

| Documents required to be lodged with a Construction Certificate Application (if not provided with the DA) | | Residential Ancillary Buildings (Shed, Garage, Carport, Awning, Retaining Wall, Swimming Pool) | Dwelling / Secondary Dwelling | Dwelling Additions | Dual Occupancy | Multi-Dwellings | Group Home/Boarding House Residential Flat Buildings Mixed Use Development | Farm Building | Childcare Centres Place of Public Worship | Commercial Alts & Adds | Signage |
|---|--|--|-------------------------------|--------------------|----------------|-----------------|--|---------------|--|------------------------|---------|
| ✓ = Required ■ = Not Required ● = May Be Required Click on a highlighted text for more information | | | | | | | | | | | |
| Plans & Drawings | Elevations & Sections | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ● | ✓ |
| | Floor Plans – Existing & Proposed | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ■ |
| | Landscape Plans | ● | ✓ | ● | ✓ | ✓ | ✓ | ✓ | ✓ | ● | ■ |
| | Schedule of Colours & External Finishes | ✓ | ✓ | ● | ✓ | ✓ | ✓ | ✓ | ✓ | ● | ✓ |
| | Site Analysis Plan | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| | Site Plan | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| | Viewed Document & Plan Requirements Information | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Supporting Documentation | 'Any required information stipulated in Conditions of Development Consent as "Prior to CC' | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| | Access Report | ■ | ■ | ■ | ■ | ■ | ● | ● | ✓ | ✓ | ■ |
| | Acoustic Report/Noise Assessment | ■ | ● | ● | ● | ● | ● | ● | ✓ | ● | ■ |
| | Contract to provide building certification work | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| | BASIX Certificate (current) | ● | ✓ | ● | ✓ | ✓ | ✓ | ● | ■ | ■ | ■ |
| | Building Specifications | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ● |
| | Bushfire Compliance Specifications | ● | ● | ● | ● | ● | ● | ● | ● | ■ | ■ |
| | Construction Management Plan | ■ | ● | ● | ● | ● | ● | ● | ● | ● | ■ |
| | Long Service Levy - evidence of payment (for work with a value \$250,000 & over) | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| | Lot / Site Classification Report | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● |
| | List of Existing & Proposed Category 1 Fire Safety Provisions | ■ | ■ | ■ | ■ | ■ | ✓ | ✓ | ✓ | ✓ | ■ |
| | NSW Subsidence Advisory 'Conditions Met' Approval | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● |
| | NCC (BCA) Report | ● | ● | ■ | ● | ● | ● | ● | ✓ | ■ | ■ |
| | Owners Consent (all owners) | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| | Solar Access Report | ■ | ■ | ■ | ■ | ■ | ● | ● | ● | ■ | ● |
| | Structural Engineers Design Plans | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● |
| Sydney Water Tap In Approval / Building Plan Approval | ● | ● | ● | ● | ● | ● | ● | ● | ● | ● | |

NOTE: Construction Certificate Applications must provide all relevant plans and documentation included in the table above. Failure to submit all information required may result in the application being returned, rejected or refused. For any other application type not included above it is recommended that you contact Council on 02 4677 1100