

Extraordinary Meeting Of Council



Wollondilly Shire Council

Minutes

Monday 26 September 2016

The meeting commenced at 6.33pm and was held in the Council Chamber 62-64 Menangle Street, Picton NSW 2571.

WOLLONDILLY SHIRE COUNCIL

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RECORDING OF MEETINGS

The General Manager stated that in accordance with Council's Code of Meeting Practice the electronic recording of the Council Meeting and the use of electronic media during the proceedings is not permitted. This includes devices such as laptops, mobile phones, tape recorders and video cameras.

PRESENT

Councillors: Law, Banasik, Hannan, Deeth, Briggs, Gould, Lowry, Khan and Landow.

ALSO PRESENT WERE

General Manager, Executive Director Community Services and Corporate Support, Director Planning, Director Infrastructure and Environment, Manager Governance, and two Administration Officers.

NATIONAL ANTHEM

The General Manager requested that everyone stand for the Australian National Anthem.

ACKNOWLEDGEMENT OF COUNTRY

The General Manager acknowledged the traditional Custodians of the Land:

I would like to pay my respect and acknowledge the traditional custodians of the land on which this meeting takes place, and also pay respect to Elders both past and present.

APOLOGIES AND LEAVE OF ABSENCE REQUESTS

TRIM 88-11

There were no apologies noted for this meeting.

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DECLARATION OF INTEREST

TRIM 528-7

There were no declarations of interest for this meeting.

TRIM 531

MAYORAL MINUTE

The General Manager welcomed everyone to the first meeting of the new Council. He congratulated the Councillors and all the nominees at the recent Local Government Election.

The General Manager advised of recent amendments to the Local Government Act regarding vacancies in a civic office published on 23 September 2016. The changes meant that the previous Mayor; Cr Landow officially ceased to be Mayor as of last Friday.

The Mayoral Minute that follows was prepared whilst Cr Landow was still Mayor. Cr Landow read from the Mayoral Minute later in the proceedings and it was voted upon following the Mayoral Election.

I would like to highlight the following Council Achievements which occurred during my term as Mayor throughout the past year.

- June 2016 Storm Event in Picton – Total Funds \$232,006; Total Payments \$231,989; 169 people assisted.
- The Launch of Council's new cutting edge Mobile Library service and Library Refurbishment. Council received a \$200,000 grant from State Libraries NSW towards the library renewal project.
- Bargo Streetscape completed.
- 2016 IlluminARTE Festival was held with 20,000 people attending.
- Improved and more effective service being delivered with the Dilly Wanderer.
- Increased social planning assessment and input into major DAs and Planning Proposals.
- Assessment process provided for 46 planning proposals and four proposals completed through the rezoning of land for residential, rural-residential and environmental purposes.
- Partnership with NSW Health and Medicare Local on the Wollondilly Health Alliance Project.
- Increased usage of social media to engage with the community; launch of new on-line community engagement portal "Engage.Wollondilly".
- New Council Website launched.

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- Committee member for the following Committees and Advisory Groups: Audit Committee; Australia Day Committee; Local Traffic Committee; Joint Regional Planning Panel; Macarthur Regional Organisation of Councils (MACROC); Wollondilly/Wingecarribee Bush Fire Management Committee; Sydney Catchment Authority Local Government Reference Panel; Wollondilly District Liaison Committee.
- Officiated at 5 Citizenship Ceremonies with 36 residents naturalised.
- Total of 44 events conducted, 12 community and charity events, 12 information forums and 3 parental workshops. Community events included: South West Sydney Academy of Sport Reception; Mayoral Charity Golf Day; HSC High Achievers Reception; Together Arts Exhibition; Youth Regional Forum; Youth Week and Seniors Week. Supported DamFest, Thirlmere Festival of Steam, Men's Health Week, International Women's Day and Festival of Fun.
- 200th Anniversary of Appin Massacre acknowledged.
- 100th Year of Women in Policing and Centenary of RSL acknowledged.
- 36 educators registered with Family Day Care Service assisting 200 families, along with Occasional Care and Year Round School Age Care assisted over 300 families and approximately 500 children to access childcare services.
- Success Management Program continues to be rolled out across Council to review operations to improve efficiencies and performance.
- 11 Community Forums, Special Community Forums and Information Forums held to discuss a range of topical issues.
- Efforts made to lead awareness and address challenges facing Poultry Industry.
- Stakeholder workshops held for Sydney's Food Futures; Mapping Sydney's Potential Food Sheds Research Project as well as leading role with Peri-Urban Network.
- Marketing and promotional activities in conjunction with Revitalise Picton Project.
- Education events and community training provided at the Community Nursery.
- Proactive representation of the community and environment relating to Mining and Coal Seam Gas activities.
- Active participation in the formation of the South West District Plan being developed by the Greater Sydney Commission.
- Waste Management Customer Survey completed with approx. 80% customer satisfaction recorded.
- Commitment to manage illegal dumping with 7 Council Staff to use the EPA's RID Online as a way of measurement. Over the last year Illegal Dumping (Private) totalled 40, Illegal Dumping (Public) totalled 395.
- Economic Development Strategy adopted.

