

Meeting Minutes Douglas Park Reserve Management Trust

MEETING: 3rd May, 2016 at Douglas Park Community Centre

OPENED: 7:37 pm

CHAired BY: Christine T

PRESENT: Christine T, Max S, Michelle S, Travis M, Robert S, Keith D, Sue D, Maryanne M & Melissa W.

APOLOGIES: None noted

Welcome to all Christine T.

Minutes from the Previous Meeting:

Previous Minutes moved as being correct by Max S, Seconded Keith D.

Business Arising from the Minutes:

- Defibrillator to be installed. Travis M to coordinate and organise as soon as possible.
- Terrace project to begin next week weather permitting. Soccer to be advised. No price adjustment foreseen.

Correspondence In/Out:

From	Subject	Received
Christine T	Old Fridge be removed and replaced by new fridge	5/04/2016
Maryanne M	Quote for New Fridge accepted	6/04/2016
Christine T	Quote for New Fridge accepted	6/04/2016
Travis M	Quote for New Fridge accepted	6/04/2016
Danae L	New Padlock and keys for old canteen storeroom	8/04/2016
Christine T	LOST KEY	8/04/2016
Christine T	REPLACEMENT FRIDGE	8/04/2016
Travis M	New Fridge accepted	8/04/2016
Robert S	New Fridge accepted	8/04/2016
Michelle S	New Fridge accepted	8/04/2016
Christine T	New Fridge accepted	8/04/2016
Michelle S	New Fridge accepted	8/04/2016
Karl	Re: Lost Key	8/04/2016
Maryanne M	Re: LOST KEY	9/04/2016
Christine T	Re: LOST KEY	11/04/2016
Karl	Re: LOST KEY	11/04/2016
Christine T	Re: LOST KEY	11/04/2016
Maryanne M	TUESDAY 19 APRIL-NIGHT EXCHANGE OF KEYS FOR NEW PADLOCK 6:30PM	19/04/2016
Danae L	Draft 2016/17 Operational Plan - Submissions Invited	19/04/2016
Christine T	Fwd: Draft 2016/17 Operational Plan - Submissions Invited	19/04/2016
Maryanne M	Re: TUESDAY 19 APRIL-NIGHT EXCHANGE OF KEYS FOR NEW PADLOCK 6:30PM	19/04/2016
Christine T	Fwd: douglas park sportsground tree CRM	25/04/2016
Danae L	School Sports Annual Levy	26/04/2016
Christine T	Re: Physic Club name change letter to Burns Association	26/04/2016
Maryanne M	Re: School Sports Annual Levy	26/04/2016

Christine T	OLD CANTEEN	27/04/2016
Robert S	Lockable cabinet for defibrillator - suggested product	29/04/2016
Christine T	RE: Lockable cabinet for defibrillator	29/04/2016
Christine T	Re: Lockable cabinet for defibrillator	29/04/2016
Christine T	Fwd: Lockable cabinet for defibrillator	29/04/2016
Christine T	Fwd: SUGGESTION AND REQUEST	29/04/2016
Christine T	Fwd: FW: SUGGESTION AND REQUEST	29/04/2016
Michelle S	Treasurers Report	29/04/2016

Correspondence moved by Keith D, seconded Robert S.

Business arising from correspondence:

Committee unsure how to charge Soccer and Little A's for players when numbers are not finalised at the start of thire seasons. Christine T to clarify with Danae L.

Management Plan for site – update is that environmental factors will be reviewed in June.

Treasurers Report:

Tabled by Michelle S.

Term deposit to be renewed. Moved Robert S, seconded Sue D.

Treasurers Report moved by Sue D & seconded by Maryanne M.

General Business:

- No oval maintenance.
- No update pathway waiting on request on site meeting. Now on hold until the site plan is conducted by WSC.
- CRM to request council amend the community sign. Netball & Little Athletics logos are interposed. Please correct. Raised Max S.
- Public toilets upgrade. Plan of a toilet block at Narooma was distributed. All liked the concept. Christine T to get a breakdown on prices for new amenities using existing plumbing based on the Narooma plan.
- Suggested that users groups have a display cabinet for trophies in the hall. Further discussions to be held. Robert S to review options. Ongoing.
- Old Canteen; To was discussed that the servery not be enclosed with cupboards to accommodate future user groups. It was moved by Christine T and seconded that Maryanne M that the original plan of the cupboard installation from August 2015 be used. All in Favour.
- Little freezer in the canteen has a broken seal. It was moved by Christine T and seconded by Travis M to remove it. All in Favour.
- Discussion was held to expand future projects to include next stage terrace south side of community centre and a spectator covering over terracing additional storage skate park. Ongoing

Future Projects – Priority List:

1. Terracing Project
2. Management Plan for Site
3. Pathway/Running Track around oval.
4. Covered seating area – Grand stand.
5. Clear up crown land south of the reserve along Nepean Street (possible BMX track).

Items for Council Action:

- Amend sign at the facility – logos incorrect.
- Management Plan for Site
- Monthly CRM Report from WSC.

Next meeting: Tuesday 7th June, 2016 at 7.30pm

Close: Chairperson, Christine T closed the meeting.

There being no further business the meeting concluded at 8:55pm.

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Chairperson

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Date

cc: Wollondilly Mayor Simon Landow, Councillor Kate Terry, Councillor Ray Law