Permit)

Permission to erect single memorial (single allotment)	\$270.00	N	N	B
Permission to erect double memorial (two allotments)	\$390.00	N	N	B
Permission to restore a memorial	\$180.00	N	N	B

General

Account processing fee	\$65.00	N	Y	B
Ancillary fee	POA	N	Y	B
Refund/transfer right of burial (admin fee)	\$125.00	N	N	B
Exhumation (attendance and admin fee per day or part thereof)	\$945.00	N	Y	B

Cemetery Search Fee

Brief (less than 30 minutes incl. Phone/fax copying & postage)	\$83.00	N	N	B
Extensive – each additional hour or part thereof	\$83.00	N	N	B

Commercial Direction Signs - Supply and Installation

Commercial direction sign installation (each)	\$537.00	N	Y	C
Non standard commercial sign installation	POA	N	Y	C

Commercial Use of Public Footpaths and Roadside Verges

Initial application fee	\$197.00	N	N	C
Café style outdoor dining area (rate per m2 per annum)	\$113.00	N	N	C
A-Frame and advertising signage (rate per sign per annum)	\$165.00	N	N	C
Display and/or sale of goods (rate per m2 per annum)	\$261.50	N	N	C
Lease preparation & execution – legal fees and administration	At Cost plus GST	N	Y	C

Food Vending Van (Where Authorised)

Application Fee	\$197.00	N	N	C
Annual Rate per site	\$783.00	N	N	C

Subdivision Works Certificate

Minimum Fee	\$361.00	N	N	C
Plus rate per metre of road frontage (full or half road) or rate per metre of drainage	\$25.50	N	N	C
Pre-subdivision works certificate lodgement advice - per review	\$770.00	N	Y	C
Compliance review of supporting documents for subdivision works certificate - per review	\$165.00	N	Y	C

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Modification of Construction Certificate Plans

Minor / Single Item	\$304.00	N	N	C
Major / multiple issues	50% of original Construction Certificate Fee	N	N	C

Plan Checking & Supervision Fees

Roadworks & Associated Matters per metre length	\$42.00	N	Y	C
Minor roadworks, driveways for battleaxe type developments and any unsealed pavements, private roads etc. per metre length	\$19.60	N	Y	C
Drainage Works per metre length	\$26.00	N	Y	C
N.B. Includes overland flowpaths where no pipes are proposed, inter-allotment drainage lines, inlet/outlet works etc.				

Inspections (each)	\$414.00	N	N	C
Inspection for Audits of Construction Work	POA, fee up to \$1,000	N	N	C

Plan Checking Fee

Initial Assessment	\$465.00	N	Y	C
Subsequent Amendments	\$260.50	N	Y	C
For developments with a value of construction in excess of \$200,000, a quote for plan checking and supervision fees will be provided by council upon request				

Compliance review of electronic stormwater management models - per model set	\$880.00	N	Y	C
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Design Consultation Fee (Input by Council Engineering Staff)

Advice – over and above standard plan checking and inspections	\$310.00	N	Y	C
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Engineering Specifications

Design Specifications – Subdivision & Engineering standards	\$355.00	N	N	C
Free Download from Council Website. Fee applies if hard copy required.				
Construction Specifications – Subdivision & Engineering standards	\$355.00	N	N	C

Filming Rights on Council Property & Roads - Including Footpath Areas

Application Fee Based On

N.B. Conditions apply. Refer to the Works Division and/or Council's Filming Policy for details

Film Shoots – Low impact	\$210.00	N	N	C
Film Shoots – High impact	\$1,310.00	N	N	C
For example, film shoots requiring road closures, traffic management, advertising, liaising with other agencies, etc.				

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Application Fee Based On [continued]

Film Shoots – Low impact – Less than 8 working days notification	\$448.00	N	N	C
Cost of advertisement placed in newspaper circulating across the state concerning issues of interest to Aboriginal people in relation to filming on community land that is of cultural significance	At Cost	N	N	B

Daily Hire Fees

Daily Hire Fee Hall – see "Halls & Community Centres"	See "Halls & Community Centres"	N	N	A
Daily Hire Fee Sportsground (including Botanical Gardens) – see "Sportsgrounds – Other"	See "Sportsgrounds - Other"	N	N	A

Other

Key Deposit	\$26.00	N	N	E
Bond (refundable)	\$1,060.00	N	N	E

Flooding Enquiry

NOTE: Flood mapping (where available) is generally accessible through Council's web site and site specific flood information (where available) is provided free of charge via an application through Council's web site.

Supply of simple site specific electronic flood modelling data outputs (where available) in selected formats – Minimum Fee	\$500.00	N	N	A
Supply of complex and/or extensive electronic flood modelling data outputs (where available) in selected formats – Additional Fee	POA	N	N	A

Works by Council-Resident Contribution (Roads Act)

Property owners will be charged a maximum of 50% of the actual construction costs in accordance with the NSW Roads Act 1993. No charge for foot paths on Residential & Rural Propert.

Commercial & Industrial Property

Footpath – full frontage – rate per m2	\$136.50	N	N	C
Kerb & Gutter – full frontage – rate per m	\$159.50	N	N	C

Halls & Community Centres

Halls are categorised into 2 main categories dependent upon the facilities provided:

General

Clean up fee (if required)	At cost plus 40% plus GST	N	Y	B
Emergency Services – Meetings and Training	No Charge	N	Y	A
Key deposit (all hirers)	\$25.00	N	N	E

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Bond (all hirers)

No Bond and/or Key Deposit charge for Emergency Services (Meetings and/or Trainings).

