

Douglas Park Reserve and Sport Management Committee Minutes

DATE: Tuesday 3 April 2018

TIME: 7:35 pm

LOCATION: Douglas Park Community Centre

CHAired BY: Christine Towndrow – President

PRESENT: Christine T, Max S, Sue D, Keith D, Ross H, Allison P & Lynne L.

APOLOGIES: Mary-Anne M & Robert S

ABSENT: Secretary, in Robert's absence, Lynne L took the minutes.

VISITORS: nil

Minutes from the previous 355 general meeting (March 2018) were accepted by Lynne L and Sue D- Carried with the following amendments.

Meeting 6 March 2018 – Michelle S resigned from treasurer as well as the 355 committee.

Business arising from previous meeting: from extra ordinary meeting, March 2018 – DPNW netball club requested a name change on signage at the oval. Reserve 355 committee to contact WSC with new name change. Cost of new sign to be paid by netball user group.

Correspondence: As presented

- Quotes for blinds for the Reserve hall. 1) Williams Blinds, \$2480.00. 2) Carpet Court, \$2260.00

. Moved. Max S, seconded Keith D. All in Favour. Carried.

TREASURERS REPORT:

As tabled and included in the minutes.

- Canteen fridge usage. It hasn't been updated for six years. Christine will source a meter reader and see if an increase from \$300 per year is needed. Extra fees to be passed onto the two user groups, Little A's and Soccer.
- Need to adjust a previous invoice to WSC re GST
- Suggest to move money from everyday account to Investment account. Motion by Keith D to transfer \$10 000 and negotiate a good rate with a term between 3 to 12 months. All in favour. Carried
- Investment account matures 21 April 2018.

Treasurer report accepted by Max S and seconded by Keith D, Carried.

GENERAL BUSINESS:

- **Little A's Storage** – Now sent WSC letter from this committee for support. Kim sent a letter of thanks for the support from the 355 committee.
- **Terrace extension** – members attended the CPP grant application. CPP questioned quotes that were submitted as there was a large range of expected quotes. CPP were asked to cover the most expensive quote of \$41 000 as it was inline with the first stage of the terrace. We are still waiting for a response. DP 355 committee to contribute \$11 000 as agreed previously.

- **Purchase of blinds for the hall** – quotes received and discussed at length. Motion by Christine to accept Williams Blinds. All in favour. Motion carried.
- **Extra fridge in Soccer storage** – this has now been removed and placed outside near the bus shelter. The doors have been removed.
- **Damaged powerpoint in the hall** – DP church have accepted responsibility. This has now been repaired. The cost of this to be forwarded to the Church user group.
- **New Church 355 representative** – Leah Hyde will now attend this meeting as a second vote. Leah to attend the next meeting and will need to fill in necessary paperwork.
- **Security of Hall** – several users are coming in and finding the facility insecure. Please remind all users to turn lights off and lock up all doors. A suggestion to install an external powerpoint so users do not have to come into the hall. WSC to be approached to have an new external powerpoint inside a lockable box to be installed. More discussion at the next meeting.
- **Schedule of Hirers** – It was suggested for committee to have a list of users and when they hire the facilities. This will help the users if they find a problem. Mary-Anne to be requested to do this.

NEXT MEETING: Tuesday, 1 May 2018.

Closed by Christine T – Chairperson

There being no further business the meeting concluded at 8:45pm.

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Chairperson

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Date

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Secretary

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Date

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Treasurer

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Date

Cc: WSC Councillors