

Meeting Minutes Douglas Park Reserve Management Trust

MEETING: 1st March, 2016 at Douglas Park Community Centre

OPENED: 7:39 pm

CHAired BY: Christine T

PRESENT: Christine T, Max S, Michelle S, Travis M (7.48pm), Robert S, Keith D, Sue D Maryanne M & Melissa W.

APOLOGIES: Travis M, Simon C, Karl C.

Welcome – apologies Travis M, Karl C. Late Apology Simon C.

Minutes from the Previous Meeting:

Confirmation that Sue D was endorsed as a Tennis representative of the committee.

Previous Minutes moved as being correct with the above variation by Max S, Seconded Mary-anne M.

Business Arising from the Minutes:

Correspondence In/Out:

From	Subject	Rece
Karl C	Apology for Tonights Meeting	
Christine T	Re: Amended quote from Bal Joinery for storage room cupboards	
Michelle S	DP reserve Treasurer's report - February 2016	
Christine T	Re: February Minutes - D/Park 355 Committee	
Michelle S	FW: Out-fit bootcamp bookings on Douglas Park Sportsground	
Christine T	CRM Terracing Project	
Rebecca C	CRM for Cleaning Gutters completed in November as per our request.	
Christine T	Fwd: CRM request to Council for urgent mowing please	
Melissa W	CRM raised to clean out gutters as per our minutes	
Mary-anne M	Sportsground Update - All grounds are now open	
Mary-anne M	Apology from Debbie for leaving lights on in meeting room	
Danae L	Sportsground Update - Limited grounds now open - DP open	
Danae L	KATE'S insurance not adequate need actual currency certificate & note WSC	
Christine T	QUOTE request for the doors in storeman to Bal Joinery	

Correspondence moved by Keith D, seconded Robert S.

Business arising from correspondence:

No business arising from correspondence.

Treasurers Report:

Tabled by Michelle S.

Hire Agreement for Vision Stream was been received with insurance details.

Treasurers Report moved by Sue D & seconded by Maryanne M.

General Business:

- Management Plan for Site ongoing
- Terrace Project ongoing
- Tennis Club submitted a detailed drawing which has passed through WSC for approval. Motion moved by Keith D, seconded Melissa W. All in favour. Motion carried.
- Top dressing of the oval is scheduled for 14th March – weather permitting.
- Little Athletics season finishes 11th March, 2016.
- Soil and concrete to be removed – Notice received from WSC in November requesting removal – no response received. Letter to be sent President & Secretary requesting removal by 11th March (end of season) otherwise it will be removed by WSC and charged to Little Athletics accordingly. Moved Christine T, seconded Keith D. All in Favour. Motion carried.
- Quote received from Bal Joinery for cupboard doors to be added in storeroom with handles for use by Physie. Quote \$858 (GST Inclusive) to be supplied and paid by the 355 committee. Moved Christine T, seconded Max S. All in Favour. Motion carried.
- No update pathway waiting on request on site meeting. Now on hold until the site plan is conducted by WSC.
- CRM to request council amend the community sign. Netball & Little Athletics logos are interposed. Please correct. Raised Max S.
- Request a monthly report on all outstanding and settled CRM's. Moved Keith D, seconded Michelle S. All in Favour. Motion Carried.
- Public toilets require upgrading due to their high usage over the summer period. CRM to be sent to WSC.
- Suggested that users groups have a display cabinet for trophies in the hall. Further discussions to be held. Robert S to review options. Ongoing.
- Please support the new Douglas Park-Wilton Community Noticeboard Facebook Page.
- Discussion was held to expand future projects to include next stage terrace south side of community centre and a spectator covering over terracing additional storage skate park

Future Projects – Priority List:

1. Terracing Project
2. Management Plan for Site
3. Pathway/Running Track around oval.
4. Covered seating area – Grand stand.
5. Clear up crown land south of the reserve along Nepean Street (possible BMX track).

Items for Council Action:

- Choose contractor to remove trees for terracing project.
- Arrange facility gutters to be cleaned out.
- Upgrade public toilets.
- Management Plan for Site
- Monthly CRM Report from WSC.

Next meeting: Tuesday 5th April, 2016 at 7.30pm

Close: Chairperson, Christine T closed the meeting.

There being no further business the meeting concluded at 8:45pm.

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Chairperson

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Date

cc: Wollondilly Mayor Simon Landow, Councillor Kate Terry, Councillor Ray Law