

EC4 – Annual Report – Code of Conduct Complaints

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EXECUTIVE SUMMARY

- The Council's Procedures for Administration of the Code of Conduct (the Procedures) set out the annual reporting obligations about complaints made under the Code of Conduct (the Code).
- The Complaints Coordinator must report to Council on an annual basis, the statistics in regards to all Code of Conduct complaints in relation to Councillors and the General Manager.
- It is recommended that the Annual Report in relation to the Code of Conduct complaints be received and noted.

REPORT

Council's General Manager is the recipient for complaints about the conduct of Councillors. The Mayor is the recipient for complaints about the conduct of the General Manager.

The Procedures set out the responsibility regarding complaints of alleged breaches of the Code and the reporting requirements of these complaints.

Part 12 - Reporting on Complaints Statistics

Section 12.1 of the Procedures states:

The complaints coordinator must arrange for the following statistics to be reported to the Council within 3 months of the end of September of each year:

- a) the total number of code of conduct complaints made about Councillors and the General Manager under the code of conduct in the year to September
- b) the number of code of conduct complaints referred to a conduct reviewer
- c) the number of code of conduct complaints finalised by a conduct reviewer at the preliminary assessment state and the outcome of those complaints
- d) the number of code of conduct complaints investigated by a conduct review committee
- e) without identifying particular matters, the outcome of code of conduct complaints investigated by a conduct reviewer or conduct review committee under these procedures
- f) the number of matters reviewed by the Division and without identifying particular matters the outcome of the reviews, and

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- g) the total cost of dealing with code of conduct complaints made about Councillors and the General Manager in the year to September, including staff costs.

Section 12.2 states:

The Council is to provide the Office of Local Government with a report containing the statistics referred to in clause 12.1 within 3 months of the end of September of each year.

COMPLAINTS RECEIVED

During the annual reporting period - September 2016 to August 2017 there were no notifications received by Council raising issues associated with the adopted Code of Conduct.

CONSULTATION

No consultation was required.

FINANCIAL IMPLICATIONS

This matter has no financial impact on Council's adopted budget or forward estimates.

ATTACHMENTS

Nil

RECOMMENDATION

That the Annual Report in relation to the Code of Conduct complaints be received and noted.