Community Group Bond	\$200.00	N	N	E
General Hall Hire Bond	\$400.00	N	N	E
Bond for Markets/Carnivals/Fetes/Fairs/Corporate	\$1,000.00	N	N	E
Bond for 16th to 21st birthday functions	\$1,000.00	N	N	E

Cancellation fee

Cancellation of booking less than 7 days notice	100%	N	Y	B
Cancellation of booking less than 8 to 30 days notice	10%	N	Y	B
No charge if more than 30 days notice is given	No Charge	N	Y	B

Other

Security if required	At Cost	N	Y	B
Pre Arranged Cleaning &/or Rubbish Removal	At Cost	N	Y	B
Administration fee (per hour) for booking changes	\$47.15	N	Y	A

Category 1 Community Halls

Community Groups

Hire per hour	\$15.70	N	Y	A
Functions	\$184.50	N	Y	A

Regular Hirers

Hire per hour	\$18.95	N	Y	A
Functions	\$241.00	N	Y	A

Casual Hirers (Wollondilly Residents)

Hire per hour	\$26.00	N	Y	A
Functions	\$359.00	N	Y	A

Casual Hirers (Non-Residents)

Hire per hour	\$36.00	N	Y	A
Functions	\$544.00	N	Y	A

Other

Trade Waste Container (max 2m3) if applicable	At cost + 10%	N	Y	A
Lighting usage (Wollondilly Shire Hall)	10% of hourly rate charged for lighting	N	Y	A

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Wollondilly Shire Hall

Art Foyers - Exhibition Rate Art Exhibitors Only (Other Hirers Pay General Fees)

General Hire Foyer A & B

Half rate if only one foyer is required

One Day	\$66.00	N	Y	A
Three Days	\$184.50	N	Y	A
One Week	\$429.00	N	Y	A

Community Group Hire Rate Foyer A & B

Half rate if only one foyer is required

One Day	\$38.00	N	Y	A
Three Days	\$111.00	N	Y	A
One Week	\$250.50	N	Y	A

Foyers required by general hirers - per Foyer

Only applicable if main hall is hired. Art Exhibitors have priority of use

Community Group per hour	\$1.25	N	Y	A
Community Group per function	\$12.60	N	Y	A
Regular Hirer per hour	\$1.75	N	Y	A
Regular Hirer per function	\$18.40	N	Y	A
Casual Hirer per hour	\$5.00	N	Y	A
Casual Hirer per function	\$48.50	N	Y	A
Casual Hirer (non-resident) per hour	\$12.60	N	Y	A
Casual hirers (non-residents) per function	\$72.00	N	Y	A

Markets/Carnivals/Fetes/Corporate (includes use of foyers)

Regular Hirers (Max 12 per year)	\$256.50	N	Y	A
Casual Hirers (one off hire)	\$349.00	N	Y	A

Wilton Community Centre

Office hire per week	\$25.50	N	Y	A
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Category 2 Community Halls

Community Groups

Hire per hour	\$12.40	N	Y	A
Functions	\$138.50	N	Y	A

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Regular Hirers

Hire per hour	\$15.60	N	Y	A
Functions	\$190.00	N	Y	A

Casual Hirers (Wollondilly Residents)

Hire per hour	\$20.50	N	Y	A
Functions	\$287.50	N	Y	A

Casual Hirers (Non-Residents)

Hire per hour	\$33.00	N	Y	A
Functions	\$482.00	N	Y	A

Other

Trade Waste Container (max 1.5m3) if applicable	At cost + 10%	N	Y	A
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Picton Memorial School Of Arts

Office 1 - Accommodation per week	\$156.00	N	Y	A
Office 2 - Accommodation per week	\$104.00	N	Y	A
Office 3 - Accommodation per week	\$140.50	N	Y	A
Regular hall hire - per hour	\$13.83	N	Y	A

Tahmoor Community Centre

Hire of Sound Room

Hourly rate	\$19.80	N	Y	A
8 hours or more	\$245.00	N	Y	A

Warragamba Town Hall

Annex/Senior Citizens Room

Bond	\$200.00	N	N	E
Community groups hire per hour	\$15.70	N	Y	A
Community groups hire per day	\$113.00	N	Y	A
Regular hirers per hour	\$19.00	N	Y	A
Regular hirers per day	\$123.00	N	Y	A
Casual hirers (Wollondilly residents) per hour	\$25.00	N	Y	A
Casual hirers (Wollondilly residents) per day	\$137.50	N	Y	A
Casual hirers (non-residents) per hour	\$33.00	N	Y	A
Casual hirers (non-residents) per day	\$159.00	N	Y	A
Seniors annual fee	\$615.00	N	Y	A

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Markets/Carnivals/Fetes/Fairs/Corporate

Regular Hirer (max. 12 per year)	\$256.50	N	Y	A
Casual Hirer (one off hire)	\$349.00	N	Y	A

Other

Waste Container (max 240ltr)	At cost + 10%	N	Y	A
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Warragamba Neighbourhood Centre

Neighbourhood Centre/per week	\$156.50	N	Y	A
Elder Care Cottage per week	\$124.50	N	Y	A

Installation of Entrances

Application and inspection fee	\$215.50	N	N	C
Inspections over and above standard	\$141.50	N	N	C
Culvert entrances – 375 mm diameter & 4.9m wide	POA	N	Y	C
Layback entrances (3.5m wide)	POA	N	Y	C
Ramped entrances (3.5m wide)	POA	N	Y	C
Headwalls (to repair)	POA	N	Y	C
Concrete dish crossing	POA	N	Y	C

Plan Printing Costs (Including Copying Plans)

A0	\$20.50	N	Y	C
A1	\$16.60	N	Y	C
A2	\$13.40	N	Y	C
Large quantity printing (in excess of 10 pages)	30% reduction on above rates	N	Y	C

