

Meeting Minutes Douglas Park Reserve Management Trust

MEETING: 11th November, 2015 at Douglas Park Community Centre

OPENED: 7:35 pm

CHAired BY: Christine T

PRESENT: Christine T, Max S, Michelle S, Travis M, Simon C, Keith D, Maryanne M & Melissa W.

APOLOGIES: Robert S, Karl C.

Minutes from the Previous Meeting:

Moved as being correct by Max S, Seconded Keith D.

Business Arising from the August Minutes:

Rescission motion was tabled but not considered as a directive has been received from WSC that no additional structures are permitted at the facility until council completes a plan of management for the site. Council will attend a meeting early in the new year to present a draft to the committee. Following this community consultation will commence to decide future plans for the site. This is a disappointing outcome and all agreed that in future all proposals for the site need to follow procedure to avoid the contention that has occurred in relation to this issue.

Netball storage cupboards application to CPP Board was approved. WSC have requested an application form for the Building project be completed and approved before work begins. Christine T to forward to Max S. Clarification will be sought from WSC as to what circumstances require this form to be completed. Melissa W to email.

Terracing application is still before the CPP Board. No response has been received.

Bugs have been cleaned out of the lights by Church. Many Thanks.

Keys for the defibrillator box have been received and allocated to DPark Netball & DPark Tennis. Register was updated by Mary-anne M.

Christine to contact Robert S on behalf of the committee to determine whether he still wants to be on committee.

Facility sign in its current location is a hazard with drivers stopping at the intersection to read it. It was moved by Mary-anne M and seconded Max S that the sign be moved back from the intersection. All in favour. Christine T to raise a CRM.

Correspondence In/Out:

Karl C	DPLA Storage shed proposal outline
Karl C	Query: Re DPLA Storage Shed still on agenda
Christine T	Bin Key/Padlock Fixed
Christine T	Query as to why key has been changed
Karl C	Bin Key Number supplied.
Mary-anne M	Suggestion of new arrangement with Bingo.
Simon C	Confirmation Soccer have not changed the lock/Key.
Karl C	Confirmation Ltiile A's have not changed the lock/Key.
Christine T	Notification to Bingo our existing arrangement with G & G.
Karl C	Notification that Bin full - Requires Empty
Michelle S	Re: AP locksmiths invoice- Approval to pay
Michelle S	GST calculations to be checked by Melissa W

Christine T Fwd: To WSC Hall Issues identified by Simon C
 Simon C Douglas Park Hall issues with glass doors.
 Christine T Fwd: FW: Letter of Support - Douglas Park Sportsground Terrace Area & Additional Quote
 Christine T Fwd: Terracing Quotes to CPP Board
 Christine T Re: Hall Bin Empty required for Presentation Days
 Simon C Hall Bin Reminder to request a bin empty.
 Mary-anne M Fwd: Certificate of Currency for Kicko
 Christine T Notification facility sign has been installed.
 Christine T Recission Motion for Dpark Stprage Shed.
 FW: Quotation From D & D Kitchens for storage cupboards
 Travis M Re: Quaotation from Estella Kitchens for storage cupboards.
 Chris B RE: Storage cupboards possible conflict requires more quotes.
 Simon C FW: Quotation From Kent Joinery for storage cupboards
 Christine T Fwd: DOUGLAS PARK RESERVE Engineer measurements - plans incorrect.
 Mary-anne M Fwd: Certificate of Currency for Thermomix.
 Christine T Tennis require clarification foundations of storage shed.
 Christine T WSC requesting keys for Defibrillator.
 Mary-anne M ADAA using oval on 7 Nov both day and evening

Business arising from correspondence:

Thankyou to Simon C for resolving the Bin Padlock issue.

Correspondence moved by Mary-anne M, Seconded Travis M.

Treasurers Report:

Tabled by Michelle S.

Approval was sought to pay WSC the GST & Insurance accounts as well as the locksmith bills. Granted.

Treasurers Report moved by Melissa W & seconded by Travis M.

General Business:

- No update pathway waiting on request on site meeting. Now on hold until the site plan is conducted by WSC.
- Soccer working bee planned for 5th December at which time they will repair the goal mouth and rehabilitate the areas.
- Exit lights are all working.
- Raise a CRM to clean out gutters ahead of fire season.
- Raise a CRm to address the disabled toilet light issue. Modification is required.
- External cleaners have been booked in for January to clean the floor surfaces.
- Quotes are being sought to spray the hall and the tennis club. To be presented at the next meeting.
- Suggested that users groups have a display cabinet for trophies in the hall. Further discussions to be held. Ongoing.
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Future Projects – Priority List:

1. Pathway/Running Track around oval.
2. Covered seating area – Grand stand.
3. Clear up crown land south of the reserve along Nepean Street (possible BMX track).

Items for Council Action:

- Arrange facility gutters to be cleaned out.
- Address lighting issue in the disabled toilet

- Response to concrete movement causing issues with doors at the facility.

Next meeting: Tuesday 1st December, 2015 at 7.30pm

Close: Chairperson, Christine T closed the meeting.

There being no further business the meeting concluded at 9:05pm.

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Chairperson

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Date

cc: Wollondilly Mayor Simon Landow, Councillor Kate Terry, Councillor Ray Law