

MEETING OF LOCAL TRAFFIC COMMITTEE

Minutes

Wednesday 18 November 2015

The Local Traffic Committee is a Technical Committee of Roads and Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988.

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, each of whom has a single vote only. The members are representatives of the NSW Police Force, the Roads and Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon) and a representative of Council.

If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination.

**Wollondilly Shire Council
LOCAL TRAFFIC COMMITTEE
AGENDA**

Distribution List 2015

Committee:

Voting Members

Clr Simon Landow	Wollondilly Shire Council
Clr Col Mitchell	Wollondilly Shire Council
Clr Hilton Gibbs	Wollondilly Shire Council
Michael Shaw	Representative for State MP Jai Rowell
Amy Thomson	Roads and Maritime Services (RMS)
Marcus Cotton	Campbelltown Police (Appin)
Mark Elliot	St Marys Police (Warragamba/Silverdale)
Mick Tanner	Camden Police
Kim Ruttley	Camden Police

Other Members

Chris Moule	Picton Buslines
Steve Grady	Busways
Steve BurrIDGE	Busabout
Kelly De Jong	Busabout

Wollondilly Shire Council Staff

Michael Malone	Director Infrastructure and Environment
Michael Nelson	Acting Manager - Infrastructure Planning
Ian Berthon	Acting Team Leader - Transport and Assets
Choong Yam	Senior Traffic Engineer
Justin Nyholm	Manager - Works
Bronwyn Anderson	Administrative Support

All other Councillors

All other Executive

MINUTES OF MEETING (OUT OF SESSION) - 21 October 2015:

MATTERS ARISING FROM MINUTES

Nil

REPORTS

1. Macarthur Collegians Cycling Club (MCCC) – Cycling Races – “Razorback Mountain Hill Climb” – Old Razorback Road, Cawdor 2016
2. Macarthur Collegians Cycling Club (MCCC) – 2016 Cycling Races – Ridge Rd, Oakdale.
3. IlluminARTE Wollondilly Festival 2016 – Request for road closures of various streets in Picton CBD on Saturday 7 May 2016.

GENERAL BUSINESS

Menangle Rd, Menangle – Request for traffic zone modification at the front of Menangle Catholic Church at 119, Menangle Rd, Menangle.

1. **Macarthur Collegians Cycling Club (MCCC) – Cycling Races – “Razorback Mountain Hill Climb” – Old Razorback Road, Cawdor 2016**

52

TRIM 2487

EXECUTIVE SUMMARY

The Macarthur Collegians Cycling Club is seeking approval to use Old Razorback Road, Cawdor to conduct an Individual Time Trial (ITT) event. As a similar race has been conducted successfully in previous years without adverse impact onto local area, it is therefore recommended for approval subject to conditions.

REPORT**BACKGROUND**

Council has received an application from the Macarthur Collegians Cycling Club seeking approval to use Old Razorback Road, Cawdor between Cawdor Rd junction to Mt. Hercules Rd junction to conduct an Individual Time Trial (ITT) event, “Razorback Mountain Hill Climb” along.

This report outlines the proposed application and provides comments for the Local Traffic Committee to consider in making a recommendation to Council.

The event is scheduled for Sunday, 7 August 2016 commencing 8:00am and finishing by 11:00am.

The ITT is an event where competitors ride alone competing only against the clock. There will be no disruption to normal traffic and riders will not be permitted to either “bunch up” or cross the centre of the roadway. All riders shall follow the road rules.

In summary, the Club has now submitted an application to Council together with relevant documentation in accordance to the requirement listed in the RMS’s Guide to Traffic and Transport Management for Special Events.

CONSULTATION

This issue has not been raised and discussed in the Community Forum.

ATTACHMENTS:

- Letter of Application
- TCP
- Notice of intention to hold Public Assembly

DISCUSSION

No Objections
Unanimous

RECOMMENDATION

That permission is granted to use Old Razorback Road, Cawdor from the junctions of Cawdor Rd to Mt. Hercules Rd for an Individual Time Trial (ITT) event, "Razorback Mountain Hill Climb" and the necessary road closures on 7 August 2016 commencing 8:00am and finishing by 11:00am subject to the requirements for the issue of a permit for "Road Event – Road Closure".

ATTACHMENT



Michael Gleeson
3 Thompson Place,
Camden,
NSW 2570.

4655 1616 (AH)
9742 7312 (BH)
0432 624 386 (MOB)

21 October 2015

General Manager

The Macarthur Collegians Cycling Club (MCCC) seeks Road Approval from the Wollondilly Shire Council to conduct 1 x cycling events up Old Razorback Road, Cawdor. The event is scheduled for Sunday 7th August, 2016, commencing at 8:00am and being completed by 11:00am.

The Razorback Mountain Hill Climb is an Individual Time Trial (ITT) where competitors ride alone competing only against the clock. Starting at the intersection of Old Razorback and Cawdor Roads, competitors commence at one minute intervals riding solo up Old Razorback Road to a finish just prior to its intersection with Mt. Hercules Road. There will be no disruption to motor vehicle traffic and riders will not be permitted to either bunch up or cross the centre of the road way.

Please see attached Traffic Control Plan depicting the route and advisory signs, "CYCLISTS RACE IN PROGRESS" provided at the following locations;

1. Intersection of Cawdor with Old Razorback Road.
2. Intersection of Lagoon Flats Road with Old Razorback Road.
3. Intersection of Eagles Road with Old Razorback Road.
4. Intersection of Mt. Hercules Road with Old Razorback Road.

Spectator motor vehicles will not be permitted on the course during the event.

