

Australia Day Awards Advisory Group

Date: Monday 5 December 2022

Time: 4:38pm – 5.19pm

Location: Council Chambers / Boardroom (Shire Hall) and via Zoom

Members	Present	Apology
Councillor Bev Spearpoint (Chair)	•	
Councillor Suzie Brandstater	•	
Rob Moran, Manager Community Services	•	
Alannah Keating, Events Project Officer	•	
Group Members		
John Churchill	•	
Sharon Robertson	•	
Sandra Harlor	•	
Karl Klein	•	
Karen Fist	•	
Guests		

Item	Key Speaker (s)	Agreed Actions
1. Acknowledgement of country	Chair – Cr Spearpoint	
2. Disclosure of interests	Chair – Cr Spearpoint	None
3. Attendance and Apologies	Chair – Cr Spearpoint	Attendance and Apologies noted above
4. Confirmation of previous minutes	Minutes confirmed by Sharon Robertson Minutes seconded by Karl Klein	
5. Business Arising	Terms of Reference Amendments <ul style="list-style-type: none"> Motion to include amendments to the Terms of Reference as 'Items for General Consensus' up until the opportunity arises for a formal council review, has passed unanimously by all committee members. 	• Completed
	Update to Nomination Categories <ul style="list-style-type: none"> A new category for children under 12 will be included in the 2024 Australia Day Awards. 	• Completed

	<p>Promotion of Nominations for Australia Day Awards</p> <ul style="list-style-type: none"> • Council to issue Media Release on Australia Day Awards Nominations, Incentive & Event Activities. Media Release to be distributed to: <ul style="list-style-type: none"> - The Wollondilly Express - The Gazette - The District Reporter • Alannah updated that council FB posts have been updated to include nomination incentive. • AG members to promote Nomination Period through social posts and highlight nominate incentive scheme. 	<ul style="list-style-type: none"> • Action Alannah • Completed • Action Committee
	<p>Nominator Incentive Draw</p> <ul style="list-style-type: none"> • Committee updated that over \$500.00 worth of vouchers collected from local businesses already. • Karen to contact Camden Valley Inn. • Nominator incentive Draw to be at Australia Day Ceremony. Winners do not need to be in attendance. 	<ul style="list-style-type: none"> • Completed • Action Karen • Action Alannah
	<p>Market Stalls for Australia Day</p> <ul style="list-style-type: none"> • Alannah updated that over 20 stalls have now sent through applications • Engage a Vegetarian option for food trucks • Motion to decline any stalls that engage in political agenda for the Australia Day Celebrations, has passed unanimously by all committee members. • Rob to follow up with Mayor Gould regarding Uluru Statement From The Heart and pass on aforementioned motion outcome. 	<ul style="list-style-type: none"> • Completed • Action Alannah • Action Rob
	<p>General Australia Day Celebration Discussion</p> <ul style="list-style-type: none"> • Alannah updated Council's success in securing over \$20,000 grant funding for Australia Day Celebrations. Funding to cover: <ul style="list-style-type: none"> - Inflatable Amusement Rides - Welcome to Country - Smoking Ceremony - Australia Day Official Design Collateral - Live Music Acts - Equipment Hire & Additional Facilities Hire - Interpreters • Alannah updated group on amusement rides that have been locked in (Water slide, Jumping Castle, Soccer Arena) • Alannah updated group on BBQ community group and has requested all appropriate documentation. 	<ul style="list-style-type: none"> • Completed • Completed
	<p>Discussion of Voting Date for Nominations</p> <ul style="list-style-type: none"> • Extension to 6th Jan for closing date 	<ul style="list-style-type: none"> • Completed
6. General Business	No New Business Disclosed	
7. Next Meeting	Monday, 19 December 2023, 4.30pm – 6.30pm Council Chambers/Boardroom, Shire Hall & Zoom	
8. Meeting Closed	5.19pm	