



**You are invited to attend the next Traffic Committee Meeting:**

**Date:** Tuesday, 1 February 2022  
**Time:** 2:00 to 4:00pm  
**Location:** Council Chamber  
62-64 Menangle Street  
Picton NSW 2571

# **AGENDA**

**Traffic Committee Meeting**

**1 February 2022**



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## **1 REPORTS**

### **1.1 WARRAGAMBA ANZAC DAY MARCH ON MONDAY 25 APRIL 2022**

**File Number: 10623#217**

#### **EXECUTIVE SUMMARY**

Sections of Fourteenth Street, Warragamba from Twentieth Street to Weir Road and Civic Centre Circle will be closed for a short period to facilitate the ANZAC Day March to be held on Monday, 25 April 2022.

#### **RECOMMENDATION**

That Council approves the closure of a section of Fourteenth Street, Warragamba from Twentieth Street to Weir Road and Civic Centre Circle between 9.30am to 12.00pm on Monday, 25 April 2022 for the staging of "The Warragamba ANZAC Day March" subject to the requirements for the issue of a permit for "Road Event – Road Closure".

#### **REPORT**

The Warragamba ANZAC Day Committee has sought Council's permission to march from Warragamba Neighbourhood Centre to the Warragamba Town Hall along Fourteenth Street, Warragamba to commemorate ANZAC Day 2022 on Monday, 25 April 2022.

The proposal is to close a section of Fourteenth Street from Twentieth Street to Weir Road for the March.

The March participants consist of the Police, Blacktown Pipe Band Service members, ex-service personnel, relatives of ex-service personnel and cadets who will be present with marchers starting at the Warragamba Neighbourhood Centre at 11.00am along Fourteenth Street towards the Warragamba Town Hall.

The expected duration of the March and the ceremony is 1 hour 30 minutes for the affected road length.

Traffic is proposed to be diverted during the closure via Twentieth Street, Nineteenth Street, Eighteenth Street and Thirteenth Street.

All traffic control will be undertaken by authorised Traffic Controllers.

The conduct of the March will have minimal impact to the public as it has been well publicised and supported by the local community in the past.

It is worth noting that Hostile Vehicle Mitigation (HVM) procedures have been considered by utilising the Rural Fire Service (RFS) heavy vehicles for road blockage along with the use of water-filled barriers.

There will be a road closure of Civic Centre Circle (around the Cenotaph) as a result of the additional HVM. It is proposed to commence closing off the streets at 9:30am as this will allow additional time for the RFS crews to place and fill the water barriers. Adequate detours around the March route will be in place to minimise disruption to traffic.

#### **Consultation**

The organiser will consult with the relevant Health Authority to seek input on the event and will adhere to any advice given closer to the date. A COVID-19 Safety Plan has been completed.

#### **Financial Implications**

This matter has no financial impact on Council's adopted budget or forward estimates.



**ATTACHMENTS**

- 1. Application Letter; Traffic Guidance Scheme (TGS); Risk Assessment Report; COVID-19 Safety Plan and Public Liability Insurance**



*Warragamba & District ANZAC Committee*  
C/- 39 Twelfth Street  
Warragamba 2752

Wollondilly Roads and Traffic Committee  
PO Box 21  
Picton NSW

Dear Choong

**Re: Anzac Day Road Closures**

Warragamba & Districts Anzac Committee will be holding a march from the Warragamba Silverdale Neighbourhood Centre to Memorial Park Cenotaph (opposite the Warragamba Town Hall) where we will hold our Service. The Parade will commence at 11am and the service will conclude approximately 12noon. We are hoping that a Police Officer in his vehicle will lead this prestigious parade, followed by the Blacktown Pipe Band, Service Personnel, relatives, cadets along with local organizations and schools. We estimate approximately 300 marching and approximately 5000 in attendance. Our services are growing every year.

Once the service is concluded, the marchers proceed to the Neighbourhood Centre and some will carry on to the Warragamba Workers Club.

To maintain the safety of the participants and supportive crowds, we would like to apply to have Fourteenth St closed to traffic from Twentieth and fourteenth streets to the Neighbourhood Centre for a period of approximately 1 ½ hours from 10.30am to 12noon. The closures will be carried out by the Silverdale Rural Fire Services who are ticketed, and this closure should cause little disruption to residents and tourists with detours in place.

Notifications of road closures will be by notices at all prominent areas in the district and notification in the Gazette and letterbox drops. The bus companies will also be notified with alternate routes.

Attached to this letter is a Traffic Management Plan for the period requested:

When: Monday 25<sup>th</sup> April 2022  
Where: Warragamba Township  
Meet at: Warragamba Silverdale Neighbourhood Centre  
Fourteenth St Warragamba  
10am assembly  
March: Commences at 11am from the WSNC to the Cenotaph  
Event Organiser: Warragamba Anzac Committee  
Document Author: Robert Marshall – Chair Person  
Phone: 0406 223 004  
Email: gkr\_nzzone@hotmail.com

We hope that you will grant us permission for the above road closure for this important event. We have improved our service and have many more young people involved, along with the Cadets and Service Men and Women as well.

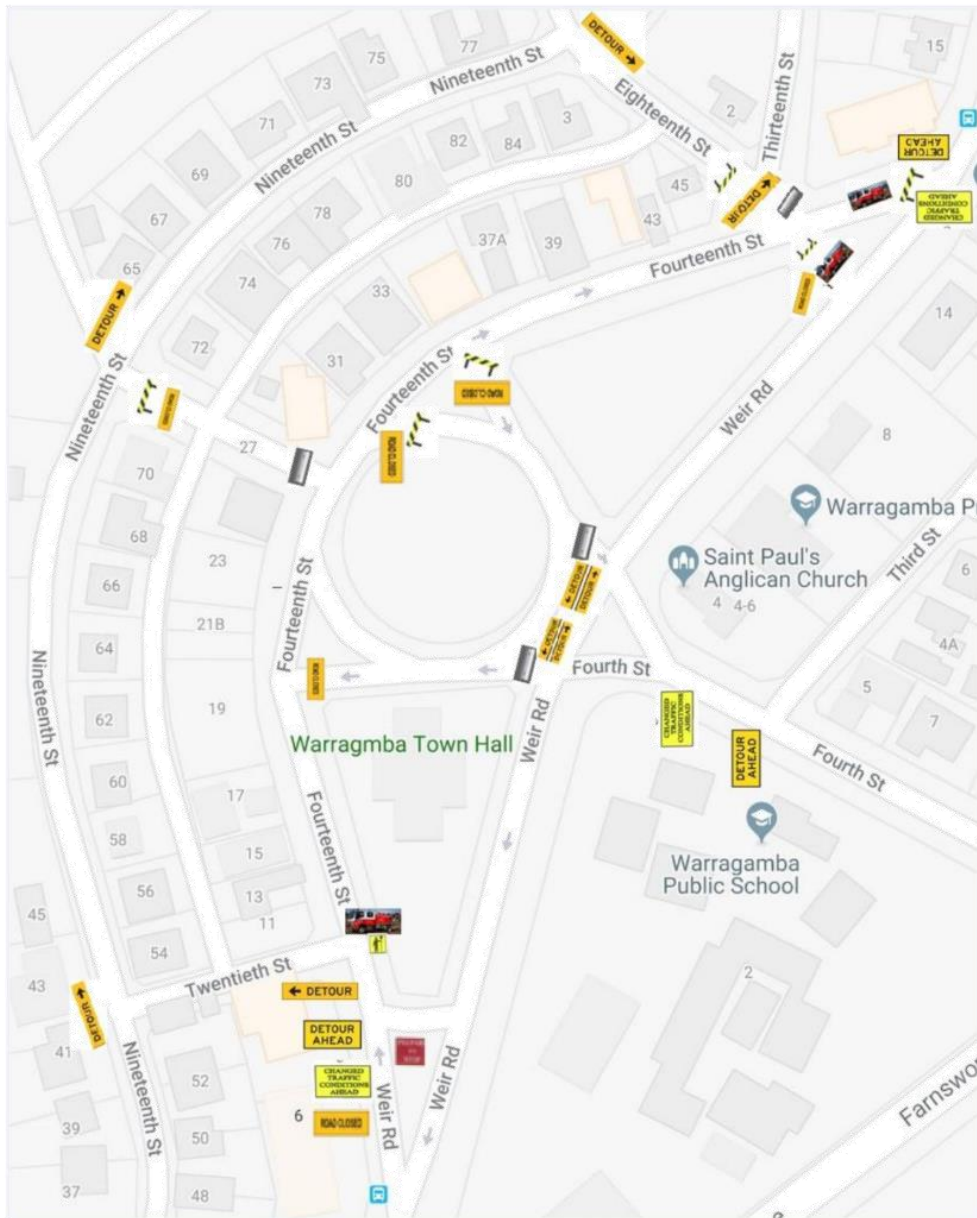
We include a copy of the Public Liability Certificate for this event which is under the umbrella of the Warragamba Silverdale Neighbourhood Centre.

Please don't hesitate to contact me with any queries or further information

Thank you

Robert Marshall  
Warragamba & Districts Anzac Committee Chairperson

ATTACHEMENT 3



Signs and Devices:

-  X 3
-  X 3
-  X 1
-  X 1
-  X 4
-  X 1
-  X 7
-  Water Filled Barriers x 14
-  As Required
-  X 3 Fire appliances

Notes:

1. 09:30Hrs RFS to commence layout of signage and the closure of the Civic Circuit with water filled barriers
  2. 10:00Hrs RFS to commence traffic & pedestrian control - Fourteenth St & Weir Rd (Neighbourhood Centre)
  3. 10:00Hrs RFS to control parking in Fourteenth St between Twentieth and Fifteenth Street
  4. 10:30Hrs RFS to complete closure as per TMP
  5. 12:00Hrs RFS to commence opening of roads
  6. Combination of Water Filled Barriers and RFS appliances will be used in strategic intersections for Hostile Vehicle Mitigation (HVM), which will also allow parked vehicles to be release quickly following the event
- Warragamba ANZAC Day Ceremony 2022** - TMP Prepared by E Murphy 0038851091 30<sup>th</sup> November 2021  
 - TMP Approved by J Webb 2034048671, 0023088104 30<sup>th</sup> November 2021

*Handwritten signature*

ATTACHEMENT 4

### ANZAC Day 2022

#### Risk Assessment and Control Plans

		Very Likely	Likely	Unlikely	Very Unlikely
	Kill or cause permanent disability or ill health	1	1	2	3
	Long term illness or serious injury	1	2	3	4
	Medical attention and several days off works	2	3	4	5
	First aid needed	3	4	5	6

The chart above is used as a guide to assess the possible impact of the hazards that you have identified if they were not controlled. This will help you to select the level of control measures that are required to reduce the risk.