Lease Part of Road Reserve

Non-Refundable (rate/m2/day)	POA	N	Y	C
Refundable Damage Deposit (rate/m2)	POA	N	N	E
Ancillary Works – eg sediment control	POA	N	Y	C
Annual charge for cables and pipes	POA	N	Y	C
Private utility services - per km/year				
Application for Street Stall (non-charitable organisations)	\$50.00	N	N	C
Application for Street Stall (Charitable Organisations) - No Charge for the first 2m x 2m Street Stall - each subsequent application	\$26.00	N	N	C
The commercial leasing of public footpath - application fee (one-off only)	\$261.50	N	N	C
The commercial leasing of public footpath - cost per square metre per year	\$57.50	N	N	C

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Road Management Approval

Application Fee for roadworks or structures Permit for Low/Risk occupation. NOTE : If unclear of the charges required this should be the minimum fee for lodgement of the application. Additional fees will be notified if applicable.	\$177.00	N	N	C
Application for roadworks or structures Permit for Medium to High Impact/Risk occupation for 1 to 5 shifts inclusive (See application form for definitions)	\$291.00	N	N	C
Additional shift fees for Medium to High Impact/ Risk roadworks or structures Permit per week for greater than five shifts.	\$535 per week or part thereof	N	N	C
Bond for High Impact/Risk Roadworks or Structures Permit	\$50,000 or 20% of the estimated value of the works subject of the Road Management Permit, whatever is the greater	N	N	C
Review of design documents, plans and construction supervision and inspection fees	As per plan checking and supervision fees and document review fees	N	N	C
Permit for events (non-roadwork) affecting a Public Road	\$291.00	N	N	C
Permit to exceed signposted load limit (per permit)	\$80.00	N	N	C
Charges capped at 10 permits per applicant - 12 months permit only				
Provision of Road Manager Consent of NHVR Permit for HML / B Double per application.	\$80.00	N	N	C
Structural assessment of bridge on HML / B Double route	POA	N	N	C

Road Opening Permits - Telstra, Water Supply, Drainage, Gas

Road/Footpath Opening Permit	\$189.00	N	N	C
This fee is to administer compliance of the Restoration Policy				

Civil Works (Including Restoration Fees)

Unsealed Shoulder/Pavement

Establishment	POA	N	N	C
\$/m ²	POA	N	N	C

Asphalt Patching (Less than 24T Total)

Plant and Labour charge (/shift max 6t)	POA	N	N	C
50mm thick \$/m ²	POA	N	N	C
100mm thick \$/m ²	POA	N	N	C

Asphalt Paving (Greater than 24T)

Plant and Labour charge (/shift max 200t)	POA	N	N	C
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Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Asphalt Paving (Greater than 24T) [continued]

50mm thick \$/m ²	POA	N	N	C
100mm thick \$/m ²	POA	N	N	C

Road Pavement With 2 Coat Spray Seal Finish

Establishment	POA	N	N	C
\$/m ²	POA	N	N	C

Plain Concrete Footpath

Establishment	POA	N	N	C
\$/m ²	POA	N	N	C

Concrete Driveway

Fee	POA	N	N	C
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Kerb and Gutter

Establishment	POA	N	N	C
\$/m	POA	N	N	C
Pram ramps, pits, lintels	POA	N	N	C

Grassed Footpath

Establishment	POA	N	N	C
\$/m ²	POA	N	N	C
Pavers	POA	N	N	C

Maintenance of Private Unsealed Roads

Note: for 2016/17, the daily rate for road works on the private road known as "Avoca Road, Silverdale" is 50% of the base rate specified below.

Base rate for daily hire of labour resources & construction plant	\$15,200.00	N	Y	C
Supply and cartage to site of granular road-base materials (price per tonne)	\$52.00	N	Y	C
Supply and cartage to site of recovered granular road-base materials (price per tonne)	\$13.80	N	Y	C
Provision of professional advice by Council Engineer to determine scope & method of works (includes travel & one hour on site)	\$305.00	N	Y	C

Road Widening Enquiry

Road widening (per enquiry)	\$183.50	N	N	C
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Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Sportsgrounds - Schools

Canteen

Bond	\$200.00	N	N	E
Hire	\$123.00	N	Y	A

Ground Usage

Annual bond per school (payable to Council)	\$400.00	N	N	E
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Annual Maintenance Contribution Fee - Primary Schools (Covers Weekly School Sport)

Fee (payable to Council)	\$131.50	N	Y	A
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Carnivals - Primary/Secondary Schools

School Carnivals – School Carnival Fee (Athletics)	\$205.00	N	Y	A
School Carnivals – School Carnival Fee (Cross Country)	\$104.00	N	Y	A
P.S.S.A. Carnivals and Interschool Gala Days Half Day (3Hrs)	\$104.00	N	Y	A
P.S.S.A. Carnivals and Interschool Gala Days Full Day	\$205.00	N	Y	A

Annual Maintenance Contribution Fee - Secondary Schools (Covers Weekly School Sport)

Fee (Payable to applicable management committee or council)	\$600.00	N	Y	A
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Other

Rubbish Removal	At cost + 40%	N	Y	A
Prearranged cleaning of amenity	At cost	N	Y	C

Sportsgrounds - Other

Hire of all sporting facilities is subject to Council's normal requirements for Public Liability Insurance (refer to "Occasional/Casual Hirer Insurance Policies") in addition to hire fees. Definition of Community Group - A not-for-profit community organisation which does not operate as a business. Penalties apply to Unauthorised Access/Usage.

