

**EC1 – Post Project Review – Broughton Pass Project**

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TRIM 10135

**EXECUTIVE SUMMARY**

- This report presents the outcomes of the review of the Broughton Pass project.
- It is recommended that the Council note the findings in the report and the recommendations for improvement.

**REPORT**

It was resolved by the Council at the Ordinary Meeting held on the 19 June 2017:

- "1. That as part of Council's continuous improvement program an after action review style framework be developed and implemented for identified major projects and significant activities and a report be provided to Council regarding the outcome of each review within three months of its completion.
2. That when each annual operational plan is adopted by Council, Councillors determine by majority consensus at a workshop, which major projects and/or significant activities are to be audited, and for each identified project whether that audit is to be conducted using in-house or independent resources.
3. That where significant issues or concerns are identified with a project/activity after the adoption of the annual operations plan the projects being reviewed that year may, following consultation with staff on any resourcing or financial implications, be modified by majority consensus of Councillors.
4. That any independent reviews be undertaken as part of the independent internal auditing process and in turn be report to Council's Audit and Risk Committee.
5. That for each independent review an opportunity be provided for the community to provide feedback and raise any concerns.
6. That the scope of each review and report include the following:
  - the technical aspects of the project
  - project management overview including costs, timeliness and quality
  - communications and community engagement
  - any significant concerns raised during the community consultation
  - any concerns raised by Councillors
  - what went well on the project and why that occurred
  - what did not go well or could have gone better on the project and why that occurred

Efficient and Effective Council  
Report to the Ordinary Meeting of Council held on Monday 19 February 2018

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- what issues, if any, were encountered during the project and why they occurred
- recommendations on changes or process improvements to address items identified
- any other relevant information or recommendations".

The Broughton Pass project was identified as a major project and a post project review was carried out by Council's Independent Internal Auditor - Inconsult Pty Ltd.

The outcomes of the review are included in the attached report.

**CONSULTATION**

- Community consultation was undertaken as part of the review.
- Relevant Council officers were consulted

**FINANCIAL IMPLICATIONS**

No funding was originally for this project, however funding was reallocated from the adopted Internal Audit functions annual budget.

**ATTACHMENTS INCLUDED IN SEPARATE BOOKLET**

1. Internal Audit Report - Post Project Review - Broughton Pass Project.

**RECOMMENDATION**

That Council note the findings in the report and the recommendations for improvement.