Additional details in regards to the above can be found in the End of Term Report.

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During the past month the following events were attended by either myself or as indicated by other Councillors with details provided on the following pages:

- Friday 19 August 2016 Visit by Japanese Exchange Students.
- Wednesday 24 August 2016 Community Grants Presentation.
- Sunday 28 August 2016 Macarthur Greeks Photo Exhibition.
- Saturday 17 September 2016 Camden and District Rotary Relay for Life 2016 attended by myself, Crs Judith Hannan and Noel Lowry; and Ally Dench.
- Thursday 22 September 2016 Picton Business Gathering attended by myself, Cr Robert Khan and Luke Johnson.
- Monday 5 September 2016 Citizenship Ceremony.
- Wednesday 7 September 2016 Narellan Chamber of Commerce Breakfast with Premier.
- Saturday 24 September 2016 Window to Greece Photo Display and Gala Dinner event attended by Myself and Ally Dench.

During August 2016 Council received five (5) applications for Donations and 1 application for Sponsorship:

- Applications from Catlin Goddard & Zachary Goddard for \$250 each to attend US Collegiate Tour and Surf College Cup in San Diego & Dallas.
- Application from Tayla Merrick for \$250 to attend Trans-Tasman Touch Rugby in New Zealand.
- Application from Hayley Campbell for \$250 to attend 2016 Junior Indoor Netball Nationals in Melbourne.
- Application from Buxton Community Association for \$500 to hold the Buxton Historical Records Open Day.
- Application from Sacred Heart Parish Warragamba for \$500 towards carpet purchase and installation.

These requests have been assessed against the program criteria and deemed eligible to receive funding through the Donation Program as per the criteria for individuals and organisations.

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I would like to table the following Certificate of Appreciation presented to Council in recognition to the valuable contribution made as a sponsor of the 2016 Campbelltown Catholic Club Max Potential Youth Leadership Program.



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On Friday 19 August 2016 Japanese Exchange Students visiting Picton High School visited Council. I would like to thank Cr Hilton Gibbs for attending this event on behalf of Council.



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On Wednesday 24 August 2016 I attended the Community Grants Presentation at Council. I would like to thank General Manager, Luke Johnson and Executive Director, Ally Dench for also attending this event.



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On Sunday 28 August 2016 I attended the Macarthur Greeks Photo Exhibition held in the Shire Hall. I would like to thank Cr Michael Banasik and Executive Director Ally Dench for also attending this event.



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On Monday 5 September 2016 I officiated at a Citizenship Ceremony and introduced 6 of our residents as new Australian citizens.



Cr Simon Landow
26 September 2016

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Governance

GOVERNANCE

GO1 **Oath of Office or Affirmation of Office**
238

TRIM 3745-3

187/2016 **Resolved on the Motion of Crs Hannan and Khan:**

That Councillors take the Oath of Office or Affirmation of Office in accordance with the Local Government Act.

On being put to the meeting the motion was declared CARRIED.

Vote: Crs Khan, Briggs, Banasik, Deeth, Law, Lowry, Landow, Hannan and Gould

The General Manager invited each Councillor to individually take the Oath or Affirmation of Office.

Each Councillor in turn took the Oath of Office.

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Governance

GO2 Election of Mayor and Deputy Mayor

234777

TRIM 3065

The General Manager advised that he was the Returning Officer for the election of the Mayor and Deputy Mayor.

The Returning Officer advised that the election would be conducted in accordance with Schedule 7 of the Local Government (General) Regulation and advised that in line with recent amendments to the legislation that the Mayoral term is now 2 years.