Regards, Michael Gleeson

Macarthur Collegians Cycling Club

ATTACHMENT

Form 1

PUBLIC ASSEMBLIES ACT, 1979

To: The Commissioner of Police

Notice of Intention to Hold a Public Assembly

1. I, Michael Gleeson.....
(name)

of 3 Thompson Place, Camden.....
(address)

on behalf of Macarthur Collegians Cycling Club Inc.....
(organisation)

notify the Commissioner of Police that on the Sunday 7th August

of.....2016, it is intended to hold
(month)

*(a) a public assembly, not being a procession, of approximately 100.....
(number)

persons, which will assemble at Old Razorback Road Cawdor.....
(place)

at approximately ..8am, and disperse at approximately ..11am.

OR

*(b) a public assembly being a procession of approximately N.A.....

persons, which will assemble at.....

at approximately a.m/p.m and at approximately a.m/p.m the

procession will commence and shall proceed.....

ATTACHMENT

.....
.....

(Specify route of proposed assembly, any stopping places and approximate length of the stop, and the approximate time of termination. A diagram may be attached if desired.)

2. The purpose of the proposed assembly is to conduct **cycling races**
.....
.....

3. The following special characteristics associated with the assembly would
would be useful for the Commissioner of Police to be aware of in regulating
the flow of traffic or in regulating the assembly:

* (i) There will be vehicles and/or* floats involved and the type and
dimensions are as follows:

N.A.
.....
.....

* (ii) There will be ...NIL..... bands, musicians, entertainers etc. which will entertain
or address the assembly.

* (iii) The following number and type of animals will be involved in the assembly:

N.A.
.....
.....

ATTACHMENT

*(iv) Other special characteristics of the proposed assembly are as follows:

.....
.....
.....

4. I take responsibility for organising and conducting the proposed assembly.

5. Notices for the purposes of the Public Assemblies Act, 1979, may be served

upon me at the following address: 3 Thompson Place, Camden.....

.....

Telephone: 4655-1616.....

Signed: *M. Gleeson* Michael Gleeson

Capacity/Title: Approvals Officer – Macarthur Collegians Cycling Club Inc
.....

Date: 21 October 2015.....

*Strike out whichever is not applicable.

2. **Macarthur Collegians Cycling Club (MCCC) – 2016 Cycling Races – Ridge Rd, Oakdale.**

52

TRIM 2487

EXECUTIVE SUMMARY

The Macarthur Collegians Cycling Club is seeking a one year extension of road approval to conduct races for the period ending on 31 December 2016 along sections of Ridge Rd, Oakdale. Similar races have been conducted successfully along Ridge Rd in previous years without adverse impact to the local community, and it is considered that the proposal can be supported. No adverse community feedback has been received following previous events. The process of Council approval was dealt with via the Local Traffic Committee with consent being granted subject to conditions.

REPORT

Council has received applications from the Macarthur Collegians Cycling Club (MCCC) seeking approval to extend previous arrangements to conduct cycle races along Ridge Rd, Oakdale for a period ending on 31 December 2016.

It is worth noting that the route of 7.5km shown in the route map of the application includes 1.5km of private road (not Ridge Rd) which is not under Council jurisdiction. Hence, Council approval only applies to the section of public road for the races.

Separate permissions must be obtained from the owners of the private road for its use for the races.

There were no resident objections to previous extensions on the Ridge Rd route.

The races will be conducted in a similar manner as before and the speed limit is reduced to 60kph for the duration of an event. Speed Limit reduction shall commence 30 minutes prior to the start of an event, and shall be removed within 30 minutes of the completion of an event. Races will include “handicap” and scratch races.

All riders shall follow the road rules except at 200m to the finishing line and 100m beyond where more than 2 riding abreast are allowed for the dashing manoeuvre at the end of the race.

CONSULTATION

This issue has not been raised and discussed in the Community Forum.

ATTACHMENTS:

- Letter of Application
- Event Information
- Code of Conduct
- TCP
- Notice to residents
- Notice of intention to hold Public Assembly

DISCUSSION

No Objections
Unanimous

RECOMMENDATION

That consent is granted to Macarthur Collegians Cycling Club to use Ridge Rd (public road), Oakdale to conduct cycling races for a period up to 31 December 2016 subject to the requirements for the issue of a permit for "Road Event – Road Closure" prior to each individual race event.

ATTACHMENT



Michael Gleeson
3 Thompson Place,
Camden.
NSW
2570.

4655 1616 (AH)
9742 7312 (BH)
0432 624 386 (MOB)

21st October 2016

General Manager
Wollondilly Shire Council

The Macarthur Collegians Cycling Club would like to apply for a one-year extension of Road Approval to conduct cycle races along Ridge Road - Brimstone mine access Road Oakdale in 2016.

Our mission is to provide the opportunity for the community to participate in the sport of cycling in a safe manner; whilst being considerate to the needs and views of the general public. For this purpose this Traffic Management Plan and a Code of Conduct (see attached) have been developed.

The attached Traffic Control Plans (TCPs) have been extracted from the document, *Guidelines for Bicycle Road races*; and are approved by the NSW Police Service, Cycling NSW and the RTA of NSW.

In support of this application is the following;

- 1 Event Information.
- 2 Code of Conduct for the club.
- 3 Notice of intention to Hold a Public Assembly. (Separate document)
- 4 Traffic Control Plan – DWG No. 12139 (Separate document)
- 5 Certificate of Currency. (Separate document)

MACARTHUR COLLEGIANS CYCLING CLUB

Event Information

Organiser: Macarthur Collegians Cycling Club.

Sanctioning Organisation: Cycling Federation of NSW

Type of race: Option of handicap or graded scratch races

Event Class: Class 2.

Starting times: 2 pm Saturdays and 8am Sundays.

Event duration: 2 1/2 hours.