#### Warragamba/Silverdale Neighbourhood Centre Incorporated

##### WORK ACTIVITY RISK ASSESSMENT AND CONTROL PLANS

Supervisors: Warragamba & District ANZAC Committee & Silverdale Volunteer Rural Fire Brigade	Main Activity: ANZAC Day Service, 25 <sup>th</sup> April 2022
Employees Consulted: Robert Marshall – ANZAC Committee John Webb - RFS Volunteer	Code: Administration code: 96160
	Activities Covered:  ANZAC Day Service & Marching, Heavy Vehicle Mitigation (HVM), Emergency Services, Community and Traffic Management
Date of Assessment: 29/11/2022	Location: Warragamba Town Centre, Warragamba

ATTACHEMENT 4

Potential Hazards	When can it happen What can happen How can it happen	Consequence	Likelihood	Risk Rank	Control Measures
<b>Traffic</b>	<p><u>When can it happen</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen</u></p> <ul style="list-style-type: none"> <li>Hit by car</li> </ul> <p><u>How can it happen</u></p> <ul style="list-style-type: none"> <li>A great number of pedestrians using the area.</li> </ul>	Kill or cause permanent disability or ill health	Unlikely	2	<ul style="list-style-type: none"> <li>RFS to direct where to park</li> <li>Ensure pedestrians are well supervised</li> <li>Trained first aid will be present at the event.</li> <li>Traffic controllers to wear high RFS uniforms.</li> <li>Road closures in place.</li> <li>Police to control and coordinate the evacuation of vehicle traffic.</li> <li>Traffic evacuation routes include directing traffic to Farnsworth Ave and Warradale Rd via Weir Rd</li> </ul>
<b>Hostile vehicle attack (HVM)</b>	<p><u>When can it happen</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What Can Happen</u></p> <ul style="list-style-type: none"> <li>Traffic jam leaving Warragamba</li> </ul> <p><u>How can it happen</u></p> <ul style="list-style-type: none"> <li>Emergency evacuation.</li> </ul>	Kill or cause permanent disability or ill health	Very Unlikely	3	<ul style="list-style-type: none"> <li>Water Filled barriers placed at most venerable intersections</li> <li>RFS appliances placed at most venerable intersections, also to allow emergency vehicle access/egress from site</li> <li>RFS members to provide traffic/pedestrian access &amp; oversee TCP activities</li> <li>There's no risk of crowd crush if of an emergency, pedestrians easy exit around the barriers</li> </ul>

ATTACHEMENT 4

Potential Hazards	When can it happen What can happen How can it happen	Consequence	Likelihood	Risk Rate	Control Measure
<b>Manual Handling</b>	<p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Carrying items between the administration building and Warragamba town hall.</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Physical injury</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Falling tripping up or down the stairs while carrying items.</li> <li>Lifting items that are too heavy</li> <li>Constant lifting of items</li> </ul>	Long term illness or serious injury	Likely	2	<ul style="list-style-type: none"> <li>Carry one item at a time</li> <li>Use two people to carry heavy/awkward items</li> <li>Use trolley to move items from vehicle to function area.</li> </ul>
<b>Electrical Leads</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Electrocution</li> <li>Tripping</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Loose leads left lying around the site.</li> </ul>	Kill or cause permanent disability or ill health	Very unlikely	3	<ul style="list-style-type: none"> <li>Ensure that loose leads are covered etc during the event</li> <li>Leads not to be run across pedestrian's traffic areas.</li> <li>Leads hung up above ground if possible</li> <li>Trained first aid</li> <li>Leads must be tagged and tested.</li> <li>Stallholders will sign declaration to say all leads have been tagged and tested following regulations</li> </ul>

ATTACHEMENT 4

Potential Hazards	When can it happen What can happen How can it happen	Consequences	Likelihood	Risk Rank	Control Measures
<b>Extreme Weather conditions</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>The grounds/road will become slippery</li> <li>Electrical storm can cause electrocution</li> <li>Heat stress/exhaustion</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Raining – make the ground/roads slippery.</li> <li>Thunder storm/lightning storm</li> <li>Extreme hot weather</li> </ul>	<p>First aid needed Emotional trauma</p>	Unlikely	5	<ul style="list-style-type: none"> <li>Extreme weather conditions: the events will reassess/postpone</li> <li>Secure all loose items as quickly as possible</li> <li>Ensure public safety as first priority</li> <li>Trained first aid will be present at the event.</li> <li>Ensure shaded areas / water available</li> </ul>
<b>Wet or uneven surfaces</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Slip or trip over.</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Fall over on uneven or slippery surface</li> </ul>	<p>Medical attention and several days off work</p>	Unlikely	4	<ul style="list-style-type: none"> <li>Check area beforehand for hazards.</li> <li>Use barricades to direct people away from wet area(s).</li> <li>Mop up spills.</li> <li>Trained first aid will be present at the event.</li> </ul>



ATTACHEMENT 4

Potential Hazard	When can it happen What can happen How can it happen	Consequences	Likelihood	Risk Rank	Control Measures
<b>Needle stick injury</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Contact infectious disease</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Getting pricked by contaminated sharp.</li> </ul>	Kill or cause permanent disability or ill health Emotional trauma	Very unlikely	3	<ul style="list-style-type: none"> <li>Event organizers and volunteers on hand during the day.</li> <li>Personal protective equipment to pick up needles will be there on the day (gloves, pliers and sharps container).</li> <li>Trained first aid will be present at the event.</li> <li>Brief volunteers on correct procedures.</li> </ul>
<b>Employee and public access</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Hit by car</li> <li>Vehicle accident/damage</li> </ul>	Kill or cause permanent disability or ill health	Very unlikely	3	<ul style="list-style-type: none"> <li>Parking signs in place.</li> <li>RFS to control traffic.</li> <li>Ensure attendees and staff understands where to park.</li> <li>Trained first aid will be present at the event.</li> </ul>
<b>Emergency procedures</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Accident, medical emergency, fire etc.</li> </ul>	Kill or cause permanent disability or ill health Emotional trauma	Very unlikely	3	<ul style="list-style-type: none"> <li>Ensure emergency contact numbers are available.</li> <li>Ensure phone is available.</li> <li>Ensure sites are accessible for emergency vehicles.</li> <li>Trained first aid will be present at the event.</li> </ul>



ATTACHEMENT 4

Potential Hazard	When can it happen What can happen How can it happen	Consequences	Likelihood	Risk Rank	Control Measures
<b>Stinging insects, spiders, snakes or vermin</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Allergic reaction/severe pain</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Stung by insects, spiders, snakes or vermin.</li> </ul>	Medical attention and several days off work	Very unlikely	5	<ul style="list-style-type: none"> <li>Trained first aid will be present at the event.</li> </ul>
<b>Involved with stray or wild animals</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Emotional or physical injury</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Attacked or pestered by a stray or wild animal.</li> </ul>	Medical attention and several days off work	Very unlikely	4	<ul style="list-style-type: none"> <li>Contact council rangers or WIRES.</li> <li>Trained first aid will be present at the event</li> </ul>
<b>Verbal or physical or Alcohol related abuse</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Emotional or physical injury/trauma</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Physical abuse</li> <li>Emotional abuse</li> </ul>	Medical attention and several days off work	Unlikely	4	<ul style="list-style-type: none"> <li>Support material available to organizers and volunteers on conflict resolution.</li> <li>Debriefing of personnel after critical incidents.</li> <li>Familiarize personnel with dealings for conflict resolution.</li> <li>Contact police.</li> </ul>

ATTACHEMENT 4

Potential Hazard	When can it happen What can happen How can it happen	Consequences	Likelihood	Risk Rank	Control Measures
<b>Child endangerment</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Emotional or physical injury</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Assault by a member of the public</li> </ul>	Kill or cause permanent disability or ill health	Very Unlikely	3	<ul style="list-style-type: none"> <li>Ensure emergency contact numbers are available</li> <li>Lost children point</li> <li>PA system to advise parents of lost children.</li> <li>Trained first aid will be present at the event.</li> </ul>
<b>Theft</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Items stolen.</li> <li>Emotional injury</li> </ul>	NA	Unlikely	6	<ul style="list-style-type: none"> <li>Do not leave valuables unattended.</li> </ul>
<b>Disability access</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Physical injury</li> <li>Emotional injury</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Disability access not considered in planning.</li> </ul>	First aid needed	Unlikely	4	<ul style="list-style-type: none"> <li>Proper accessible parking arranged and clearly signposted.</li> <li>Designated pathways to allow access around site.</li> <li>Trained first aid will be present at the event.</li> </ul>
<b>Evacuation</b>	<p><u>When can it happen:</u></p> <ul style="list-style-type: none"> <li>Anytime during the event.</li> </ul> <p><u>What can happen:</u></p> <ul style="list-style-type: none"> <li>Injury and stress</li> </ul> <p><u>How can it happen:</u></p> <ul style="list-style-type: none"> <li>Incorrect evacuation procedures.</li> </ul>	Long term illness or serious injury	Very Unlikely	4	<ul style="list-style-type: none"> <li>Identified persons will make announcements and identify the correct exits.</li> <li>Contact emergency services</li> <li>Exit routes are clear &amp; First aid.</li> <li>Evacuation point at Warragamba Primary School</li> </ul>

COVID-19

**> BE COVID SAFE.  
HELP NSW STAY IN BUSINESS.**

## Your COVID-19 Safety Plan

### General | COVID-19 Safety Plan

#### Business details

<b>Business name</b>	Warragamba Anzac Committee
<b>Business location (town, suburb or postcode)</b>	Warragamba 2752
<b>Select your business type</b>	Community centres and halls
<b>Completed by</b>	Robert Marshall
<b>Email address</b>	<u><a href="mailto:gkr_nzzone@hotmail.com">gkr_nzzone@hotmail.com</a></u>
<b>Effective date</b>	23 November 2021
<b>Date completed</b>	23 November 2021

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#### Wellbeing of staff and customers

Exclude staff, volunteers and visitors who are unwell from the premises.

Agree

Yes

**Tell us how you will do this**

Any person who is unwell for any reason will be asked to stay home and not attend work, services, groups or organised programs.

**Provide staff with information and training on COVID-19, including COVID-19 vaccination, when to get tested, physical distancing, wearing masks and cleaning. Agree**

Yes

**Tell us how you will do this**

All staff are updated weekly on the COVID scenarios and requirements with information from Dept Edu, DCJ and NSW Health.

**Display conditions of entry including requirements to stay away if unwell, COVID-19 vaccination and record keeping.**

**Agree**

Yes

**Tell us how you will do this**

All entrances have posters asking, informing and teaching everyone what to do, how to do it and when to do. QR coding, Vaccination Certificate checks and physical sign in registers are all followed at all entrances.

**Take reasonable steps to ensure all people aged 16 and over on the premises are fully vaccinated or have a medical exemption (including staff, volunteers, visitors and contractors). For example, ensure posters outlining vaccination requirements are clearly visible, check vaccination status upon entry where practical and only accept valid forms of evidence of vaccination, train staff on ways to check proof of COVID-19 vaccination status, remind customers of vaccination requirements in marketing materials. Guidance for businesses is available at: <https://www.nsw.gov.au/covid-19/businesses-and-employment/covid-safe-business/vaccination-compliance-for-businesses>**

**Note: This requirement applies at public swimming pools and indoor recreation facilities including gyms.**

**Note: Staff outside of Greater Sydney who have received one dose of a COVID-19 vaccine are permitted to enter such premises for work until 1 November 2021 when they need to be fully vaccinated, or have a medical contraindication, in order to**

**enter the premises.**

**Agree**

Yes

**Tell us how you will do this**

All staff are currently fully Vaccinated and any future staff will be made aware of the requirements before starting work.

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## **Physical distancing**

**Capacity must not exceed one person per 4 square metres of space in indoor areas of the premises and one person per 2 square metres of space in outdoor areas of the premises.**

**Note: Group classes at a gym and group dance classes at an indoor recreation facility must be limited to no more than 20 persons.**

**Note: Indoor swimming pools can only open for swimming lessons, squad training, lap swimming, and rehab activities.**

**Agree**

Yes

**Tell us how you will do this**

All areas have been measured and notices put up displaying max numbers allowed. All groups will and have been informed of these limits.

**Ensure 1.5m physical distancing where possible, including:**

- at points of mixing or queuing
- between seated groups
- between staff.

**Agree**

Yes

**Tell us how you will do this**

All areas have been measured and notices put up displaying max numbers allowed. All groups will and have been informed of these limits. All seating has been packed away but can be utilised under guidelines and social distancing requirements.

**Avoid congestion of people in any specific areas within the venue where possible, such as change rooms and other communal facilities.**

**Agree**

Yes

**Tell us how you will do this**

Number limits are clearly posted, Social distancing signs are clearly posted and in some areas markings on the floor act as indicators.

**Have strategies in place to manage gatherings that may occur immediately outside the premises.**

**Agree**

Yes

**Tell us how you will do this**

All Groups, venues, events will have someone on the exterior door ensuring no one congregates and creates crowding. Signage and marshalling will prevent this.

**Singing by audiences is not allowed in indoor areas.**

**Agree**

Yes

**Tell us how you will do this**

Informing all those present of the requirements and what is allowed and not allowed.

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## **Ventilation**

**Review the 'COVID-19 guidance on ventilation' available at <https://www.nsw.gov.au/covid-19/getting-back-to-work-a-covid-safe-way/ventilation-guidance> and consider which measures are relevant to your premises before completing this COVID-19 Safety Plan.**

**Agree**

Yes

**Tell us how you will do this**

Utilising Fans, windows, Air Conditioning systems and exterior doors to ensure flow through in any area.

**Use outdoor settings wherever possible.**

**Agree**

Yes

**Tell us how you will do this**

Some of our services can be controlled outdoors and for those we do. Social distancing is still to be maintained.

**In indoor areas, increase natural ventilation by opening windows and doors where possible.**

**Agree**

Yes

**Tell us how you will do this**

Utilising Fans, windows, Air Conditioning systems and exterior doors to ensure flow through in any area.