The Returning Officer invited a motion to determine the term of the Deputy Mayor and advised that the Deputy Mayor may be elected for a term equivalent to the mayoral term or a shorter term.

188/2016 Resolved on the Motion of Crs Landow and Briggs:

That the Deputy Mayor be elected for a term of 2 years.

On being put to the meeting the motion was declared CARRIED.

Vote: Crs Khan, Briggs, Banasik, Deeth, Law, Lowry, Landow, Hannan and Gould

The Returning Officer explained the process for the election of the Mayor by Councillors and noted the outcome of the referendum question posed by Council at this local government election meaning that at the next Local Government elections Council will have a popularly elected Mayor for a four (4) year term.

The Returning Officer read out the procedure for nomination of the position of Mayor.

The Returning Officer advised that two nominations had been received for the position of Mayor and asked if there were any more nominations. None were received. The Returning Officer declared nominations closed.

The Returning Officer advised the nominations were for Cr Hannan and Cr Landow.

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Governance

Cr Hannan was nominated by Cr Law, Briggs, Khan and Lowry.

Cr Landow was nominated by Cr Banasik and Cr Landow.

The candidates consented to their nominations.

As more than one nomination was received the Returning Officer explained the options for the election being preferential ballot, ordinary ballot or open voting.

189/2016 Resolved on the Motion of Crs Landow and Law:

That the Council Election for the position of Mayor be open voting by a show of hands.

On being put to the meeting the motion was declared CARRIED.

Vote: Crs Khan, Briggs, Banasik, Deeth, Law, Lowry, Landow, Hannan and Gould

The Returning Officer provided each candidate for Mayor the opportunity to address Council.

The candidates addressed the meeting.

Cr Landow tabled and read the Mayoral Minute during his address.

Cr Landow withdrew his nomination for the position of Mayor at the end of his address. Cr Landow marked his nomination form accordingly which was signed by the Returning Officer.

There being only one nomination for the position of Mayor, in accordance with Schedule 7 of the Local Government (General) Regulation 2005:

The Returning Officer declared Cr Hannan duly elected Mayor of Wollondilly Shire Council for the ensuing 2 years.

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The Returning Officer congratulated Cr Hannan.

Cr Landow presented Cr Hannan with the Mayoral Chain.

The Returning Officer advised that only one nomination had been received for the position of Deputy Mayor. The nomination was for Cr Khan. Cr Khan consented to his nomination.

Cr Khan was nominated by Cr Law, Hannan, Briggs and Lowry.

The Returning Officer asked if there were any more nominations. None were received.

There being only one nomination for the position of Deputy Mayor, in accordance with Schedule 7 of the Local Government (General) Regulation 2005:

The Returning Officer declared Cr Khan duly elected Deputy Mayor of Wollondilly Shire Council for the ensuing 2 years.

The Returning Officer congratulated Cr Khan.

The newly elected Mayor officially took the Chair and provided all councillors the opportunity to address the meeting.

Each councillor addressed the meeting in turn.

The Mayor thanked Cr Landow and acknowledged his achievements during his Mayoral term.

The Mayor invited a motion to move the Mayoral Minute presented previously by Cr Landow.

190/2016 Resolved on the Motion of Crs Landow and Law:

That the Mayoral Minute be accepted.

On being put to the meeting the motion was declared CARRIED.

Vote: Crs Khan, Briggs, Banasik, Deeth, Law, Lowry, Landow, Hannan and Gould

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Governance

GO3 **Voting Delegates – Local Government Conference 2016** TRIM 3207-6
234777

191/2016 **Resolved on the Motion of Crs Hannan and Law:**

That the names of the voting delegates previously submitted to Local Government NSW be substituted under conference rules to be the newly elected Mayor, Deputy Mayor and *Cr Banasik*.

On being put to the meeting the motion was declared CARRIED.

Vote: Crs Khan, Briggs, Banasik, Deeth, Law, Lowry, Landow, Hannan and Gould

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Governance

GO4 Committee and Advisory Group Membership

234777

TRIM 534-2

192/2016 Resolved on the Motion of Crs M Banasik and Law:

That the Internal and External Committee and Advisory Group Councillor delegates *be endorsed* as follows and the Committees and Advisory Groups be notified of the outcome.