Dates of events: Sunday 3 January 2016
Sunday 17 January 2016
Sunday 7 February 2016
Sunday 21 February 2016
Sunday 6 March 2016
Sunday 20 March 2016
Sunday 3 April 2016
Sunday 17 April 2016
Sunday 1 May 2016
Sunday 15 May 2016
Sunday 5 June 2016
Sunday 19 June 2016
Saturday 2 July 2016
Sunday 3 July 2016
Saturday 9 July 2016
Sunday 10 July 2016
Saturday 16 July 2016
Sunday 17 July 2016
Saturday 23 July 2016
Sunday 24 July 2016
Sunday 21 August 2016
Sunday 4 September 2016
Sunday 18 September 2016
Sunday 2 October 2016
Sunday 16 October 2016
Sunday 6 November 2016
Sunday 20 November 2016
Sunday 4 December 2016
Sunday 18 December 2016

MACARTHUR COLLEGIANS CYCLING CLUB

Traffic Control Plan:	DWG No 12139, - The Traffic Control Plan was prepared by Mr. David Turner of D & M Consulting Pty Ltd. - RTA Work Site Traffic Control Certificate No. 4163010791
Traffic Speed Limit:	60 km/h - The club requests approval to reduce the speed limit along Ridge Road – Brimstone Mine Access Road from 100 km/h to 60 km/h, for the duration of an event. - Speed Limit reduction shall commence 30 minutes prior to the start of an event, and shall be removed within 30 minutes of the completion of an event.
Advisory Signs:	- Advisory signs are to be erected, as per TCP DWG No 12139, half an hour prior to the commencement of races. - Advisory signs are to be removed within half an hour of the completion of the event.
Traffic Controllers:	2 in total; - 2 at southern end of Ridge Road to control traffic at cycle turn-around point and start/finish area. - All Traffic Controllers to be RTA Blue License certified. - All Traffic Controllers to use an approved STOP/SLOW bat. - All Traffic Controllers to wear an approved high visibility safety vest.
Finish line sprints:	It is proposed that for riders to ride more than 2 abreast from 200m from the finish line, to 100m after the finish line. The Traffic Controllers on either side of the finish line shall briefly stop all motor vehicle traffic to allow a safe finish for the riders.
Event Marshals:	Minimum 1; - to provide direction to competitors, - be responsible for crowd control.
Course distance:	7.5 km from turnaround to turnaround, with event distances ranging from 30 to 60 km.

ATTACHMENT

MACARTHUR COLLEGIANS CYCLING CLUB

Code of Conduct:	The club committee, being duly appointed by the members of the MCCC, is in charge at the cycling event. The race committee will administer the cycling events in accordance with the Code of Conduct. See attached copy of Code of Conduct.
First Aid:	A certified First Aider with a fully equipped first aid kit shall be present at all events.
Number of riders:	Generally between 30 and 100.
Age of riders:	The average age of rider is estimated to be 30+ years; however junior's from 13+ years of age may be permitted to ride.
Toilets and refreshments:	The services of the Oakdale Workers Club will be used for toilets and refreshments. On our Interclub day a Port-a-loo will be provided due to expected larger attendance.
Waste disposal:	A waste bin shall be provided, and at the completion of each event, the site will be inspected and cleaned of all rubbish.

