

## **Douglas Park Reserve and Sport Management 355 Committee Minutes**

**DATE:** Monday 18<sup>th</sup> February 2019

**TIME:** 7:40 pm

**LOCATION:** Douglas Park Committee Centre

---

**CHAired BY:** Christine Towndrow – President

**PRESENT:** Christine T, Robert S, Leah H, Lynne L, Max S, Allison P & Mary-Anne M.

**APOLOGIES:** Keith D & Sue D.

**ABSENT:** Nil.

**VISITORS:** Melissa W.

Minutes from the previous 355 general meeting (28/11/2018) were accepted by Lynne L and Mary Anne M - Carried.

### **Business arising from previous meeting:**

- Long jump damage – Ongoing.
- Key audit is ongoing – Ongoing – Football did not show up.
- Light in store room must be replaced. Christine to contact Council – CRM – Completed.
- Bernadette Healy to join 355 committee representing football. Was not present at this meeting. Has not attended any meeting yet.
- Cleaning – Cleaner did not respond to quote request – Robert to try on Facebook.
- Bookings – Discussed.

All in favour – carried.

### **Correspondence:**

- Storage shed update – Money is available to move playground equipment and remove trees. Council says playground should be in a different location. We are happy with the new location for the play area. Accepted by all.
- Emergency exit from canteen – Completed.
- Stove – ongoing.
- Keys – Lynne is sorting through keys at the meeting.
- Key handover to happen at meeting on 18/03/2019 between Little A's and Football.
- Terrace extension update - \$14,652 deposit, if agreeable will he take \$11,000 deposit and get balance from CPP in the future. Christine will ask supplier.

**TREASURERS REPORT:** As presented.

355 committee will pay power bill for general hall use.

South 32 owe money.

Presented by Lynne, seconded Leah, Carried.

**GENERAL BUSINESS:**

- Theresa Conlon to join committee. – Evangelical Church representative – All in favour – carried – Forms to be submitted to Council for acceptance. Email address supplied – Ongoing from previous minutes.
- Future Projects – Shade cover over terracing area (partial).
- Christine to get a new key cut for football store room for her key set.
- Two keys required for Little A’s store room – Christine to organise.
- Fridge - \$4589 + GST + delivery. Could be an extra cost for locking tabs. Pay by cheque – All in favour. Robert to order.
- Trophy cabinet - \$897.00 in total including delivery – 4 glass shelves \$60.00. All in favour. Users must come to 355 committee to get permission to put anything in trophy cabinet. One trophy cabinet key to be held by Mary Anne. Robert to order.
- Maintenance –  
 Cleaning as discussed, once a quarter.  
 Stove caught on fire – Purchase a new stove – All in favour – Leah to follow up on quote.

**NEXT MEETING:** Monday, 18 March 2019.

Closed by Christine T – Chairperson

There being no further business the meeting concluded at 9:00pm.

.....

Chairperson

.....

Date

Cc: WSC Councillors