

Meeting Minutes Douglas Park Reserve Management Trust

MEETING: 5th April, 2016 at Douglas Park Community Centre

OPENED: 7:36 pm

CHAired BY: Christine T

PRESENT: Christine T, Max S, Travis M , Keith D, Sue D, Robert S & Maryanne M

APOLOGIES: Simon C, Karl C, Michelle S & Melissa W

Welcome

Minutes from the Previous Meeting:

Letter was received from Sue accepted as member of committee.

Previous Minutes moved as being correct by Max S, Seconded Mary-anne M.

Business Arising from the Minutes:

Oval top dressing was done 5/4/16. Thanks.

Correspondence In/Out:

From	Subject	Received	Rec
Christine Towndrow	Email accepting Bal Joinerys amended quote for doors to storeroom cupboards	2/3/16	
Keith Dowel	Letter of Support from WSC to Tennis Club - File copy	2/3/16	
Christine Towndrow	CRM 1267/2016 resent to Gum trees in playground presenting a hazard.	3/3/16	
Christine Towndrow	DOUGLAS PARK COMMUNITY CENTRE/RESERVE	4/3/16	
Mike Nelson	Terrace project update - Review of Environmental Factors this week	4/3/16	
Christine Towndrow	CRM Outer Mens Toilet lock broken.	13/3/16	
Christine Towndrow	Re: BILOCK CYLINDER- DOUGLAS PARK COMMUNITY CENTRE	14/3/16	
mariottofam@aol.com	CRM - DOUGLAS PARK HALL sliding wall panels in meeting room	15/3/16	
Karl	Little Athletics dispute over soil removal.	20/3/16	
Christine Towndrow	WSC has agreed to deal direct with Little Athletics over soil issue.	23/3/16	
Christine Towndrow	Lost Key - notice to replace padlock and all 9 associated keys.	30/3/16	
Karl	Notification of Lost Key by Little Athletics.	30/3/16	
Michelle Stack	March Treasurer Report - D/Park 355 Committee	31/3/16	
Rebecca Cassidy	Netball Storage Application	1/4/16	
Mike Nelson	Letter from WSC, RE site fill near tennis courts	5/4/16	
Rebecca Cassidy	Letter from WSC, RE approval to proceed with terracing	5/4/16	
Christine Towndrow	Letter to WSC about cost breakdown and potential increase of terracing project	5/4/16	
Lisa Coghlan	Application for netball court and hall hire by DP netball club.	5/4/16	

Correspondence moved by Keith D, seconded Robert S.

Business arising from correspondence:

LA to pay for new padlock and 10 replacement keys. Invoice to be sent to LA for payment. Melissa to email LA total cost. Cost to be taken from current held bond.

Moved MA, 2nd MS

Treasurers Report:

Sent through by Michelle S.

Moved KD, 2nd SD

General Business:

- Management Plan for Site ongoing. Council to visit in May.
- Terrace Project ongoing. CT emailed Lamond Landscaping and confirm existing quote, but requires price check on terracing blocks as potential variation may have occurred due to time frame since quote. 355 to cover potential gap of \$750 in blocks. MA moved, 2nd KD.
- Soil and concrete to be removed – Notice received from WSC in November requesting removal – Refer to WSC email about landfill.
- CPP funding available for potential replacement of existing public toilet block in car park. 355 committee to get ideas/quotes on options to improve aesthetics and function.
- MA emailed about potential self-defence classes. Opening on Friday evenings.
- Defibrillator cabinet. RS to investigate cost of cabinet bolted to soccer door. RS to email quotes. Moved CT, 2nd TM.
- Freezer door broken on existing kitchen fridge/freezer. See addendum.
- Soccer food cupboards not locked.
- Toilet paper running low. CT to acquire more from WSC.
- Application by DP netball to hire netball courts for training and monthly hall hire for meetings.

Future Projects – Priority List:

1. Terracing Project
2. Management Plan for Site
3. Pathway/Running Track around oval.
4. Covered seating area – Grand stand.
5. Clear up crown land south of the reserve along Nepean Street (possible BMX track).
6. Extend terracing south with addition of wheelchair access/path to oval.
7. Additional storage for LA at oval.

Items for Council Action:

- Choose contractor to remove trees for terracing project.
- Upgrade public toilets.
- Management Plan for Site
- Monthly CRM Report from WSC.

Next meeting: Tuesday 3rd May, 2016 at 7.30pm

Close: Chairperson, Christine T closed the meeting.

There being no further business the meeting concluded at 8:44pm.

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 Chairperson Date

cc: Wollondilly Mayor Simon Landow, Councillor Kate Terry, Councillor Ray Law

Addendum:

After close of meeting, further investigation by committee found existing fridge/freezer to be faulty. Decision was made to investigate cost of replacement fridge/freezer to better serve community ASAP. CT to email quotes of potential replacement units to committee and await responses. All present at meeting agreed.