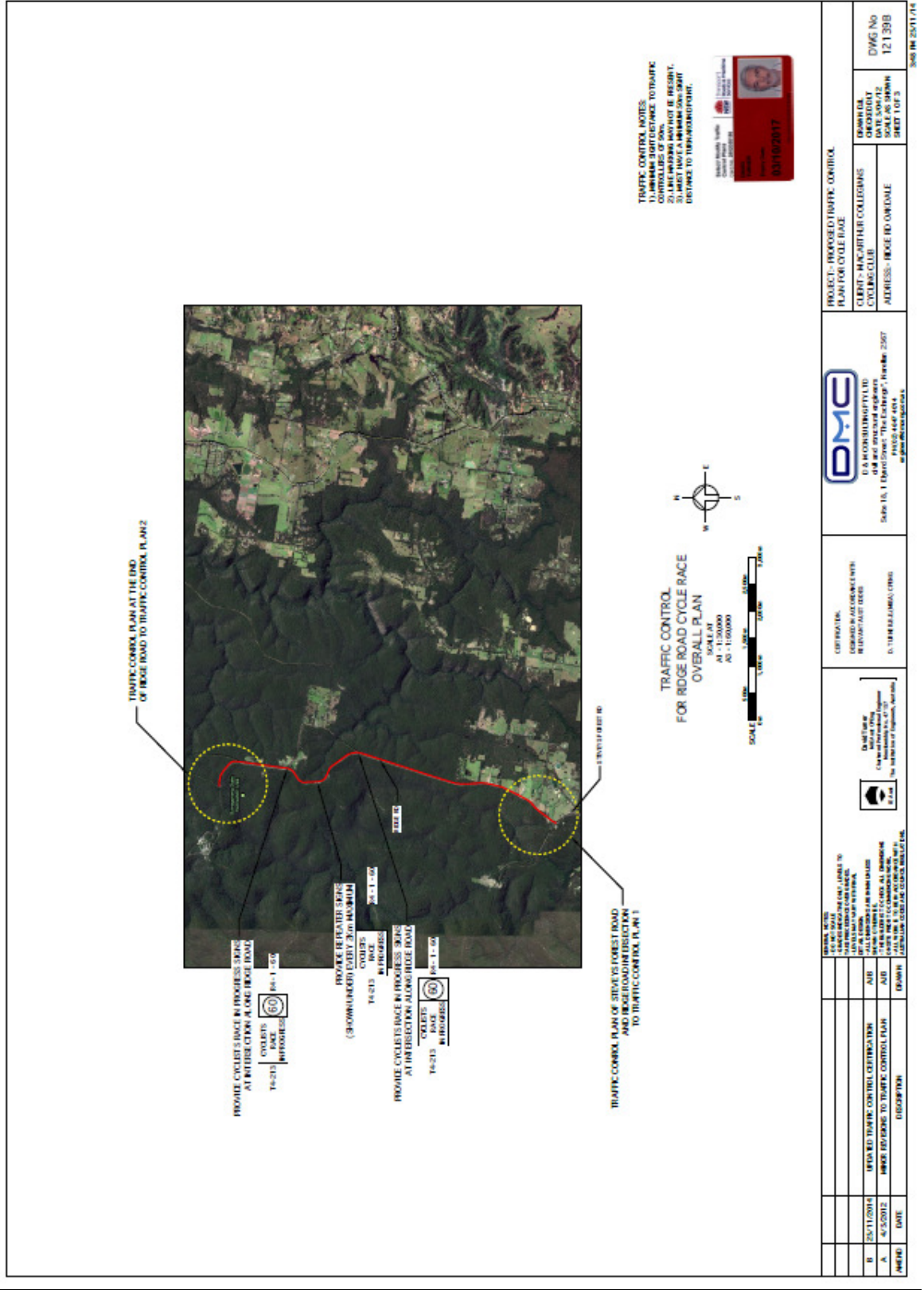
MACARTHUR COLLEGIANS CYCLING CLUB

CODE OF CONDUCT

The club committee, being duly appointed by the members of the MCCC, is in charge of the cycling event. The committee will administer all cycling events in accordance with this Code of Conduct.

Failure to comply with this Code of Conduct will result in disqualification from the event and possible suspension from racing for a period to be determined by the committee.

- All riders shall comply with the provision of the Australian Road Regulations.
- All riders shall obey the directions of the Traffic Controllers and Marshalls.
- All riders shall have read, be aware of, and comply with the conditions of Road Approval.
- Upon encountering a responding emergency vehicle all riders shall cease racing immediately and comply with the provision of the Australian Road Regulations.
- In the event of a race fall or medical emergency all riders shall cease racing immediately, and to the best of their ability shall;
 - Manage the traffic situation,
 - Render medical assistance,
 - In addition, notify the race committee.
- Riders must ensure that their bicycles are in good mechanical order, and shall not commence, or continue a race, with a faulty bicycle.
- Riders shall not park their motor vehicle on the shoulder of the road, but should obey the directions of the duty marshal in regards to parking.
- The use of offensive or obscene language is not permitted.
- Riding in a dangerous manner is not permitted.
- Loitering on the road at the start/finish line is not permitted.
- Warming up on the race circuit is not permitted after the commencement of the race.
- Riders are responsible to ensure that they remove all waste from the race site.
- Riders shall use the designated toilets provided.
- If a rider withdraws from the event, he/she shall inform the first available Marshall of their withdrawal from the event.
- Riders shall be courteous to all members of the general public.
- Riders are to be aware that cattle and horses may enter onto the roadway, and may be spooked by passing cyclists, thus caution must be applied when passing, and any instructions by the farmer or horse rider shall be adhered to.
- Riders are not permitted to sit on adjoining fences, gates etc. Or in any way to damage adjoining properties.
- Riders should report any concerns, addressed to themselves from the general public, to the race committee.



TRAFFIC CONTROL NOTES
 1. ALL TRAFFIC MUST STOP AT TRAFFIC CONTROLS AT 500M.
 2. LINE MARKING MAY NOT BE PRESENT. ALL TRAFFIC MUST BE ALERT AND OBLIVIOUS TO THE SITUATION DURING THE RACE TO TRANSPORTATION.

Downloaded from
 DATE: 20/08/12
 SCALE: AS SHOWN
 SHEET 1 OF 3

03/10/2017

NO	DATE	DESCRIPTION	BY	DATE	DESCRIPTION
1	20/11/2014	ISSUED TRAFFIC CONTROL CERTIFICATE FOR RIDGE ROAD	AJG		
2	05/2012	ISSUED TRAFFIC CONTROL PLAN	AJG		

