

Meeting Minutes Douglas Park Reserve Management Trust

MEETING: 2nd February, 2016 at Douglas Park Community Centre

OPENED: 7:38 pm

CHAIRER BY: Christine T

PRESENT: Christine T, Max S, Michelle S, Travis M (7.48pm), Robert S, Maryanne M & Melissa W.

APOLOGIES: Keith D, Simon C, Karl C.

Christine T welcomed all to the first meeting of 2016.

Minutes from the Previous Meeting:

Approval for the Soccer club to install cupboards in their storeroom was granted by omitted from the November minutes. Moved Christine T, seconded Michelle S.

Previous Minutes moved as being correct with the above variation by Max S, Seconded Mary-anne M.

Business Arising from the Minutes:

Terracing application was approved by the CPP Board for \$20k.WSC to choose from the tenderers and supervise the earthmoving/removal of trees. \$10k was committed to project by WSC and \$5k 355 committee.

Correspondence In/Out:

As per attached list.

Business arising from correspondence:

Top dressing – poor weather had delayed this process from the requested period by Little Athletics. It was agreed that the next available time that suits the WSC contractor is sufficient as this is necessary maintenance.

Correspondence moved by Mary-anne M, Seconded Travis M.

Treasurers Report:

Tabled by Michelle S.

Approval was sought to pay the cleaner for the January hall clean. Granted.

Treasurers Report moved by Melissa W & seconded by Travis M.

General Business:

- Committee Members Role – as indicated in previous minutes no correspondence is to be sent (including emailed) direct from members of the committee. All correspondence needs to be issued (received or sent) by the Executive Committee **only** (President, Vice-President, Treasurer, Booking Officer or Secretary).
- Tennis Club submitted a concept drawing for a proposed awning to the club house. Committee approved the concept drawing but requested that a more detailed plan be presented with measurements and approval be sought from WSC as per their approval process.
- Cricket wicket request. Ongoing. Objection by Little A's and soccer noted
- Michelle S advised that Playtime has ceased operation. Toys to remain in the storeroom at this stage. All agreed.

- Cupboard doors to be added in storeroom for use of Physie Quote to be tabled at next meeting and funding to be considered by 355 committee.
- Soccer goal posts – soccer to maintain the grass around the goal posts. It was noted that WSC prefer Couche not be used.
- No update pathway waiting on request on site meeting. Now on hold until the site plan is conducted by WSC.
- Raise a CRM to clean out gutters. Requested in November.
- Personal trainer experiencing trouble with the timing of sprinklers. Schedule to be supplied to the booking officer to inform WSC to ensure that regular users are not interrupted by the sprinklers.
- Public toilets require upgrading due to their high usage over the summer period. CRM to be sent to WSC.
- Suggested that users groups have a display cabinet for trophies in the hall. Further discussions to be held. Robert S to review options. Ongoing.
- It was noted that Wilton has been added to physi's name which is now Douglas Park Wilton Physical Culture Club.

Future Projects – Priority List:

1. Pathway/Running Track around oval.
2. Covered seating area – Grand stand.
3. Clear up crown land south of the reserve along Nepean Street (possible BMX track).

Items for Council Action:

- Choose contractor to remove trees for terracing project.
- Arrange facility gutters to be cleaned out.
- Upgrade public toilets.

Next meeting: Tuesday 1st March, 2016 at 7.30pm

Close: Chairperson, Christine T closed the meeting.

There being no further business the meeting concluded at 8:55pm.

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Chairperson

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Date

cc: Wollondilly Mayor Simon Landow, Councillor Kate Terry, Councillor Ray Law