**In indoor areas, increase mechanical ventilation where possible by optimising air conditioning or other system settings (such as by maximising the intake of outside air and reducing or avoiding recirculation of air).**

**Agree**

Yes

**Tell us how you will do this**

Any venue that has accessibility to any or all of the ventilation options mentioned will be utilised as well as possibly reducing numbers as well

**Ensure mechanical ventilation systems are regularly maintained to optimise performance (for example through regular filter cleaning or filter changes). Agree**

Yes

**Tell us how you will do this**

All Systems are regularly serviced and cleaned. Fans and Air Conditioners

**Consider consulting relevant experts such as building owners or facility managers, ventilation engineers and industrial or occupational hygienists to optimise indoor ventilation.**

**Agree**

Yes

**Tell us how you will do this**

We have discussed with Facility owners and air conditioner tradesmen regarding our available services.



## **Hygiene and cleaning**

**Face masks must be worn by staff and customers in indoor areas, unless exempt.**

**Note: People engaging in physical exercise are exempt.**

**Agree**

Yes

**Tell us how you will do this**

All staff when indoors must utilise masks, outdoor services, programs can be done without the masks.

**Adopt good hand hygiene practices. Have hand sanitiser at key points around the venue.**

**Agree**

Yes

**Tell us how you will do this**

All services have sanitiser available, hand wipes as well as portable hands free sanitising stations to use. Posters and notices are posted to inform everyone to use before during and after.

**Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers.**

**Agree**

Yes

**Tell us how you will do this**

All bathrooms have anti bacterial soap, sanitiser as well and paper towels. Some areas do also have hand dryers. Hand washing procedures clearly sign posted

**Clean frequently used indoor hard surface areas (including children's play areas) at least daily with detergent/disinfectant. Clean frequently touched areas and surfaces several times per day. Reduce sharing of equipment where practical and ensure these are cleaned with detergent and disinfectant between use. Encourage visitors to wipe down equipment after they have finished using it**

**Agree**

Yes

**Tell us how you will do this**

All of our equipment and facilities are frequently cleaned. Steam cleaners have been purchased to help this scenario. Wipes, sanitiser spray and disinfectants are thoroughly used constantly.

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## **Record keeping**

**Use the NSW Government QR code system to collect an electronic record of the name, contact number and entry time for all staff, volunteers, visitors and contractors.**

**Note: Community centres and halls are not required to collect electronic entry records but are strongly encouraged to do so.**

**Agree**

Yes

**Tell us how you will do this**

We have our own QR code and use this at all entrance and exits for every person, no exceptions

**Processes must be in place to ensure that people provide the required contact information, such as by checking phones for the green tick to confirm they have checked in (keeping 1.5m physical distance between staff and patrons). QR codes should be clearly visible and accessible including at entrances to the premises.**

**Agree**

Yes

**Tell us how you will do this**

All QR code check ins are visually checked by staff as well as vaccination certificates at Entry points

**If a person is unable to provide contact details, for example due to age or language barriers, another person may provide contact details on their behalf. If it is not possible for check-in to occur, keep a record of the name, contact number and entry time for all staff, volunteers, visitors and contractors for a period of at least 28 days. These records must be provided in an electronic format such as a spreadsheet as soon as possible, but within 4 hours, upon request from an authorised officer.**

**Agree**

Yes

**Tell us how you will do this**

We have physical sign in logs for this purpose and are utilised when needed.

**Other types of venues or facilities within the premises must complete COVID-19 Safety Plans where applicable. If contact details are captured electronically upon entry to the main premises on the relevant day, additional collection of contact details via electronic methods may not be required if there is no other public access to the sub-premises. However, additional contact details and time of entry must be captured where these sub-premises are gyms, entertainment facilities, hospitality venues, nightclubs and retail premises.**

**Agree**

Yes

**Tell us how you will do this**

All persons entering any of our facilities/ premises must sign in/QR code -

No exceptions

**I agree to keep a copy of this COVID-19 Safety Plan at the business premises Yes**




## CERTIFICATE OF CURRENCY GENERAL & PRODUCTS LIABILITY

This certificate is provided for information purposes and is accurate based on our records at the time it is issued. We are under no obligation to inform you of any subsequent changes to the insurance contract or our records. This certificate confers no rights on the certificate holder and is not intended to amend, extend or alter the coverage provided by the policy in any way.

<b>The Insured:</b>	Warragamba Silverdale Neighbourhood Centre Inc.
<b>Policy Number:</b>	-135680-Q
<b>Period of Insurance:</b>	31 March 2021 to 31 March 2022 both days inclusive at 4.00pm local standard time
<b>Business Description:</b>	<p>Neighbourhood Centre &amp; Community Aid Activities as detailed below:</p> <ol style="list-style-type: none"> <li>1. Information, Referral, Advocacy &amp; Support</li> <li>2. OOSH Service at Wallacia Public School (Up to 40 Children)</li> <li>3. School Holiday Programme</li> <li>4. Educational &amp; Recreational Activities</li> <li>5. Family Support</li> <li>6. Community use and Meetings (incl. Art Group)</li> <li>7. Social Inclusion Groups</li> <li>8. Youth Activities</li> <li>9. Social Inclusion Activities</li> <li>10. Community Development and Support Services and activities</li> <li>11. Day care centre for 25 children</li> </ol> <p>Organiser only of Markets held throughout the year. Warragamba Damfest held annually at Warragamba Recreation Reserve. Includes Wet Bar Operated by Warragamba Workers Club (GENO2 Endorsement applies to bar). All third party service providers are required to have their own insurance in place.</p> <p>The following organisations use the Neighbourhood Centre:  <b>** (Note: Each Organisation MUST HAVE THEIR OWN PUBLIC LIABILITY INSURANCE) **</b></p> <ol style="list-style-type: none"> <li>1. Baby Health Clinic</li> <li>2. Community Nurse</li> </ol> <p>Bold Jack Country Music Festival and The Ute Show and Shine held at Warragamba Town Hall and surrounding grounds.</p>

Address: PO Box A2016 Sydney South NSW 1235  
 Telephone: 02 9307 6600  
 www.miramaruw.com.au  
 ABN: 97 111 534 797 AFSL: 314176

<b>Limit of Liability:</b>	General Liability:	\$20,000,000	Any one Occurrence
	Products Liability:	\$20,000,000	In the aggregate for all claims during any one Period of Insurance
	Abuse Liability:	\$1,000,000	In respect of any one claim or series of claims, and in aggregate during one Period of Insurance
<b>Policy Wording:</b>	Miramar General and Products Liability Insurance Policy Wording - MIR GPL0721		
<b>Territorial Limits:</b>	Worldwide excluding: North America; North Korea; Iran; and Cuba.		
<b>Insurers:</b>	certain underwriters at Lloyd's (85.00%) HDI Global Specialty SE – Australia (15.00%)		
<b>Additional Insured:</b>	Noting ANZAC Day Service being held 25-Apr-2022 at Civic Park Warragamba		
<b>Signed:</b>			
	Miramar Underwriting Agency Pty Ltd ABN 97 111 534 797 on behalf of Certain Underwriters at Lloyd's		
<b>Issue Date:</b>	10 November 2021		

**1.2 PICTON ANZAC DAY MARCH ON MONDAY 25 APRIL 2022****File Number: 10623#218****EXECUTIVE SUMMARY**

Road closures between the hours of 6.30am and 7.00am on Monday 25 April 2022 for the staging of "The Picton ANZAC Day March" subject to the requirements for the issue of a permit for "Road Event – Road Closure".

**RECOMMENDATION**

1. That Council approve the following road closures between the hours of 6.30am and 7.00am on Monday 25 April 2022 for the staging of "The Picton ANZAC Day March" subject to the requirements for the issue of a permit for "Road Event – Road Closure":
  - Menangle Street (West) between Argyle Street and Walton Street.
  - Argyle Street between Menangle Street and Memorial Park (south of Downing Street).
2. That Council write to the applicant and request that they seek advice from relevant Health Authorities for current preventative measures or as to whether the events should proceed due to public safety concerns related to the potential spread of coronavirus.

**REPORT**

The Picton ANZAC Day Committee has again sought Council's permission to hold an ANZAC Day March along Menangle Street (West), commencing from behind the Picton Hotel and then travelling into Argyle Street to the RSL Memorial Park, on Monday, 25 April 2022.

The proposal is for Menangle Street (West) to be closed between Davison Lane and Argyle Street at 6.30am with marchers moving off at 6.45am and then turning left into Argyle Street and proceeding to Memorial Park.

Traffic is proposed to be diverted during the closure via Colden Street and Margaret Street, although diversion arrangements will have to cease as the March approaches the Margaret Street intersection, where it moves to the RSL Memorial Park.

As in the previous years, the Local Police Command will be approached regarding their availability for traffic control for the March.

The conduct of the March under these proposals will not affect traffic other than for the time it takes for the March to pass specific points. There will be minor delays for traffic wishing to proceed along Argyle Street, however, it is considered that the impact on local traffic will not be significant at this early time in the morning.

The organiser has submitted relevant documents in support of this application.

**Consultation**

The organiser will consult with the relevant Health Authorities to seek input on the event and will adhere to any advice given closer to the date.

The closure of the section of Argyle Street is carried out by Police patrol vehicles and managed by authorised Traffic Controllers.

**Financial Implications**

This matter has no financial impact on Council's adopted budget or forward estimates.

**ATTACHMENTS**

- 1. Traffic Management Plan; Traffic Control Plan; Notice of Intention to Hold a Public Assembly; Certificate of Currency; and Road Occupancy License.**





# PICTON ANZAC DAY COMMITTEE

Incorporation No 1501050 ABN 95859099110 PO Box 248 Tahmoor 2573



Picton ANZAC Day Committee

secretary.padc@gmail.com

## TRAFFIC MANAGEMENT PLAN

### ANZAC DAY 2022 AT PICTON MEMORIAL PARK

#### Description of the proposed works and road closure

Menangle Street West and Argyle Street to be completely closed to traffic from 6:30 am to 7 am on Monday 25th of April 2022 for public assembly to 50 m past the entrance of the Picton Memorial Park. These arrangements are unchanged from that of previous years.

#### Identification and assessment of traffic impact of proposed works.

Road completely closed to vehicles with the exception of eight jeeps leading the parade transporting the elderly and disabled veteran's. There is no vehicle access permitted for the 15 minutes duration of the parade. Pedestrian access is permitted at all times.

#### Traffic management measures

The police will supply vehicles at the intersection of Menangle and Argyle Street, also on the north Argyle Street approximately 50 m past the entrance to Picton Memorial Park.

The SES will supply authorised traffic controllers to restrict vehicles access at Cliff Street and Margaret Street onto Argyle Street. Vehicles of the police/SES/Fire Brigade's will be deployed to form a barrier to hostile vehicles while allowing easy pedestrian access.

#### Emergency vehicles

In the case of emergency any such vehicle will be able to enter and use the southbound lane of Argyle Street.

Lisa Dunk  
Secretary, Picton Anzac Day Committee

10<sup>th</sup> October 2021



# ROAD OCCUPANCY LICENCE

LICENCE NO : 1747072

ROADS & MARITIME SERVICES (RMS)

Phone: Monday To Friday 8.30 AM - 4.30 PM



To activate and deactivate your approved work shift(s) on your Road Occupancy Licence, please visit: [myrol.transport.nsw.gov.au](http://myrol.transport.nsw.gov.au). This licence is for the occupation of the road space only. If you are unable to access [myrol.transport.nsw.gov.au](http://myrol.transport.nsw.gov.au), please call TMC on 1800 679 782. For further assistance, please refer to the proponent's user manual here: [myrol.transport.nsw.gov.au/help.pdf](http://myrol.transport.nsw.gov.au/help.pdf)

## SPECIAL EVENT - CLASS 1

**Project:** Not Applicable  
**This Activity :** ANZAC day parade

## LOCATION

**Subject Road:** argyle street  
**From:** menangle street west, PICTON  
**To:**cliffe street, picton  
**Council:** WOLLONDILLY

## LICENSEE

**Organisation:** Picton ANZAC Day Committee  
**Ref No:**  
**Name:** Robert Rogers  
**Phone:** 0428906127

## ONSITE CONTACT

**Name:** Lisa Dunk  
**Phone:** 0428906127

## TRAFFIC MANAGEMENT

**Flow Management:** Standard Lane Merge  
**Closure Type:** All lanes both directions  
**Closure Lane(s):** Median Shoulder  
**Direction(s):** All Directions