TRAFFIC CONTROL PLAN FOR RIDGE ROAD CYCLE RACE OVERALL PLAN

PROJECT - PROPOSED TRAFFIC CONTROL PLAN FOR CYCLE RACE

CLIENT - HARGREAVES CYCLING CLUB

ADDRESS - RIDGE RD ONDALE

DWG No 121398 SHEET 1 OF 3

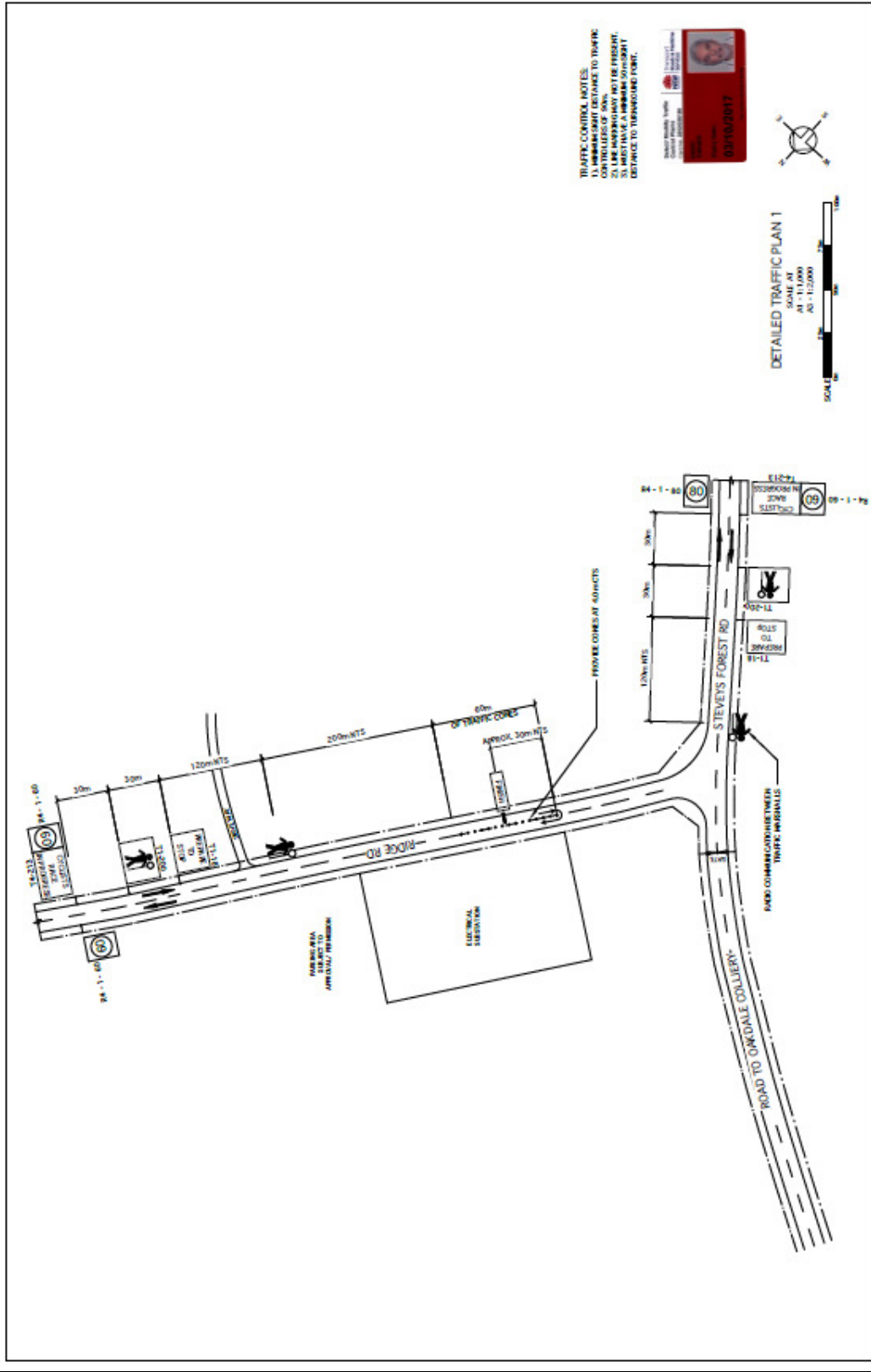
Scale 1:100000

U.A. RECORDS PROPERTY LTD
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 Suite 10, 1 The Exchange, The Exchange, Fremont 2507
 www.pacificgroup.co.nz

CERTIFICATION: EXEMPTED BY REGULATIONS (REPLACES THE NEED FOR A FULL CERTIFICATE)

U.A. RECORDS PROPERTY LTD
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ATTACHMENT



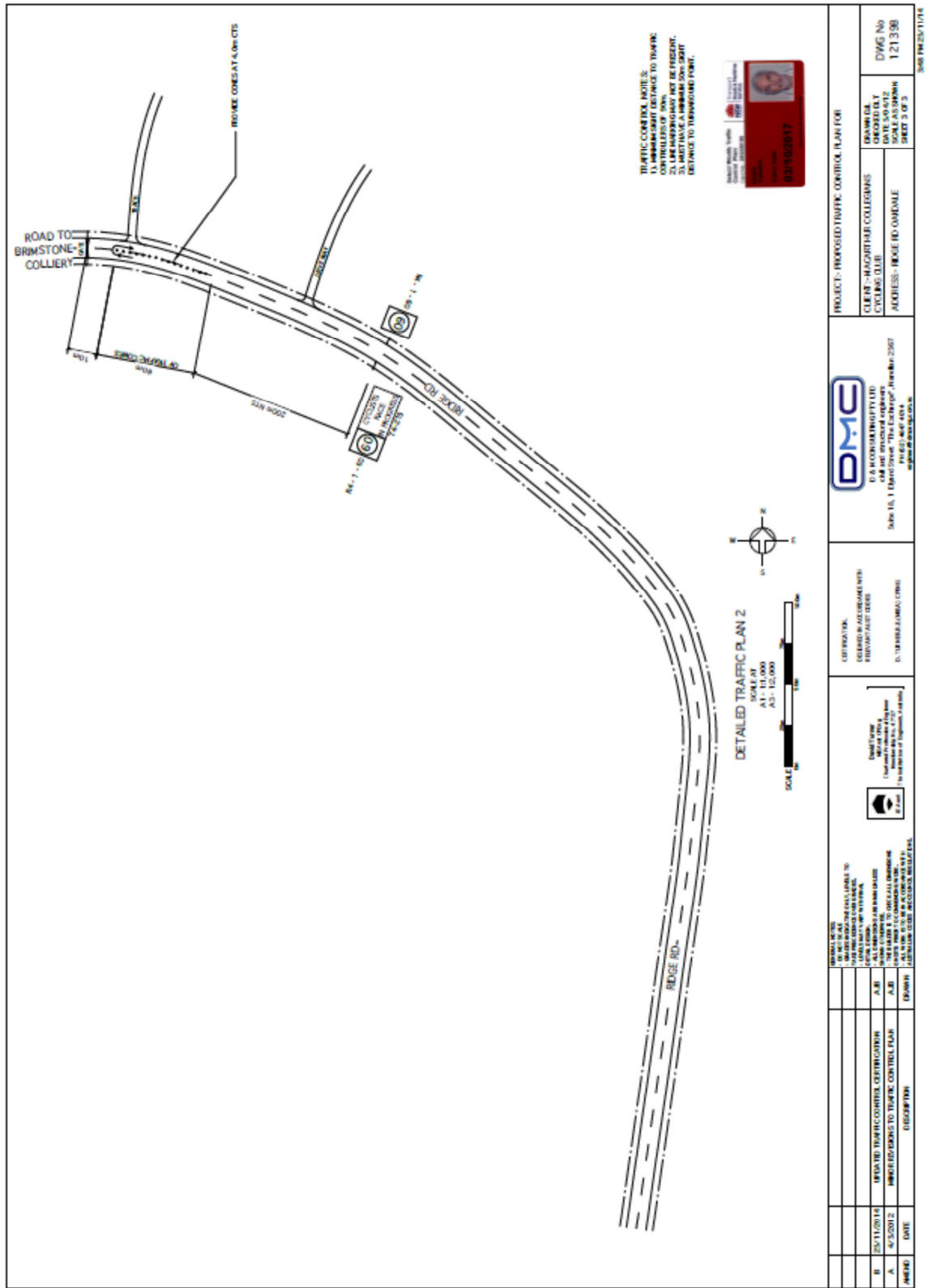
TRAFFIC CONTROL NOTES:
 1. DIMENSIONS DISTANCE TO TRAFFIC CONTROL SIGNS
 2. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE SPECIFIED
 3. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE SPECIFIED
 4. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE SPECIFIED