General

Minimum annual contribution	\$232.67	N	Y	B
Penalty for late payment of hire fees (Regular hirers only)	\$116.00	N	Y	B
Penalty for use of Grounds without a booking	\$533.00	N	Y	B
Clean up of Sportsground (if required) including removal of rubbish	\$238.00	N	Y	A

If costs exceed charge "Clean up fee" below applies

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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General [continued]

Clean up of amenity (if required)	\$238.00	N	Y	A
If costs exceed charge "Clean up fee" below applies				
Clean up fee (if required)	At cost plus 40% plus GST	N	Y	A

The following events do not incur a charge

Emergency Services – Meetings and Training	No Charge	N	Y	A
Community Fundraising Event (to be determined by Council on application)	No Charge	N	Y	A
Bond still applicable				
Christmas Carols (once per annum)	No Charge	N	Y	A
Bond still applicable				
Anzac Day Services	No Charge	N	Y	A

Cancellation fee

Cancellation of booking if less than 7 days notice given	100%	N	Y	B
Cancellation of booking if 8 to 30 days notice given	10%	N	Y	B
No charge if more than 30 days notice is given	No Charge	N	Y	A

Bonds/Deposits

No Bond and/or Key Deposit charge for Emergency Services (Meetings and/or Trainings)

Key deposit (all hirers)	\$25.00	N	N	E
Bond (all hirers except market/carnival etc)	\$400.00	N	N	E
Markets/Carnivals/Fetes/Fairs/Corporate	\$1,000.00	N	N	E

Canteen

Canteen Bond (casual hirers)	\$200.00	N	N	E
Hire (casual hirers)	\$123.00	N	Y	A

Floodlights

Floodlights per hour casual hirers & seasonal hirers where applicable	\$92.50	N	Y	A
Floodlights – Seasonal Hirers Annual Fee	\$308.00	N	Y	A
Floodlights – Seasonal Hirers Electricity Charges	At cost plus GST	N	Y	A

Electricity costs for amenities

Amenity Electricity Use costs – Seasonal Hirers	At cost plus GST	N	Y	A
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Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Cricket Pitch				
Covering	\$892.00	N	Y	A
Uncovering	\$892.00	N	Y	A
Goal Posts				
Removal	\$349.00	N	Y	A
Installation	\$349.00	N	Y	A
Group Fitness Trainers/Personal Trainers				
Casual Hirer (1 session with duration of up to 2 hours)	\$46.50	N	Y	A
Group Fitness Training (Program of up to 6 weeks duration, limited to 18 participants)	\$349.00	N	Y	A
Group Fitness Trainers/Personal Training (1 Trainer and up to 4 Clients per session)				
12 month Licence	\$145.00	N	Y	A
Group Fitness Trainers/Personal Training (1 Trainer and up to 18 Clients per session)				
12 month Licence	\$1,460.00	N	Y	A
Trade waste				
Per bin including empty (max 2m3)	At Cost + 10%	N	Y	A
Other				
Seasonal Hirers Amenities Maintenance Levy Fee	\$225.00	N	Y	A
Excessive Water Usage	At Cost	N	Y	A
Casual Hirers				
Hire half day	\$164.00	N	Y	A
Hire full day	\$308.00	N	Y	A
Hourly rate	\$51.50	N	Y	A
Markets/Carnivals/Fetes/Fairs/Corporate – Category 1	\$882.00	N	Y	A
Regular Hirers				
Per Player Fee applies per player per season (or per annum for annual hirers)				
Junior Players (Under 18)	\$8.00	N	Y	A
Per Player Fee - All Codes except Cricket				
Senior Player (18 & Over)	\$13.00	N	Y	A
Per Player Fee - All Codes except Cricket				

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Regular Hirers [continued]

Out of Season – Junior Players (Under 18) Per Player Fee - all codes	\$1.60	N	Y	A
Out of Season – Senior Players (Under 18) Per Player Fee - all codes	\$3.20	N	Y	A

Cricket Fee

In lieu of per player fee excluding out of season use.

Per Wicket	\$533.00	N	Y	A
Per Net	\$180.00	N	Y	A
Excludes Bargo, 2nd Net Tahmoor & 2nd Net Dudley Chesham				

Other

Hire half day	\$83.50	N	Y	A
Hire full day	\$155.00	N	Y	A
Hourly rate	\$25.50	N	Y	A

Appin AIS

Either Per Player OR Minimum Fee to apply (whichever fee is highest). Minimum Fee APPIN AIS SPORTSGROUND also refer to "General" above.

Seasonal Hirers (six months, April to Sept, Oct to Mar) - Minimum Fee

Excludes Cricket who pay per wicket

Season Hire – Soccer	\$1,080.00	N	Y	A
Netball per season (includes lighting)	\$287.50	N	Y	A

Clubhouse Hirers (Clubhouse only)

Community Groups

Bond	\$200.00	N	N	E
Hire Per Hour	\$11.40	N	Y	A
Functions	\$134.50	N	Y	A

Regular Hirers

Bond	\$400.00	N	N	E
Hire Per Hour	\$14.80	N	Y	A
Functions	\$181.00	N	Y	A

Casual Hirers (Wollondilly Residents)

Bond	\$400.00	N	N	E
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Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Casual Hirers (Wollondilly Residents) *[continued]*

Hire Per Hour	\$18.40	N	Y	A
Functions	\$251.50	N	Y	A

Casual Hirers (Non-Residents)

Bond	\$400.00	N	N	E
Hire Per Hour	\$27.50	N	Y	A
Functions	\$447.00	N	Y	A

Minimum Fee Appin Park Also Refer to "General" Above

Seasonal Hirers (six months, April to Sept, Oct to Mar)

Hire per season	\$760.00	N	Y	A
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Minimum Fee Bargo Sportsground Also Refer to "General" Above