## LICENCE DURATION

**From:** 25-Apr-2022  
**To:** 25-Apr-2022

## LICENCE CONDITIONS

- 1 YOU MUST USE SHIFT ACTIVATION WEB ADDRESS <https://myrol.transport.nsw.gov.au> TO ACTIVATE AND DEACTIVATE YOUR APPROVED ROAD OCCUPANCY LICENCE(S). (TO CHANGE TRAFFIC CONTROL SIGNALS TO FLASHING YELLOW OR TO ACTIVATE PERMANENT VARIABLE MESSAGE SIGNS DIAL 1800 679 782)
- 2 THIS LICENCE IS NOT AN APPROVAL OF THE PROPONENT'S TRAFFIC GUIDANCE SCHEMES (TGS). PLEASE NOTE WORKCOVER REQUIRES THAT TRAFFIC GUIDANCE SCHEMES (TGS) COMPLY WITH AS1742.3
- 3 ALL MATTERS RELATING TO NOISE GENERATION OR OTHER ENVIRONMENTAL FACTORS ON SITE ARE UNDER THE JURISDICTION OF THE LOCAL COUNCIL AND/OR THE ENVIRONMENTAL PROTECTION AUTHORITY.
- 4 SHOULD THE PROPOSED WORKS INVOLVE UNDERBORING OR EXCAVATION OF STATE ROAD ASSETS OR THE REMOVAL OF KERB AND GUTTER, DETAILS OF WORKS MUST BE APPROVED BY TFNSW. FOR GREATER SYDNEY REGION CONTACT: [greatersydneyroads@transport.nsw.gov.au](mailto:greatersydneyroads@transport.nsw.gov.au). FOR REGIONAL & OUTER METROPOLITAN. CONTACT: [road.access@transport.nsw.gov.au](mailto:road.access@transport.nsw.gov.au).
- 5 NOTIFICATION TO AFFECTED BUSINESSES, RESIDENTS AND OTHER STAKEHOLDERS MUST BE UNDERTAKEN AT LEAST 5 BUSINESS DAYS PRIOR TO WORKS COMMENCING
- 6 PLEASE NOTE THAT THIS LICENCE DOES NOT CONSTITUTE APPROVAL TO CARRY OUT THE PROPOSED ACTIVITIES. THIS ROL HAS BEEN ASSESSED BY TFNSW FOR IMPACTS ON TRAFFIC FLOW ON THE PRINCIPLE ROAD NETWORK ONLY
- 7 CONCURRENCE FROM LOCAL TRAFFIC COMMITTEE AND COMPLIANCE WITH POLICE INSTRUCTIONS ON THE DAY REQUIRED
- 8 IMMEDIATE NOTIFICATION MUST BE MADE TO THE TRANSPORT MANAGEMENT CENTRE (1300 725 886) IN THE EVENT OF A TRAFFIC INCIDENT OCCURRING WITHIN THE LIMIT OF WORKS.

## APPROVED DATES & TIMES

From Shift				To Shift			
From	D	M	Time	To	D	M	Time
Mon	25	Apr	06:30	-	Mon	25	Apr 07:00

All pages of this Road Occupancy Licence and associated Speed Zone Authorisation(s) must be available on site at all times and must be produced for inspection when requested by representatives of NSW Police, Roads & Maritimes Services, Transport for NSW and other Government Agencies.

**NOTICE OF INTENTION TO HOLD A PUBLIC ASSEMBLY**

**Summary Offences Act 1988**

To the Commissioner of Police

1 I, USA Dunk  
 Name 4 Swan St Tahmoo 2573  
 of Address  
 on behalf of Pickon ANZAC Day Committee  
 Organisation

notify the Commissioner of Police that on the 25  
 of April Day 2022  
 Month/Year

it is intended to hold:

either:

(a) a public assembly, not being a procession, of approximately  
 ..... persons which will assemble  
 Number  
 at .....  
 Place  
 at approximate ..... am/pm  
 Time  
 and disperse at approximately ..... am/pm  
 Time

or

(b) a public assembly, being a procession of approximately 1200  
 Number  
 persons which will assemble at behind pub off Menangle St West  
 Place Pickon  
 at approximately 6 ..... am/pm  
 Time  
 and at approximately 6:30 ..... am/pm the procession will  
 commence and shall proceed along Argyle St Pickon  
towards & finishing at  
Memorial Park Pickon

Specify route, any stopping places and the approximate duration of any stop: and the approximate time of termination. A diagram may be attached.

2 The purpose of the proposed assembly is ANZAC Day Parade

State purpose

3 The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly:

\* (i) There will be 4 (number) of vehicles and/or\* floats involved and their type and dimensions are as follows:

\* (ii) There will be 1 (number) of bands, musicians, entertainers etc entertaining or addressing the assembly

\* (iii) The following number and type of animals will be involved in the assembly

n/a

\* (iv) Other special characteristics of the proposed assembly are as follows:

n/a

4 I take responsibility for organising and conducting the proposed public assembly.

5 Notices for the purposes of the Summary Offences Act 1988 may be served on me at the following:

Address: 4 Swan St Tamworth NSW Post Code 2573

Telephone: 0428 906127

Signed: [Signature]

Capacity/Title: Secretary

Date: 13/12/21

\* Delete as applicable

Allianz Steadfast Client Trading Platform  
Business Insurance  
New Business Schedule



**Policy Number:** 171SV03866COM

---

**Date of Issue** 12 May, 2021

**Insurer**

Allianz Australia Insurance Limited  
ABN 15 000 122 850  
AFS License No. 234708

**Important Information**

Certain words used in this Schedule have special meanings that are set out in the 'Words with special meaning' Section of the Policy Document, in a particular Section of the Policy Document or are defined in other Policy documentation We provide You. You should read and consider the Policy Document for details of the standard terms, conditions, exclusions and limitations of cover before deciding whether to purchase this insurance.

When We collect information from You, Allianz undertakes to comply with the provisions of the Privacy Act, 1988. Refer to the Policy Document for Our Privacy Notice.

**Intermediary Details**

Broker Name Scott and Broad Pty Ltd

**Period of Insurance** 31/05/2021 to 31/05/2022 at 4pm

**Insured**

Insured Name Picton Anzac Day Committee Inc

Address 4 Struan Street  
TAHMOOR, NSW, 2573

**Policy Wording** POL1113BA/SF 02/21 20210405



## Allianz Steadfast Client Trading Platform Business Insurance New Business Schedule



Policy Number: 171SV03866COM

### Premium Summary

Situation: 4 Struan Street TAHMOOR NSW 2573 (Principal)

Section	Insured/Not Insured	Base premium	Emergency/ FSL	GST	Stamp duty	Premium
Property Damage	Not Insured					
Theft	Not Insured					
Money	Not Insured					
Glass	Not Insured					
Machinery	Not Insured					
Electronic	Not Insured					
Public & Products Liability	Insured	\$537.05	\$0.00	\$53.70	\$53.17	\$643.92
Business Interruption	Not Insured					
General Property	Not Insured					

Sections	Base premium	Emergency/ FSL	GST	Stamp duty	Premium
Total	\$537.05	\$0.00	\$53.70	\$53.17	\$643.92

Premium displayed is inclusive of Terrorism Levy

On receipt of your payment this Schedule will become your current Schedule and a tax invoice.

### General Underwriting Questions

Have You or any partner(s) shareholder(s) or director(s) of the Business:

- |   |    |
|---|----|
| (1) Ever had an insurance policy cancelled, declined or terms imposed?  | No |
| (2) Ever been declared bankrupt?  | No |
| (3) Ever been involved in a company or business which became insolvent or subject to any form of insolvency or voluntary administration (e.g. liquidation or receivership)? | No |
| (4) Been convicted of any criminal offence within the past 5 years (other than minor traffic convictions)?  | No |
| (5) Been liable for any civil offence or pecuniary penalty exceeding \$5,000?   | No |
| (6) Any other matters You should disclose?  | No |

### Claims Experience

Any claims in the last 3 years under the Sections to be insured? No

### Situation Details

Situation: 4 Struan Street TAHMOOR NSW 2573 (Principal)

#### What You're insured for

Set out below are the details of the Sections You are insured for. See each Section of this Policy Schedule for details of whether any optional benefits have been included. See the Policy Document for the standard Policy terms, conditions, limits and exclusions that apply. This should be read together with this Policy Schedule and any other document We tell You forms part of Your Policy.

#### Sections for this Situation

Public and Products Liability

#### Business Details

Business	Club, Community Assoc. Operation Ex. Licensed Noc
Business description	Organiser of Anzac Day March and service; Remembrance Day service and fund raising activities (street stalls).
Annual turnover	\$ 15,000
Total number of staff - Full time	1

Document template version: 02.39.00.00

Page 2 of 4

## Allianz Steadfast Client Trading Platform Business Insurance New Business Schedule



**Policy Number:** 171SV03866COM

Total number of staff - Part time/Casual 12

### Situation Details

Situation location Main or Suburban street

### Interested Parties

No Interested Parties noted

## Public and Products Liability

Description	Limit of Indemnity
-------------	--------------------

General Liability any one Occurrence	\$ 20,000,000
--------------------------------------	---------------

Products Liability any one Occurrence and in the aggregate any one Period of Insurance	\$ 20,000,000
--	---------------

### Additional benefit

Property in Your physical and legal control any one Occurrence	\$ 250,000
--	------------

### Details of Business

Property Owners Liability Only	No
--------------------------------	----

### Contractors and Subcontractors

Do You engage contractors and/or subcontractors in Your Business?	No
---	----

### Labour Hire

Do You engage labour hire or hired labour in Your Business?	No
---	----

### Designated Contracts

Do You have any contracts to be designated?	No
---	----

### Hazardous Activities and Substances

Do You, or do You intend to use, store or handle hazardous substances?	No
--	----

Do You discharge waste or hazardous material into the atmosphere, sewer or elsewhere?	No
---	----

Do You perform "hot work" away from own Premises that involves the use of hot cutting, welding, grinding or soldering equipment?	No
--	----

### Hire Out Equipment or Staff

Do you hire out equipment and/or staff?	No
---	----

### Imports

Do You or do You intend to import goods?	No
--	----

### USA / Canada Exports

USA / Canada Exports	No
----------------------	----

### Excesses

Property Damage	\$ 500
-----------------	--------

Personal Injury	\$ 0
-----------------	------

### Endorsements

#### Endorsement # 1

<b>Name</b>	Australian Standards condition
-------------	--------------------------------

<b>Code</b>	ASTAA
-------------	-------

#### Wording

Australian standards condition

The following condition is added to the Specific conditions applicable to this section.



Allianz Steadfast Client Trading Platform  
Business Insurance  
New Business Schedule



**Policy Number:** 171SV03866COM

Australian standards

Your Products (including imported Products) must comply with Australian standards.

### **IMPORTANT NOTICES**

#### **Your Duty of Disclosure under the Insurance Contracts Act**

Before You enter into a contract of insurance with Us, You have a duty, under the Insurance Contracts Act 1984, to disclose to Us every matter that You know, or could reasonably be expected to know, is relevant to Our decision whether to accept the risk of the insurance and, if so, on what terms.

You have the same duty to disclose those matters to Us before You renew, extend, vary or reinstate the contract. This duty of disclosure applies until the contract is entered into (or renewed, extended, varied or reinstated as applicable).

Your duty however does not require disclosure of any matter:

- that diminishes the risk to be undertaken by Us; or
- that is of common knowledge; or
- that We know or, in the ordinary course of Our business as an insurer, ought to know; or
- as to which compliance with Your Duty is waived by Us.

#### **Non-disclosure**

If You fail to comply with Your duty of disclosure, We may be entitled to reduce Our liability under the contract in respect of a claim, cancel the contract, or both. If Your non-disclosure is fraudulent, We may also have the option of avoiding the contract from its beginning.

### **1.3 PROPOSED ACCESS ENTRY UPGRADE INTO TAHMOOR COLLIERY ON REMEMBRANCE DRIVEWAY, TAHMOOR**

**File Number: 10623#219**

#### **EXECUTIVE SUMMARY**

This report is for the Committee to review the proposal by Tahmoor Colliery to upgrade the existing access road into the Colliery to accommodate the 19m semi-trailer entry from and exit to Remembrance Drive.

The work includes widening of the access entry to provide a new 125m long auxiliary lane (turning bay) for north bound traffic and associated new signs and line markings. This new auxiliary lane will provide adequate turning circle for the 19m heavy vehicles from Remembrance Driveway into the Colliery.

Similarly, the same applies to traffic turning into Olive Lane. This upgrade will facilitate a safer turning manoeuvre without impacting the through traffic and reduce the congestion on this section of Remembrance Driveway, Tahmoor.

#### **RECOMMENDATION**

That:

1. Council endorse the proposed upgrade works.
2. The attached plans be approved with final details shown on the engineering plans being approved by Council's Development Engineer.
3. Council endorse the proposed Give Way (R1-2) controls; No Stopping (R5-400) zones; and line markings as shown in the attached plan of this report.