DETAILED TRAFFIC PLAN 1
 SCALE: AS SHOWN
 1:10,000
 1:2,000

<p>PROJECT - PROPOSED TRAFFIC CONTROL PLAN FOR CLIENT - HOUGHTON COLLEGIUM CYCLING CLUB ADDRESS - ROBERTSONDALE</p>		<p>DRAWN BY DAVID A. BROWN DATE 04/01/12 SCALE AS SHOWN SHEET 2 OF 3</p>	<p>DWG No 12139B</p>												
<p>DESIGNER: D & M CONSULTANTS 511 BRIDGE STREET SYDNEY NSW 2000</p>		<p>DMC D & M CONSULTANTS 511 BRIDGE STREET SYDNEY NSW 2000</p>													
<p>REVISIONS:</p> <table border="1"> <thead> <tr> <th>NO</th> <th>DATE</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td>B</td> <td>25/11/2014</td> <td>ISSUED TRAFFIC CONTROL CERTIFICATE FOR</td> </tr> <tr> <td>A</td> <td>30/5/2012</td> <td>ISSUE REVISION TO TRAFFIC CONTROL PLAN</td> </tr> <tr> <td>1</td> <td></td> <td>ISSUE FOR RFP</td> </tr> </tbody> </table>		NO	DATE	DESCRIPTION	B	25/11/2014	ISSUED TRAFFIC CONTROL CERTIFICATE FOR	A	30/5/2012	ISSUE REVISION TO TRAFFIC CONTROL PLAN	1		ISSUE FOR RFP	<p>DATE 18/11/2015 SCALE AS SHOWN SHEET 2 OF 3</p>	
NO	DATE	DESCRIPTION													
B	25/11/2014	ISSUED TRAFFIC CONTROL CERTIFICATE FOR													
A	30/5/2012	ISSUE REVISION TO TRAFFIC CONTROL PLAN													
1		ISSUE FOR RFP													

ATTACHMENT



NOTICE TO RESIDENTS

The Macarthur Collegians Cycling Club will be conducting a maximum of 15 cycle races along Ridge Road Oakdale in 2016 out of the nominated dates below. For the Sunday events Traffic Control will be in place from 7:30am (with racing to begin at 8:00am & finished by 10am) at both the electrical sub-station and near the gate adjacent to where Ridge Road turns right and becomes dirt. For the Saturday events Traffic Control will be in place from 1:30pm (with racing to begin at 2:00pm & finished by 4pm) at both the electrical sub-station and near the gate adjacent to where Ridge Road turns right and becomes dirt.

For the duration of the event approval has been granted by the NSW Police and Wollondilly Council to reduce the speed limit to 60 km/h along this course. 60 km/h repeater signs will be placed along the course to remind residents of the reduced speed limit. Note, this speed limit will be enforced by the NSW Police.

In the unlikely event that you will experience a short delay at these traffic controlled locations we respectfully ask in advance for your patience and courtesy towards our Traffic Controllers and riders. The intention of the traffic control is to ensure the safety of both residents and cyclists.

Specific dates for racing in 2016 are:

- Sunday 3 January 2016
- Sunday 17 January 2016
- Sunday 7 February 2016
- Sunday 21 February 2016
- Sunday 6 March 2016
- Sunday 20 March 2016
- Sunday 3 April 2016
- Sunday 17 April 2016
- Sunday 1 May 2016

Sunday 15 May 2016
Sunday 5 June 2016
Sunday 19 June 2016
Saturday 2 July 2016
Sunday 3 July 2016
Saturday 9 July 2016
Sunday 10 July 2016
Saturday 16 July 2016
Sunday 17 July 2016
Saturday 23 July 2016
Sunday 24 July 2016
Sunday 21 August 2016
Sunday 4 September 2016
Sunday 18 September 2016
Sunday 2 October 2016
Sunday 16 October 2016
Sunday 6 November 2016
Sunday 20 November 2016
Sunday 4 December 2016
Sunday 18 December 2016

If you have any enquiries please address them to:

racing@macarthurcycling.com

ATTACHMENT

SCHEDULE 1

Section 4(1)(b)

Form 1

PUBLIC ASSEMBLIES ACT, 1979

To: The Commissioner of Police

Notice of Intention to Hold a Public Assembly

1. I, Michael Gleeson.....
(name)

of 3 Thompson Place, Camden.....
(address)

on behalf of Macarthur Collegians Cycling Club Inc.....
(organisation)

notify the Commissioner of Police that on the

- Sunday 3 January 2016
- Sunday 17 January 2016
- Sunday 7 February 2016
- Sunday 21 February 2016
- Sunday 6 March 2016
- Sunday 20 March 2016
- Sunday 3 April 2016
- Sunday 17 April 2016
- Sunday 1 May 2016
- Sunday 15 May 2016
- Sunday 5 June 2016
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- Sunday 21 August 2016
- Sunday 4 September 2016
- Sunday 18 September 2016
- Sunday 2 October 2016
- Sunday 16 October 2016
- Sunday 6 November 2016
- Sunday 20 November 2016
- Sunday 4 December 2016
- Sunday 18 December 2016

ATTACHMENT

of.....2016 , it is intended to hold
(month)

*(a) a public assembly, not being a procession, of approximately 100
(number)

persons, which will assemble at Ridge Road Oakdale.....
(place)

at approximately ..2pm Saturdays, and disperse at approximately ..4:30pm.
Or, at approximately ..8am Sundays, and disperse at approximately ..10:30am.