Seasonal Hirers (six months, April to Sept, Oct to Mar)

Excludes Cricket who pay per wicket

Hire per season	\$760.00	N	Y	A
Bargo 1st Scouts group – hire per season	\$381.00	N	Y	A
Per player fee does not apply				

Bargo Sportsground

BBQ Amenity Hire

Bond	\$200.00	N	N	E
Community Groups hire per day	\$78.50	N	Y	A
Regular Hirers Hire per day (out of season only)	\$101.50	N	Y	A
Casual Hirers (Wollondilly Residents) hire per day	\$167.50	N	Y	A
Casual Hirers (non-residents) hire per day	\$298.00	N	Y	A

Douglas Park Sportsground Also Refer to "General" Above

Seasonal Hirers (six months, April to Sept, Oct to Mar) - Minimum Fee

Club fee per season	\$1,080.00	N	Y	A
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Community Groups

Bond	\$200.00	N	N	E
Hire half day	\$81.00	N	Y	A
Hire full day	\$155.00	N	Y	A

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Community Groups [continued]

Hourly rate	\$24.50	N	Y	A
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Netball Courts - Minimum Fee

Season Hire of Netball Courts	\$330.00	N	Y	A
Netball courts per hour	\$15.40	N	Y	A
Per player fee does not apply				

Minimum Fee Dudley Chesham Also Refer to "General" Above

Seasonal Hirers (six months, April to Sept, Oct to Mar)

Excludes Cricket who pay per wicket

Senior Rugby League, Junior Rugby League	\$760.00	N	Y	A
Netball per season	\$337.00	N	Y	A

Annual Hirers

Pony Club	\$660.00	N	Y	A
Tennis/Macarthur Astronomical Society	\$137.50	N	Y	A
Per player fee does not apply				
Individual Rider with one horse in Pony Club area	\$154.00	N	Y	A
Per player fee does not apply				
Dudley Chesham Pony Club Area – Individual Casual Rider, one horse per day	\$14.80	N	Y	A
Individual Rider with one horse (per day)				

Minimum Fee Hume Oval Also Refer to "General" Above

Seasonal Hirers (six months, April to Sept, Oct to Mar)

Hire per season	\$1,080.00	N	Y	A
Excludes Cricket who pay per wicket				

Minimum Fee Picton Sportsground Also Refer to "General" Above

Seasonal Hirers (six months, April to Sept, Oct to Mar)

See also "Cricket Fee"

Oztag Summer Season	\$3,200.00	N	Y	A
Oztag Winter Season	\$2,145.00	N	Y	A
Soccer	\$1,080.00	N	Y	A
Rugby League	\$1,080.00	N	Y	A

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Minimum Fee Tahmoor Sportsground Also Refer to "General" Above

Seasonal Hirers (six months, April to Sept, Oct to Mar)

Excludes Cricket who pay per wicket

Soccer	\$3,200.00	N	Y	A
Cricket	\$1,610.00	N	Y	A
Little Athletics	\$1,080.00	N	Y	A

Annual Hirers

Netball	\$2,385.00	N	Y	A
Kennel Club	\$594.00	N	Y	A

Telopea Park

Seasonal Hirers (six months, April to Sept, Oct to Mar) - Minimum Fee

Season Hire	\$416.00	N	Y	A
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Casual Hirers

Hire half day	\$124.50	N	Y	A
Hire full day	\$245.00	N	Y	A
Hourly rate	\$44.00	N	Y	A

Floodlights

Casual hirer per hour	\$92.50	N	Y	A
Seasonal hirer per hour	\$92.50	N	Y	A

Markets/Carnivals/Fetes/Fairs/Corporate

Hire	\$574.00	N	Y	A
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Minimum Fee Thirlmere Sportsground Also Refer to "General" Above

Seasonal Hirers (six months, April to Sept, Oct to Mar)

Winter Touch Football per season	\$1,365.00	N	Y	A
Senior Rugby League per season	\$2,585.00	N	Y	A
Junior Rugby League per season	\$2,795.00	N	Y	A

Thirlmere Sportsground

Greyhound Track

Annual Licence fee	\$931.00	N	Y	A
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Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Clubroom Hirers

Community Groups

Bond	\$200.00	N	N	E
Hire Per Hour	\$11.40	N	Y	A
Functions	\$134.50	N	Y	A

Regular Hirers

Bond	\$400.00	N	N	E
Hire Per Hour	\$14.80	N	Y	A
Functions	\$181.00	N	Y	A

Casual Hirers (Wollondilly Residents) hires 10 or less times per year

Bond	\$400.00	N	N	E
Hire Per Hour	\$18.40	N	Y	A
Functions	\$251.50	N	Y	A

Casual Hirers (Non Residents)

Bond	\$400.00	N	N	E
Hire Per Hour	\$27.50	N	Y	A
Functions	\$447.00	N	Y	A

Minimum Fee Victoria Park Also Refer to "General" Above

Seasonal Hirers (six months, April to Sept, Oct to Mar)

Season Hire	\$1,080.00	N	Y	A
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Victoria Park

Clubhouse Hirers (Clubhouse only)

Community Groups

Bond	\$200.00	N	N	E
Hire Per Hour	\$11.40	N	Y	A
Functions	\$134.50	N	Y	A

Regular Hirers (out of season hire)

Bond	\$400.00	N	N	E
Hire Per Hour	\$14.80	N	Y	A
Functions	\$181.00	N	Y	A

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Casual Hirers (Wollondilly Residents)

Bond	\$400.00	N	N	E
Hire Per Hour	\$18.40	N	Y	A
Functions	\$251.50	N	Y	A

Casual Hirers (Non-Residents)