#### **REPORT**

Council has received a Road Management application from Tahmoor Colliery for the proposed intersection and upgrade works on Remembrance Drive, Tahmoor. The existing access is not adequate to cope with the volume of 19m heavy vehicle's entry to and exit from the access road. The works include widening the access road into the Colliery and Olive Lane; the new 125m long auxiliary lane (turning bay) with associated new Give Way (R1-2) and No Stopping (R5-400) traffic signs and line markings. The auxiliary lane will provide more room for the 19m long turning vehicles from Remembrance Driveway into the Colliery without impacting the through traffic and reduce the congestion. Similar benefit applies to entry into Olive Lane.

The proposal will require pavement upgrade works which include heavy patching, milling, new pavement for widening and overall asphalt overlay works as per the geotechnical investigation report.

Tahmoor Colliery is seeking support of the implementation of the above works.

#### **Consultation**

This issue has not been raised and discussed in the Community Forum.

Ongoing discussions with Tahmoor Colliery; Wollondilly Anglican College and Council staff.


#### **Financial Implications**

This matter has no financial impact on Council's adopted budget or forward estimates as the proposal is fully funded by Tahmoor Colliery.


**ATTACHMENTS**

1. **Tahmoor Colliery – Intersection Upgrade Works – 80% Detailed Design Plan**
2. **Tahmoor Colliery – Intersection Upgrade – Signs and Line Marking Plan**

DATE PLOTTED: 26/06/2022 09:51:29 BY: MICHAEL LEUNG



Cardno (NSW/ACT) Pty Ltd | ABN 95 001 145 035  
Ground Floor, 16 Burrelli Street  
Wollongong NSW 2500  
Tel: 02 4231 9600 Fax: 02 4228 6811  
Web: www.cardno.com.au



SIMEC

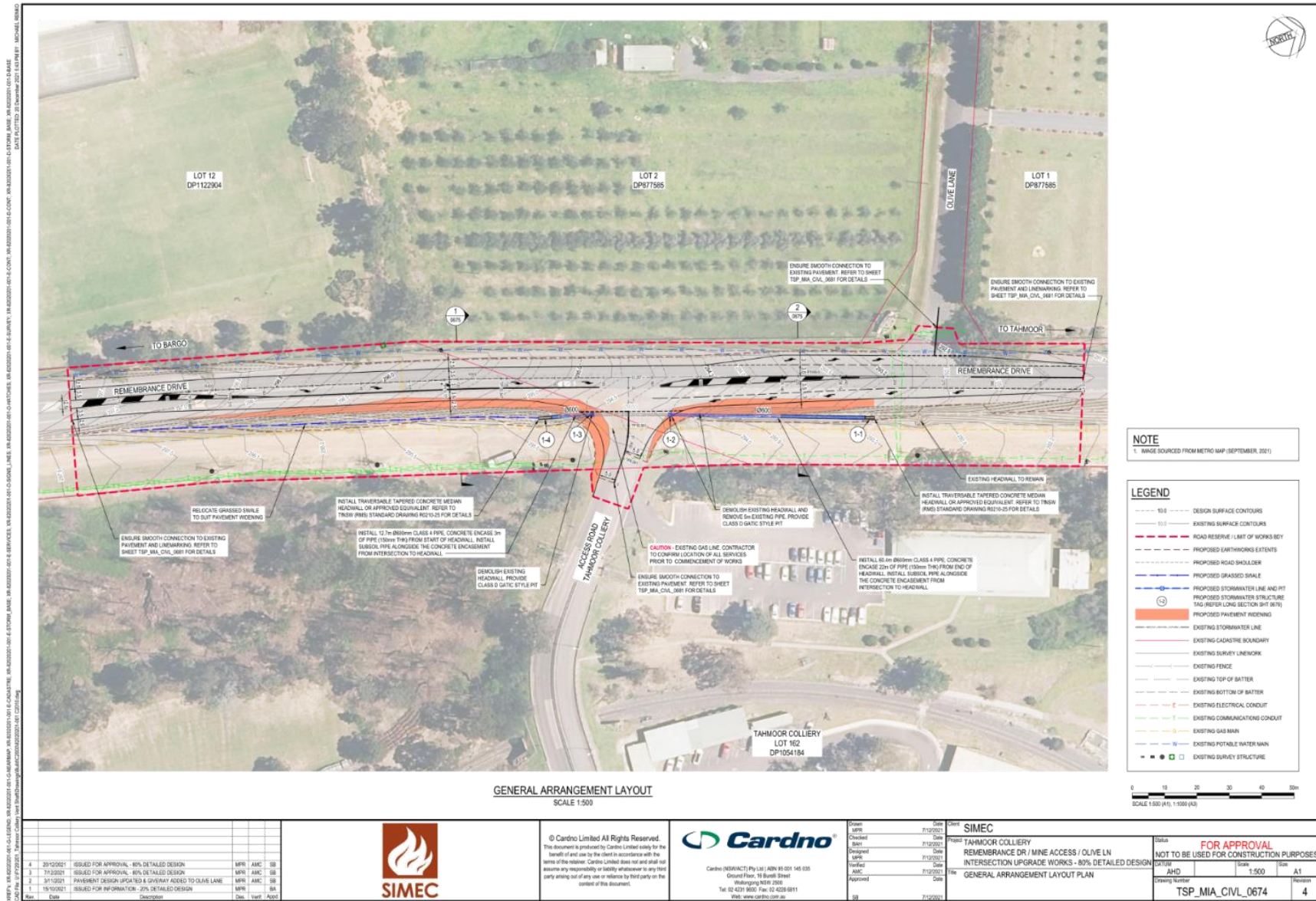
# TAHMOOR COLLIERY REMEMBRANCE DR / MINE ACCESS / OLIVE LN INTERSECTION UPGRADE WORKS - 80% DETAILED DESIGN COVER SHEET

No	Date	Description	Des.	Ver.	Appr.
1	20/10/2021	ISSUED FOR APPROVAL - 80% DETAILED DESIGN	MFR	ASAC	SB
2	21/10/2021	ISSUED FOR APPROVAL - 80% DETAILED DESIGN	MFR	ASAC	SB
3	31/10/2021	PAVEMENT DESIGN UPDATED & GATEWAY ADDED TO OLIVE LANE	MFR	ASAC	SB
4	15/10/2021	ISSUED FOR INFORMATION - 20% DETAILED DESIGN	MFR	BA	BA

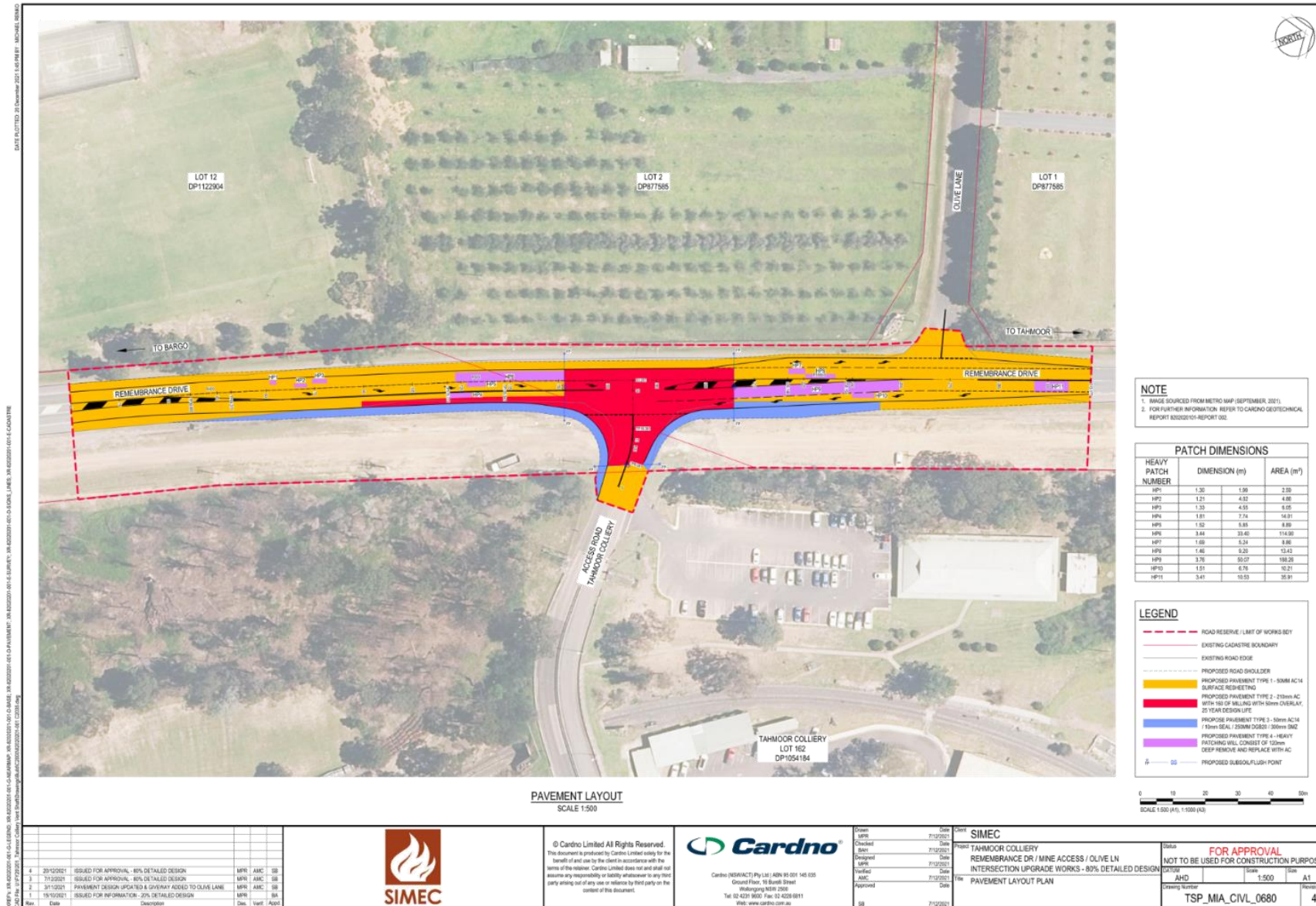
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Drawn MFR	Date 21/10/2021	Scale	FOR APPROVAL NOT TO BE USED FOR CONSTRUCTION PURPOSES
Checked SB	Date 21/10/2021	Scale	
Designed MFR	Date 21/10/2021	Scale	
Verified MFR	Date 21/10/2021	Scale	
Approved SB	Date 21/10/2021	Scale	
CD/APP AND	Scale	NTS	Size A1
Ordering Number	TSP_MIA_CIVL_0670		Revision
SB	21/10/2021		4

DATE PLOTTED: 26/06/2022 09:51:29 BY: MICHAEL LEUNG







**NOTE**  
 1. IMAGE SOURCED FROM METRO MAP (SEPTEMBER 2021)  
 2. FOR FURTHER INFORMATION REFER TO CARDNO GEOTECHNICAL REPORT 820220104-REPORT 002

PATCH DIMENSIONS		
HEAVY PATCH NUMBER	DIMENSION (m)	AREA (m <sup>2</sup> )
HP1	1.30 1.90	2.29
HP2	1.23 4.02	4.95
HP3	1.33 4.55	6.05
HP4	1.81 7.74	14.01
HP5	1.52 5.83	8.86
HP6	3.44 33.40	114.99
HP7	1.49 5.24	7.80
HP8	1.48 9.25	13.63
HP9	3.76 50.07	189.28
HP10	1.91 6.76	12.91
HP11	3.41 10.93	37.31

- LEGEND**
- ROAD RESERVE / LIMIT OF WORKS BODY
  - EXISTING CADASTRE BOUNDARY
  - EXISTING ROAD EDGE
  - PROPOSED ROAD SHOULDER
  - PROPOSED PAVEMENT TYPE 1 - 50MM AC14 SURFACE REDIRECTING
  - PROPOSED PAVEMENT TYPE 2 - 250MM AC WITH 100 OF MILLING WITH 50MM OVERLAY
  - 20 YEAR DESIGN LIFE
  - PROPOSED PAVEMENT TYPE 3 - 50MM AC14 / 10mm SEAL / 250MM DGB2 / 300mm SMA2
  - PROPOSED PAVEMENT TYPE 4 - HEAVY PATCHING WILL CONSIST OF 100mm DEEP REMOVE AND REPLACE WITH AC
  - PROPOSED SUBSOLFLUSH POINT

SCALE 1:500 (A1), 1:1000 (A2)