Wollondilly Shire Council Internal Committee/Advisory Group with Councillor Representation Membership List

INTERNAL COMMITTEE OF COUNCIL WITH COUNCILLOR REPRESENTATION	COUNCILLOR REPRESENTATION 2016-17	RESPONSIBLE COUNCIL OFFICER	WHEN HELD AND VENUE
ORDINARY COUNCIL MEETING	Mayor Deputy Mayor Full Council	Manager Governance	Meetings held at 6.30pm, 3rd Monday of each month in the Council Chambers.
COMMUNITY FORUM	Mayor Deputy Mayor Full Council	Manager Governance	Meetings held at 6.30pm, 2nd Monday of each month in the Council Foyer - Administration Building. Community Safety on the Agenda quarterly – February, May, August and November.
AUDIT COMMITTEE	Mayor Cr Briggs	Manager Governance	Meetings held in office hours at the Council Chambers.
AUSTRALIA DAY COMMITTEE	Mayor Cr Hannan Cr Law Cr Landow	Manager Community Outcomes	Meetings held at 6.00pm in the Council Boardroom as required.
COMMUNITY LEISURE CENTRE USERS ADVISORY GROUP	Cr Briggs	Manager Infrastructure Planning	Meetings held at 6.00pm, March & September in the Council Chambers.

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Wollondilly Shire Council Internal Committee/Advisory Group with Councillor Representation Membership List (con't)

INTERNAL COMMITTEE OF COUNCIL WITH COUNCILLOR REPRESENTATION	COUNCILLOR REPRESENTATION 2016-17	RESPONSIBLE COUNCIL OFFICER	WHEN HELD AND VENUE
GENERAL MANAGERS PERFORMANCE REVIEW COMMITTEE	Mayor Cr Hannan Cr Law Cr Gould Cr Khan	Manager Executive Services	Facilitator LG NSW. Meetings held late January/early February & late July.
LOCAL TRAFFIC COMMITTEE	Cr Khan Cr Briggs (alt)	Manager Infrastructure Planning	Meetings held at 2.00pm on the third Wednesday monthly, except February, May and August meetings are held on the 4 th Wednesday at 10.00am in the Council Boardroom.
PICTON FLOOD PLAIN RISK MANAGEMENT COMMITTEE	Cr Khan Cr Deeth	Manager Infrastructure Planning	As required.

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Wollondilly Shire Council External Committee/Advisory Group with Councillor Representation Membership List

EXTERNAL COUNCIL COMMITTEES	COUNCILLOR REPRESENTATION 2016-17	RESPONSIBLE COUNCIL OFFICER	WHEN HELD AND VENUE
ASSOCIATION OF MINING RELATED COUNCILS COMBINED COUNCILS SOUTHERN MINING LIAISON COMMITTEE	Cr Khan Cr M Banasik Cr Lowry (2 Cr votes + alt)	Director Infrastructure & Environment	Meetings held February, May, August and November at various venues.
BORAL CEMENT – MALDON PLANT – COMMUNITY LIAISON COMMITTEE	Cr Law	Manager Infrastructure Planning	Meetings held quarterly at various locations.
CAMPBELLTOWN ARTS CENTRE CULTURAL PRECINCT ADVISORY GROUP	Cr Banasik	Manager Community Outcomes	Meetings held quarterly at Campbelltown Arts Centre.
COUNTRY PUBLIC LIBRARIES ASSOCIATION (SOUTH EASTERN ZONE)	Cr Banasik Cr Hannan (alt)	Manager Community Outcomes	Meetings held quarterly at rotating host Council locations.
GEORGES RIVER COMBINED COUNCIL COMMITTEE INC	Cr Banasik	Manager Environmental Services	Meetings held at 7.00pm, 4th Thursday of every second month at various venues.
GREATER SYDNEY LOCAL LAND SERVICES LOCAL GOVERNMENT ADVISORY GROUP	Cr Briggs	Manager Environmental Services	Quarterly

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Wollondilly Shire Council External Committee/Advisory Group with Councillor Representation Membership List (con't)