Bond	\$400.00	N	N	E
Hire Per Hour	\$27.50	N	Y	A
Functions	\$447.00	N	Y	A

BBQ Amenity Hire

Bond	\$200.00	N	N	E
Community Groups hire per day	\$78.50	N	Y	A
Regular Hirers Hire per day (out of season only)	\$101.50	N	Y	A
Casual Hirers (Wollondilly Residents) hire per day	\$167.50	N	Y	A
Casual Hirers (non-residents) hire per day	\$298.00	N	Y	A

Minimum Fee Warragamba Sportsground Also Refer to "General" Above

Seasonal Hirers (six months, April to Sept, Oct to Mar)

Season hire	\$760.00	N	Y	A
Netball Season hire	\$337.00	N	Y	A

Warragamba Sportsground

Clubhouse Hirers (Clubhouse only)

Community Groups

Bond	\$200.00	N	N	E
Hire Per Hour	\$11.40	N	Y	A
Functions	\$134.50	N	Y	A

Regular Hirers

Bond	\$400.00	N	N	E
Hire Per Hour	\$14.80	N	Y	A
Functions	\$181.00	N	Y	A

Casual Hirers (Wollondilly Residents)

Bond	\$400.00	N	N	E
Hire Per Hour	\$18.40	N	Y	A
Functions	\$251.50	N	Y	A

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Casual Hirers (Non Residents)

Bond	\$400.00	N	N	E
Hire Per Hour	\$27.50	N	Y	A
Functions	\$447.00	N	Y	A

Minimum Fee - Warragamba Water Board Oval Also Refer to "General" Above

Seasonal Hirers

Season hire	\$1,080.00	N	Y	A
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Minimum Fee - Willis Park Also Refer to "General" Above

Seasonal Hirers (six months, April to Sept, Oct to Mar)

Season hire	\$1,080.00	N	Y	A
Excludes Cricket who pay per wicket				

Minimum Fee Wilton Recreation Reserve Also Refer to "General" Above

Seasonal Hirers (six months, April to Sept, Oct to Mar)

Season hire	\$1,080.00	N	Y	A
Excludes Cricket who pay per wicket				
Netball season hire fee	\$369.00	N	Y	A
Netball courts per hour	\$15.40	N	Y	A
Futsal courts per hour	\$15.40	N	Y	A

Wilton Recreation Reserve

Markets

Markets held outside of Sportsground in Reserve	\$239.00	N	Y	A
Day Hire Rate				

Parks and Reserves (Including Botanic Gardens)

Formal functions (Weddings, christenings, etc)	\$149.00	N	Y	A
Hourly rate	\$33.00	N	Y	A
Bonds	\$200.00	N	N	E
Casual Hire – Full day hire	\$203.00	N	Y	A
Community Fundraising Events (as determined by Council on application)	No charge	N	Y	A
Bond still applicable				
Christmas Carols	No charge	N	Y	A
Bond still applicable				

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Parks and Reserves (Including Botanic Gardens) [continued]

Anzac Day Services	No charge	N	Y	A
Emergency Services training	No charge	N	Y	A

Tennis Courts

Per hour

Tennis Court Hire – Casual Requiring Lights	\$19.40	N	Y	A
Tennis Court Hire – Casual Not Requiring Lights	\$15.40	N	Y	A
Tennis Court Hire – Permanent Booking (3 months minimum) Requiring Lights	\$17.80	N	Y	A
Tennis Court Hire – Permanent Booking (3 months minimum) Not Requiring Lights	\$14.20	N	Y	A

Traffic Counts

Supply of information only to first site (min)	\$158.00	N	Y	C
Additional sites (per site)	\$67.00	N	Y	C

Tahmoor District Sporting Complex

Multipurpose building - External hire bond for function room	\$1,000.00	N	N	E
Multipurpose building - External hire bond for meeting room	\$400.00	N	N	E

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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ENVIRONMENT

Weed Management

Weeds Compliance Enquiry Certificate (formerly Noxious weeds certificate)	\$96.50	N	N	C
Private property spraying/per hour	\$111.00	N	N	C
Additional charge for chemicals				

Expenses Incurred When Serving a Biosecurity Direction Under the Biosecurity Act (formerly Expenses Incurred When Serving a Notice Under Section 18 of The Noxious Weeds Act)

Administration	\$92.50	N	N	C
Inspection fee per 1/2 hour	\$79.00	N	N	C

Expenses Incurred When Undertaking Control Works under Biosecurity Act (formerly Expenses Incurred When Serving a Notice Under Section 20 of The Noxious Weeds Act)

Inspection fee including fees for private property spraying/per hour	\$140.00	N	N	C
Additional charge for chemicals				
Roadside management pre-works inspection (per 1/2 hour)	\$79.00	N	N	C

Biobanking Agreement

Under the Environmental Planning and Assessment Act

Request for Biobanking agreement -written enquiry fee	\$400.00	N	N	A
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Vegetation Management

Nursery Stock

Tubestock (each)	\$2.60	N	Y	C
Tubestock per tube for orders over 500	\$1.90	N	Y	C
Lannen/Hiko cells	\$1.20	N	Y	C
15cm pots (each)	\$7.80	N	Y	C
20cm pots (each)	\$13.80	N	Y	C
Long stem (each)	\$7.80	N	Y	C
Approved community projects (each)	POA	N	Y	C

Other

Seed collection (per person/per hour)	\$89.50	N	Y	C
Bush regeneration (per person/per hour)	\$92.50	N	Y	C
Vegetation management charge (per person/per hour)	\$99.00	N	Y	C

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Other [continued]