No.	Date	Description	Disc.	Verif.	Appr.
1	20/12/2021	ISSUED FOR APPROVAL - 80% DETAILED DESIGN	MFR	AARC	SR
2	21/12/2021	ISSUED FOR APPROVAL - 80% DETAILED DESIGN	MFR	AARC	SR
3	31/12/2021	PAVEMENT DESIGN UPDATED & GATEWAY ADDED TO OLIVE LANE	MFR	AARC	SR
4	18/02/2022	ISSUED FOR INFORMATION - 20% DETAILED DESIGN	MFR	BA	SR

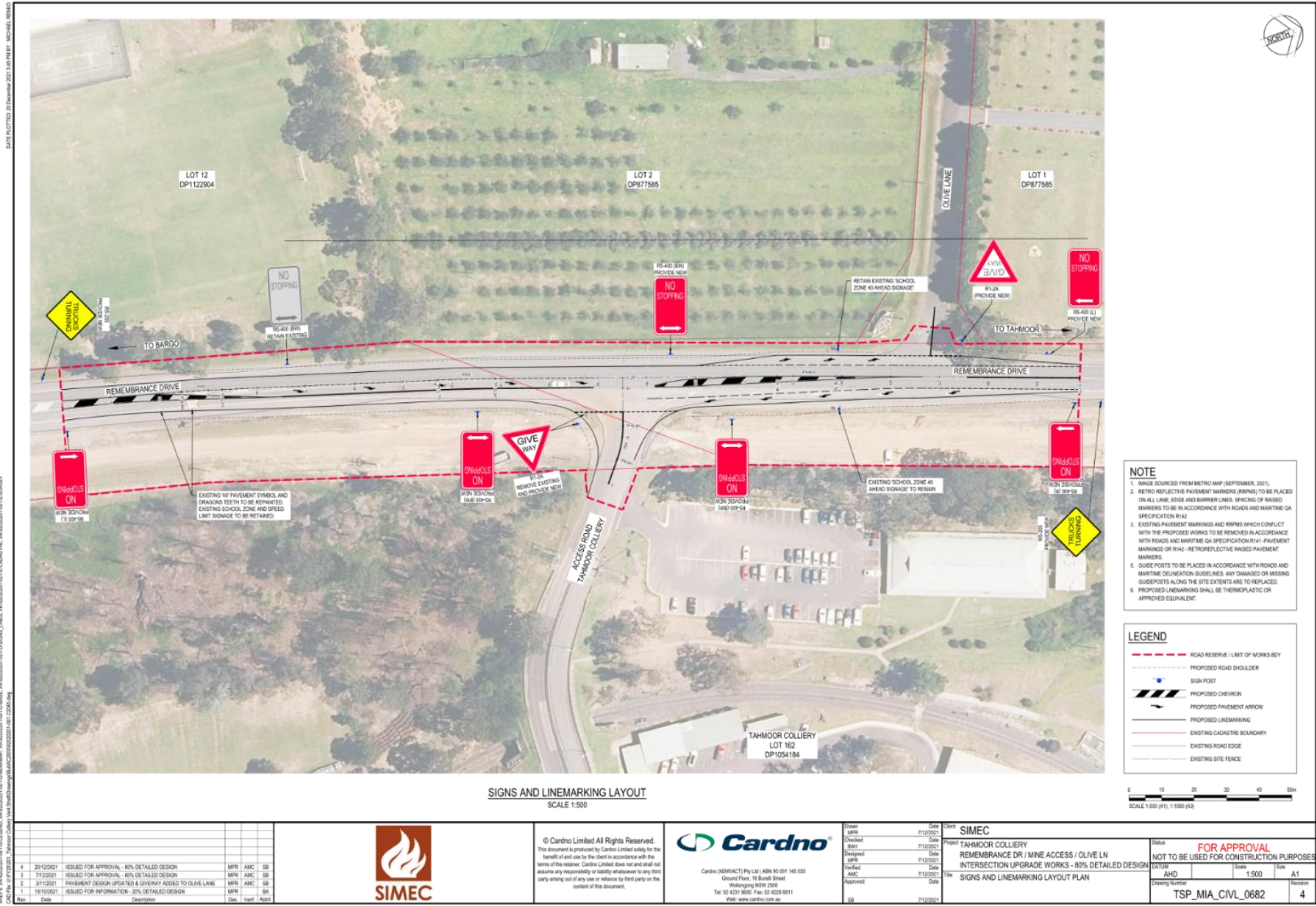


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Drawn	Check	Date	Drawn	Check	Date
Sims	SIMEC	7/12/2021	Sims	SIMEC	7/12/2021
Checked	SIMEC	7/12/2021	Checked	SIMEC	7/12/2021
Designed	SIMEC	7/12/2021	Designed	SIMEC	7/12/2021
Verified	SIMEC	7/12/2021	Verified	SIMEC	7/12/2021
Approved	SIMEC	7/12/2021	Approved	SIMEC	7/12/2021

Status	Scale	Sheet
FOR APPROVAL	1:500	A1
NOT TO BE USED FOR CONSTRUCTION PURPOSES		
Drawing Number	TSP_MIA_CIVL_0680	4



**NOTE**

1. SIGNS SOURCED FROM METRIC MAP (SEPTEMBER 2021).
2. RETRO REFLECTIVE PAVEMENT MARKERS (RPMRS) TO BE PLACED ON ALL LANE, EDGE AND BARRIER LINES (SPACING OF RAISED MARKERS TO BE IN ACCORDANCE WITH ROADS AND MARITIME GA SPECIFICATION R142).
3. EXISTING PAVEMENT MARKINGS AND RPMRS WHICH CONFLICT WITH THE PROPOSED WORKS TO BE REMOVED IN ACCORDANCE WITH ROADS AND MARITIME GA SPECIFICATION R141. PAVEMENT MARKINGS OR R142 - RETRO REFLECTIVE RAISED PAVEMENT MARKERS.
4. GUIDE POSTS TO BE PLACED IN ACCORDANCE WITH ROADS AND MARITIME DELINEATION GUIDELINES. ANY DAMAGED OR MISSING GUIDEPOSTS ALONG THE SITE EXTENTS ARE TO BE REPLACED.
5. PROPOSED LINEMARKINGS SHALL BE THERMOPLASTIC OR APPROVED EQUIVALENT.

**LEGEND**

- ROAD RESERVE / LIMIT OF WORKS BAY
- PROPOSED ROAD SHOULDER
- SIGN POST
- PROPOSED CHEVRON
- PROPOSED PAVEMENT ARROW
- PROPOSED LINEMARKING
- EXISTING CADASTRE BOUNDARY
- EXISTING ROAD EDGE
- EXISTING SITE FENCE

0 10 20 30 40 50m  
SCALE 1:500 (A1), 1:1000 (A3)

No.	Date	Description	Drawn	Checkd	App'd
4	20/12/2021	ISSUED FOR APPROVAL - 80% DETAILED DESIGN	MPR	AMC	SB
3	17/12/2021	ISSUED FOR APPROVAL - 60% DETAILED DESIGN	MPR	AMC	SB
2	31/10/2021	PAVEMENT DESIGN UPDATED & DRIVEWAY ADDED TO OLIVE LANE	MPR	AMC	SB
1	18/10/2021	ISSUED FOR INFORMATION - 20% DETAILED DESIGN	MPR	BA	SA



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Client	SIMEC
Drawn	MPR
Checked	BAH
Designed	MPR
Verified	AMC
Approved	AMC
Date	21/12/2021
Sheet	1 of 1
Project	TAHMOOR COLLIERY
Drawn	REMEMBRANCE DR / MINE ACCESS / OLIVE LN
Checked	INTERSECTION UPGRADE WORKS - 80% DETAILED DESIGN
Designed	
Verified	
Approved	
Date	
Scale	
Author	
Check	
Drawn	
Scale	1:500
Sheet	A1
Revision	
Drawing Number	TSP_MIA_CIVL_0682
Revision	4

Status: **FOR APPROVAL**  
NOT TO BE USED FOR CONSTRUCTION PURPOSES

## **1.4 WOLLONDILLY SHIRE COUNCIL HOUSEHOLD CHEMICAL CLEANOUT EVENT ON SUNDAY 27 MARCH 2022**

**File Number: 10623#221**

### **EXECUTIVE SUMMARY**

The purpose of this report is to seek approval from the Local Traffic Committee for the upcoming annual Household Chemical Cleanout event for Wollondilly on Sunday 27 March 2022 from 7:00am to 3:30pm.

### **RECOMMENDATION**

That Council:

Approve the staging of the Wollondilly Shire Council Household Chemical Cleanout event on Sunday 27 March 2022 from 7am to 3:30pm, subject to the requirements for the issue of a permit for "Road Event – Road Closure".

### **REPORT**

The Household Chemical Clean Up is a NSW EPA run event that is hosted by Council. It allows the community to safely dispose of potentially hazardous household chemicals at no charge.

The event will be held at the Council Administration Building Car Park in Colden St, Picton as per previous years. Minor traffic flow and traffic management within the car park will be adjusted to suit the site constraints imposed due to the ongoing renovation work of the Shire Hall.

External traffic management will be the same as last year with sufficient resources and manpower provided by NSW EPA. The aim is to provide faster drop off for residents, in order to minimise traffic queuing time and alleviate traffic congestion.

An updated traffic management plan is being developed for both inside and outside the car park to help minimise traffic issues. The plan will be submitted to Council once it is available.

A ROL application to TfNSW for Menangle St (State Road) and a Notice of intention to hold a public assembly to the Police will be submitted.

Traffic queuing will be contained on Colden St and Margaret St to minimise traffic impacts onto Argyle St and Menangle St.

Other locations for the event were explored but were not suitable as a large impervious surface is required to enable clean-up of any potential spills of hazardous chemicals. Permeable surfaces like sports grounds would mean that any spills would have to be dug up and filled in and would not be able to be cleaned until after the event which presents safety risks for staff and the community.

### **Consultation**

Council continue to liaise with NSW EPA; TfNSW and the Police.

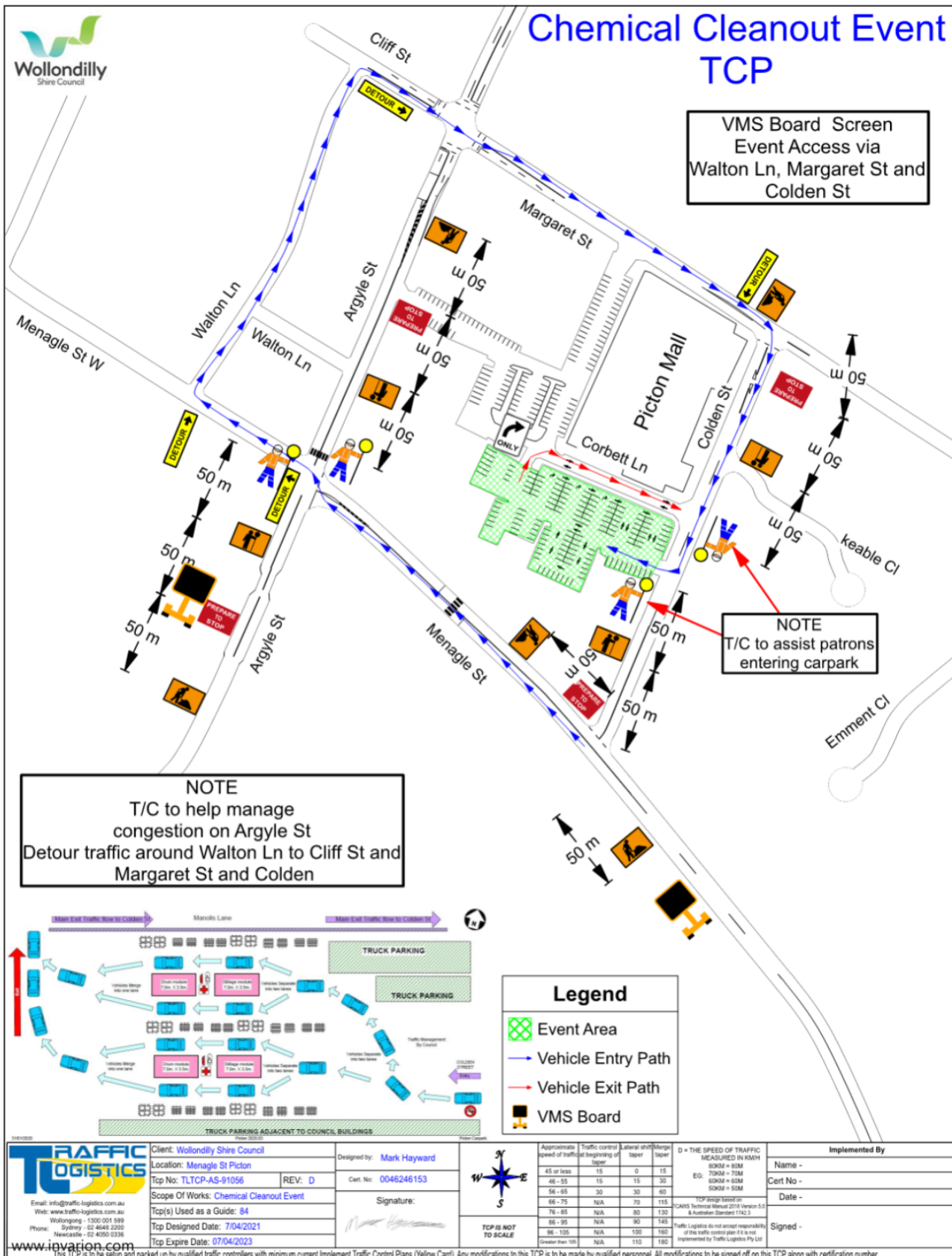
### **Financial Implications**

This matter has no financial impact on Council's adopted budget or forward estimates as it is fully funded by the NSW EPA.