EXTERNAL COUNCIL COMMITTEES	COUNCILLOR REPRESENTATION 2016-17	RESPONSIBLE COUNCIL OFFICER	WHEN HELD AND VENUE
ILLAWARRA COAL COMMUNITY CONSULTATIVE COMMITTEE	Cr Lowry	Manager Environmental Services	Meetings held 4.30pm, last Tuesday of every second month.
JOINT REGIONAL PLANNING PANEL	Mayor Cr Gould (alt) General Manager (Peter Wright alt. for GM)	Manager Planning	As decided by the Panel Chair.
LACHLAN REGIONAL TRANSPORT COMMITTEE	Cr Hannan	Director Planning	Meetings held quarterly.
LOCAL EMERGENCY MANAGEMENT COMMITTEE	General Manager Luke Johnson	General Manger & Manager Works	Meetings held 6 times per year at various venues.
MACARTHUR REGIONAL ORGANISATION OF COUNCILS (MACROC)	Mayor Cr Hannan Cr Khan Cr Banasik (Mayor + 3 Crs next 2yrs – Wollondilly President)	General Manager	Meetings held 7.00pm, on Wednesdays quarterly at Campbelltown, Camden & Wollondilly Councils.
MG MY GATEWAY	Manager Executive Services Matt Toro	Manager Executive Services	Meetings held monthly at Centric, Park Central.
QUEEN VICTORIA SUPPORT GROUP	Cr Law	Manager Community Outcomes	As required.

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Wollondilly Shire Council External Committee/Advisory Group with Councillor Representation Membership List (con't)

EXTERNAL COUNCIL COMMITTEES	COUNCILLOR REPRESENTATION 2016-17	RESPONSIBLE COUNCIL OFFICER	WHEN HELD AND VENUE
SOUTHERN TABLELANDS REGIONAL ARTS ADVISORY GROUP	Cr Banasik	Manager Community Outcomes	Meetings held quarterly at Goulburn Council offices.
SOUTH WEST SYDNEY ACADEMY OF SPORT ADVISORY GROUP	Cr Briggs	Manager Infrastructure Planning	Board Meetings held quarterly in Wollondilly, Campbelltown, Camden & Liverpool. Finance Meetings - Bi-monthly UWS.
SOUTH WEST REGIONAL WEEDS COMMITTEE	Cr Law	Manager Environmental Services	Meetings held at 9.00am, 1st Wednesday of March, June, September and December. Various locations South West Sydney.
SYDNEY PERI URBAN NETWORK	Executive Director Ally Dench	Executive Director Community Services and Corporate Support	Meetings held as required at various locations.
TAHMOOR COLLIERY COMMUNITY CONSULTATIVE COMMITTEE	Cr Khan	Manager Environmental Services	Meets quarterly as required at Tahmoor Colliery.
WATER NSW LOCAL GOVERNMENT REFERENCE PANEL PREVIOUSLY KNOWN AS SYDNEY CATCHMENT AUTHORITY LOCAL GOVERNMENT REFERENCE PANEL	Cr Banasik Cr Gould (alt)	Manager Environmental Services	Meetings held at 12.00pm, 1st Monday quarterly.

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Wollondilly Shire Council External Committee/Advisory Group with Councillor Representation Membership List (con't)

EXTERNAL COUNCIL COMMITTEES	Councillor Representation 2016-17	Responsible Council Officer	When Held and Venue
WOLLONDILLY DISTRICT LIAISON COMMITTEE (SLA WITH RFS)	Cr Briggs Cr Khan	Manager Works	Quarterly.
WOLLONDILLY/ WINGECARRIBEE - BUSH FIRE MANAGEMENT COMMITTEE	Mayor Cr Briggs (12 month rotations of chair with Wingecarribee)	Manager Environmental Services	Meetings held at 12.30pm, 1st Wednesday quarterly, Venue Bridge Street, Picton.
YERRANDERIE MANAGEMENT COMMITTEE	Cr Lowry Cr Gould	Manager Environmental Services	Meetings held at 6.30pm, 1st Thursday March, June, September and December at The Heritage Centre, The Oaks. 1st Saturday of alternate months - all day Yerranderie.

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On being put to the meeting the motion was declared CARRIED.

Vote: Crs Khan, Briggs, Banasik, Deeth, Law, Lowry, Landow, Hannan and Gould

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Closing

CLOSING

There being no further business, the Mayor declared the Extraordinary Meeting closed at 7.42pm.

This and the preceding 23 pages are the Minutes of the Extraordinary Meeting of Council held on Monday 26 September 2016 and were confirmed in the subsequent meeting held on Monday 17 October 2016.

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Mayor

Closing