Environmental technical services (per person/per hour)	\$114.50	N	Y	C
Education programs	As Advertised	N	Y	C

Tree/Vegetation Removal/Pruning Inspection Fee (formerly Tree Inspection Fee)

Up to 5 Trees/100m2 Vegetation (formerly Less than or equal to 5 trees)	\$110.00	N	N	C
6 or more Trees, > 100m2 Vegetation (formerly Tree permit)	\$205.00	N	N	C
Ancillary to other development work that requires consent (formerly Greater than 5 Trees (ie 6 +))	DA fees apply (sliding scale)	N	N	C

Environmental Resource Centre Hire Rates

Not for profit & approved environmental groups	No Charge	N	Y	F
Government Agencies (per hour)	\$35.00	N	Y	C
Other Approved groups (per hour)	\$41.00	N	Y	C

Bargo Waste Management Centre

In case of a weighbridge failure the facility will be temporarily closed.

General inert waste - per tonne	\$405.00	N	Y	C
General inert waste - minimum charge	\$50.00	N	Y	C
Brick, pavers and concrete. Mixed or separated. No other material - per tonne	\$150.00	N	Y	C
Brick, pavers and concrete. Mixed or separated. No other material - minimum charge	\$50.00	N	Y	C
Garden organics - per tonne	\$180.00	N	Y	C
Garden organics - minimum charge	\$50.00	N	Y	C
Tyres - rims must be removed: motorcycle - per tyre	\$5.50	N	Y	C
Tyres - rims must be removed: passenger car - per tyre	\$6.50	N	Y	C
Tyres - rims must be removed: light truck & 4WD - per tyre	\$12.50	N	Y	C
Tyres - rims must be removed: truck - per tyre	\$29.50	N	Y	C
Tyres - rims must be removed: truck super single - per tyre	\$29.50	N	Y	C
Tyres - rims must be removed: large plant up to 1 metre diameter - per tyre	\$143.00	N	Y	C
Tyres - rims must be removed: large plant > 1 metre diameter - per tyre - advance booking required	Cost + 5%	N	Y	C
Gas bottles - per bottle	\$15.00	N	Y	C
Mattresses and bases: all sizes - per mattress or base	\$40.00	N	Y	C
Virgin Excavated Natural Material (VENM) - must be certified	Negotiable	N	Y	C
Weighbridge docket only - per docket	\$107.60	N	Y	C
Unacceptable waste re-load fee	\$110.00	N	Y	C

Free Drop-Off

Motor oil : maximum 20-litres per customer per day	n/a	N	Y	C
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Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Free Drop-Off [continued]

Scrap metal (fridges, washing machines, metal car parts, metal roofing & fencing, etc)	n/a	N	Y	C
'Yellow-lid' recycling bin materials: glass containers, paper, cardboard, plastic containers, steel cans, aluminium cans	n/a	N	Y	C
eWaste (computers, screens, computer peripherals, printers, TVs)	n/a	N	Y	C
Car batteries	n/a	N	Y	C
Household batteries	n/a	N	Y	C
Expanded polystyrene: clean, white, domestic quantities only	n/a	N	Y	B

Bin Service Charges

Residential Waste Services

Additional Domestic Bins

General waste – 120L bin	\$158.50	N	N	C
General Waste – 240L bin	\$240.30	N	N	C
Recycling – 240L bin	\$55.20	N	N	C
Recycling – 360L bin	\$65.00	N	N	C
Garden Organics – 240L bin	\$80.00	N	N	C

Commercial Waste Services

Additional Commercial Bins

General waste – 120L bin	\$278.50	N	N	C
General waste – 240L bin	\$449.80	N	N	C
Commercial Recycling – 240L bin	\$91.20	N	N	C
Commercial Recycling – 360L bin	\$108.20	N	N	C
Commercial Garden Organics – 240L bin	\$132.60	N	N	C

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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COMMUNITY

MLAK Key

Bond	\$10.00	N	N	E
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Library Service

Photocopies (Per Page)

A4 Black & white	\$0.30	N	Y	C
A3 Black & white	\$0.60	N	Y	C
A4 Colour	\$1.00	N	Y	C
A3 Colour	\$2.00	N	Y	C

Inter-library loans

Fee	\$2.80	N	Y	C
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Replace lost library membership card

Fee	\$5.80	N	N	C
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Other

Library printing, black & white (A4, per page)	\$0.30	N	Y	C
Library printing, black & white (A3, per page)	\$0.60	N	Y	C
Library printing, colour (A4, per page)	\$1.00	N	Y	C
Library printing, colour (A3, per page)	\$2.00	N	Y	B
Lost stock	Replacement cost plus any debt recovery charges	N	N	C
Library bag – Members	\$4.50	N	Y	A
Library bag – Non – Members	\$5.80	N	Y	A
Activity program fee (per unit)	As advertised	N	Y	A
Includes Adult, Teen and Children's Activities				

The View Room Hire (Casual Hire Only)

Not for Profit Groups (hourly rate)	\$20.00	N	Y	A
Casual Hirers (Hourly rate)	\$40.00	N	Y	A

Community Bus

Travel inside Wollondilly (per day)	\$31.00	N	Y	A
Travel outside Wollondilly (per day)	\$62.00	N	Y	A

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Family Day Care

Enrolment fee - 1st child	\$55.00	N	N	B
Enrolment fee – additional children - per child	\$20.00	N	N	A
Educator Re-registration fee (annually)	\$30.00	N	N	B
Educators levy (per hour/per child)	\$0.70	N	N	B
Parent Administration levy (per hour/per child)	\$1.15	N	N	B
Prospective Educator induction training	\$280.00	N	N	B
Late administration fee for Family Day Educators	\$35.00	N	Y	B
Change of fees schedule other than annually	\$35.00	N	Y	B