OR

*(b) a public assembly being a procession of approximately N.A.....

persons, which will assemble at

at approximately a.m/p.m and at approximately a.m/p.m the

procession will commence and shall proceed

.....
.....

(Specify route of proposed assembly, any stopping places and approximate length of the stop, and the approximate time of termination. A diagram may be attached if desired.)

2. The purpose of the proposed assembly is to conduct cycling races

.....
.....

ATTACHMENT

3. The following special characteristics associated with the assembly would
would be useful for the Commissioner of Police to be aware of in regulating
the flow of traffic or in regulating the assembly:

* (i) There will be vehicles and/or* floats involved and the type and
dimensions are as follows:

N.A.....
.....
.....

* (ii) There will be ...NIL..... bands, musicians, entertainers etc. which will entertain
or address the assembly.

* (iii) The following number and type of animals will be involved in the assembly:

N.A.....
.....
.....

* (iv) Other special characteristics of the proposed assembly are as follows:

.....
.....
.....

4. I take responsibility for organising and conducting the proposed assembly.

5. Notices for the purposes of the Public Assemblies Act, 1979, may be served

upon me at the following address: 3 Thompson Place, Camden.....

ATTACHMENT

.....

Telephone: 4655-1616

Signed: *M. Gleeson* Michael Gleeson

Capacity/Title: Approvals Officer – Macarthur Collegians Cycling Club Inc
.....

Date: 21 October 2015.....

*Strike out whichever is not applicable.

3. **IlluminARTE Wollondilly Festival 2016 – Request for road closures of various streets in Picton CBD on Saturday 7 May 2016.**

253

TRIM # 8263 & 2487

EXECUTIVE SUMMARY

Council has received a request to close various streets around Picton CBD to facilitate the event of IllumiARTE Wollondilly Festival 2016.

Wollondilly Shire Council, Southern Tablelands ARTS (STARTS) and the Picton Chamber of Commerce have again partnered to hold the event. This year's event would be similar to last year event with increase participants and activities.

REPORT

Wollondilly Shire Council, Southern Tablelands ARTS (STARTS) and the Picton Chamber of Commerce have partnered to hold the IlluminARTE Wollondilly Festival 2016.

The IlluminARTE Wollondilly Festival is a significant tourism opportunity for Picton and the broader Wollondilly Region.

The IlluminARTE Wollondilly festival will encourage visitors, locals, friends and families to stroll through the picturesque town of Picton, taking in its enchanted ambiance as an amazing range of local artworks and lighting are projected to illuminate the historic town.

The IlluminARTE Wollondilly festival will bring together individuals and groups from different linguistic and ethnic backgrounds as one community celebrating diversity and heritage. The festival will encourage community members to work collectively to increase collaboration, promote cultural groups and traditions, increase awareness and promote mutual respect and social cohesiveness.

Local business will benefit from increased retail activity, dining and accommodation opportunities.

IlluminARTE Wollondilly provides local artists with the opportunity to have their artworks projected on landmark buildings, walls and public spaces along with colourful lighting displays and images. The Festival will incorporate Night Markets, a Lantern Parade, the IlluminARTE Music Festival and culminating with a family fireworks display at 9am over the CBD.

IlluminARTE Wollondilly will be centralised in Menangle Street Picton between Colden and Argyle Streets including Saint Mary McKillop Lane and the Picton Village Green, and is scheduled to be held on Saturday 7 May 2015 from 12 pm till 9pm.

The IlluminARTE Wollondilly Festival requires the road Closure of Menangle Street between Colden and Argyle and the closure of Saint Mary McKillop Lane from 10.00am till 12.00am (midnight) to set up and pack down the event. Detours via Colden and Margaret Streets will enable continual flow of traffic to Argyle or Menangle Streets.

The markets stalls will be positioned along the closed section of Menangle Street and Mary MacKillop Lane, including a section of the car park and will total 120 stalls.

To ensure local business is supported by visitors and tourist's retail businesses will extend their trading hours and will have window displays using lights and lanterns. Approval is also being sought for kerbside dining on the night.

The Lantern Parade will be held within the closed section of Menangle Street and will enthrall onlookers as it weaves between the market stalls culminating in the car park behind the Picton Shire Hall.

A Traffic Control Plan has been developed identifying closure points, detour signage and Variable Message Board positioning.

3 x Variable Message Boards will be utilised to inform drivers of the impending and actual road closure with detours identified along Colden and Margaret Streets. The Variable Message Boards will be positioned in Menangle Street, Argyle Street and corner of Barkers Lodge Road.

Road Closure and Detour signage will be positioned at corner of Menangle and Colden Street, corner of Margaret and Argyle Street and corner of Menangle and Argyle Street.

The Saint Mary McKillop Lane car park will be allocated to stall holders with public parking available in Colden Street, Cliff St, Menangle St, Downing St, Regreme Rd, Davison St and Mason St. Entry to Saint Mary McKillop Lane's car park from Argyle Street will be closed enabling flow through traffic up Argyle Street.

Additionally, approval is sought for Roadside Vending under policy ASS003 for the night to allow local business to position tables/chairs on footpath to seat patrons for casual dining.

The IlluminARTE Music Festival will provide live entertainment from a stage positioned in the Village Green facing Menangle Street. Live entertainment will cease at 9pm.

CONSULTATION

Wollondilly Shire Council has consulted with Council Executive and Councillors and has held discussions and presentations with the following:

- Picton Chamber of Commerce
- IMB Building Society
- Wollondilly Support and Community Care Inc.*
- St Anthony's School*
- St Anthony's Parish*
- Diggers*
- Dee-Jays Hair and Beauty
- Picton Library*
- Wollondilly Visitor Information Centre*
- Old Bank Building (unoccupied)*

(Note) * indicates business or buildings within the proposed road closure section. The only retailer within the proposed closed section is Diggers Furniture, Carpets & Homewares who have given full support of the proposal.

