

DISCLOSURE OF INTERESTS RETURN

Disclosure of pecuniary interests and other matters by

[Name of councillor or designated person]

Melissa Sutton

in respect to the period from **1 JULY 2020 to 30 JUNE 2021**.

Signature:

Date:

	22 March 2022
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For assistance when lodging your return refer to the OLG's Guide to Completing Returns of Interest.

A. REAL PROPERTY

TIP: You do not need to disclose an interest in a parcel of real property if you ceased to have the interest prior to becoming a councillor or designated person:

You also do not need to disclose an interest in a parcel of real property if your interest was:

- as executor of a will, or administrator of an estate, of a deceased person **and** you were not a beneficiary under the will or intestacy, or
- as a trustee, if the interest was acquired in the course of an occupation that was not related to your duties as a councillor or designated person.

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June	Nature of Interest (eg owner, lessee, beneficiary, freehold, option to purchase, etc)
	Owner

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B. SOURCES OF INCOME

TIP: You do not need to disclose a source of income if:

- it did not exceed, or you do not reasonably expect it to exceed, \$500
- you ceased to receive income from that source prior to becoming a councillor or designated person, or
- it is your fee as a councillor.

1. Sources of income I:

- reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from an occupation at any time since 30 June:

Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
<i>Occupations can include: (i) an employee of Council; (ii) an employee of other organisations; (iii) self-employed; (iv) a consultant; (v) an Office holder in a Company</i>		
Employee - Wollondilly Shire Council	Wollondilly Shire Council 62-64 Menangle Street PICTON NSW 2571	

2. Sources of income I:

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June:

Name and address of settlor (the settlor is the name of a person who created the Trust)	Name and address of trustee
Nil	

3. Sources of Income I:

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
- received at any time since 30 June:

Sources of other income [include description sufficient to identify the person from whom, or the circumstances in which, that income was received] (other sources of income may include income from rental property, investments, business activities, welfare payments etc)
Nil

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C. GIFTS

TIP: You do not need to disclose gifts if:

- they did not exceed \$500 in value, unless it was among gifts totalling more than \$500 from the same person/organisation within the last 12 months
- it was given to you by a relative (see OLG's Guideline for a definition of "relative")
- it was a political donation that has been disclosed or is required to be disclosed under the Electoral Funding Act 2018, or
- it was received prior to you becoming a councillor or designated person (unless you have received a subsequent gift from the same person/organisation since becoming a councillor/designated person and within a 12 month period and the gifts total more than \$500).

Description of each gift I received at any time since 30 June <i>(Gifts include any item, property or money (valued at over \$500.00) you have been given without consideration or with inadequate consideration, unless it was received under a will)</i>	Name and address of donor
Nil	

D. CONTRIBUTIONS TO TRAVEL

TIP: You do not need to disclose a contribution to travel if:

- it was made from public funds
- it was made by a relative
- it was made in the ordinary course of your occupation that was not related to your functions as a councillor or designated person
- it was under \$250, unless it was among gifts totalling more than \$250 from the same person/organisation within the last 12 months
- it was a political donation that has been disclosed or is required to be disclosed under the Electoral Funding Act 2018
- it was made by a political party you are a member of and you undertook the travel for the purpose of political activity of the party in NSW, or to represent the party within Australia, or
- you received the contribution prior to becoming a councillor or designated person (unless you have received a subsequent gift or contribution from the same person/organisation since becoming a councillor/designated person and within a 12 month period and the gifts/contributions total more than \$250)

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Names of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
Nil		

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E. INTERESTS AND POSITIONS IN COPORATIONS

TIP: You do not need to disclose an interest or position in a corporation if the corporation:

- is formed for the purpose of providing recreation or amusement, or for promoting commerce, industry, art science, religion or charity, or for any other community purpose, **and**.
- it is required to aply its profits or other income for the purpose of promoting its objects, **and**
- it is prohibited from paying any dividend to its members.

You do not need to disclose an interest in a corporation if it is a beneficial interest in shares in the corporation that does not exceed 10% of the voting rights in the corporation.

You do not need to disclose an interest or position in a corporation if you ceased to hold the interest or position prior to becoming a councillor or designated person.

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
Nil			

F. PROPERTY DEVELOPMENT

Were you a property developer or a close associate of a property developer on the return date?

[Yes/No]

No

G. POSITIONS IN TRADE UNIONS AND PROFESSIONAL OR BUSINESS ASSOCIATIONS

TIP: Do not include general membership.

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
Nil	

H. DEBTS

TIP: You do not need to disclose a liability to pay a debt if:

- the debt arose from a loan you have with a deposit taking institution (eg a bank) or other authorised deposit taking institution which lends money and the loan was part of the institution's ordinary course of business;
- the amount to be paid did not exceed \$500, **unless** the debt was one of two or more debts owed to the same person and the combined value of the debts exceed \$500.
- the debt was owed to a relative (see OLG's Guideline for definition of a "relative")
- in the case of a debt for the supply of goods or services:
 - the goods or services were supplied to you within the 12 months before the return date or at any time since 30 June of the previous financial year, or
 - the goods or services were supplied to you in the ordinary course of your occupation that is not related to your duties as a councillor or designated person, or
- the debt was discharged prior to you becoming a councillor or designated person, unless the debt was one of two or more debts you owe to the same person and the value of the combined debts exceeds \$500.

Name and address of each person to whom I was liable to pay any debts at the return date/at any time since 30 June
Nil

I. DISPOSITION OF PROPERTY

TIPS: You do not need to disclose a disposition of real property if it was made prior to you becoming a councillor or a designated person.

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.
Nil

I. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property.
Nil

J. DISCRETIONARY DISCLOSURES

TIP: You may voluntarily disclose any other interests, benefits, advantages or liabilities you may have, whether or not they are pecuniary, which you have not been required to disclose elsewhere in the return.

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