Year Round Care

Before school care session	\$23.00	N	N	B
After school care session	\$26.00	N	N	B
Vacation care (per day)	\$54.00	N	N	B
Vacation care booking fee (per vacation period)	\$10.00	N	N	B
Before/after school care enrolment fee (annual/per family) – One Child Rate	\$26.00	N	N	B
Before/after school care enrolment fee (annual/per family) – Each Child Thereafter	\$13.00	N	N	B
Before school care – late child collection fee (per minute)	\$1.15	N	N	B
After school care – late child collection fee (per minute)	\$1.15	N	N	B
Vacation care – Late child collection fee (per minute)	\$1.15	N	N	B
Before school care casual child placement per session fee	\$29.00	N	N	B
After school care casual child placement per session fee	\$33.00	N	N	B
Late Notification of altered pick-up	\$23.00	N	N	B

Preschool

Daily Fee - 3 to 4 years old - per child	\$65.00	N	N	B
Daily Fee - 4 to 5 years old - per child	\$55.00	N	N	B
Late fee - per minute	\$2.50	N	N	A
Administration fee - Enrolment (annually) - per child	\$50.00	N	N	A
Holding fee - Refundable - per child	\$110.00	N	N	A

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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COUNCIL

Conduct Money for Subpoena

Conduct Monies	\$38.00	N	N	C
Processing Fee	Staff Salary Cost per hour + 40%	N	N	C
Photocopies – A4 per copy	\$2.00	N	N	C
Plans per copy	\$2.00	N	N	C
Courier Charges	At Cost plus GST	N	N	C

Dishonour Fee (To Cover both Bank Charges plus Council Admin Costs)

Dishonoured cheque – each instance	\$41.00	N	N	C
Direct Debit Transactions – each instance	\$35.00	N	N	C

Election Fees

Election Recount	At Cost plus GST	N	Y	C
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Government Information (Public Access) Act 2009 No 52

Application Fees

Initial application – (statutory application fee)	\$30.00	Y	N	F
Processing charge for advanced deposit requests/per hour	\$30.00	Y	N	F
Internal review	\$40.00	Y	N	F
Discounted Processing charge – Financial Hardship/Special Public Benefit	\$30.00	Y	N	F
Charged at initial application - discounted processing charge will be applied as first 2 hours processing (then 50% off total costs)				

Other

Processing Charge for a request for personal affairs documents	\$30.00	Y	N	F
First 20 hours free, then \$30 per hour estimated to the nearest quarter hour.				
Processing charges for formal requests (per hour, estimated to nearest quarter hour)	\$30.00	Y	N	F
Informal GIPAA Requests – Photocopies – A4 per copy	\$2.00	N	N	C
Informal GIPAA Requests – CD/USB	\$30.00	N	N	C
Retrieve Archived Documents	At Cost Min. Fee: \$15.00	N	N	C

Mediation Fee

Mediation Fee	At cost unless otherwise determined by Council	N	Y	C
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Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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Payment Charges

Interest due on overdue rates per annum (as specified by the Minister for Local Government by notice in the Government Gazette)	6%	Y	N	F
Service fee for credit card transactions – GST treatment is the same as the underlying transaction	1%	N	N	B
Service fee for credit card transactions using Post Billpay – GST treatment is the same as the underlying transaction	0.60%	N	N	B
Effective 1/8/19				
Copy of a rates notice	\$6.10	N	N	C

Maps

General Enquiry Fee per 15 minutes (search council records)	\$49.00	N	N	C
Electronic map	\$47.00	N	N	C
Data extraction fee – per hour (minimum 1 hour)	\$124.50	N	N	C
Quote track time then invoice				

Photocopying Fee

Per A4 page	\$2.00	N	Y	C
Per A3 page	\$2.00	N	Y	C

Property Fees

Application for Public Road Closure (permanent)	\$3,590.00	N	N	C
Application for Crown Road Closure (permanent)	\$4,612.50	N	N	C
Application for Lease of Council Property, Licences or Deed of Agreement	\$2,315.00	N	Y	C
Application for alteration of Road Status	\$2,280.00	N	N	C
Minimum annual rent of Council Property	\$1,025.00	N	Y	C
Application for Purchase of Council Property	\$2,310.00	N	Y	C

Investigation Legal Fees

Investigation Legal Fees	At Cost plus GST + Fixed fee of \$180 + Administration fee of \$60/hour as incurred	N	Y	C
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Property Enquiry Fee (Search Council Records)

Written	\$381.30	N	N	C
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Nonstandard Electronic Map or Plan Preparation Fee

Minimum Fee	\$92.50	N	N	C
Per hour	\$92.50	N	N	C

Name	Year 22/23 Fee (incl. GST)	Statutory Y/N	GST	Price Category
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New and/or Alteration of Existing House Numbering

Initial application (includes 1 address allocation)	\$410.00	N	N	C
Subsequent lots/dwellings (2 to 10 lots/dwellings)	\$154.00	N	N	C
Per Property				
More than 10 lots/dwellings (in a single application)	POA	N	N	C

Road Naming Application

1 – 5 names	\$1,845.00	N	N	C
More than 5 names	POA	N	N	C

S54 Certificate

s54 Certificate	\$55.00	Y	N	F
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S603 Certificate

The standard base fee is determined by the Director General of the Office of Local Government and is subject to change

Standard Base Fee (5 day turnaround)	\$90.00	Y	N	F
Urgency Fee (Same day turnaround)	\$74.50	N	N	C
In addition to standard base fee				
Copy of certificate	\$24.00	N	N	C
Electronic or hardcopy				