Discussions in previous years have been held with Wollondilly Shire Councils Road Safety Officer, Infrastructure & Traffic Team Leader, Traffic Engineer, Development Assessment and Planning Officers and Civil Support Services Coordinator.

Guidance was also sought from All Road Traffic.

ATTACHMENTS:

Traffic Control Plan showing the detour routes and road closures including the whole of Saint Mary MacKillop Lane and part of the car park.

DISCUSSION

No Objections
Unanimous

RECOMMENDATION

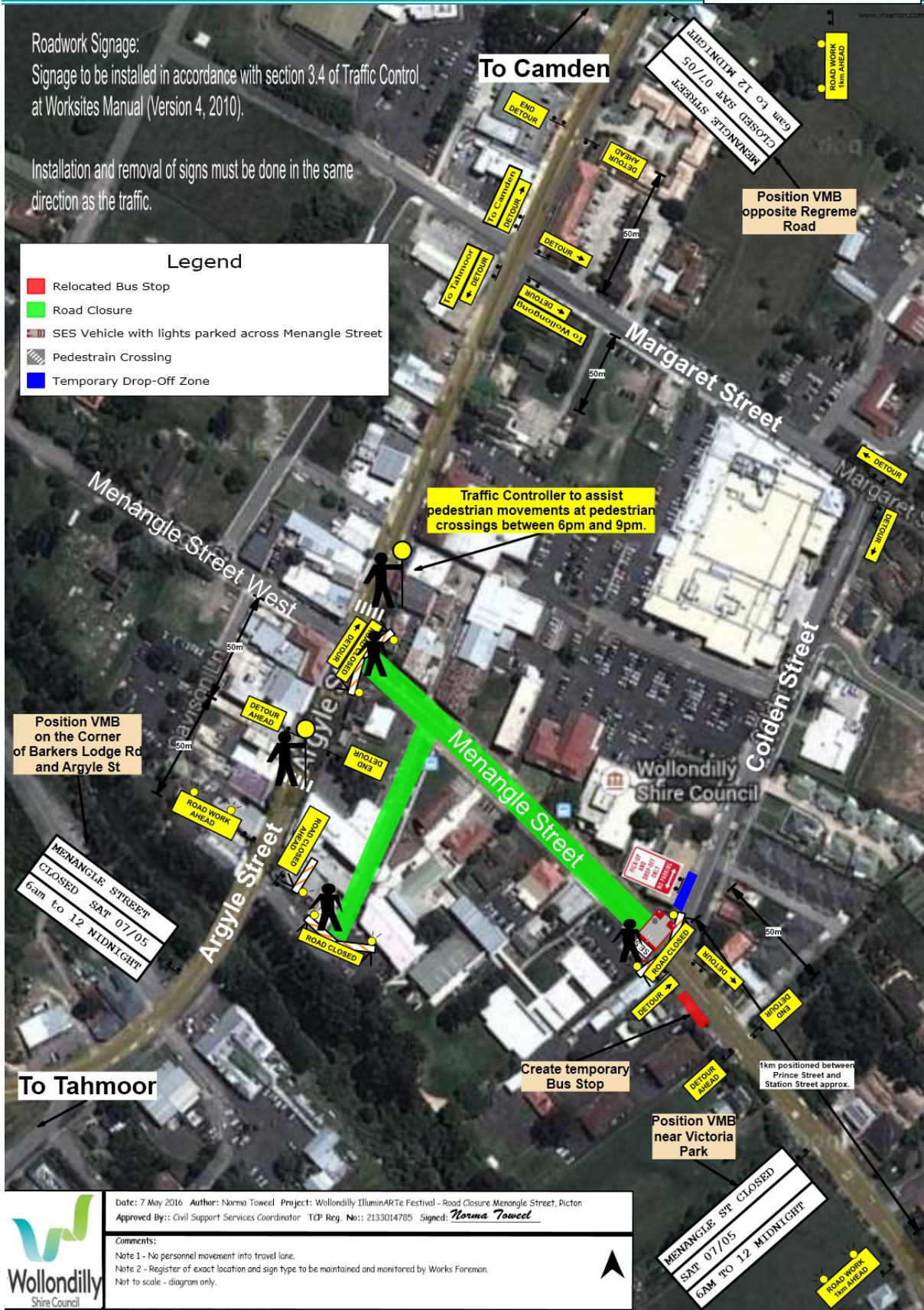
That approval is granted for the requested road closure of Menangle Street from Colden St to Argyle St from 10.00am till 12.00am (midnight) on Saturday 7 May 2016 subject to the requirements for the issue of a permit for "Road Event – Road Closure".

Roadwork Signage:
Signage to be installed in accordance with section 3.4 of Traffic Control at Worksites Manual (Version 4, 2010).

Installation and removal of signs must be done in the same direction as the traffic.

Legend

- Relocated Bus Stop
- Road Closure
- SES Vehicle with lights parked across Menangle Street
- Pedestrian Crossing
- Temporary Drop-Off Zone



Wollondilly Shire Council

Date: 7 May 2016 Author: Norma Towel Project: Wollondilly IlluminARTE Festival - Road Closure Menangle Street, Picton
 Approved By: Civil Support Services Coordinator TQP Reg. No.: 2133014785 Signed: *Norma Towel*

Comments:
 Note 1 - No personnel movement into travel lane.
 Note 2 - Register of exact location and sign type to be maintained and monitored by Works Foreman.
 Not to scale - diagram only.

RMS REPORT

Amy Thomson:

Works on the traffic lights for the Hume/Picton Rd interchange are scheduled to commence prior to Christmas.