### **ATTACHMENTS**

#### **1. Traffic Guidance Scheme (TGS) & Vehicles Movement Plan**







## 1.5 THIRLMERE FESTIVAL OF STEAM

**File Number:** 10623#222

### EXECUTIVE SUMMARY

It is recommended that Council approve the temporary road closure of various roads in Thirlmere on Sunday, 13 March 2022 for the Thirlmere Festival of Steam event.

This report was previously presented and approved by the Local Traffic Committee on 10 November 2020. The report is resubmitted today for re-approval based on this year's change of date due to delays caused by the Covid pandemic and cancellation of the 2021 event.

### RECOMMENDATION

That Council:

1. Approve the temporary road closure of various roads in Thirlmere as listed in this report between the hours of 6:00am and 5:00pm on Sunday, 13 March 2022 for the staging of "Thirlmere Festival of Steam 2022" subject to the requirements for the issue of a permit for "Road Event – Road Closure".

### REPORT

Wollondilly Council is partnering with Transport Heritage NSW for the return of the Thirlmere Festival of Steam on Sunday 13 March 2022. The event provides activities such as market stalls, carnival rides, colourful floats, carnival characters, entertainers, bands and a grand street parade. The event was previously managed by The Rotary Club of Picton and a volunteer committee who are no longer able to manage the event.

The footprint of the event will remain much the same under council's management however this request will include an additional road closure and a temporary change of traffic conditions to improve the route of the Street Parade.

The following proposal is submitted to the Local Traffic Committee for endorsement to close roads in Thirlmere, between 6:00 am and 5:00 pm to facilitate the activities of the festival and ensure the safety of visitors:

Proposed Road Closures:

- Oaks Street between the railway station roundabout and Carlton Road
- Mason Street from Barbour Road to Goodlet Street
- Close St from Barbour Rd to Campbell St- disabled parking will be provided up to Barbour Rd & at the sportsground off Goodlet St.
- Barbour Road between Oaks Street and Lakes Street
- Westbourne Avenue from North Street to Oaks Street
- North Street will be one way from Westbourne Ave to Carlton Rd
- Station Street between Thirlmere Way and Bell Street
- A variation to close Northbound traffic on Thirlmere Road from Station Street to Oaks Street from 10.45 – 12 noon with Stop/Slow traffic control conditions on Thirlmere Way, Turner Street and also to close Station Street from Thirlmere Way to Bell Street has been included to improve the Street Parade Route.
- In addition, we seek endorsement to close Goodlet Street and a very short section of Oaks Street between Goodlet Street and Carlton Road, for 45 minutes only at 11.00am, for the completion of the Festival's Street Parade.

The accompanying Traffic Management Plan details measures that will be taken for public notification and public safety. A Traffic Control Plan prepared by Traffic Logistics is submitted to support the measures undertaken in the Traffic Management Plan.

**Consultation**

Council is continuing to liaise with all relevant stakeholders.

**Financial Implications**

Funding has been allocated and is available under Council's adopted budget for the event.

**ATTACHMENTS**

1. **Traffic Management Plan - Thirlmere Festival of Steam 2022**
2. **Station St - Thirlmere Festival of Steam 2022 TCP**
3. **Oak St - Thirlmere Festival of Steam 2022 TCP**



# **TRAFFIC MANAGEMENT PLAN**

**PROJECT: THIRLMERE FESTIVAL OF STEAM 2022**

Wollondilly Shire Council

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  - 5.4 Transport Issues Park & Ride Service
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- 7.0 Pedestrians / Disabled
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- 9.0 Public Transport – Park & Ride Scheme
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- 11.0 Community / Motorist Notification
- 12.0 Emergency Vehicles
- 13.0 Timing of the event including set up & pack up
- 14.0 Traffic Controllers
- 15.0 OHS & R

## 1.0 Purpose

The purpose of this Traffic Management Plan (TMP) is to ensure that by documenting a considered approach to local road closures for the 2022 Thirlmere Festival of Steam will cause minimal impact in the public domain for all the non-festival going public.

This year's Thirlmere Festival of Steam organised by Wollondilly Shire Council in partnership with the NSW Rail Museum will be located in the Village of Thirlmere, encompassing the historic Thirlmere Railway Station, centred at the roundabout, on Oaks St.

The footprint extends along Barbour Rd and Westbourne Ave between Lake St and North St, along Oaks St between Goodlet St to Thirlmere Way, Station Street from Bell Street to Thirlmere Way. Temporary Road closures will be in place on Sunday 13<sup>th</sup> March 2022 from 6am – 5pm. Road Closure details are explained further within this document under Section 5.2 and the relevant Traffic Control Plan.

It is anticipated in excess of 15,000 people will attend the event next year.

Thirlmere Festival of Steam is classified as Class 2 Event under the NSW Government Guide to Traffic & Transport Management for Special Events V3.5 – 2018.

## 2.0 Scope

This document will discuss the impact of road closures and detours necessary for public safety at the event. Consideration is given to;

- Minimising the traffic impact on the non-event community including emergency services.
- Isolation of the event space from traffic.
- Necessity to reroute generalised traffic.
- Managing the reduced capacity of the roadway.
- Compliance with OH&S Act 2000 (Traffic Control Plan).
- Minimising cost to the Wollondilly Shire Council.

## 3.0 References

- NSW Government's Traffic Control at Worksites Manual Version 5
- Australian Standard AS1742.3-2009
- Austroads Guide to Traffic Management
- NSW Government Guide to Traffic and Transport Management for Special Events Version 3.5 - 2018
- Australian National Security – Australia's Strategy for Protecting Crowded Places from Terrorism - 2017
- Australian National Security – Hostile Vehicle Guidelines for Crowded Places - 2017

## 4.0 Responsibilities

It is the responsibility of the Wollondilly Shire Council to ensure that these traffic measures are implemented in accordance with the approved Occupational Health, Safety and Rehabilitation Management Plan and Traffic Management Plan.

It is the responsibility of every person involved in this event to comply with the guidelines set down in this plan

## 5.0 Proposed Strategy for Traffic Management

To ensure the safety of all event participants it is deemed necessary to close the designated festival area to all but emergency vehicle access. This will involve the implementation of lawful temporary road closures as detailed in this document. The closures will be implemented in two stages.

### Stage one: 'Bump In'

Where the road closures are implemented with access only for emergency vehicles, council vehicles, local resident under escort traffic egress & ingress, amusement rides and Stall Holders. **This stage is called 'Bump In' and will commence from 6am and close at 8am.**

### Stage Two:

When implemented all non-essential vehicles are removed from the festival site, ready for the pedestrian traffic officially commencing at 9am. All stall holder vehicles must vacate this precinct by 8am.

### Stage Three: 'Bump Out'

Stalls must begin pack up at 3.30pm ready to leave the area by 4.00pm. Fines will be ensued if vehicles are not ready to vacate the area at this time. Road closures will reopen at 5.00pm.

Detailed below are the measures to be undertaken for public notification including emergency services. It should be noted for terrorism reasons mandated the use of water filled jersey kerbs to reinforce the road closed barriers. These jersey kerbs are to be installed on the roadway only and be set in such a way to allow for the movement of emergency vehicles with the assistance of traffic controllers.

## 5.1 Hostile Vehicle Mitigation Measures.

The Thirlmere Festival of Steam is assessed as being a Low Risk event, as no prior incidents have occurred and no threats received.

Hostile vehicle mitigation measures to be applied to the event are: -

- To use uniformed traffic ticketed RFS officers to man each road closure point.
- Apply standard road closure signage on Road Barriers.
- Use water barriers at each road closure point, placed in a manner to deter hostile vehicle access but still allow access for emergency service vehicles.

## 5.2 Road Closures and Detours

It is necessary to close to general traffic;

- Northbound Thirlmere Way between Station and Oaks Street from 10.45 – 12 noon
- Station Street between Thirlmere Way and Bell Street
- Oaks Street between the railway station roundabout and Carlton Road
- Mason Street from Barbour Road to Goodlet Street
- Close St from Barbour Rd to Campbell St- disabled parking will be provided up to Barbour Rd & at the sportsground off Goodlet St.
- Barbour Road between Oaks Street and Lakes Street
- Westbourne Avenue from North Street to Oaks Street
- North Street will be one way from Westbourne Ave to Carlton Rd



A variation to close Northbound traffic on Thirlmere Road from Station Street to Oaks Street from 10.45 – 12 noon with Stop/Slow traffic control conditions and also close Station Street from Thirlmere Way to Bell Street has been included to improve Parade Route.

The other closures are the same as those arranged for the 2019 Steam Festival. These times have been previously set in place with the Police and have worked well.

The road closures and traffic diversions are managed by an accredited WSC Council Representative by means of a Traffic Control Plan prepared by Traffic Logistics accompanying this Traffic Management Plan.

### **5.3 Festival Parade**

As part of the Thirlmere Festival of Steam, a Street Parade is held. Short term control measures are also required for the street parade which commences at 11.00am for approx. 1 hour.

The street parade is proposed to assemble within the road closure of Station Street between Thirlmere Way and Bell Street. It enters the Festival from The Roundabout at the Station Crossing and proceeds up Oaks St and turns left into Goodlet St. Walking participants will turn right into the Sportsground from there they will disperse on the oval. Vehicles will turn right into Carlton Rd & return to display area on Westbourne Ave via North St. Traffic Control will be implemented on Thirlmere Way Roundabout to divert traffic during the parade start.

The road closures and traffic diversions are managed by means of a Traffic Control Plan prepared especially for the Festival by a suitably qualified traffic management firm. Traffic diversions will also be overseen by a WSC qualified Traffic Supervisor.

### **5.4 Transport issues**

Shuttle buses will provide a "Park & Ride" service from Tahmoor railway station and from parks/grounds identified as additional parking areas for festival goers (pending advice from Council about which grounds /townships may be available)

### **6.0 Access to Local Properties**

During the Thirlmere Festival of Steam vehicle access to most properties will not be permitted in the interest of public safety. Under Emergency or special circumstances access may be granted on identifying themselves to traffic controllers at the detour points and following risk evaluation of pedestrian safety.

### **7.0 Pedestrians / Disabled**

Full pedestrian access to Festival areas will be maintained. Existing street access ramps are well placed for prams and the disabled. There is an allocated disabled parking in Mason Street, drop off and pick up area as identified in the Traffic Control Plan Traffic control measures for pedestrian traffic & access in Goodlet Street will implemented.

### **8.0 Off-street parking**

Parking is a major issue, as most patrons come to the Festival by car. Large numbers of cars are parked along the roads surrounding the village of Thirlmere outside the closed road area. There is only a very small amount of dedicated off-street parking in Thirlmere, and the areas that are available – the car park west of the Sports Ground near the greyhound track and the

small car park associated with the shopping centre in Westbourne Avenue – are impacted by the Festival, either being used for events or Festival features, or relatively isolated by being within the closed road area.

It is estimated that approximately 3,000 cars are parked in and around Thirlmere on the day. Where available Thirlmere Sports Ground can provide off-street parking.

There is other off-street car parking area west of the sports ground near the dog track, this is required for parking of stallholders' vehicles.

Tahmoor Sportsground, Tahmoor Pony Club, Bargo Sportsground and free parking in Picton are under discussion with Council currently.

