

SWIMMING POOL CERTIFICATE OF COMPLIANCE APPLICATION

Application Fee: \$150

1. Introduction

This contract has been developed in accordance with the provisions of Section 22D & 23 of The Swimming Pools Act 1992 and 2018 Swimming Pool Regulations.

2. Applicant Details - (Person for whom the Certification Work is to be carried out)

Name	
Address	
E-mail Address	
Phone Number	
Appointment Made By:	<input type="checkbox"/> Owner

3. Address Where Pool Is Kept

Pool Description:	
Address / Lot and DP:	
If, Approval Reference and Date:	DA: _____ CC: _____ CDC: _____
Consent Authority:	Wollondilly Shire Council

4. Reason for Application

Property Sale Property Lease Other (please specify): _____

5. Swimming Pool Details

Please select which option best describes the Swimming Pool / Spa

- In Ground Concrete In Ground Fibreglass In Ground Spa In Ground Other
 Above Ground Pool Above Ground Spa Other (please specify): _____

NSW Swimming Pool Register Number: _____

NOTE: All swimming pools and spas must be register in NSW – www.swimmingpoolregister.nsw.gov.au

6. Owner / Applicant Declaration

As the owners or person having the benefit of the Certificate of Compliance / Non Compliance stated on this form, I appoint Wollondilly Shire Council to provide the Certificate of Compliance / Non Compliance selected (as per Item 5) of this Contract.

- I declare that all the information provided within this Contract is, to the best of my knowledge, true and correct.
- I understand I am entering into a contract with Wollondilly Shire Council as required by Section 22D of The Swimming Pools Act & 2018 Swimming Pools Regulations.
- I have freely chosen to engage Wollondilly Shire Council to carry out all necessary certification works relevant to the swimming pool.
- I have read, understood and accept the terms and conditions contained in this Contract and have read the documents accompanying this contract and understand the roles and responsibilities of both myself and Council.

Signed by Owner(s): _____ Date: _____

Signed by Owner(s): _____ Date: _____

7. Service Fees and Charges

All fees and regulated fees mentioned in this Agreement are based on Wollondilly Shire Council's Fees and Charges published on its website.

The fees for inspections and certification works are as quoted by Wollondilly Shire Council and are payable upon appointment and on lodgement of Compliance Application. All fees are inclusive of GST.

8. Councils Declaration

Once this contract is satisfactorily completed and signed by the Applicant / Owner, accompanied by the payment of the relevant fees, Wollondilly Shire Council considers this contract to be appropriately executed. The date on which the contract is made, will be the date of signature when signed by the Applicant / Owner OR the date of receipt of payment of fees for the selected Certification Work.

Signed on behalf of Council:

Privacy Policy

By completing this form you are enabling Wollondilly Shire Council to collect personal information about you for the purpose of assisting in the determination process of your application. This information is required by law and failure to provide the information may lead to rejection or delays of your application. At any time you have the right to access, view or correct the personal information that you have provided. Please note that the information supplied on this document may be advertised to the public for comment if the development is Designated Development, or is required to be advertised under Council's Development Control Plan (DCP). The information will be stored in Council's records system and may be placed on Council's website or be subject to a request to access information under the *Government Information (Public Access) Act 2009 (GIPAA)*.

NEXT STEPS

Submit

Once complete, submit your application to council@wollondilly.nsw.gov.au or drop off to Council's Administration Building at 62 – 64 Menangle Street, Picton.

Payment

Council will review your application and be in contact for payment via phone.

AGREEMENT FOR CERTIFICATE OF COMPLIANCE UNDER SECTION 22D

A. Parties to the Agreement – Wollondilly Shire Council and
Owner(s) (<i>All Property Owners Details</i>) Name(s): _____ Name(s): _____ Postal Address: _____ Postcode: _____ Phone: _____ Email: _____
B. Certification work to be performed
(Please tick) <input type="checkbox"/> Determination of an application for a Swimming Pool Compliance Certificate
C. Rights and Responsibilities of Parties
The rights and responsibilities of each part to this Agreement are set out in the following parts, which forms part of this Agreement.
D. Signatories
..... Owner/s Signature (<i>all Owners to sign</i>) Owner/s Signature (<i>all Owners to sign</i>) Signed on behalf of the Council: _____ Date of Agreement: _____

SECTION 22D Swimming Pools Act

Compliance Certificate

Name of Issuing Authority:

Wollondilly Shire Council

Certificate Number (*where applicable*): _____

Date of Certificate: _____

Property Address/Description

Street Number: _____

Street Name: _____

Suburb _____

Lot Number: _____ DP/SP Number: _____ Section No. _____

Privacy Policy

The information will be stored in Council's records system and may be placed on Council's Website or be subject to a request to access information under the Government Information (Public Access) Act 2009 (GIPAA).

Persons who may carry out the certification work and inspections

Certification work under this Agreement and any inspections required under *The Swimming Pools Act 1992* will be carried out by Council staff, or authorised Contractors, subject to the terms of their accreditation.

TERMS OF AGREEMENT

Part 6 Compliance Certificate OR a Swimming Pool Compliance Certificate

Rights and Responsibilities of Council

1. Conducting an inspection of the site and preparing a record of the inspection.
2. Assessing whether the proposed development satisfies the development standards set out in the relevant environmental planning instrument, development control plan, EP&A Regulation and Swimming Pools Act as applicable.
3. Determine the application and prepare a notice of the determination.
4. If the application is granted, prepare a Compliance/ Non Compliance Certificate and issue it to the client.

Rights and responsibilities of Client (Owner)

1. The Client agrees to pay all fees and charges on lodgement of the application. Fees are payable as per Councils' Fees and Charges Policy.
2. The Client allows access to the property for the purpose of carrying out any required inspections and must secure dogs away from the pool area for the duration of the inspection.

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Wollondilly Shire Council

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