We will advise Council Traffic Team as arrangements are confirmed.

There is no other area in Thirlmere that could be used for off-street parking, for 2022 the utilisation of the sports ground area will be further improved by the provision of additional publicity and also extra directional parking signs in the town to promote the off-street site and indicate the location.

#### **9.0 Public Transport - Park & Ride Scheme - 2022**

Park & Ride service will provide shuttle bus services from Tahmoor Railway Station and parks nominated for overflow parking. They will pick up and drop off at Tahmoor Railway Station and Thirlmere Station. The service will be continuous all day, with the maximum possible service frequency, and the timetable developed to provide the best service possible tailored to meet with NSW Trainlink services.

Substantial parking is available at Tahmoor Station and in Tahmoor shopping centre (off-street)

Tahmoor Sportsground parking will be confirmed by Council (pending construction work planned), the existing shuttle bus will pick up from this location if approved by Council for use.

Picton Village (in its entirety) & Picton Railway Precinct offers free parking.

We will provide a shuttle from Picton Station which also picks up in front of St Anthony's school on Menangle St.

Park & Ride stops are shown on the town maps following. Signs indicating Park & Ride for the Thirlmere Festival of Steam will be provided at each stop, along with a copy of the timetable when confirmed.

We will also increase the level of promotion of the scheme and use the Festival's web-site and other promotional channels to try to increase interest and take-up.

#### **10.0 Sensitive Places**

There is a place of worship, operating within the precinct of the Festival. Vehicle access is denied, during hours of road closure, unless prior arrangements have been made. There are no preschools or other sensitive places impacted in the area.

### 11.0 Community / Motorist Notification

To ensure awareness of the event and the changed traffic conditions the community will be notified through the local press, letter box drops, event signs, festival website, social media and other media.

Commencing Friday 18 February 2022, trailer mounted Variable Message Signs (VMS) will be used to advise motorists of road closures and changed conditions on Sunday 13 March 2022.

The location of these VMS boards will be;

- 1) Thirlmere Way Thirlmere, south of Leonard St facing south.
- 2) Thirlmere Way Thirlmere, south of QV roundabout facing north.
- 3) Oaks St Thirlmere, west of Victoria St intersection facing west
- 4) West Parade Thirlmere, north of Chanter St, facing south.
- 5) Remembrance Drive Picton
- 6) Remembrance Drive Tahmoor

All roads to be closed for this community event are controlled or managed by the Wollondilly Shire Council.

Twenty one (21) days prior to the festival direct mail will be sent to all properties within the event zone and the neighbouring areas advising of these times & conditions of road closure.

### 12.0 Emergency Vehicles

All areas of the Thirlmere Festival of Steam will be accessible to emergency vehicles. Each road closed and barricade will be crewed by authorised personnel able to assist in the event of emergency vehicle requiring access. Emergency vehicles shall be directed to the nearest entry to the emergency to allow minimal effect on the pedestrian traffic.

### 13.0 Timing of the event including set up & pack up

Road closures will begin at 6am. Road closure measures are implemented with access only for emergency vehicles, council vehicles, local resident under escort, traffic egress & ingress, amusement rides and Stall Holders.

#### Stage one: 'Bump In'

- |   |   |
|---|---|
| 1 <sup>st</sup> access 6.00 am – 7.00am | Larger stalls using trucks and large trailers             |
| 2 <sup>nd</sup> access 7am – 8am        | Smaller stalls with cars setting up marquees and exhibits |

Vintage cars are invited to display from 8.30 am, entering the precinct via Westbourne Ave north end only.

Large Steam Machines are set up on Rail Museum site the day prior to the event.

Amusement Rides are set up on Thirlmere Sportsground perimeter site the day prior to the event.

Dumpsters, Otto bins & port-a-loos are set up on the day prior to the event.

Public access will commence from 9am and continue until 4pm.

**Stage Two:**

When implemented all non-essential vehicles are removed from the festival site, ready for the pedestrian traffic officially commencing at 9am. All stall holder vehicles must vacate this precinct by 8am.

**Stage Three: 'Bump Out'**

Stalls must begin pack up at 3.30pm with all stalls and exhibitions removed by 4.00pm. Fines will be ensued if vehicles are not ready to vacate the area at this time. Road closures will cease at 5.00pm.

In the event of identified safety issues, bump out will be controlled accordingly by WSC traffic manager.

**14.0 Traffic Controllers**

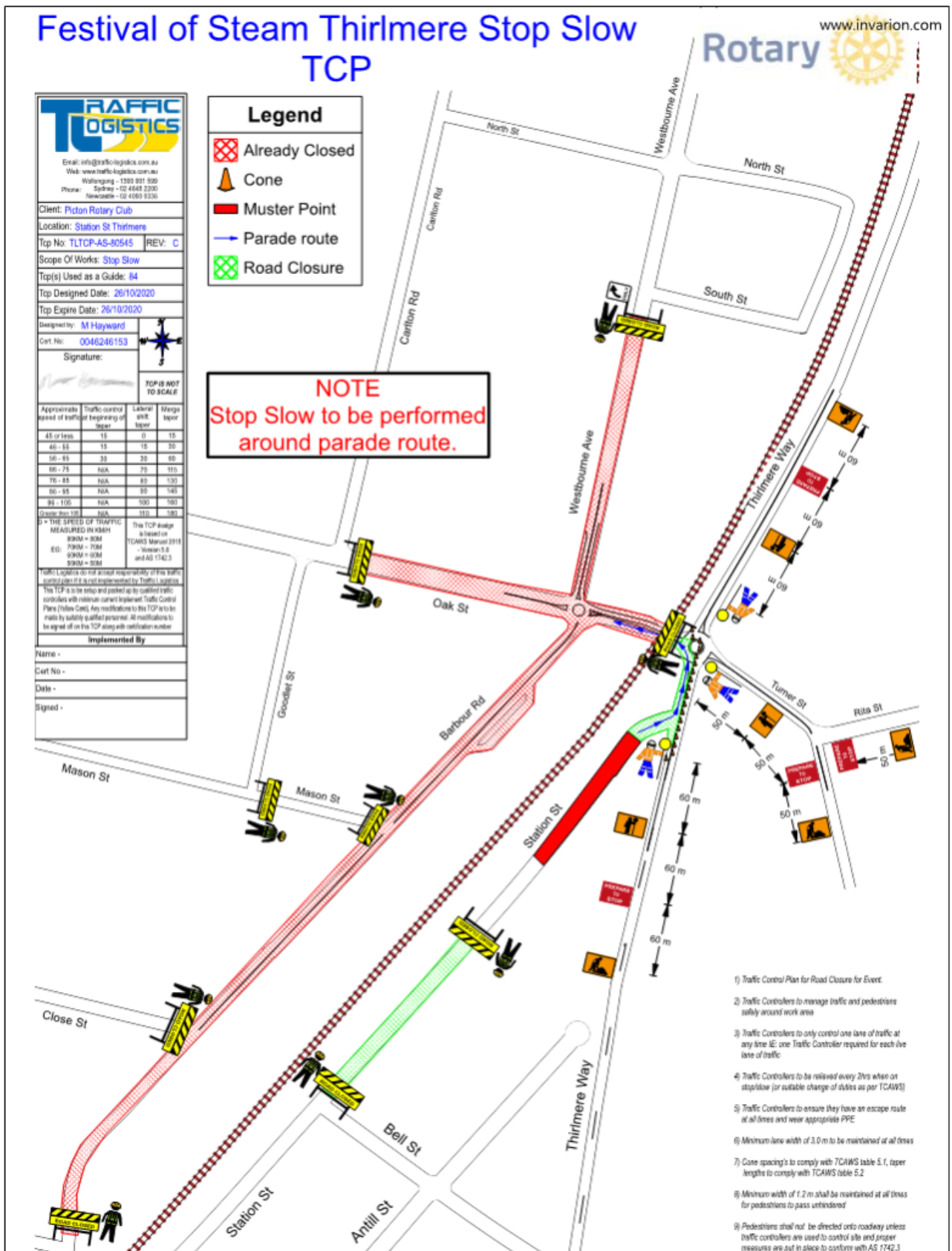
A Wollondilly Shire Council Traffic Supervisor will work in conjunction with RFS to control all traffic management including detours, issues, risks and controls on the days of the festival.

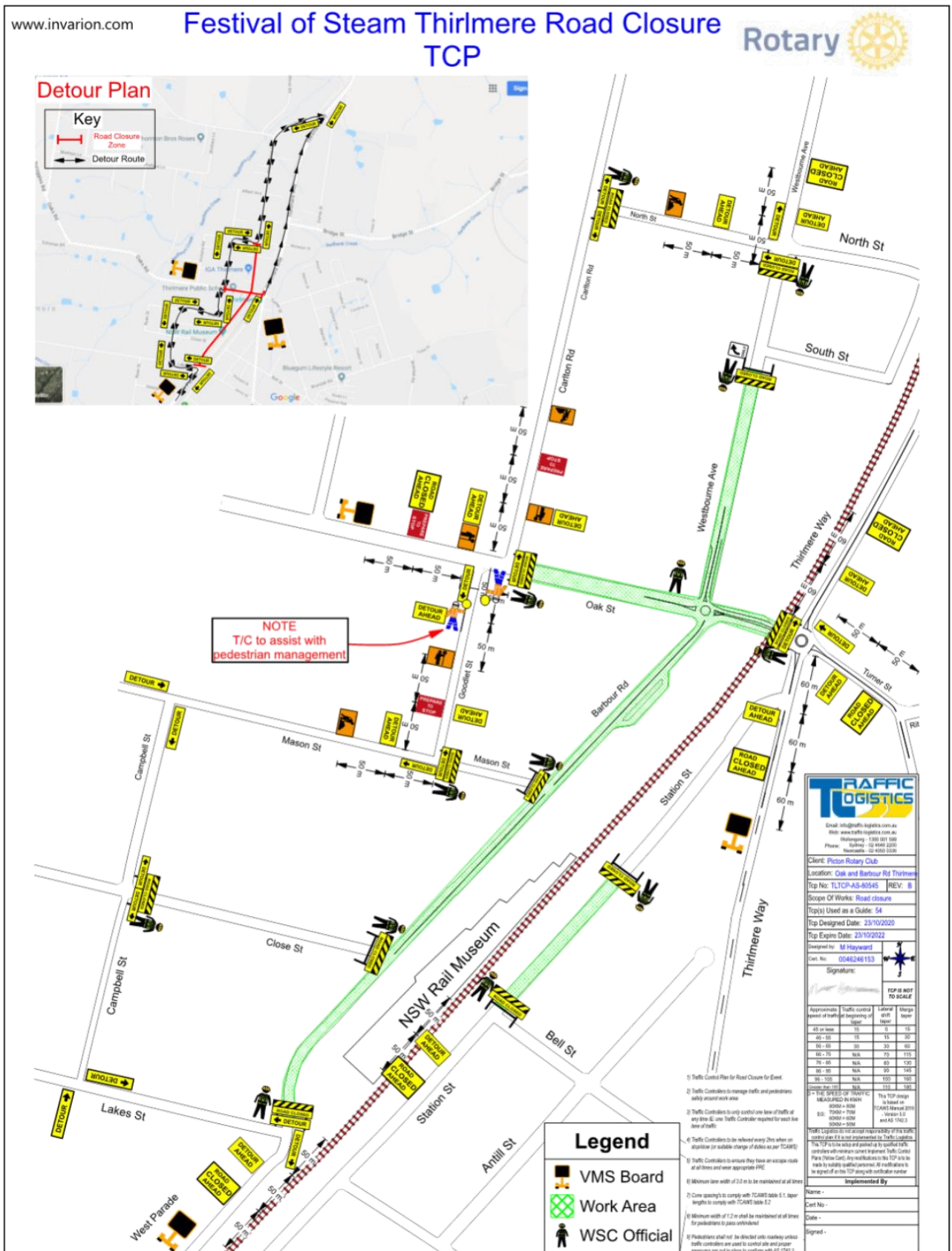
Transport for NSW accredited traffic controllers will be responsible for, implementing the traffic management procedures and devices as described in this plan, and monitoring traffic flow on public roads affected by the change in traffic conditions undertaken within the scope.

**Traffic Supervisor:** TBC

**15.0 OHS & R**

Traffic Supervisor will assess the Traffic Risk Management within & outside the Festival precinct and will develop a Job Safety and Environmental Analysis (JSEA) prior to conducting any works associated with the identified hazard. All persons involved in the work will be inducted into the safe work method and JSEA.





**2 GENERAL BUSINESS**

No reports this meeting